Faculty Recommendation Form for Peer Tutors

Instructions for Tutor Applicants: It is extremely helpful if your faculty recommendation comes from an instructor who taught you in a math or science course that you wish to tutor. If that is not possible, you may submit a recommendation from any instructor who had you as a student in a college-level course. Recommendations from high school teachers will not be considered. Your completed faculty recommendation form should be returned to Michele Doney in room 01.94 NB along with your application and a copy of your undergraduate transcript(s).

Instructions for Faculty: The student who has asked you to provide this recommendation has done so because he or she would like to become a peer tutor in the Math & Science Resource Center. In a nutshell, a peer tutor must have a high level of content mastery and outstanding communication and interpersonal skills. If you have any questions about this form or if you would like a full position description, please contact Michele Doney at mdoney@jjay.cuny.edu or 646-557-4595. For reasons of confidentiality, please return the completed form to the student in a sealed envelope with your signature across the flap. You may also submit your comments via email to mdoney@jjay.cuny.edu as long as the email originates from your John Jay faculty email address.

Student’s full name: ____________________________________________

Faculty Information:

Name (please print): ____________________________________________

Institution: ☐ John Jay College ☐ Other ____________________________

Email address: _________________________________________________

Phone: ________________________________________________________
Courses the student completed with you. If the course is from an institution other than John Jay, please provide the course title in addition to the number.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
</tbody>
</table>

How would you describe the student’s academic achievement in your course(s)?
______________________________________________
______________________________________________
______________________________________________

How would you rate the student in terms of:

Interpersonal skills
☐ Well above average  ☐ Below average
☐ Above average  ☐ Don’t know
☐ Average

Communication skills:
☐ Well above average  ☐ Below average
☐ Above average  ☐ Don’t know
☐ Average

What other qualities does the student possess that would make him or her a strong candidate to become a peer tutor?
______________________________________________
______________________________________________
______________________________________________

(Signature)

Thank you for your kind assistance. Your input helps ensure that John Jay students receive only the highest quality tutoring!

(Date)