

## Why Become a Peer Tutor?

### Help Others

Most of our tutors will tell you that this is one of the best jobs on campus, because of the satisfaction they derive from helping others learn. They find that there is nothing quite like the thrill of seeing the light bulb go on when a student grasps a difficult concept or solves a challenging problem.

### Achieve National Certification

Our tutors receive paid training that prepares them to achieve national tutor certification. There are a number of levels of certification that you can achieve, all of which look great on a resume.

### Develop Marketable Skills

Being a peer tutor helps you develop a variety of skills that employers find highly desirable. These include communication, interpersonal, organizational, leadership, time-management, ethics, and the ability to work in groups and help others learn. Good tutors can also receive excellent references and letters of recommendation from the center coordinator when applying for scholarships, internships, and employment after college.

### Make Money Without Leaving Campus

Enjoy the convenience of a job right here at John Jay!

You may return your completed application to:

**The Math & Science Resource Center**  
(646) 557-4635  
msrc@jjay.cuny.edu  
Room 4300N

Or

**The Math Preparation Center**  
(212) 237-8019  
learningcenter@jjay.cuny.edu  
Room 011W

## Become a Peer Tutor

**Make Money  
Build Skills  
Help Others**

The Math & Science  
Resource Center

The Math Preparation  
Center\*

\*formerly the Learning Enhancement Center



JOHN JAY COLLEGE  
THE CITY UNIVERSITY OF NEW YORK  
OF CRIMINAL JUSTICE

# Frequently Asked Questions about Being a Peer Tutor

## What does a Peer Tutor Do?

Peer Tutors work directly with John Jay students in small-group tutoring sessions that last about an hour. Not only do they help students master course content, but they also assist students in developing the skills and strategies they need to become active, independent learners. In addition to tutoring, peer tutors participate in classroom visits to increase student awareness, learn and use appointment-tracking software, and perform occasional light clerical duties as assigned by the center director. Some tutors work in only one center, but a few work in both the Math & Science Resource Center and the Math Preparation Center.

## What if I don't know how to tutor?

Although previous tutoring experience is desirable, most of our tutors have never tutored before. They are selected on the basis of academic achievement, interpersonal and communication skills, and personal qualities such as responsibility, integrity, and concern for others. We provide comprehensive training for new tutors before they begin working as well as ongoing training and support to help them fully develop their skills and abilities.

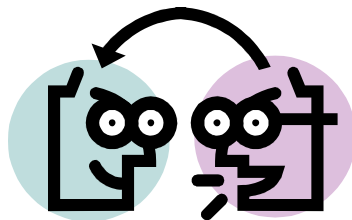
## How do I get paid?

Although tutoring is appointment-based, peer tutors are paid by the hour according to their weekly work schedules, whether there are appointments scheduled or not. Unfilled appointment times are generally spent reviewing course content or completing training activities, but any remaining unfilled time may be spent doing homework as time permits. Peer tutors are paid by the college or through Research Foundation grants.

## What are the qualifications?

To become a Peer Tutor, you must:

- Be a currently enrolled undergraduate or graduate student with sophomore standing or higher by the time you begin tutoring
- Have received a grade of at least A- in the course(s) you wish to tutor
- Have an overall GPA of at least 3.0
- Provide at least one faculty recommendation
- Be dependable, punctual, and self-motivated
- Possess excellent interpersonal and communication skills.
- Be able to work at least 4 hours per week consistently throughout the semester.
- Be available to attend paid training and staff meetings



## How do I apply?

To apply to become a peer tutor, you must submit the following documents to the center coordinator in person or by mail:

- MSRC/MPC Peer Tutor Application
- At least one Faculty Recommendation Form
- Transcript(s) of all undergraduate coursework (unofficial copies are fine).

Qualified applicants will participate in a two-part interview before the beginning of the next semester. Successful applicants will be assigned to the Math Prep Center, the Math & Science Resource Center, or both.

## What courses can I tutor?

You can tutor any course on the following list in which you have received a grade of A- or better. The more courses you're able to tutor, the better!

- |            |                 |
|------------|-----------------|
| • BIO 101  | • MAT 104       |
| • BIO 102  | • MAT 105       |
| • BIO 103  | • MAT 108       |
| • BIO 104  | • MAT 141       |
| • BIO 315  | • MATH 191      |
| • CHE 101  | • MAT 192       |
| • CHE 102  | • MAT 241       |
| • CHE 103  | • MAT 242       |
| • CHE 104  | • NSC107        |
| • CHE 201  | • PHY 101       |
| • CHE 202  | • PHY 102       |
| • CHE 220  | • PHY 203       |
| • CHE 315  | • PHY 204       |
| • CHE 320  | • STA 250       |
| • CHE 321  | • TOX 313       |
| • FOS 313  | • The CUNY      |
| • MATH 100 | Assessment Test |
| • MATH 103 |                 |

