

**JOHN JAY COLLEGE OF CRIMINAL JUSTICE  
DEPARTMENT OF PUBLIC SAFETY  
OPERATIONS ORDER**

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SUBJECT: 54<sup>TH</sup> STREET ACADEMIC ANNEX SHUTTLE SERVICE

EFFECTIVE DATE: 09/19/11

AUTHORIZED BY: Stephen Hollowell, Director of Public Safety and Risk Management

**PURPOSE**

To inform the campus community of the 54<sup>TH</sup> Street Academic Annex shuttle service provided by the Department of Public Safety.

**IMPLEMENTATION**

A shuttle service is provided to occupants of the 54<sup>TH</sup> Street Academic Annex to facilitate the commute to and from class. Occupants may request the shuttle service by contacting the Department of Public Safety by calling 212-237-8524. Requests for the service must be made at least thirty (30) minutes prior to the requested time for the service.