






# CHECKLIST

## *for* **CONDITIONAL ADMISSIONS**

### **PAY SPECIAL ATTENTION TO THE FOLLOWING INFORMATION**

To meet your condition for acceptance to the Fall 2011 semester at John Jay College, you need to demonstrate academic proficiency in one or more skills by taking the CUNY Assessment Tests.

-  **PREPARE TO TAKE THE CUNY ASSESSMENT TESTS:** Make sure that you are familiar with the CUNY Assessment Tests and have received enough practice before your test date. Visit **<http://www.jjay.cuny.edu/fye/cat>** for information, tips, and resources.
-  **TAKE THE CUNY ASSESSMENT TESTS AS SOON AS POSSIBLE:** You will receive a letter from CUNY identifying which test you will need to take along with the date and time of your test. To reschedule your test date, email the Testing Office at [testing@jjay.cuny.edu](mailto:testing@jjay.cuny.edu) with "Fall 11 Freshman" in the subject section or call **212.237.8108**. If John Jay College is not your test site, please contact the Testing Office at the college where you are assigned to take the test.
-  **IF YOU PASS THE REQUIRED CUNY ASSESSMENT TEST:** You will receive a letter of acceptance and an admissions checklist from John Jay College. Visit the Steps to Enroll website **<http://www.jjay.cuny.edu/stepstoenroll>** for information on how to complete the enrollment, advisement and registration process.
-  **IF YOU FAIL ONLY ONE OR TWO OF THE CUNY ASSESSMENT TESTS:** You will be invited to the tuition-free First Year Experience (FYE) Foundation Program to prepare for a re-test. You will receive an invitation to an Advisement and Registration Session where you will pre-register for Fall 2011 classes and also sign up to attend the Foundation Program. At the end of this program, you will have another opportunity to take and pass the CUNY Assessment Test(s) in order to meet the admissions condition. Visit the Steps to Enroll website **<http://www.jjay.cuny.edu/stepstoenroll>** for information on how to complete the enrollment, advisement and registration process.
-  **FYE FOUNDATION PROGRAMS:** Several tuition-free programs are available to prepare you to retake the CUNY Assessment Test(s). Students who have completed these programs have been very successful in passing their re-tests.  

For the online classes, completion of all assignments is required. For the on-campus classes, full attendance is required. Both programs include supplemental tutoring and free materials. **Space is limited and is available on a first-come, first-served basis.** For more information, visit **<http://www.jjay.cuny.edu/fye/foundations>**.

- **ONLINE MATH CLASSES:** Online math classes begin April 4th (session 1) and June 6th (session 2). To be considered for the online math classes, take the CUNY Assessment Tests by March 31st for session 1 and by May 31st for session 2.
- **SPRING ACADEMY (WRITING, MATH):** May 17th–June 2nd (session 1) and June 6th–June 23rd (session 2). Classes meet Tuesdays and Thursdays from 5:00 PM to 8:00 PM. To be considered for the Spring Academy Program, take the CUNY Assessment Tests by April 29th for session 1 and by May 20th for session 2.
- **SUMMER ACADEMY (READING, WRITING, MATH):** July 5th–21st (session 1) and July 25th – August 11th (session 2). Classes meet Monday through Thursday from 9:30 AM–1:30 PM. To be considered for the Summer Academy Program, take the CUNY Assessment Tests before Wednesday, June 15, 2011.
- **IF YOU FAIL THE REQUIRED THREE CUNY ASSESSMENT TESTS:** You will not be able to gain acceptance to John Jay College. Please consider going to a CUNY Community College or your local Community College and complete an Associate in Arts (AA) or an Associate in Science (AS) degree. You may have been accepted to the Justice Academy Program at one of CUNY's Community Colleges. This is a joint program with John Jay College. If you attend the Justice Academy program, you will be eligible to enroll at John Jay College upon completing your associate degree. Please inform the CUNY Community College of your intention to attend the Fall 2011 semester as soon as possible..