Completing Your Study Abroad Application

Before you submit your application, make sure you have the following:

1. **APPLICATION:**
   Complete all questions on the application form and attach a 2x2 photo of yourself.

2. **PERSONAL STATEMENT:**
   Please type and attach a 1-2 page essay explaining why you wish to join this program and what contribution it will make to your education. Also include, if you wish, any characteristics or qualities you possess that you feel would benefit the program.

3. **TRANSCRIPT:**
   Please attach an unofficial copy of your transcript to this application.

4. **RECOMMENDATION LETTER:**
   Students are required to request a letter of recommendation from a CUNY faculty member (except from the professor leading the study abroad program). Please submit one letter of recommendation with your study abroad application.

5. **REQUIRED GPA:**
   - You must be in good academic standing, GPA 2.5 or higher (unless otherwise indicated in the program description).
   - Make sure that you meet the program prerequisite(s), if any.
   - You must not have any Bursar stops on your record at the time of acceptance into the program.

6. **APPLICATION DEADLINES:**
   Please submit your application before the deadline any scholarships you may be applying.

7. **INTERVIEW:**
   Students may be required to have an interview with the program director of the study abroad program.

8. **REQUIRED DEPOSIT**
   If you are accepted into the program, you will be required to pay a deposit of $350 by Money Order, check, credit card or cash, payable to John Jay College. Your deposit will be applied to the total program fee and is non-refundable.

9. **OFFICE LOCATION:**
   Completed applications should be submitted to the Office of International Studies & Programs. We are located at 445 West 59 Street (North Hall, offices 1101-1105) New York, NY 10019. If you have any questions, please contact us at 212-484-1390 or email Anderson Rosa at arosa@jjay.cuny.edu or visit our website, http://www.jjay.cuny.edu/academics/1285.php.
Study Abroad Faculty-Led Program Application

Name: ___________________________________________________________

   Last                               First

Home Address: _____________________________________________________

   Street
   ___________________________________________ City   State   Zip Code

Cell phone: (___) __________________Home phone: (___) __________________

Email address: _____________________________________________________

Alternate email: ___________________________________________________

Gender: Male ___ Female ___ Date of Birth ______ Student’s SSN (last 4 digits) _______

CUNY Portal Username: _______________________________________________

U.S. Citizen: _____ Permanent Resident: _____ Student Visa: _____

Student’s Country of Birth _____________________________________________

Do you currently have a passport? Yes ____ No ____ If yes, expiration date _____________________

   Month   Day   Year

Major: __________________________________ Degree (B.A., B.S., BA-MA or MA): _________

Minor: __________________________________ Cumulative G.P.A. _________

Number of credits registered ________ Number of credits completed ________

Class Year (e.g. Sophomore) _____________________________________________

Home College (John Jay, Queens, etc.) _______________________________________

Name of Study Abroad Program Applying for? _______________________________________

Country: __________________________________ City: ___________________________
What semester will you graduate? ______________________________

*Please Note: If you will graduate in June, you will not be able to participate in the study abroad program for summer.

Are you applying for any of the following scholarships and/or a loan?

Yes ___ No ___ John Jay Study Abroad Scholarship (Available for Undergraduate & Graduate)

Yes ___ No ___ STOCS (Undergraduate Only)

Yes ___ No ___ Benjamin A. Gilman International Scholarship

Yes ___ No ___ Student Loan

Yes ___ No ___ Other: ________________________________

Have you previously participated in a study abroad program?* Yes _____ No ______

*Please note: If you have already, enrolled and received credit for the courses offered in this program you will be unable to participate in the program.

If yes, please indicate the name, location and academic focus of the program, along with the length of time abroad and the year of your participation.

____________________________________________________________________

____________________________________________________________________

Are you applying for any other study abroad programs? If so, please indicate which one(s). (Please note that your answer to this question will not affect your eligibility for this program)

____________________________________________________________________

____________________________________________________________________

If you have learned or studied any language that does not appear on your transcript, please fill out the table below.

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<th>Language</th>
<th>Years Studies/known</th>
<th>Reading Ability</th>
<th>Writing Ability</th>
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Please list any foreign travel or residence abroad:

____________________________________________________________________

____________________________________________________________________

How did you first hear about our study abroad program?

____________________________________________________________________

I, the undersigned, acknowledge that I have read this study abroad application and that all statements are correct to the best of my knowledge.

Applicant’s Signature: ________________________________ Date: __________________