JOHN JAY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
OF CRIMINAL JUSTICE

FURNITURE REQUEST FORM

Date: _____

From: _____ Department: _____

Room No. _____ Telephone No. _____

Description of Furniture to be Disposed	Specify: Wood/ Metal	Qty.

Approved By Nancy Marshall

Date _____

Furniture CAD Drawing Required _____

Budget Required for New Furniture _____

Date Work Order Generated _____