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## ***Academic Affairs Updates***

***July 3, 2020 through July 17, 2020***

Here are a few updates on what is happening in Academic Affairs.

### **Office of the Provost Matters**

- Following CUNY guidance, John Jay's Fall 2020 courses will be online and in remote format, except a few identified Science Lab courses. All updates to the college class schedule will be made by July 25.
- The Fall Planning committee formed by President Mason and chaired by the Provost has been meeting for the past few months to identify principles for reopening John Jay. The committee consists of student representatives, faculty members, PSC Union representatives, and campus administration. The goal of this committee is to ensure that we create a healthy and safe campus environment for students, faculty and staff all while ensuring the academic success of our students. Under the Fall Planning committee, we created two subcommittees, Low Density (Phase I) and Low-Medium Density (Phase II). The Low Density subcommittee chaired by Anthony Carpi focuses on creating safe reopening processes and procedures for phases of campus reopening. This first phase includes access for limited on-site research activities, with priority for externally funded research. The Low-Medium Density subcommittee chaired by Angela Crossman is planning for widening access for limited in-person instruction, essential academic support services and some campus support services, and limited faculty, staff and student access.
- The registrar and planning committee will continue to work with faculty members to ensure that asynchronous (no class time listed) versus synchronous (class times listed, whether mixed-synchronous or fully synchronous) modalities are identified and communicated to students.

### **Institutional Effectiveness Matters**

- No updates

### **Graduate Studies Matters**

- No updates

## Undergraduate Studies Matters

- No updates

## Registrar's Office Matters

- No updates

## Research Matters

- The College has developed a Reopening Safety Plan that will allow for the return of a limited number of research and other programs to campus. This plan includes a process for requesting approval to resume activities and/or to access campus, and follows public health requirements for COVID-19. This plan has been submitted for approval to the CUNY Central Office, and has passed the first stage of the approval process. Second stage approval is now pending, and we will continue to update faculty and staff as to its progress.

## Professional Studies Matters

- No updates

## Operations Matters

- General: The University has established a Vacancy Review Board which must now review all full time vacancies and personnel actions. No actions may move forward with this committee's approval.
- Full time faculty: Faculty workload reporting for AY 2019/2020 is closed. You may begin to evaluate your workload plan for AY 2020/2021. No decisions have been made on substitute appointments at this time nor reassigned time.
- Adjuncts: All reappointments and non-reappointment letters have been issued via email. Adjuncts should check their college email account for their notification. If there are questions, please email [jjcadjunctappointments@jjay.cuny.edu](mailto:jjcadjunctappointments@jjay.cuny.edu) . EHRAFs for reappointments and new appointments have begun and are being approved continuously.
- Hourly Personnel Appointments: The University has authorized colleges to reappoint hourly employees for the month of August for a maximum of 82 hours. All reappointments and non-reappointment letters have been issued so employees should check their college email account for their notification. EHRAFs for reappointments and new appointments have begun and are being approved continuously. No information has been provided about future months.
- OTPS: FY2020 is closed. Departments will be notified when the FY2021 allocations are in place in CUNYfirst.
- Travel: All domestic and international travel has been suspended until further notice. More information on travel is available at <https://www.cuny.edu/coronavirus/#academic-travel>.