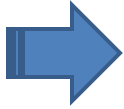


[New Building info](#)



# New Transfer Student Tutorial

Fall 2012

# Welcome to John Jay College

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**This presentation is designed to help you:**

- ▶ **Understand your credit evaluation**
- ▶ **Know how to register online**
- ▶ **Be aware of additional resources you might find useful**



# Rules for Evaluating Transfer Credits

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- ▶ Course numbers such as **001, 002, 003** are **elective credit**. These may be applied to electives or general education requirements in some cases (i.e. Art 001 fulfills the Fine Arts requirement, PED 001 fulfills Physical Education requirement, and SCI 010 fulfills a lab science requirement)\*.
- ▶ **“0 credits** next to a course number: Exempts you from course, but no credit is awarded due to a grade of “D”.\*
- ▶ If you failed to receive credit for a course taken at your previous school, it could be because John Jay College does not have a comparable course.
- ▶ If you would like to appeal this action, please bring a course description from your previous college’s course catalog, bulletin, or syllabi to the Admissions Office.
- ▶ **Course Substitution:** Students seeking a substitution for a course, i.e., Law 202 for Law 204, must consult with the departmental chair (or major or minor coordinator) for approval. A maximum of 3 course substitutions is permitted for each degree program.
  - ▶ *\*Check with an Academic Advisor for clarification.*



# Rules for Evaluating Transfer Credits

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## Maximum Amount of Credits Accepted

- ▶ 90 from Senior Colleges (4-year)
  - ▶ 68 from Community Colleges (2-year)
  - ▶ 30 from External Institutions- such as law enforcement academies, fire academy, CLEP test or military experience.
  - ▶ No more than 90 credits from all sources combined are allowed.
- ▶ Registration and Advisement sessions can provide more information.



# Before You Register

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***Degree Works** is an online tool designed to assist you in keeping track of your degree requirements. The degree audit is a very useful tool but is NOT meant to take the place of formal advisement.*

## Access DegreeWorks

- ▶ Log into the [CUNY Portal](#).
- ▶ Under SSO Applications for Students, look for **Student Advisement/Degree Audit**.
- ▶ Click on: **Audit** tab
- ▶ Use your Degree Audit to select courses that you plan on taking in the upcoming semester based upon your degree requirements.
- ▶ Use the “**what-if**” feature to preview how the courses you have completed and are currently enrolled in would apply towards a different major at John Jay College.
- ▶ View how future/potential courses will be factored towards your degree requirements by using the “**look ahead**” feature.



# Before You Register

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## Registration Tools

- ▶ [DegreeWorks](#)
- ▶ [Undergraduate Bulletins](#)
- ▶ [General Education](#)\* requirements
- ▶ [Baccalaureate Majors](#) information\*\*
- ▶ [Minors](#) information\*\*

- \*If you graduated from a CUNY community college and received an A.A. or A.S. degree, you will be exempt from the general education requirements at John Jay College. Please ensure that a final official transcript indicating that you have earned an A.A. or A.S. degree has been received by the Admissions Office.
- If you have received an A.A.S degree from a CUNY community college you will be exempt from courses from the general education requirements on a discipline-by-discipline basis. Your exemptions will be posted on your credit evaluation.
- \*\* There are program coordinators that can address your questions related to your choice of Major and/or Minor.



# How to Register Online

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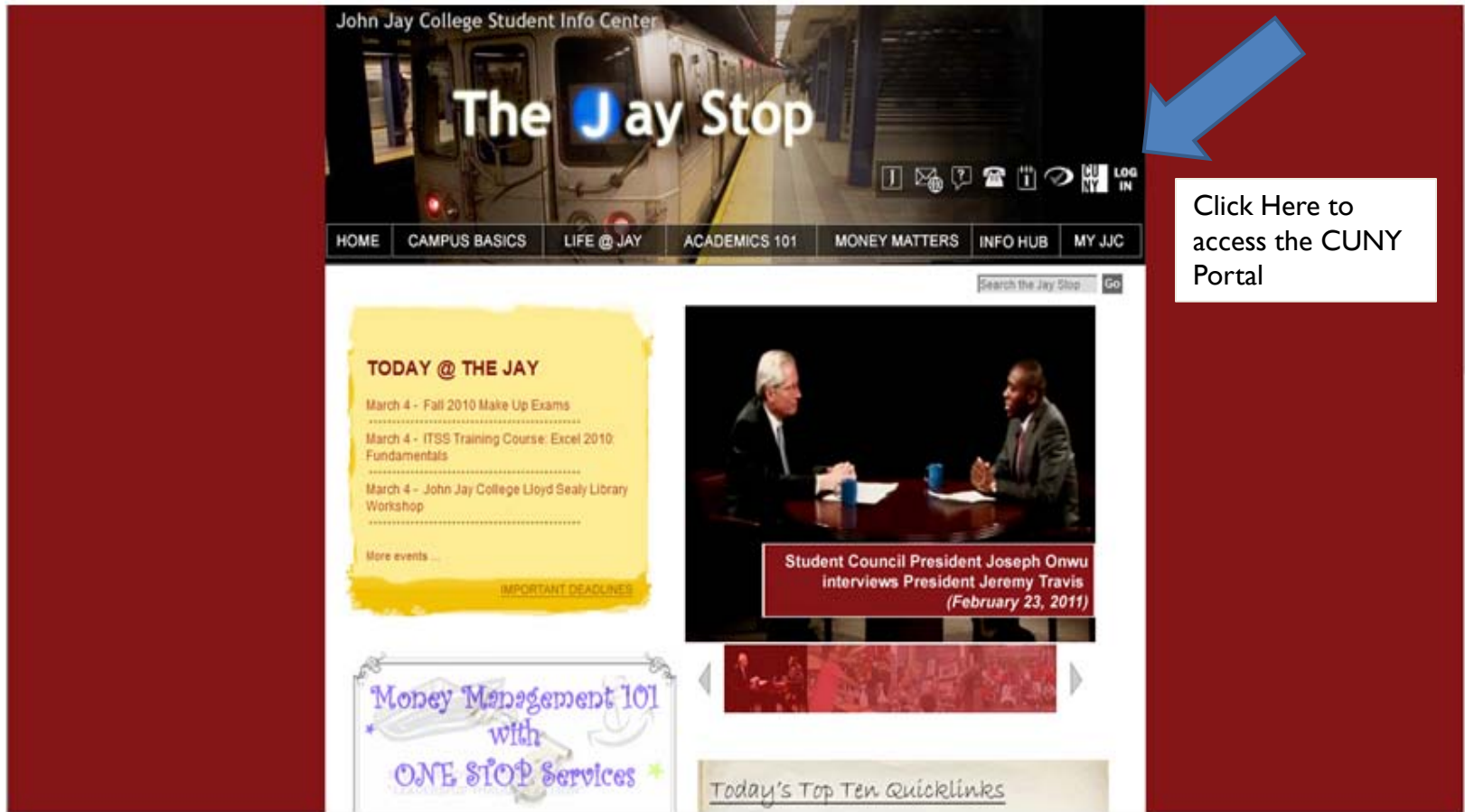
- ▶ Log into your CUNY Portal account via [The Jay Stop](#) on John Jay College's homepage or by [clicking here](#).
- ▶ Click on: eSIMS
- ▶ Click on: Registration + Corresponding Semester
- ▶ Insert: 4 digit course code in boxes
- ▶ Click on: SUBMIT button

(See next slides for step by step registration instructions.)  
If you are experiencing difficulty logging onto the CUNY Portal,  
please call the John Jay Helpdesk at 212.237.8200.

---



# How to Register Online



John Jay College Student Info Center

## The Jay Stop

HOME CAMPUS BASICS LIFE @ JAY ACADEMICS 101 MONEY MATTERS INFO HUB MY JJC

Search the Jay Stop  Go

**TODAY @ THE JAY**

- March 4 - Fall 2010 Make Up Exams
- March 4 - ITSS Training Course: Excel 2010 Fundamentals
- March 4 - John Jay College Lloyd Sealy Library Workshop

More events ...

**IMPORTANT DEADLINES**

**Money Management 101 with ONE STOP Services**

**Student Council President Joseph Onwu interviews President Jeremy Travis (February 23, 2011)**

Today's Top Ten Quicklinks

Click Here to access the CUNY Portal

▶ APPLY TO CUNY

▶ CURRENT Students

▶ FACULTY & STAFF

▶ ALUMNI & GIVING

Academics & Libraries

Research

Admissions & Financial Aid

About CUNY

News

Events

Administration

Trustees

Careers at CUNY

Portal Log-in ●

Portal Help ○

Search...

## Portal Login

Please enter your CUNY Portal Username and Password.

Username:

Password:

[Forgot Your Password?](#)

[Forgot Your Username?](#)

## Register

If you don't have an account, create one so that you can begin using all of the customization features of this site.

[Register Now!](#)

**Input your Username and Password  
Press Log In  
(use the same log in information as  
when you applied to CUNY)**



**Click on eSIMS**

### Sign up Now for CUNY Alert



Receive text or voice alerts of emergencies and weather-related closings on your campus via cell or home phone and email. [Register Now](#)

### SSO Applications for Students

Warning: Some of the following applications will take you outside the CUNY Portal, however your Portal session will still be active. Please close your browser to end your portal session.

- [CPE Reading Material](#)
- [CPE Reading Material \(mp3 audio file\)](#)
- [CPE Results](#)
- [CUNY's Online Center for Admissions and Financial Aid](#)
- [E-Journals and Reference Databases](#)
- [eSIMS](#)
- [Student Advisement/Degree Audit](#)
- [Gartner](#)

### Blackboard Gateway

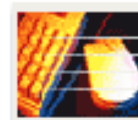


#### Advisory

Course sites for all CUNY colleges are now available in [Blackboard 8.0](#).

For a limited time a small number of University organizations will remain available in [Blackboard 6.3](#).

### Apply to CUNY



*Apply Online*

[CUNY's Online Center for Admissions and Financial Aid](#)



- Home
- Change Pin
- Open Sections
- Schedule / Grades
- Registration
- Transcript**
- Semester Bill
- Awards
- Financial Aid Direct Deposit Statements
- Sign-off
- Help



Receive [text or voice alerts of emergencies](#) or weather related closings on your campus via cell or home phone and email. Stay Alert. Sign up today.

## Hello, Test!

Welcome to our on-line student information and registration system. Please select what you would like to do from the menu.

**Payment is due on June 1, 2010 for Summer and July 15, 2010 for the Fall 2010 semester.**

**Call 212-ONESTOP or visit the ONE STOP CENTER for questions.**

First, Click "Transcript" to see all of the transfer credits awarded to you.

**Electronic Calendar link is available [HERE](#)**



- Home
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- Awards

ATI  
You  
set

**This is an unofficial copy of your transcript. Please review carefully before registering.**

**Unofficial Transcript for Test Student**  
**John Jay**

DEGREE	Indexable Credits: 3.0
	Credits Earned: 3.0
	Skills Reading:
	Total Credits Attempted: 3.0
	Transfer Credits: 37.0

**REMINDER:** Your transcript will only reflect courses that you have been awarded credit for. Refer to your degree audit to see how your credits count towards your degree and to select courses that still need to be completed.

**Transfer College: COLUMBIA U COLUMBIA**

<b>Start: January 1, 2005</b>		<b>End: May 1, 2005</b>	
Course	Description	Grade	Credits
MAT - 104	Modern Math 2		3.0
SOC - 001	John Jay Society		3.0
SPE - 113	Speech Communctns		3.0

**Transfer College: KINGSBOROUGH COMMUNI**

<b>Start: February 1, 2009</b>		<b>End: February 1, 2010</b>	
Course	Description	Grade	Credits
ENG - 101	Comp I Expl & Auth		3.0
ENG - 201	Comp li Discip Inves		3.0
ETH - 125	Race/eth Con Amer		3.0
GOV - 101	Amer Government		3.0
LAW - 001	Law In Japan		3.0
MUS - 110	Pop Music Caribbean		3.0
NSC - 107	Intro Natural Sci		4.0
PED - 001	Kick Boxing		3.0
SOC - 101	Introductory Soc		3.0



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- Open Sections**
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**ATTENTION!**

You have one or more stops in your record that may prevent you from performing some activities.

[Click here to view stops details](#)

Hello, Test!

Welcome to our on-line student information and registration system. Please select what you want to do from the menu.

Click on "Open Sections" to search for available courses

Please note: a "Stop" prevents you from Registering. If you see this message, please click on the link to see the details

## SCHEDULE OF CLASSES

Please select appropriate college and semester and remove Graduate check box. Click "No" for "List Discipline Under Departments."

UPDATED 4/22/2010, 6:30:00 PM

SEARCH FOR CLASSES AT 19 CUNY COLLEGES

COLLEGE:

John Jay College of Criminal Justice

SEMESTER:

Fall 2010

DIVISION:

Undergraduate  Graduate

LIST DISCIPLINES UNDER  
DEPARTMENTS:

Yes  No

Search >>>

Clear Form

The information provided is for scheduling purposes only. It does not assess whether you are eligible or have permission to take these courses.

Winter/Inter Session courses are listed as "Fall Semester Session 2".

The information in this Schedule of Classes does NOT guarantee a student will be able to register for a course listed as open, due to the dynamic nature of the registration process. The course section information is updated every 90 minutes.

## SCHEDULE OF CLASSES - SELECT OPTIONS

UPDATED 4/22/2010, 6:30:00 PM

SELECT OPTIONS TO VIEW COURSES FOR FALL 2010

**JOHN JAY COLLEGE OF  
CRIMINAL JUSTICE**

SESSIONS:  Both Sessions  Only Session 1  Only Session 2

DEPARTMENT/DISCIPLINE: PSY - Psychology

Select discipline

COURSE: PSY 202 - The Family (3.0 cred, 3.0 hrs)

Select course

CREDITS: Select All HOURS: Select All

SECTIONS:  All Sections  Only Open Sections  Only Sections with Available Seats

DAYS:  Only On  Or Days  
 Mon  Tue  Wed  Thu  Fri

Choose "Only Open Sections"

STARTING TIME: Select All

PROFESSOR: ANY

SHOW ALL COURSE START/END DATES:  Yes  No

ONLINE COURSE CONTENT:  Yes  No  Show All Sections

Search >>

Clear Form

## SCHEDULE OF CLASSES - SEARCH RESULTS

UPDATED 4/22/2010, 6:30:00 PM

### JOHN JAY COLLEGE OF CRIMINAL JUSTICE

SEMESTER: FALL 2010 SESSION START 08/26/2010 SESSION END 12/21/2010

OPEN SEATS: A result such as " <sup>0</sup> " in the open seats column indicates there were 9 open seats, but now the section is closed, so there are no open seats. Sections close after the first day of class or after the last day of class, whichever is later.

**Write down appropriate 4-digit course code (i.e. 3249)**

**Note day and time of class!!**

**Click on title of course for description and list of prerequisites.**

UPDATED 4/22/2010, 6:30:00 PM

COURSE		DESCRIPTION	CREDITS	HOURS	DIVISION	SUBJECT	
PSY	202	<a href="#">The Family</a>	3.0	3.0	Undergraduate	Psychology	
SECTION	CODE	OPEN SEATS	DAY AND TIME		INSTRUCTOR	BLDG/RM	ONLINE COURSE
02	3249	(** 0003 **)	M,W	3:35 - 4:50 PM	Staff...	/	No

**Return to e-SIMS screen.**



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Receive [text or voice alerts of emergencies](#) or weather related closings on your campus via cell or home phone and email. Stay Alert. Sign up today.

## Hello, Test!

Click on  
"Registration"

Welcome to our on-line student information and registration system. Please select what you would like to

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The Academic Calendar link is available **[HERE](#)**



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Test, you have not registered for any courses in Fall 2010

Enter the Course Registration Code(s) to ADD class(es).

Add	1. 3149	2.		3.		4.		5.	
<input type="button" value="Clear"/>					<input type="button" value="Submit"/>				

**Enter the pre-selected four digit course code & click on Submit.**

**You can register for up to 5 courses at a time!!**



# John Jay College of Criminal Justice

[ [www.cuny.edu](http://www.cuny.edu) ] [ [College Home Page](#) ] [ [SIGN-OFF](#) ]



JOHN JAY COLLEGE  
THE CITY UNIVERSITY OF NEW YORK  
OF CRIMINAL JUSTICE

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Help

The following problem(s) were encountered during the last submission attempt.

REG CODE	MESSAGE
3149	This section is closed, no seats are available. <a href="#">Click here to view Open Sections</a>

Test, you have not registered for any courses in Fall 2010

Enter the Course Registration Code(s) to ADD class(es).

Add	1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	4. <input type="text"/>	5. <input type="text"/>
	<input type="button" value="Clear"/>			<input type="button" value="Submit"/>	

If you get a message that stops you from registering for that section, select another section or course



# John Jay College of Criminal Justice

[ [www.cuny.edu](http://www.cuny.edu) ] [ [College Home Page](#) ] [ [SIGN-OFF](#) ]



JOHN JAY COLLEGE  
THE CITY UNIVERSITY OF NEW YORK  
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Help

Test, this is your Fall 2010 course listing.

Reg Code	Course	Course Name	Sect	Cr	Eq Cr	Hrs	Status	Action
3002	ENG - 292	JOURNALSM IN 21 CENT	02	3.0	3.0	3.0	Currently Registered	<input type="button" value="Replace"/> <input type="button" value="Drop"/>

Enter the Course Registration Code(s) to ADD class(es).

Add	1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	4. <input type="text"/>	5. <input type="text"/>
<input type="button" value="Clear"/>			<input type="button" value="Submit"/>		

If you see the above message, you are registered for the course!!

**Congratulations!!**

To drop a course click "drop." To substitute one course for another, use replace."



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The "Schedule/Grades" option will allow you to view your course schedule as well as the building and room locations of your courses

Start Date: January 28, 2011      End Date: May 27, 2011

COURSE	MON	TUE	WED	THU	FRI	SAT	SUN
STA 250		Start 09:40am End 10:55am Room 1306 Bldg N					
SOC 240	Start 11:05am End 12:20pm Room 211 Bldg T		Start 11:05am End 12:20pm Room 211 Bldg T				
SOC 309	Start 12:30pm End 01:45pm Room 2504 Bldg N		Start 12:30pm End 01:45pm Room 2504 Bldg N				
ENV 108		Start 12:30pm End 01:45pm Room 4432 Bldg N		Start 12:30pm End 01:45pm Room 4432 Bldg N			
ENV 108		Start 01:55pm End 03:10pm Room 4302 Bldg N		Start 01:55pm End 03:10pm Room 4302 Bldg N			

Note the days, times, building and room locations of your courses

								State Aid Eligibility	
COURSE	REG CODE	DESCRIPTION	SECT	CR	EQ CR	HRS	GRD	Course	Degree
STA 250	1374	STAT-PRINMETHODS	05	3.0	3.0	3.0		Y	Y
SOC 240	1049	SOCIAL DEVIANCE	02	3.0	3.0	3.0		Y	Y
SOC 309	1069	JUVENILE DELINO	04	3.0	3.0	3.0		Y	Y
ENV 108	0319	ENVIRNMENTL PROBS	01	4.0	4.0	6.0		Y	Y

- "Course" (Y/N)  
Green "Y" indicates a course that may be eligible for State Aid.  
Red "N" indicates that the course was repeated and ineligible for State Aid.
- "Degree" (Y/N)  
Green "Y" indicates a course that satisfies the degree requirements that may be eligible for State Aid.  
Red "N" indicates the course does not satisfy the degree requirements and is ineligible for State Aid.

Check the "Semester Bill" option to view tuition charges and any financial aid awards applied against your bill.

For questions regarding charges and/or payment:

**Bursar**

212-237-8555

For Financial Aid:

**Call Center**

212-663-7867

SPRING 2011

Please make all credit card payments every day between the hours of 7am-10:45pm Do not attempt to pay by credit card at any other time not specified. Thank you for your cooperation.

All tuition and fees listed in a college's catalog/bulletin and in any registration material issued by a college are subject to change by action of the Board of Trustees at any time. In the event of any increase in the tuition or fees, payments already made will be treated as a partial payment. Notification will be given of the additional amount due and the required date of payment.

Charges	
Description	Amount
TUIT FT HUD RES	\$2,415.00
SAF FT	\$49.60
CON. SERV/TECHNO FEE	\$115.00
COP/LATE FEE	\$18.00
TOTAL CHARGES	\$2,597.60
LESS AR/FA APPLIED	\$2,597.60
BALANCE DUE FROM STUDENT	\$0.00

Awards	
Description	Amount
TAP	\$2,315.50
PELL	\$282.10
TOTAL AWARDS AND PAYMENTS	\$2,597.60

Print Bill      Close Window

Bill displayed on: 3/7/2011 9:55 AM

BE MINDFUL OF PAYMENT DUE DATES!!!!

# College Resources

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- ▶ [Academic Advisement](#)
  - ▶ [Lloyd Sealy Library](#) :Lobby of T building
  - ▶ [Computer Labs](#)
  - ▶ [Cardiovascular Fitness Center](#)
  - ▶ [Student Clubs & Organizations](#)
  - ▶ [College Bookstore](#): 55<sup>th</sup> St & 10<sup>th</sup> Avenue
  - ▶ [Writing Center](#)
  - ▶ [Math & Science Resource Center](#):
  - ▶ [Career Development](#)
  - ▶ [Pre Law Institute](#)
- 



# We Are Here For You!

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## Undergraduate Admissions

524 West 59th Street

Room L. 64.00

New York, NY 10019

Phone: 212.564.6529

Fax: 212.237.8777

Email: [admissions@jjay.cuny.edu](mailto:admissions@jjay.cuny.edu)

[Staff Directory](#)

## Admissions Office Hours:

Monday: 1:00PM - 5:00PM

Tuesday: 9:00AM - 5:00PM

Wednesday: CLOSED

Thursday: 9:00AM - 5:00PM

Friday: 9:00AM - 3:00PM

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Thank you for choosing John Jay College  
*of Criminal Justice*

Go Bloodhounds!!

