



JOHN JAY COLLEGE  
THE CITY UNIVERSITY OF NEW YORK  
OF CRIMINAL JUSTICE

Office of Graduate Admissions • Room 1101N  
445 West 59<sup>th</sup> Street • New York, NY 10019

## INSTRUCTIONS FOR APPLICANT

Admissions to John Jay's Graduate Programs is competitive and based on an evaluation of the overall academic potential of the applicants.

To assure the timely review of your application for priority admissions, please have the required documents, listed below, on file in the Graduate Admissions Office no later than the designated application deadline date:

A non-refundable fee of \$125.00 in the form of a check or money order made payable to "John Jay College" (do not send cash) must accompany your application for admission.

Completed Application: sections 1-8 including data survey form

References in sealed envelopes

Personal statement

Official Transcripts

Appropriate Test Scores if required (GRE), (TOEFL)

Please have your undergraduate college or university mail an official transcript with degree posted to the John Jay College Graduate Admissions Office at the above address. Applicants having graduated with a bachelor's degree from John Jay College are **not** required to submit a transcript with their application. Official copies of transcripts "hand-carried" to John Jay College must be in a sealed envelope. Official GRE and TOEFL scores, where required, **must be mailed** directly from the Educational Testing Service (ETS) to the Graduate Admissions Office at the above address.

International students, please request two official transcripts from your university. Have one transcript sent to one of the evaluation agencies listed below and the other sent directly from your university to the Office of Graduate Admissions at the above address.

Have your official evaluation report mailed either to you or John Jay College. (If the report is mailed to you, it must arrive in an envelope sealed by the evaluator. **Do not open the envelope.** If you are mailing the report directly to John Jay College, please use the mailing address provided above. John Jay College will only accept evaluations from:

*American Association of Collegiate Registrars and Admissions Officers (AACRAO)*

*Phone: 202-296-3359 [www.aacrao.org](http://www.aacrao.org) (click on Foreign Education Credential Service)*

*Educational Credential Evaluators (ECE) Phone: 414-289-3400 [www.ece.org](http://www.ece.org)*

*World Education Services (WES) Phone: 212-966-6311 [www.wes.org](http://www.wes.org)*

*Globe Language Services Phone: 212-227-1994 [www.globelanguage.com](http://www.globelanguage.com)*

The fee for this service and the time required for completion of the evaluation varies with each agency.

Applicants from foreign countries are encouraged to submit their completed applications as early as possible. It is of paramount importance when applying that the Application for the Certificate of Eligibility (Form I-20) must be completed and all required documentations attached. The application can be obtained from the following site: <http://johnjay.jjay.cuny.edu/registrar/f1student/I-20%20Application.pdf>. Following these procedures will expedite the processing of Admissions Application. This will give admitted applicants ample time for Immigration Procedures.

## GENERAL ADMISSIONS REQUIREMENTS

A baccalaureate degree, or the equivalent, from an accredited academic institution is required.

A record of scholarly achievement of "B" (3.0 and higher on a 4.0 scale) at the undergraduate level is required. The Program Director may require the GRE for a program which does not require the GRE for admissions.

The Aptitude Test of the Graduate Record Examination (GRE) is required for admission to the Forensic Science, Forensic Psychology, Forensic Mental Health Counseling, and Forensic Computing Programs. **Effective Fall 2010, the GRE will be required for admission to the MA program Criminal Justice and the MA program in International Crime and Justice.** The GRE code number for John Jay College is **2115**. Contact information is provided below:

GRE-ETS  
P.O. Box 6000  
Princeton, NJ 08541-6000  
Phone: **1-609-771-7670** / [www.ets.org](http://www.ets.org)

Applicants who have not studied in English-speaking countries are required to take the Test of English as a Foreign Language (TOEFL). John Jay College's **TOEFL code number is 2115-99**. The minimum acceptable TOEFL scores are 550 for the paper-based test, 213 for the computer-based test and 79-80 for the Internet-based test. Contact information is provided below:

TOEFL® Services  
Educational Testing Service  
P.O. Box 6151  
Princeton, NJ 08541-6151, USA  
Phone: **1-609-771-7100** / [www.ets.org](http://www.ets.org)

Three letters of recommendation from academic professors who can comment on the applicant's academic abilities and performance are ideal. Professional references on company letterhead can be used if the applicant has been out of school two years or more. **Letters of recommendation should be attached to the prepared reference form.**

A personal essay typed of approximately 250-300 words indicating the reasons for wishing to pursue graduate study with particular reference to ultimate career objectives.

Knowledge of statistics is required of all M.A., M.S., and M.P.A. candidates, except those applying to the Graduate Program in Protection Management. It is a specific prerequisite for Criminal Justice 715, Public Administration 715, and Psychology 715. A student admitted conditionally, without an undergraduate course in statistics, must fulfill this requirement within the first year of entering the program. Having taken an equivalent course approved by the Committee of Graduate Admissions, or having demonstrated proficiency through a qualifying examination are other options to fulfilling this prerequisite. No graduate credit is given for meeting this requirement.

**APPLICATION DEADLINE DATES:**

Program	Fall Semester		Spring Semester	
	Domestic Applicants	International Applicants	Domestic Applicants	International Applicants
Criminal Justice Public Administration Forensic Psychology Forensic Mental Health Counseling Forensic Computing Protection Management The Postgraduate Certificate in Forensic Psychology	<b>April 30<sup>th</sup></b>	<b>April 1<sup>st</sup></b>	<b>December 1<sup>st</sup></b>	<b>November 1<sup>st</sup></b>
Forensic Science*	<b>March 15<sup>th</sup></b>	<b>March 1<sup>st</sup>*</b>		
International Crime & Justice*	<b>April 30<sup>th</sup>*</b>	<b>April 1<sup>st</sup>*</b>		

\*Forensic Science and International Crime and Justice Programs admit students in the fall semester only.

**BASIC PROGRAM REQUIREMENTS**

**Master of Science in Forensic Computing**

Applicants should have a cumulative undergraduate grade point average of 3.0 (“B”) or better and a combined GRE score of 1000 and higher. Applicants should also have completed computing courses on data structures and algorithms; an object oriented programming language, and operating systems fundamentals, as well as a year of calculus and a mathematics course in probability and statistics.

**Master of Science in Forensic Science**

Applicants should have a cumulative undergraduate grade point average of 3.0 (“B”) or better and a GRE preferred combined score of 1100 or higher. At minimum, applicants should have successfully completed the following undergraduate coursework: one year of biology, one year of general chemistry, one year of organic chemistry, one year of calculus, one year of calculus-based physics, one semester of biochemistry and one semester of physical chemistry and one semester of statistics. Students may be conditionally accepted with deficiency in any one of the last three courses provided that the course is successfully completed within the first two semesters of the MS Program. Students who are deficient in several courses should contact the Program Director Dr. Margaret Wallace [/mawallace@jjay.cuny.edu](mailto:mawallace@jjay.cuny.edu) / 212-2378492 to discuss the option of taking courses as a non or second degree undergraduate student.

**Master of Arts in Criminal Justice**

Applicants should have an undergraduate cumulative grade point average of 3.0 (“B”) or better. The Graduate Admissions Committee seeks students whose record of performance at the undergraduate level, and whose writing skills, indicate they are likely to do well in graduate school. The Committee understands that a variety of factors can influence undergraduate performance; however, applicants with overall grade point averages below 3.0 (“B”) should note the Committee rarely accepts applicants below this average. Applicants whose averages exceed this should not, on the other hand, assume they would automatically be admitted. Criminal Justice applicants whose averages are below a 3.0 (“B”) are strongly encouraged to submit GRE General Test scores as part of their application. **The GRE will be required for admission into the Criminal Justice Program commencing for fall 2010 admittance.**

**Master of Arts in International Crime and Justice (commencing fall 2010)**

Applicants should have an undergraduate cumulative grade point average of 3.0 (“B”) or better. The **GRE general test** is also an admission requirement. Applicants should have 18 credits of undergraduate credits in the social, behavioral or political sciences, including an undergraduate statistics course and an undergraduate economics course. Applicants can be conditional accepted with deficiency in statistics and/or economics

provided that the course(s) are successfully completed during the first two semesters of the program. Applicants should be able to demonstrate proficiency in a Foreign Language of their choice. Please contact the Program Director for more information about foreign language competency. [rbarberet@jjay.cuny.edu](mailto:rbarberet@jjay.cuny.edu)

### **Master of Public Administration**

An applicant to the Master of Public Administration Program or the Master of Public Administration Inspector General Program is expected to have earned a cumulative undergraduate grade point average of 3.0 ("B") or above, based on the complete record of undergraduate study, the record for the undergraduate major in Public Administration or a related field, or the record for the junior and senior year. Public Administration applicants whose averages are below a "B" are strongly encouraged to submit GRE General Test scores as part of their application.

### **Master of Arts in Forensic Psychology**

Applicants should have an undergraduate cumulative grade point average of 3.0 or higher and a combined GRE score of 1000 or higher. At minimum, applicants should have successfully completed the following undergraduate coursework: 24 credit hours of social sciences, 18 of which are in Psychology, including experimental Psychology and Statistical Methods. An applicant who meets the admission requirements, except for the courses in Statistics and Experimental Psychology can be accepted on the condition these undergraduate requirements are completed during the first year of the program.

### **Master of Arts in Forensic Mental Health Counseling**

Applicants should have an undergraduate cumulative grade point average of 3.0 and higher and a combined GRE score of 1000 and higher. At minimum, applicants should have successfully completed the following undergraduate coursework: 24 credit hours of social sciences, 18 of which are in Psychology, including experimental Psychology and Statistical Methods. An applicant, who meets the admission requirements, except for the courses in Statistics and Experimental Psychology can be accepted on the condition these undergraduate requirements are completed during the first year of the program.

### **Master of Science in Protection Management**

Applicants must have an undergraduate grade point average of 3.0 ("B") or better. Students without an adequate fire science background may be required to take fire science courses at the undergraduate level in order to qualify for matriculation. Protection Management students whose averages are below a 3.0 ("B") are encouraged to submit GRE General Test scores as part of their application.

### **Postgraduate Certificate in Forensic Psychology**

The program will seek individuals who have the academic background, ability, and motivation to receive postgraduate training in forensic psychology. Admission to the program will be based upon the following criteria: (which will be interpreted flexibly to take into account individual experiences and situations) a bachelor's degree, with an undergraduate GPA of 3.0; a graduate degree in psychology, social work, or counseling. (Graduates with other degrees will be considered, on an individual basis, but they must then have a minimum of 18 psychology credits in their undergraduate and graduate coursework; articulate personal statement that supports the applicant's request for admission to the certificate program; appropriate letters of recommendation that consider the individual's intellect, character, maturity, judgment and interpersonal skills. Research Track applicants must be accepted by a psychology department research mentor, in addition to the Program Coordinator. Mental health job or externship experience will be an asset for admission, but not required. Students must maintain a 3.0 grade point average and perform satisfactorily in all practicum and fieldwork counseling courses to complete the Certificate Program.

### **TUITION**

The Board of Trustees of The City University of New York may change tuition charges and fees listed in the graduate bulletin and any fees associated with College registration materials without prior notice.

#### **New York State Residents:**

Full-time students..... \$3,680.00 per semester (12 credits)

Part-time students..... \$310.00 per credit hour (fewer than 12 credits)

**Out-of-State Residents:**

Full-time/Part-time students ..... \$575.00 per credit hour



**JOHN JAY COLLEGE**  
THE CITY UNIVERSITY OF NEW YORK  
**OF CRIMINAL JUSTICE**

**RECORD No.**  
 \_\_\_\_\_  
**FOR OFFICE USE ONLY**

Office of Graduate Admissions  
 445 West 59th Street, Room 1101N  
 New York, NY 10019  
 Tel. (212) 237-8863 Fax (212) 484-1182

## APPLICATION FOR ADMISSION TO THE POSTGRADUATE CERTIFICATE IN FORENSIC PSYCHOLOGY

*John Jay College of Criminal Justice of New York is an Equal Opportunity and Affirmative Action Institution. The College does not discriminate on basis of race, color, national or ethnic origin, religion, sex, sexual orientation, transgender, disability, genetic predisposition or carrier status, alienage or citizenship, and veteran or marital status.*

**Application Fee : \$125.00**

Enrollment  Spring  Fall **20**\_\_\_\_

### 1. Personal Data

<input type="checkbox"/>	<b>Mr.</b>	<input type="checkbox"/>	<b>Mrs.</b>	<input type="checkbox"/>	<b>Ms.</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>M.I.</b>				
<b>SOCIAL SECURITY</b>			<b>ANY PRIOR LAST NAME USED</b>				<b>DATE OF BIRTH</b>					
		-			-							
<b>HOME/MAILING ADDRESS</b>						<b>STREET</b>		<b>APARTMENT</b>				
<b>CITY</b>				<b>STATE</b>		<b>ZIP</b>		<b>COUNTRY</b>				
<b>PLACE OF BIRTH</b>				<b>CITIZENSHIP</b>		<b>VISA OR GREEN CARD (if applicable)</b>						
<b>PRIMARY PHONE NUMBER</b>				<b>ALTERNATE PHONE NUMBER</b>								
(      )				(      )								
<b>E-MAIL</b>												
<b>Length of time residing in New York State:</b>				<b>YEARS</b>		<b>MONTHS</b>						
				[      ]		[      ]						
<b>Have you ever applied to the Graduate Division before?</b>					<input type="checkbox"/> No		<input type="checkbox"/> Yes					
							Date					
							<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px;"><b>MM</b></td> <td style="width: 20px;"><b>YY</b></td> </tr> <tr> <td> </td> <td> </td> </tr> </table>		<b>MM</b>	<b>YY</b>		
<b>MM</b>	<b>YY</b>											

    


### 3. Previous Education

List all the colleges and/or universities which you have attended and/or are now attending.

NAME OF INSTITUTION	MAJOR	FROM	TO	DEGREE RECEIVED	DATE	DEGREE EXPECTED	DATE

### 4. Employment

List all full-time employment positions held within the last ten years.

FROM	TO	NAME AND ADDRESS OF EMPLOYER	TITLE	NATURE OF WORK

### 5. List Courses in Progress.


### 6. List Academic References.


### 7. List below awards and honors you have received, as well as any honorary societies.


### 8. Person to notify in case of emergency:

FIRST NAME	LAST NAME	PHONE NUMBER	RELATIONSHIP
		( )	
ADDRESS - STREET			APARTMENT
CITY		STATE	ZIP

I hereby certify that all of the statements made by me in this application are true to the best of my knowledge and belief

**Applicant Signature**

MM	DD	YY

**Date**

## DATA SURVEY

Beginning Fall 1992, all CUNY Colleges must maintain demographic and/or biographic data for all students. You are being asked to complete the survey presented below. All information will be treated confidentially and in accordance with the Family Educational Rights and Privacy Act of 1974.

NOTE: When completing questions requiring information on country or language spoken, use the 3-digit code from the country or language table on the reverse side of this survey form.

SOCIAL SECURITY NUMBER										

Male       Female

APPLICANT LAST NAME	FIRST NAME	MIDDLE INITIAL

1 Where were you and each of your parents born? Check one in each column.	YOU	MOTHER	FATHER
Born in the U.S. excluding Puerto Rico or U.S. territories	1	1	1
Born in Puerto or U.S. territories	2	2	2
Born outside the United States	3	3	3

**2** Citizenship Status Check one.

United States Citizen	01
Permanent Resident	02
Student Visa Holder	03

Temporary Visa Holder	04
Asylum Granted	05
Refugee Granted	06

Parole Granted	07
Undocumented	99

**3** Have you ever received financial aid?

 No

 Yes

If yes, at

For questions 4 - 6 please use the three-digit code from the table of countries below.

4 From what country or part of the world did you or your family originally come?

Country Code

If country is not listed below, please specify: \_\_\_\_\_

5 What is your country of birth?

Country Code

6 What is your country of citizenship?

Country Code

**TABLE OF COUNTRIES**

COUNTRY	3-Digit Code	COUNTRY	3-Digit Code	COUNTRY	3-Digit Code
China: Mainland	032	Israel	075	Haiti	066
China: Taiwan	148	Nigeria	113	Jamaica	077
Hong Kong	170	South Africa	139	Panama	117
Korea	083	Colombia	033	Puerto Rico	185
India	070	Cuba	038	Trinidad	153
Thailand	150	Dominican Rep.	045	England/ Scotland/ Wales	160
Vietnam	178	Ecuador	046	Germany	056
The Philippines	121	Guyana	065	Italy	076
Greece	060	Ireland	074	U.S.A	173
Poland	122	Former Sov. Union	158		

**7** Do you speak a language other than English? Check one.  Yes  01

No  02

If yes, with which language do you feel more comfortable? Check one.

English  01  Language other than English  02  
 Equally comfortable with both  03

For questions 8 & 9 please use the three-digit code from the table of languages below.

**8** What is your native language?

If your language is not listed below, please specify : \_\_\_\_\_

**9** Other language spoken?

**TABLE OF LANGUAGES**

LANGUAGE	3-Digit Code	LANGUAGE	3-Digit Code	LANGUAGE	3-Digit Code
Afrikaans	002	Finnish	051	Phillipino	243
Akan	003	Flemish	052	Polish	158
Albanian	004	French	054	Portuguese	159
Arabic	006	Gaelic	238	Punjabi	161
Armenian	007	Ganda	060	Romanian	166
Assamese	008	Georgian	061	Russian	170
Azerbaijani	010	German	062	Samar-Leyte	171
Baule	015	Greek	066	Samoan	247
Beja	016	Guarani	067	Serbo-Croatian	175
Bamba	017	Hebrew	075	Slovak	183
Bengali	018	Hindi	076	Somali	186
Berber	019	Hungarian	078	Spanish	190
Beti	020	Iban	079	Swahili	192
Bulgarian	025	Indonesian	084	Swedish	194
Burmese	026	Italian	085	Thai	204
Buyi	027	Japanese	086	Tibetan	207
Byelorussian	028	Kamba	089	Tonga	211
Cantonese	029	Kongo	102	Tswana	212
Chinese	034	Korean	104	Tulu	214
Creole	236	Kurdish	105	Turkish	216
Czech	036	Lao	107	Ukranian	220
Danish	037	Latvian	109	Urdu	221
Dong	040	Lithuanian	111	Vietnamese	223
Dutch-Flemish	041	Moldavian	138	Wolyatta	224
Dyerma	042	Mongolian	139	Yiddish	230
English	045	Nepali	142	Zande	232
Esperanto	046	Norwegian	145	Zulu	234
Estonian	047	Pampangan	152		
Ewe	048	Persian	157		

**IF YOUR COUNTRY IS NOT LISTED, PLEASE SPECIFY ON SURVEY.**

**Specify which ethnicity describes you best.***Use the letter-code from the table of ethnicities below.***Ethnicity Code**

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**TABLE OF ETHNICITIES**

ETHNICITY	CODE	ETHNICITY	CODE
Asian	A	American Indian/Native Hawaiian	IC
Asian/Black/Native Hawaiian/White	AA	American Indian/White	ID
Asian/Black	AB	American Indian/Asian/Black	IE
Asian/Native Hawaiian	AC	American Indian/Asian/Native Hawaiian	IF
Asian/White	AD	American Indian/Asian/White	IG
Asian/Black/Native Hawaiian	AE	American Indian/Asian/Black/Native Hawaiian	IH
Asian/Black/White	AF	American Indian/Asian/Black/White	II
Asian/Native Hawaiian/White	AG	American Indian/Black/Native Hawaiian	IJ
Black	B	American Indian/Black/White	IK
Black/Native Hawaiian/White	BA	American Indian/Asian/Black/Native Hawaiian/White	IL
Black/Native Hawaiian	BB	American Indian/Black/Native Hawaiian/White	IM
Black/White	BC	American Indian/Native Hawaiian/White	IN
Hispanic	H	Native Hawaiian	N
Hispanic/American Indian/Asian/Black/Hawaiian/White	HA	Native Hawaiian/White	NA
Hispanic/American Indian	HB	Not Hispanic	T
Hispanic/Asian	HC	Not Hispanic/American Indian/Asian/Black/Hawaiian/White	TA
Hispanic/Black	HD	Not Hispanic/Black	TB
Hispanic/Native Hawaiian	HE	Not Hispanic/American Indian	TC
Hispanic/White	HF	Not Hispanic/Asian	TD
Hispanic/American Indian/Asian	HG	Not Hispanic/Native Hawaiian	TE
Hispanic/American Indian/Black	HH	Not Hispanic/White	TF
Hispanic/American Indian/Native Hawaiian	HI	Not Hispanic/American Indian/Asian	TG
Hispanic/American Indian/White	HJ	Not Hispanic/American Indian/Black	TH
Hispanic/American Indian/Asian/Black	HK	Not Hispanic/American Indian/Native Hawaiian	TI
Hispanic/American Indian/Asian/Native Hawaiian	HL	Not Hispanic/American Indian/White	TJ
Hispanic/American Indian/Asian/White	HM	Not Hispanic/American Indian/Asian/Black	TK
Hispanic/American Indian/Black/Native Hawaiian	HN	Not Hispanic/American Indian/Asian/Native Hawaiian	TL
Hispanic/American Indian/Black/White	HO	Not Hispanic/American Indian/Asian/White	TM
Hispanic/Asian/Black	HP	Not Hispanic/American Indian/Asian/Black/Hawaiian	TN
Hispanic/Asian/Black/Native Hawaiian	HQ	Not Hispanic/American Indian/Black/Hawaiian/White	TO
Hispanic/Asian/Black/White	HR	Not Hispanic/American Indian/Black/Native Hawaiian	TP
Hispanic/Black/Native Hawaiian	HS	Not Hispanic/American Indian/Black/White	TQ
Hispanic/Black/White	HT	Not Hispanic/American Indian/Native Hawaiian/White	TR
Hispanic/Native Hawaiian/White	HU	Not Hispanic/Black/Native Hawaiian/White	TS
Hispanic/Asian/Native Hawaiian	HV	Not Hispanic/Black/Native Hawaiian	TT
Hispanic/Asian/White	HW	Not Hispanic/Black/White	TU
Hispanic/Black/Native Hawaiian/White	HX	Not Hispanic/Native Hawaiian/White	TV
Hispanic/American Indian/Asian/Black/Native Hawaiian	HY	Not Hispanic/Asian/White	TW
Hispanic/American Indian/Asian/Black/White	HZ	Not Hispanic/Asian/Black	TX
Hispanic/Asian/Black/Hawaiian/White	HO	Not Hispanic/Asian/Black/Native Hawaiian/White	TY
Hispanic/Asian/Native Hawaiian/White	H1	Not Hispanic/Asian/Black/Native Hawaiian	TZ
Hispanic/American Indian/Native Hawaiian/White	H2	Not Hispanic/Black/Native Hawaiian/White	T0
Hispanic/American Indian/Black/Native Hawaiian/White	H3	Not Hispanic/American Indian/Asian/Black/White	T1
Hispanic/American Indian/Asian/Native Hawaiian/White	H4	Not Hispanic/Asian/Black/White	T2
American Indian	I	Not Hispanic/American Indian/Asian/Hawaiian/White	T3
American Indian/Asian	IA	Not Hispanic/Asian/Hawaiian/White	T4
American Indian/Black	IB	White	W



### REFERENCE FORM 3

**Directions to the Applicant:**

References in most instances should be from your former professors who are familiar with your potential to do postgraduate work. If you cannot obtain academic references, you may instead submit professional references. Fill in below the name and address of your reference, sign and print your name, and forward to the reference, along with a self-addressed envelope. Ask the recommender to seal the letter he or she has written on your behalf, sign across the seal, and return it to you. Submit the sealed envelopes containing your letters of recommendation with your application package.

*Please print clearly*

SEMESTER OF APPLICATION	
FALL 20__	SPRING 20__

SOCIAL SECURITY NUMBER									

APPLICANT'S LAST NAME	FIRST NAME	MIDDLE INITIAL

**WAIVER OF RIGHT OF ACCESS\***

I hereby waive my right to access to this confidential recommendation

Applicant's Signature

MM	DD	YY

Date

**Directions to the Recommender:**

The applicant named above is applying for admission to the postgraduate certificate program in Forensic Psychology. Your candid opinion of the applicant will help us determine the applicant's suitability for this certificate program. Please complete the evaluation checklist on the reverse side and attach your written response to question #1 to this form.

\*Unless the applicant signs the waiver of right of access indicated above, the applicant may see this recommendation.

REFERENCE'S NAME			
TITLE/POSITION	ORGANIZATION		
STREET	CITY	STATE	ZIP
WHAT IS YOUR RELATIONSHIP TO THE APPLICANT?			

How long have you known the applicant ?

YEARS	
MONTHS	



## REFERENCE FORM 1

**Directions to the Applicant:**

References in most instances should be from your former professors who are familiar with your potential to do postgraduate work. If you cannot obtain academic references, you may instead submit professional references. Fill in below the name and address of your reference, sign and print your name, and forward to the reference, along with a self-addressed envelope. Ask the recommender to seal the letter he or she has written on your behalf, sign across the seal, and return it to you. Submit the sealed envelopes containing your letters of recommendation with your application package.

*Please print clearly*

SEMESTER OF APPLICATION	
FALL 20__	SPRING 20__

SOCIAL SECURITY NUMBER									

APPLICANT'S LAST NAME	FIRST NAME	MIDDLE INITIAL

**WAIVER OF RIGHT OF ACCESS\***

I hereby waive my right to access to this confidential recommendation

Applicant's Signature

MM	DD	YY

Date

**Directions to the Recommender:**

The applicant named above is applying for admission to the postgraduate certificate program in Forensic Psychology. Your candid opinion of the applicant will help us determine the applicant's suitability for the certificate program. Please complete the evaluation checklist on the reverse side and attach your written response to question 1 to this form.

\*Unless the applicant signs the waiver of right of access indicated above, the applicant may see this recommendation.

REFERENCE'S NAME			
TITLE/POSITION	ORGANIZATION		
STREET	CITY	STATE	ZIP
WHAT IS YOUR RELATIONSHIP TO THE APPLICANT?			

How long have you known the applicant ?

YEARS	
MONTHS	



Please Check :	Outstanding	Superior	Above Average	Average	Below Average	Not Observed
Industry	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scholarly Motivation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to Analyze and Synthesize	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Intellectual Capacity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Originality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comprehension	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Verbal and Written Expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Flexibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interpersonal Skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Judgment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emotional Stability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Character	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please complete the above checklist and attach your written response to question #1 to this form.

1. What is your overall opinion of the applicant's ability to complete postgraduate coursework?

Reference Signature

MM	DD	YY

Date



## REFERENCE FORM 2

**Directions to the Applicant:**

References in most instances should be from your former professors who are familiar with your potential to do postgraduate work. If you cannot obtain academic references, you may instead submit professional references. Fill in below the name and address of your reference, sign and print your name, and forward to the reference, along with a self-addressed envelope. Ask the recommender to seal the letter he or she has written on your behalf, sign across the seal, and return it to you. Submit the sealed envelopes containing your letters of recommendation with your application package.

*Please print clearly*

SEMESTER OF APPLICATION	
FALL 20__	SPRING 20__

SOCIAL SECURITY NUMBER									
				-				-	

APPLICANT'S LAST NAME	FIRST NAME	MIDDLE INITIAL

**WAIVER OF RIGHT OF ACCESS\***

I hereby waive my right to access to this confidential recommendation

Applicant's Signature

MM	DD	YY

Date

**Directions to the Recommender:**

The applicant named above is applying for admission to the postgraduate certificate program in Forensic Psychology. Your candid opinion of the applicant will help us determine the applicant's suitability for this certificate program. Please complete the evaluation checklist on the reverse side and attach your written response to question #1 to this form.

\*Unless the applicant signs the waiver of right of access indicated above, the applicant may see this recommendation.

REFERENCE'S NAME			
TITLE/POSITION	ORGANIZATION		
STREET	CITY	STATE	ZIP
WHAT IS YOUR RELATIONSHIP TO THE APPLICANT?			

How long have you known the applicant ?

YEARS	
MONTHS	



Please Check :	Outstanding	Superior	Above Average	Average	Below Average	Not Observed
Industry	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scholarly Motivation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to Analyze and Synthesize	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Intellectual Capacity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Originality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comprehension	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Verbal and Written Expression	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Flexibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interpersonal Skills	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Judgment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emotional Stability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Character	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please **complete the above checklist and attach your response to question #1 to this form.**

1. What is your overall opinion of the applicant's ability to complete postgraduate coursework?

Reference Signature

MM	DD	YY

Date



Please Check :	Outstanding	Superior	Above Average	Average	Below Average	Not Observed
Industry	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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1. What is your overall opinion of the applicant's ability to complete postgraduate coursework?

Reference Signature

MM	DD	YY

Date