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Academic Affairs Updates

July 17, 2020 through July 31, 2020

Here are a few updates on what is happening in Academic Affairs.

Office of the Provost Matters

- [Update #17 CUNY COVID-19](#) Guidance on Academic Continuity from the Executive Vice Chancellor and University Provost.
- The Fall Planning Committee is working on the College's fall reopening plans to be submitted to CUNY in the next week. While the campus remains closed, we are actively planning for the next phase of access for faculty, staff, and students. In the meantime, please continue to observe the access procedures in place, requesting campus access through department chairs, completing the Blackboard based safety training in advance, and follow screening, entry and safety procedures on campus.
- Daniel Matos, Registrar, will send out a message to students this week regarding Fall 2020 scheduling and modalities. The message will outline Asynchronous, Synchronous, and Mixed Synchronous courses and on how to identify these courses.
- On 7/23/2020, Diego Redondo, Director of Public Safety & Risk Management sent out an important announcement on campus access. This reminder indicated that the John Jay campus is closed to all except personnel deemed essential to College operations in their present form. In some instances, a community member might have an urgent need to access campus for a limited time. Therefore, any individual who needs access to campus must follow the procedures below:
 - Complete the John Jay College New York State Covid-19 Response: Return to Work Training located on blackboard
 - Request and receive permission from their supervisor
 - The supervisor must send an email to PublicSafety@jjay.cuny.edu requesting access for that individual, who should be copied on the email.

That email should include:

 - the name of the individual requiring access.
 - the purpose/justification for allowing that access.
 - the specific date and time the individual would like to enter campus.
 - the planned duration of the visit.
 - the specific location(s) to which access is being requested.
 - and a copy of the employee's completion certificate for the Return to Work training.

- Link to the screening form: http://www.jjay.cuny.edu/sites/default/files/contentgroups/pub_safety/nys_screening_form.pdf

- Professor Angela Crossman has been appointed as Associate to the Provost for Faculty for the upcoming academic year, 2020-2021. Special thanks to Professor Matthew Perry who served in this position for a year as we conducted a search for a permanent Dean of Faculty Affairs.

Institutional Effectiveness Matters

- No updates

Graduate Studies Matters

- Dr. Elsa-Sofia Morote will join the John Jay community as Dean of Graduate Studies beginning on August 14, 2020. Special thanks to Professor Avram Bornstein for serving as Interim Dean of Graduate Studies during our search.

Undergraduate Studies Matters

- No updates

Registrar's Office Matters

- Faculty have now submitted their final Fall teaching modality decisions for online instruction (asynchronous, synchronous-mixed, or synchronous; default modality is Synchronous instruction). The registrar's office is actively updating CUNY First with this information in order to make the final schedule available to students by close-of-business on August 3rd. **Chairs must notify the Registrar's office by NOON, Monday, Aug 3rd if the teaching modality information for a class is listed incorrectly in CUNY First** (synchronous-mixed or synchronous will appear in the course entry notes; asynchronous will have no class dates/times listed).

Research Matters

- The college has received approval for our plan to gradually resume research activities on-site in a phased approach, prioritizing key activities that cannot operate effectively off-campus. An initial Low Density stage will allow for limited access to campus for researchers involved in prioritized activities including research that is externally-funded, deadline-driven, or conducted by untenured professors or graduate students working on dissertation research. To be considered, faculty must complete training and submit a lab/facility safety plan for approval. Interested faculty should review the [college's safety plan](#), and contact Lynda Mules lmules@jjay.cuny.edu to request application materials.

Professional Studies Matters

- No updates

Operations Matters

- No updates