Research Reopening Guidance

CUNY is moving toward a return to campuses for Fall, 2021. To be on site research must be conducted in accordance with CUNY’s Guidelines for CUNY Fall 2021 Reopening Where Not Everyone is Fully Vaccinated. This guidance follows CDC recommendations providing different protocols based upon vaccination status. Constraints are removed only for those who are fully vaccinated, whereas additional protocols are in place for those whose vaccination status is not known or who are not fully vaccinated. All CUNY colleges/schools have approved plans for reopening. Information is available at individual college websites.

The Office of Research provides additional guidance for college research reopening. Staying within the requisite college capacity levels, that guidance requests the establishment of college-specific research priorities and an approval process for scholars who wish to resume on-site research. Researchers must obtain approval through appropriate college channels to conduct research on site, both for themselves and for all of their on-site research staff and human participants, if applicable.

Any research with human participants should consider approved college capacity limits and plans to ensure the health and safety of research participants. All research with human subjects (whether sponsored or not) requires IRB approval. Follow your college HRPP guidelines and IRB-approved protocol, submitting modifications with any protocol changes. Study participants should not be required or coerced into participating in person, and no undue influence should be presented to encourage participants to travel to CUNY colleges.

We continue to be guided foremost by the evolving public health and safety considerations that may require research to scale back again in the future. If such is the case, colleges should follow their own and CUNY guidelines.

CUNY’s COVID-19 Research Continuity Archive is available HERE

RFCUNY New Personnel Coordinator

RFCUNY is pleased to announce that on Monday, August 30, 2021, Ebony Brown joined their staff as a member of the Personnel team. Ebony has taken the position of Personnel Coordinator and will handle all RF personnel-related matters for John Jay. Ebony Brown can be reached via email at Ebony_Brown@rfcuny.org.

Please note that RFCUNY has started to train with her but you may continue to reach out to HRPersonnel@rfcuny.org or Sacheen McWatt, Sr. Personnel Manager at Sacheen_McWatt@rfcuny.org for assistance.

Proposal Submissions: Easy as 1-2-3 Weeks!
Thinking about submitting a proposal?

Our Office is here to help!
Please contact us as soon as you find a grant opportunity for which you want to apply. Please notify the Office of your intent to apply at least three weeks in advance of the deadline.
You may contact us at 212-237-8448 or sponsoredprograms@jjay.cuny.edu.

IRB Manager, new IRB submission platform, September 7

CUNY is moving from IDEATE to IRB Manager as the platform for submissions to the CUNY IRB.

For full FAQs and details, visit the John Jay HRPP website or the CUNY Office of Research website.

Please see page 10 for more information.
Vaccination Verification and Testing for RFCUNY employees

As a Research Foundation of CUNY (RFCUNY) Principal Investigator or Authorized Signatory, you should have received the below message regarding Vaccination Verification and Testing requirements for RFCUNY employees to be admitted access to the campuses effective 8/16/21. It is not yet clear to us how the information RFCUNY is collecting will be communicated to CUNY or the College’s systems. Therefore, to assure that we have the smoothest return to campus, the College is recommending that RFCUNY employees working on the John Jay College campus complete both forms, if possible. We understand that this is an added step for RFCUNY employees, but are recommending it to reduce the probability of any issues when trying to enter the campus.

Instructions on how to access RFCUNY’s Vaccination Verification system are below.

The College vaccination system is located here: https://doitapps2.jjay.cuny.edu/covidDocsUpload/

Please share this information with your RFCUNY employees. To be clear, college employees should be using CUNYFirst, not this system.

NSF Pre-award and Post-award Disclosures Requirements

In an effort to provide the community with helpful reference information regarding pre-award and post-award disclosure information in the biographical sketch and current and pending support proposal sections, the National Science Foundation (NSF) has developed a disclosure table entitled NSF Pre-award and Post-award Disclosures Relating to the Biographical Sketch and Current and Pending Support to identify where these disclosures must be provided in proposals as well as in project reports. Proposers and awardees may begin using this resource immediately to assist with completing the relevant proposal and project report sections.

As a reminder, current and pending support information is used to assess the capacity of the individual to carry out the research as proposed, as well as to help assess any potential overlap/duplication with the project being proposed.

A revised Proposal and Award Policies and Procedures Guide (PAPPG) will be released soon with an effective date of Oct. 4, 2021, and the disclosures table will be included in this revised version. As noted above, however, proposers and awardees may begin using this table immediately.
**Information and Resources in response to COVID-19**

A reminder that tools for research and office operations are available free of charge to John Jay faculty, staff, and students:

**CUNY Virtual Desktop:** Statistical and analysis software that is licensed for on campus use only can be accessed from your home workstation via the CUNY virtual desktop.

**Zoom:** All John Jay students, faculty, and staff now have access to the voice and video conferencing system Zoom. Zoom provides a unique space via a web link to create ad-hoc and scheduled meetings; to interact with content such as Power Point presentations; and to have discussions that might normally take place in person. Students can also study together using Zoom. All faculty, staff, and students are entitled to an account. To claim your account, register using your John Jay email and password at https://jjay-cuny.zoom.us.

**Dropbox & Microsoft OneDrive:** Both of these cloud-based storage options can be used to share non-confidential documents and materials. To claim your free Dropbox account visit http://dropbox.cuny.edu. To access OneDrive, log into Office 365 at http://office.com with your CUNYfirst username and password.

**Now that these resources are provided to you by the College/CUNY, do not renew any individual subscriptions for these services using funds housed at the Research Foundation of CUNY or the College. Expenses for these and similar video-conferencing and cloud storage services will not be reimbursed moving forward.** If you require additional capacity or enhancements, please reach out to your RF Project Administrator or the Business Office for approval prior to making any purchases. You will also need to complete the Information Security Review Questionnaire. The Information Security Review Questionnaire is required whenever a software, cloud-based application or service capable of storing institutional data is procured. PIs should send a completed questionnaire for review to John Jay’s IT Security Manager, O’Neil Hinds, before the software is purchased.

**Guidance on COVID-19 Research Continuity**

The CUNY Office of Research has provided guidance on Research Continuity. Please visit https://www.cuny.edu/research/covid-19-research-continuity/ for more information. The Office for the Advancement of Research at John Jay College has also issued its own Guidance for Research during COVID-19: https://www.jjay.cuny.edu/research/covid-19.”

Please continue to consult CUNY, John Jay and CDC guidance on the coronavirus for more information about how you can be prepared for and respond to the current situation:

- **CDC:** https://www.cdc.gov/coronavirus/2019-ncov/index.html
- **John Jay Coronavirus Updates:** https://www.jjay.cuny.edu/coronavirus-updates
- **CUNY Coronavirus Updates:** https://www.cuny.edu/coronavirus/
- **Research Foundation of CUNY Updates:** https://www.rfcuny.org/RFWebsite/resources/coronavirus-guidance/
Amendment to RFCUNY’s Time Off and Leave Benefits Policy & New Administrative Leave Policy

The RFCUNY’s Time Off & Leave Benefits, Policy No.506-I has been amended as follows:

1. To conform the language of the Foundation’s Time Off and Leave Benefits policy to the requirements of the New York State Paid Sick Leave Law, the New York City Earned Sick and Safe Time Act, and the New York State Paid Family Leave Law.

2. To codify the increase from 40 to 56 hours, the number of hours of paid sick leave RFCUNY employees may use per calendar year for their own medical needs, the medical needs of a family member, the ordered closure due to an officially declared public health emergency, or for their safety or a family member's safety because of domestic violence, unwanted sexual contact, stalking or human trafficking.

3. To expand the RF’s bereavement benefit to include an authorized absence of four (4) days in the event of the death of a grandparent and grandchild.

4. To allow RFCUNY employees up to four (4) hours of paid leave in a calendar year for cancer screening.

The RF’s Board of Directors has approved a new policy: Administrative Leave, Policy No. 550, which sets forth the procedures to be followed when an employee is placed on Administrative Leave. The new policy is effective immediately and applies to all Research Foundation of CUNY employees.

Questions? Contact RFCUNY’s Human Resources at 212-417-8600.

Paid Time Off for COVID-19 Vaccinations for Research Foundation Employees

RF will permit up to four (4) hours of paid time off per COVID-19 vaccine injection for full and part time employees who are vaccinated during their scheduled work time.

While you are not required to get permission to schedule a vaccination during work time, please be sure to notify your supervisor once you have an appointment, when practicable. Record your appointment(s) on your timesheet under the “Other Paid” column and then select “COVID-19 Vaccine” from the drop-down menu options. Provide documentation for the appointment(s) to your RF Payroll Coordinator via the email below.

If you have any questions, please contact your RF Payroll Coordinator at HRPayroll@rfcuny.org
Faculty Funding Fridays - CUNY Research Webinar Series

While the Faculty Funding Fridays series is now over, you can still view the following recordings at the link below:

For more information about the entire series, webinar videos and presentations, please visit: https://www.cuny.edu/research/news-events/funding-fridays/

<table>
<thead>
<tr>
<th>Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selecting a Venue for Journal Publication</td>
<td>This webinar will support faculty researchers to make informed decisions when selecting a journal to publish their work.</td>
</tr>
<tr>
<td>NIH “R” Series Application</td>
<td>This webinar will provide a general overview of the NIH application process and the most common “R” series applications. It will also address writing a successful specific aims statement.</td>
</tr>
<tr>
<td>NSF Funding Priorities and Opportunities</td>
<td>The NSF funds basic research in all fields of fundamental science and engineering and supports high-risk and novel collaborations. This webinar will give an overview of NSF research program areas and funding mechanisms and provide best practices when applying for grants.</td>
</tr>
<tr>
<td>Launching a Faculty Scholarship Data Collection Tool In CUNYfirst</td>
<td>Learn how to report your scholarly and creative accomplishments in CUNYfirst. Faculty scholarship data is used by colleges and the University used to develop new funding programs and foster research collaborations. Learn how to use a new CUNYfirst data collection tool that streamlines the process of scholarly data collection by giving faculty a familiar and in-house solution to uploading scholarly work, sharing research interests, highlighting student and faculty collaborations, and communicating newsworthy accomplishments.</td>
</tr>
<tr>
<td>Writing the NSF Broader Impacts Statements</td>
<td>Broader Impacts are critically important in the evaluation of NSF research proposals. Reviewers are asked to assess the potential broader impacts of the proposed research activity, i.e. its potential to benefit society or advance desired societal outcomes. Learn how to leverage CUNY’s strengths as an institution to write a more compelling and substantive broader impacts statement.</td>
</tr>
<tr>
<td>Public and Open Access Mandates from Funders</td>
<td>This webinar will support faculty researchers to comply with public and open access mandates from federal and private funders, addressing the fundamentals of open access, key issues to include in grant proposals, and tools to support compliance.</td>
</tr>
<tr>
<td>Budgeting for Federal Agency Grants</td>
<td>This webinar will provide faculty a better understanding of how to develop pre-award budgets costs to reflect the funding needed to carry out their proposed projects.</td>
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<tr>
<td>Grant Prospecting Strategies and Resources</td>
<td>This workshop will present the basics of using Pivot, Grant Forward and the Foundation Directory.</td>
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<tr>
<td>Humanities and Arts Funding Opportunities</td>
<td>Learn key tips to unlock funding for your scholarship, creative works, or programs by telling the right story every time.</td>
</tr>
<tr>
<td>Bonus Funding Friday-Public Interest Technology Challenge Grant</td>
<td>This webinar will discuss the Public Interest Technology University Network Challenge grant competition.</td>
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<tr>
<td>Boosting Your Scholarly Profile Online</td>
<td>This webinar will support faculty researchers to take control of their online presence by creating a scholarly profile and ensuring that the people that find their work, can read their work. Faculty will learn to effectively share and promote their work online using tools such as CUNY Academic Works, Google Scholar Profiles, and CUNY Academic Commons.</td>
</tr>
</tbody>
</table>
Research Foundation of CUNY’s Summer Salary System is Now Open

The Summer Salary System is now open and available for Summer 2021 activity! Please note CUNY has confirmed the summer salary fringe benefits rate for summer 2021 will remain at 26.7%.

In order to access the system, you will need to log onto www.rfcuny.org using your PI login and password. Under the E-services menu, click on Summer Salary.

As you will see, the basic work flow of the Summer Salary System has remained consistent with last year’s design. The main sections of the Summer Salary System remain as before:

1) Appointment
In this section, you can create the Summer Salary e-PAF. This system’s approval process will follow the same work flow as in the past. The Principal Investigator (PI) creates the e-PAF, the Grants Officer approves their request and the RF Project Administrator (PA) makes the final approval which then allows the e-PAF amount to become encumbered on the sponsored account in question. The e-PAFs are entered as a one-time lump sum amount per employee per account. This eliminates the need to potentially enter three separate e-PAFs for each employee on each account to cover the entire summer period (June, July, and August).

2) Payment Authorization
In this section, “after the fact” payment authorizations can be created and approved. After the RF Project Administrator makes their final approval in the “Appointment” process, an email notification will be sent to the PI and the Grants Officer alerting them to this fact. This now means that the “Payment Authorization” process can begin. The PI may then divide this encumbrance total over the six pay periods covering the entire summer period as appropriate (June 1-15, 16-30, July 1-15, 16-31 and August 1-15, 16-24) and then “save” this information. As the time periods become retroactive, these “saved” amounts can be approved by the Principal Investigator and are required to be approved by the Grants Officer. (The attached payment schedule includes deadlines for when all approvals must be in to make that CUNY pay date. Late approvals will be paid out in a following CUNY pay date per the payment schedule.) Once these authorized amounts have been approved and are ready for payment, they will then appear on the “Summer Salary Payment Authorization Report” which is sent to the College’s payroll according to the CUNY Summer Salary Payment Schedule (see attached).

3) View Pending
In this section, you can check on the status of the appointments and payment authorizations that are pending approval for which you are responsible. The ability to approve, reject, update and recall transactions is available in this section as well. Features in the View Pending’s “Appointment” section include the ability to view comments for rejected items as well as filter by status option to more easily navigate your pending items.

4) Effort Certification
This section will only be available for use during a 45 day window after the 2021 summer period (6/1/2021–8/24/2021) has fully passed. Principal Investigators will then be able to certify the submitted effort of those with summer salary activity on their account(s) during the 2021 summer period. After the allotted 45 days, this “Effort Certification” section will no longer be active in the system. Please make every effort to certify online before the 45 day window expires.

Please note that a Summer Salary Manual is accessible from within the system by clicking on the “Help” icon.

If you have any questions on how to navigate the system, please contact me at cward@jjay.cuny.edu.
Research Foundation of CUNY’s Summer Salary System is Now Open (Cont’d)

Summer Salary System Overview
Enter a Summer Salary Appointment for the total amount of summer salary for the employee on a particular project:
1. Log in to www.rfcuny.org. (You can email weblogonid@rfcuny.org for your user ID and password, if needed.)
2. Scroll over Electronic Tools and click on Summer Salary.
3. Click on Appointment.
4. Click on Add New Appointment.
5. Begin to type your project number in and then select it by clicking on it when it appears in the drop down menu.
6. Begin to type the employee Last Name, First Name and then select it by clicking on it when it appears in the drop down menu.
7. Enter the encumbrance amount to be paid out.
8. Click Preview.
9. Click Approve.

Once you do that, OSP will get an email to approve, and then RF will have to approve. Once we both approve, this is the next step:

Enter Summer Salary Payment Authorizations:
2. Scroll over Electronic Tools and click on Summer Salary.
3. Click on Payment Authorizations.
4. Click on the employee name to create a Payment Authorization.
5. Check off the boxes that correspond to the periods for which summer salary was/will be earned.
6. Enter the amounts in the text boxes per pay period (should total the amount encumbered).
7. Click Save Selected.
8. Then check the boxes for those period(s) that have been completed, and click Submit Selected. You can save payment authorizations at any time, but you will only be able to submit them on or after the end date of the period.

CUNY Senior College Payment Schedule
Summer Salary 2021

<table>
<thead>
<tr>
<th>Payroll Period</th>
<th>Deadline for Payment Authorizations for OSP Approval</th>
<th>CUNY Pay Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1/ - 7/15</td>
<td>As early as 7/15/21 No later than 7/21/21</td>
<td>8/12/2021</td>
</tr>
<tr>
<td>7/16 – 7/31</td>
<td>As early as 7/31/21 No later than 8/4/21</td>
<td>8/26/2021</td>
</tr>
<tr>
<td>8/1/ - 8/15</td>
<td>As early as 8/15/21 No later than 8/19/21</td>
<td>9/9/2021</td>
</tr>
<tr>
<td>8/16 – 8/24</td>
<td>As early as 8/24/21 No later than 9/2/21</td>
<td>9/23/2021</td>
</tr>
<tr>
<td>Late Submissions</td>
<td>By 9/16/21</td>
<td>10/7/2021</td>
</tr>
<tr>
<td>Late Submissions</td>
<td>By 9/30/21</td>
<td>10/21/2021</td>
</tr>
<tr>
<td>Late Submissions</td>
<td>By 11/23/21</td>
<td>12/16/2021</td>
</tr>
<tr>
<td>Final Submission</td>
<td>By 2/17/22</td>
<td>3/10/2022</td>
</tr>
</tbody>
</table>
**NSF Grant Writing Workshop**

The CUNY Office of Research will be offering the next and final NSF Grant Writing Workshop

**Friday, September 10, 1:00-2:30**

**How to Read an NSF RFP**

**Presenters:**
Linda Vigdor, Associate Director of Proposal Development, Advanced Science Research Center
Adam Greenberg, Grants Director, Advanced Science Research Center

**Topics covered:**
- Analyzing the RFP: What is it for? How should you read it? When should you refer to it?
- Discuss representative types of RFPs from single investigator to Center grants
- Recommended proposal development timeline

You can register for the workshop [HERE](#)
Link to the Zoom meeting will be provided after registration.

**NIH Grant Writing Workshops at the CUNY School of Public Health**

The CUNY Office of Research is pleased to launch a grant-writing resources web-page with videos of talks on NIH funding given by Associate Dean of Research at the School of Public Health, Michele Kiely, earlier this summer.

**Things You Should Know (July 7, 2021)**
- Watch Recorded Presentation
- Download Presentation Slides

**Your Research Strategy (July 14, 2021)**
- Watch Recorded Presentation
- Download Presentation Slides

**Bits and Pieces (July 21, 2021)**
- Watch Recorded Presentation
- Download Presentation Slides

These workshops are designed for all faculty who want to improve their grant writing skills. Faculty should have an idea for a NIH research grant proposal and should prepare a draft set of specific aims.

Stay tuned for further grant-writing resources [HERE](#)
The RFCUNY Office of Award Pre-Proposal Support announces a Save the Dates alert. A series of Brown Bag Research Webinars scheduled for the fall 2021 and spring 2022 semesters. Details about the next RFCUNY Brown Bag Research Webinars are as follows:

**GrantForward Refresher**
**Presenters:** GrantForward Support
**Overview of Webinar:** GrantForward is a service that is available to all CUNY faculty and students, and it provides users with access to a rich collection of funding information, including but not limited to aggregation of opportunities like research grants, fellowships, awards, internships etc., from multiple types of sponsors such as Federal, State, Foundation, University, Private Firms, International entities, etc. This webinar will cover the basics of using GrantForward as a researcher. General areas to be discussed include—how to create accounts, search for grants, view grant and sponsor pages, use filters, manipulate results, create profiles, and grant recommendations.
For more information about GrantForward, visit their website at [www.grantforward.com/support](http://www.grantforward.com/support).
**Targeted Audience:** all CUNY faculty and students
**Join the Meeting:**
Postponed—Date TBA soon
12:00—1:00 pm

**PIVOT Refresher**
**Presenters:** PIVOT Staff
**Overview of Webinar:** Pivot is an online tool that helps users connect with global and local research opportunities. Learn how researchers can leverage the site to discover new funding opportunities. This webinar is suitable for those seeking a Pivot refresher and/or new faculty interested in learning about Pivot. Access and functionality in several main areas of Pivot will be reviewed.
**September 22, 2021**
12:00—1:00 pm

**NSF Graduate Research Fellowship program (GRFP)**
**Presenters:** John Tsapogas-Director RF-Office of Award Pre-Proposal Support & Joshua Brumberg-CUNY Graduate Center
**Overview of Webinar:** Prospective applicants must show in their application that they intend to pursue graduate study in a research-based program in STEM or STEM education, have adequate preparation to enroll in such a program, or already be enrolled in such a program by fall of the year the Fellowship is accepted. Fellowship applicants accepting the award must be enrolled in an accredited graduate degree-granting institution of higher education having a campus located in the United States, its territories or possessions, or the Commonwealth of Puerto Rico throughout the life of the award. In FY2021, GRFP will emphasize three high priority research areas in alignment with NSF goals. These areas are Artificial Intelligence, Quantum Information Science, and Computationally Intensive Research. The five-year fellowship includes three years of financial support including an annual stipend of $34,000 and a cost of education allowance of $12,000 to the institution.

Please visit a series of Brown Bag Research Webinars for updates and webinar access links.
For more information, please visit the [Research Foundation of CUNY's Office of Award Pre-Proposal Support (APPS)](http://appp.cuny.edu/).
IRB Manager, new IRB submission platform, September 7

CUNY is moving from IDEATE to IRB Manager as the platform for submissions to the CUNY IRB. Here’s the latest information. For full FAQs and details, visit the John Jay HRPP website or the CUNY Office of Research website.

**IRB Manager** will be live on September 7, 2021. You will log in using your CUNYFirst credentials.

**What will happen to IDEATE applications?**
- You can currently still access your existing protocols in IDEATE.
- You can use IDEATE to make the following submissions until September 2: Amendment, Continuing Review, Event Notification, Final Report; new application requiring convened review.
- If you have a pending submission in IDEATE, the review process will be completed in IDEATE. If your application is returned to you, respond to the comments and resubmit promptly. After approval or exemption is issued, the application will be migrated to IRB Manager as a “read only” shell protocol.
- Active approved protocols in IDEATE will be migrated to IRB Manager as “read only” shell protocols.
- Expired, completed, pending or withdrawn protocols will not be migrated to IRB Manager.

**What will the transfer from IDEATE to IRB Manager look like?**
- You will be able to use IRB Manager for all submissions types beginning September 7.
- Active approved protocols in IDEATE will be migrated to IRB Manager as “read only” shell protocols.
- Basic information will be migrated from IDEATE into IRB Manager: Protocol Number, Protocol Title, Approval Period, Approval Category, Research Personnel, and a link to the IDEATE protocol.
- The IRB Manager protocol will then need to be populated with the details from the approved IDEATE application via an IRB Manager amendment. This process may be completed by the researcher, a member of the research team, or support provided by the CUNY Office of Research and/or the campus HRPP office. More information will be provided soon.

**What should researchers do to prepare?**
- Attend IRB Manager training. CUNY has some basic training available, and the John Jay HRPP Coordinator will provide advanced and ongoing workshops beginning in September. Sign up here to be notified or contact Lynda Mules directly.
- Log in to IDEATE now and save and print your approved IDEATE application and attachments for your own record-keeping. IDEATE will not be available indefinitely.
- To ensure that CITI training can be linked to your IRB Manager profile (so that you will not need to attach CITI certification to every application), log in to CITI and confirm that your preferred email address in CITI is your CUNY email address. More info here.
- Review the full FAQ posted here: [http://www.jjay.cuny.edu/HRPP](http://www.jjay.cuny.edu/HRPP)
- Get in touch with questions about specific projects – Lynda Mules, lmules@jjay.cuny.edu

The Office for the Advancement of Research (OAR) oversees research compliance activities and provides education, training and support.

Contact: Lynda Mules, MLA, CIP, Director of Research Compliance and Integrity, lmules@jjay.cuny.edu
[http://www.jjay.cuny.edu/research-compliance](http://www.jjay.cuny.edu/research-compliance)
Mangai Natarajan, PhD
Professor, Department of Criminal Justice

Mangai Natarajan, is a Professor at the department of Criminal Justice and a core faculty member of the CRJ PhD Program, CUNY Graduate Center. She has played a significant role in building the International Criminal Justice program at John Jay, the first BA degree program of its kind in the world and dedicated herself to teaching many hundreds of young vibrant students from diverse backgrounds who are aspiring for global justice. She is an award-winning scholar in the areas of international/comparative research, environmental criminology, and crime analysis, improving policing for women and domestic violence.

Dr. Natarajan is a criminologist and crime scientist, has 30 years of experience in studying various forms of gender-based violence with a life mission to finding solutions to problems that many victims face worldwide. She is a widely published and an active policy-oriented researcher. In 2014, she served as an international consultant to the UK Vodafone Foundation in evaluating the experience of the London Metropolitan Police Service in using TECSOS mobile phone technology to improve its responses to domestic violence. The study findings indicated that TECSOS activations reduced the risk of repeat victimization and resulted in victim protection and empowerment and demonstrated wider cost-saving public benefits. More recently (2020-2021), as a special advisor, she assisted in conceptualizing the digital technology and in preparing the contents for the Progressive Web Application for an United Nations Development Programme funded multi agency project to FU-SADES, an NGO in El Salvador for building a violence-free public transport environment for women.

In Fall 2020, Dr. Natarajan served as the Technical Lead of nodal NSF I-Corps (NYCRIN) cohort. In March 2021, she received the NSF I-Corps TM grant ($50,000) after her successful application as the PI with a project agenda to find digital solutions for preventing interpersonal violence and to obtain an extensive real-world, hands-on, immersive learning about what it takes to successfully transfer knowledge into products and processes that benefit society especially developing digital solutions to preventing Intimate Partner Violence. For her I-Corps trainings, her team included Ms. Dhanya Babu, a John Jay/Graduate Center PhD student, as the Entrepreneurial Lead; and Raj Bhargav, a professor at Stanford University, and Anand Sahasram, Chief Data Officer at Dodge & Cox, as Industrial Mentors. Recently (August 2021), Natarajan received another NSF grant for collaborative research with Dr. Irvin-Erickson at George Mason University (a total award of $343,241 which $194,005 was awarded to John Jay) to lead a study on the impact of the Covid-19 pandemic on victimization risk and the service needs for domestic violence victims and survivors to identify nationwide proactive and protective interventions. Dr. Irvin-Erickson and Dr. Natarajan have a successful collaboration history. In 2017, Dr. Irvin-Erickson and her research team (including Dr. Natarajan) were selected among 10 teams worldwide in recognition of their work in response to gender-based violence to receive the prestigious World Bank Development Marketplace Innovation Award. The team developed a mobile survey application to crowdsource real-time data on transit users’ experiences and fear of violence in public transportation. A unique contribution of their current collaborative NSF study is the integration of a multidisciplinary theoretical framework, including contemporary criminological, epidemiological, public health, and service advocacy perspectives and the use of Rapid Assessment Methodology, an indispensable tool in situations like COVID-19 pandemic times.

Dr. Natarajan has published widely in the areas of drug trafficking, women police, gender-based violence, crime analysis, crime prevention and international crime and justice. She is an expert on cross cultural comparative research including many forms of violence against women and policing, including her recent book (2019) International and Transnational Crime and Justice. She has received the Gerhard O.W. Mueller Award for her distinguished contributions to international criminal justice by the International Division of the Academy of Criminal Justice Sciences (2021); Environmental Criminology and Crime Analysis (2017) Award at Escuela Superior de Economia y Negocios, San Salvador, El Salvador; John Jay’s Senior Scholar Award (2014) and Scholarly Excellence Award (2012); and Excellence Research Award for Improving Policing for Women by Australasian Council of Women and Policing and Law Council of Australia (2013).
Interested in these or any other funding opportunities?
Contact the Office of Sponsored Programs (OSP) early in your proposal development—ideally at least three weeks before the application is due. There are lots of details to discuss and review, such as:

- Budget and allowable costs
- Space usage on campus
- Cost sharing restrictions
- Institutional letters of support
- Research compliance (i.e. Human Subjects and/or Animal Research, Responsible Conduct of Research, Conflict of Interest)
- ...And much more!

National Endowment for the Humanities – Funding Opportunities

NEH—Humanities Connections Grant

Deadline: September 14, 2021

Description: The Humanities Connection program supports innovative curricular approaches that foster productive partnerships among humanities faculty and their counterparts in the social and natural sciences and in pre-service or professional programs (such as business, engineering, health sciences, law, computer science, and other technology-driven fields), in order to encourage and develop new integrative learning opportunities for students.

The Humanities Connections program includes two funding levels: Planning and Implementation

Planning Grants
Faculty from two or more separate departments or schools (a minimum of one in and one outside of the humanities) can collaborate to design a new curricular program or initiative with Planning Grants. Funded projects have supported plans for interdisciplinary courses and experiential activities that explore the changing landscape of suburban Philadelphia; examine the life and legacy of African American writer Paul Laurence Dunbar; integrate language and cultural training with engineering curriculum; and bring together humanities and public health disciplines in a health humanities certificate program.

Amount: up to $35,000

Implementation Grants
Implementation Grants support interdisciplinary collaboration by faculty to implement a sustainable curricular program or initiative. Creating a curriculum teaching business and labor history to art and design students, and developing a three-course sequence in focused on Boston Harbor for pre-professional undergraduate students are among this grant’s funded projects.

Amount: up to $150,000

## NIH Research Project Grant (Parent R01)

**Deadlines:**
- **For New applications:** October 5, February 5 and June 5
- **For Renewal, Resubmission, or Revision applications:** July 5, November 5 and March 5
- **For AIDS and AIDS-related applications:** September 7, January 7 and May 7

**Description:** The NIH Research Project Grant supports a discrete, specified, circumscribed project in scientific areas that represent the investigators’ specific interests and competencies and that fall within the mission of the participating NIH Institutes and Centers (ICs). The R01 is the original, and historically the oldest, grant mechanism used by the NIH to support health-related research and development.

There are three companion opportunities to this Parent Announcement:
- NIH Research Project Grant (Parent R01 Basic Experimental Studies with Humans Required) PA-20-184
- Research Project Grant (Parent R01 Clinical Trial Required) PA-20-183
- Research Project Grant (Parent R01 Clinical Trial Not Allowed) PA-20-185

**Amount:** Application budgets are not limited but need to reflect the actual needs of the proposed project. The maximum project period is 5 years.

**Links:**

## NIH—Support for Conferences and Scientific Meetings (Parent R13)

**Deadline:** December 12, April 12 and August 12

**Description:** the purpose of the NIH Research Conference Grant (R13) is to support high quality scientific conferences that are relevant to the NIH's mission and to the public health. A conference is defined as a symposium, seminar, workshop, or any other organized and formal meeting, whether conducted face-to-face or via the internet, where individuals assemble (or meet virtually) for the primary purpose to exchange technical information and views or explore or clarify a defined subject, problem, or area of knowledge, whether or not a published report results from such meeting. The NIH recognizes the value to members of the research community and all other interested parties in supporting such forums.

A critical part of the application for NIH conference support is the documentation of appropriate representation of individuals from nationally underrepresented groups in the planning and implementation of, and participation in, the proposed conference. This includes selection of organizing committee members, speakers, and other invited participants, such as session chairs and panel discussants as well as general attendance. Underrepresented groups include individuals from nationally underrepresented racial and ethnic groups, individuals with disabilities, individuals from disadvantaged backgrounds, and women. See NIH Notice of Interest in Diversity, NOT-OD-20-031. "Appropriate representation" can be determined by reviewing the availability of scientists from nationally underrepresented groups known to be working in a particular field of biomedical or behavioral research to the anticipated geographic conference area. If the application does not reflect appropriate representation, no award will be issued until program staff members are assured of concerted, effective recruitment and outreach efforts.

**Amount:** Applications will be evaluated for scientific and technical merit by (an) appropriate Scientific Review Group(s), in accordance with NIH peer review policy and procedures, using the stated review criteria. Assignment to a Scientific Review Group will be shown in the eRA Commons.

NIH—Academic Research Enhancement Award for Undergraduate-Focused Institutions (AREA) – R15

**Deadlines:** October 25, February 25 and June 25

**Description:** NIH is continuing to make a special effort to stimulate research at educational institutions that provide baccalaureate and/or advanced degrees for a significant number of the Nation’s research scientists, but that have not been major recipients of NIH support. AREA funds are intended to support new and renewal biomedical research projects proposed by faculty members of eligible institutions (see Part 2, Section III.1). The three objectives of this FOA are: (1) provide support for meritorious research at undergraduate-focused institutions or institutional components; (2) strengthen the research environment at these institutions/components; and (3) give undergraduate students an opportunity to gain significant biomedical research experience through active involvement in the research. For the purpose of this announcement, an undergraduate-focused institution/component is one in which the undergraduate enrollment is greater than the graduate enrollment.

The AREA program will enable qualified scientists to receive support for small-scale research projects. It is anticipated that investigators supported under the AREA program will benefit from the opportunity to conduct independent research; that the grantee institution will benefit from a research environment strengthened through AREA grants; and that students at recipient institutions will benefit from exposure to and participation in scientific research in the biomedical sciences so that they consider careers in biomedical research. This AREA FOA emphasizes the engagement and inclusion of undergraduates in research.

The research project must involve undergraduate students and the research team must be composed primarily of undergraduate students. The AREA program is a research grant program, not a training or fellowship program, and, as such, applications should not include training plans such as didactic training or non-research activities relating to professional development. In all cases, the majority of students conducting research through the award must be undergraduates. Since diversity strengthens the research environment, AREA projects are encouraged to include students from diverse backgrounds, including those from groups underrepresented in the biomedical research workforce.

**Amount:** Applicants may request up to $300,000 in direct costs for the entire project period of up to 3 years. The maximum project period is 3 years.

**Links:**

NIH—International Research Collaboration on Drug Abuse and Addiction Research (R01)

**Deadline:** October 5, February 5 and June 5

**Description:** This Funding Opportunity Announcement (FOA) invites applications for international collaborative research on drug abuse and drug addiction. Newly formed or well-established research teams consisting of investigators from U.S.-based institutions and researchers in other countries may propose state-of-the-science research that takes advantage of unique research opportunities in other countries, speeds scientific discovery, and advances U.S. health science.

**Amount:** Application budgets are not limited but need to reflect the actual needs of the proposed project.

### NIH—Small Research Grant Program (R03)

**Deadlines:** October 16, February 16 and June 16

**Description:** The NIH Small Research Grant Program supports discrete, well-defined projects that realistically can be completed in two years and that require limited levels of funding. This program supports different types of projects including, but not limited to, the following:

- Pilot or feasibility studies;
- Secondary analysis of existing data;
- Small, self-contained research projects;
- Development of research methodology; and
- Development of new research technology

Applications are assigned to participating Institutes and Centers (ICs) based on receipt and referral guidelines and applications may be assigned to multiple participating ICs with related research interests. Applicants are encouraged to identify a participating IC that supports their area of research via the [R03 IC-Specific Scientific Interests and Contact](https://grants.nih.gov/grants/guide/pa-files/PA-20-000.html) website and contact Scientific/Research staff from relevant ICs to inquire about their interest in supporting the proposed research project.

**Amount:** Application budgets are limited to $50,000 in direct costs per year.

**Link:** [https://grants.nih.gov/grants/guide/pa-files/PA-20-000.html](https://grants.nih.gov/grants/guide/pa-files/PA-20-000.html)

### NIH—Support for Research Excellence – First Independent Research (SuRE-First)

**Updated Deadline:** September 28 (annually)

**Description:** SuRE is a research capacity building program designed to develop and sustain research excellence in U.S. higher education institutions that receive limited NIH research support and serve students from groups underrepresented in biomedical research (see [NOT-OD-20-031](https://grants.nih.gov/grants/guide/pa-files/PAR-21-169.html)) with an emphasis on providing students with research opportunities and enriching the research environment at the applicant institutions.

The purpose of SuRE-First awards is to support research grants for faculty investigators who have not had prior independent external research grants.

**Amount:** Applications may request up to $125,000 direct costs/year for up to 4 years.


### NIH—Support for Research Excellence (SuRE)

**Updated Deadline:** September 28 (annually)

**Description:** SuRE is a research capacity building program designed to develop and sustain research excellence in U.S. higher education institutions that receive limited NIH research support and serve students from groups underrepresented in biomedical research [NOT-OD-20-031](https://grants.nih.gov/grants/guide/pa-files/PAR-21-169.html) with an emphasis on providing students with research opportunities and enriching the research environment at the applicant institutions.

The purpose of SuRE awards is to provide research grant support for faculty investigators who have prior experience in leading externally-funded, independent research but are not currently funded by any [NIH Research Project Grants](https://grants.nih.gov/grants/guide/pa-files/PAR-21-169.html) with the exception of SuRE or SuRE-First awards.

**Amount:** Applications may request up to $100,000 direct costs/year for up to 4 years.

National Science Foundation – Funding Opportunities

NSF—Law & Science (LS)
Formerly Law & Social Sciences

Deadline: January 17, 2022 (January 15 annually thereafter); August 1 (August 1 annually thereafter);

Description: The Law & Science Program considers proposals that address social scientific studies of law and law-like systems of rules. The Program is inherently interdisciplinary and multi-methodological. Successful proposals describe research that advances scientific theory and understanding of the connections between human behavior and law, legal institutions, or legal processes; or the interactions of law and basic sciences, including biology, computer and information sciences, STEM education, engineering, geosciences, and math and physical sciences. Scientific studies of law often approach law as dynamic, interacting with multiple arenas, and with the participation of multiple actors. Fields of study include many disciplines, and often address problems including, though not limited, to:

2. Cyberspace
3. Economic Issues
4. Environmental Science
5. Evidentiary Issues

Amount: Award amounts vary based on the scope of the proposed project.

Link: https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=505704&org=NSF&sel_org=SBE&from=fund

NSF—Faculty Early Career Development Program (CAREER)
Includes the description of NSF Presidential Early Career Awards for Scientists and Engineers (PECASE)

Deadline: July 26 (Fourth Monday in July, Annually Thereafter)

Description: The CAREER Program is a Foundation-wide activity that offers the National Science Foundation’s most prestigious awards in support of early-career faculty who have the potential to serve as academic role models in research and education and to lead advances in the mission of their department or organization. Activities pursued by early-career faculty (i.e. Assistant Professors) should build a firm foundation for a lifetime of leadership in integrating education and research. NSF encourages submission of CAREER proposals from early-career faculty at all CAREER-eligible organizations and especially encourages women, members of underrepresented minority groups, and persons with disabilities to apply.

All CAREER proposals should describe an integrated path that will lead to a successful career as an outstanding researcher and educator. NSF recognizes that there is no single approach to an integrated research and education plan, but encourages all applicants to think creatively about the reciprocal relationship between the proposed research and education activities and how they may inform each other in their career development as both outstanding researchers and educators. These plans should reflect the proposer's own disciplinary and educational interests and goals, as well as the needs and context of his or her organization. Because there may be different expectations within different disciplinary fields and/or different organizations, a wide range of research and education activities may be appropriate for the CAREER program.

Amount: Awards, including indirect costs, are expected to total a minimum of $400,000 for the 5-year duration, with the following exceptions: Awards for proposals to the Directorate for Biological Sciences (BIO), the Directorate for Engineering (ENG), or the Office of Polar Programs (OPP) are expected to total a minimum of $500,000 for the 5-year duration.

Link: https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=503214
National Science Foundation – Funding Opportunities (Cont’d)

**NSF—Economics**

**Deadline:** January 18, 2022 (January 18 annually thereafter); August 18 (August 18 annually thereafter)

**Description:** The Economics program supports research designed to improve the understanding of the processes and institutions of the U.S. economy and of the world system of which it is a part. This program also strengthens both empirical and theoretical economic analysis as well as the methods for rigorous research on economic behavior. It supports research in almost every area of economics, including econometrics, economic history, environmental economics, finance, industrial organization, international economics, labor economics, macroeconomics, mathematical economics, and public finance.

The Economics program welcomes proposals for individual or multi-investigator research projects, doctoral dissertation improvement awards, conferences, symposia, experimental research, data collection and dissemination, computer equipment and other instrumentation, and research experience for undergraduates. The program places a high priority on interdisciplinary research. Investigators are encouraged to submit proposals of joint interest to the Economics Program and other NSF programs and NSF initiative areas. The program places a high priority on broadening participation and encourages proposals from junior faculty, women, other underrepresented minorities, Research Undergraduate Institutions, and EPSCoR states. The program also funds conferences and interdisciplinary research that strengthens links among economics and the other social and behavioral sciences as well as mathematics and statistics.

**Amount:** Varies across disciplinary research programs.


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**NSF—Developmental Sciences (DS)**

**Deadline:** January 17, 2022 (January 15, annually thereafter); July 15 (July 15, annually thereafter)

**Description:** DS supports basic research that increases our understanding of cognitive, linguistic, social, cultural, and biological processes related to human development across the lifespan. Research supported by this program will add to our knowledge of the underlying developmental processes that support social, cognitive, and behavioral functioning, thereby illuminating ways for individuals to live productive lives as members of society.

DS supports research that addresses developmental processes within the domains of cognitive, social, emotional, and motor development across the lifespan by working with any appropriate populations for the topics of interest including infants, children, adolescents, adults, and non-human animals. The program also supports research investigating factors that affect developmental change including family, peers, school, community, culture, media, physical, genetic, and epigenetic influences. Additional priorities include research that: incorporates multidisciplinary, multi-method, microgenetic, and longitudinal approaches; develops new methods, models, and theories for studying development; includes participants from a range of ethnicities, socioeconomic backgrounds, and cultures; and integrates different processes (e.g., memory, emotion, perception, cognition), levels of analysis (e.g., behavioral, social, neural), and time scales.

**Amount:** A typical project funded through the DS program is approximately 3 years in duration with a total cost, including both direct and indirect costs, between $100,000 and $200,000 per year.

### NSF—Sociology

**Deadline:** August 16, 2021 (August 15 annually thereafter); January 17, 2022 (January 15 annually thereafter)

**Description:** The Sociology Program supports basic research on all forms of human social organization -- societies, institutions, groups and demography -- and processes of individual and institutional change. The Program encourages theoretically focused empirical investigations aimed at improving the explanation of fundamental social processes. Included is research on organizations and organizational behavior, population dynamics, social movements, social groups, labor force participation, stratification and mobility, family, social networks, socialization, gender, race and the sociology of science and technology. The Program supports both original data collections and secondary data analysis that use the full range of quantitative and qualitative methodological tools. Theoretically grounded projects that offer methodological innovations and improvements for data collection and analysis are also welcomed.

The Sociology Program also funds doctoral dissertation research to defray direct costs associated with conducting research, for example, dataset acquisition, additional statistical or methodological training, meeting with scholars associated with original datasets, and fieldwork away from the student’s home campus. See the [Sociology Program Doctoral Dissertation Improvement Awards Solicitation](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5369&org=NSF&sel_org=SBE&from=fund) for more information on this opportunity.

**Amount:** Varies across disciplinary research programs

**Link:** [https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5369&org=NSF&sel_org=SBE&from=fund](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5369&org=NSF&sel_org=SBE&from=fund)

### NSF—Social Psychology

**Deadline:** January 17, 2022 (January 15 annually thereafter; July 15 (July 15, annually thereafter)

**Description:** The Social Psychology Program at NSF supports basic research on human social behavior, including cultural differences and development over the life span.

Among the many research topics supported are: attitude formation and change, social cognition, personality processes, interpersonal relations and group processes, the self, emotion, social comparison and social influence, and the psychophysiological and neurophysiological bases of social behavior.

The scientific merit of a proposal depends on four important factors: (1) The problems investigated must be theoretically grounded. (2) The research should be based on empirical observation or be subject to empirical validation. (3) The research design must be appropriate to the questions asked. (4) The proposed research must advance basic understanding of social behavior.

**Amount:** Award amounts vary based on the scope of the proposed projects.

**Link:** [https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5712](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5712)

### NSF—Perception, Action & Cognition (PAC)

**Deadline:** February 1, 2022 (February 1 annually thereafter); June 15 (June 15, annually thereafter)

**Description:** The PAC program funds theoretically motivated behavior with particular focus on perceptual, motor, and cognitive processes and their interactions. Central research topics for consideration by the program include (but are not limited to) vision, audition, haptics, attention, memory, written and spoken language, spatial cognition, motor control, categorization, reasoning, and concept formation. Of particular interest are emerging areas, such as the interaction of sleep or emotion with cognitive or perceptual processes, epigenetics of cognition, computational models of cognition, and cross-modal and multimodal processing. The program welcomes a wide range of perspectives, such as individual differences, symbolic and neural-inspired computation, ecological approaches, genetics and epigenetics, nonlinear dynamics and complex systems, and a variety of methodologies spanning the range of experimentation and modeling. The PAC program is open to co-review of proposals submitted to other programs both within the Social, Behavioral, and Economic Sciences Directorate and across other directorates.

**Amount:** Award amounts vary based on the scope of the project.

**Link:** [https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5686&org=NSF&sel_org=SBE&from=fund](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5686&org=NSF&sel_org=SBE&from=fund)
NSF—Improving Undergraduate STEM Education: Hispanic-Serving Institutions (HSI Program)

Deadline: February 10 (Second Wednesday in February, Annually Thereafter); August 25 (Last Wednesday in August, Annually Thereafter)

Description: The goals of the HSI program are to enhance the quality of undergraduate science, technology, engineering, and mathematics (STEM) education and to increase the recruitment, retention, and graduation rates of students pursuing associate’s or baccalaureate degrees in STEM. Achieving these, given the diverse nature and context of the HSIs, requires additional strategies that support building capacity at HSIs through innovative approaches: to incentivize institutional and community transformation; and to promote fundamental research (i) on engaged student learning, (ii) about what it takes to diversify and increase participation in STEM effectively, and (iii) that improves our understanding of how to build institutional capacity at HSIs. Intended outcomes of the HSI Program include broadening participation of students that are historically underrepresented in STEM and expanding students’ pathways to continued STEM education and integration into the STEM workforce.

The HSI program accepts proposals in the following tracks:

- **Track 1: The Planning or Pilot Projects (PPP) track** provides a funding opportunity for institutions that are new to NSF or are Primarily Undergraduate Institutions (PUIs), including community colleges. The PPP has been designed to link with the other two tracks. The PPP track seeks to enhance undergraduate STEM education and build capacity at less-resourced institutions and to increase these institutions' ability to compete for NSF funding from other programs. 

  Planning projects in this track undertake the activities necessary to develop a future HSI program Track 2 or Track 3 proposal submission. Pilot projects in this track may be carried out to achieve a short-term, well-defined goal to enhance the availability of high-quality undergraduate STEM education at the HSI and gather preliminary data for future HSI program Track 2 or Track 3 proposals. Importantly, Pilot projects may also develop fundamental STEM education research capacity on student learning at HSIs, discovering effective means for diversifying and increasing participation in STEM. All PPP projects must include project evaluation and dissemination components.

- **Track 2: The Implementation and Evaluation Projects (IEP) track** supports the implementation of evidence-based unit-, department-, or multi-department-level activities that will enhance the quality of undergraduate STEM education. All HSI institution types are encouraged to apply, especially PUIs (including community colleges). These projects may design and implement a new educational practice or practices, and/or adapt/replicate evidence-based practices that are already known to be effective.

  IEP may conduct research that promotes one or more of the HSI program goals, including research on indicators of effective and successful undergraduate STEM education at HSIs. These projects must include both project evaluation and dissemination components, as well as an education research component. The IEP strategies are expected to be institutionalized and sustainable.

- **Track 3: The Institutional Transformation Projects (ITP) track** supports institution-wide structural or systemic changes to enhance undergraduate STEM education at the proposing HSI. The ITP must be grounded in STEM education research and broadening participation research and be designed to make institutional infrastructure and policy changes to support long-term institutional changes that encourage and support faculty in implementing evidence-based practices that enhance student outcomes in STEM at the proposing HSI.

Anticipated Funding Amount: $11,000,000. The number of new awards is subject to the availability of funds.

**Current Funding Opportunities from Various Sponsors**

**NEW!**

**New York Public Library (NYPL) - Cullman Center Fellowship**

**Deadline:** September 24, 2021, 5 p.m. EDT

**Description:** The Dorothy and Lewis B. Cullman Center for Scholars and Writers supports projects that draw on the research collections at The New York Public Library's Stephen A. Schwarzman Building (formerly the Humanities and Social Sciences Library). The Center looks for top-quality writing from academics as well as from creative writers and independent scholars. Visual artists whose projects require extensive use of Library collections are also encouraged to apply. The Center seeks diversity in ethnicity, age, gender, field, and type of project. The Center aims to promote dynamic conversation about the humanities, social sciences, and scholarship at the highest level—within the Center, in public forums throughout the Library, and in the Fellows' published work.

**Amount:** up to $75,000

**Link:** [https://www.nypl.org/help/about-nvpl/fellowships-institutes/center-for-scholars-and-writers/fellowships-at-the-cullman-center#criteria](https://www.nypl.org/help/about-nvpl/fellowships-institutes/center-for-scholars-and-writers/fellowships-at-the-cullman-center#criteria)

*Interested applicants should discuss the fellowship opportunity with their department chair before applying. Fellowships may be taken in conjunction with a sabbatical or other leave. If the sponsor allows, the award may be able to be administered by the College to release the faculty member from teaching.*

**NEW!**

**Harvard Radcliffe Institute Fellows Program**

**Deadline:** September 9, 2021 for applications in humanities, social sciences, and creative arts  
**September 30, 2021** for applications in science, engineering, and mathematics

**Description:** The Radcliffe Fellowship Program awards 50 fellowships each academic year. Applicants may apply as individuals or in a group of two to three people working on the same project. Radcliffe seek diversity along many dimensions, including discipline, career stage, race and ethnicity, country of origin, gender and sexual orientation, and ideological perspective. Although our fellows come from many different backgrounds, they are united by their demonstrated excellence, collegiality, and creativity.

[Explore the broad range of Radcliffe fellows’ projects.](https://www.radcliffe.harvard.edu/radcliffe-fellowship/become-a-fellow?utm_source=hri_higher_education&utm_medium=paid&utm_campaign=hri_direct_efforts&utm_term=HEP)

Radcliffe welcomes applications from a broad range of fields and perspectives. The strength of our fellowship program is its diversity.

Radcliffe supports engaged scholarship. We welcome applications from scholars, artists, and practitioners proposing innovative work that confronts pressing social and policy issues and seeking to engage audiences beyond academia.

Radcliffe welcomes proposals relevant to the Institute’s focus areas, which include:

- Law, education, and justice
- Youth leadership and civic engagement
- Legacies of slavery
- Reflecting Radcliffe’s unique history and institutional legacy, we welcome proposals that focus on women, gender, and society or draw on the Schlesinger Library’s rich collections.

Interdisciplinary exchange is a hallmark of the Radcliffe Fellowship, and we welcome proposals that take advantage of our uniquely diverse intellectual community by engaging with concepts and ideas that cross disciplinary boundaries.

**Amount:** Fellows receive a stipend of $78,000 plus an additional $5,000 to cover project expenses.

**Link:** [https://www.radcliffe.harvard.edu/radcliffe-fellowship/become-a-fellow?utm_source=hri_higher_education&utm_medium=paid&utm_campaign=hri_direct_efforts&utm_term=HEP](https://www.radcliffe.harvard.edu/radcliffe-fellowship/become-a-fellow?utm_source=hri_higher_education&utm_medium=paid&utm_campaign=hri_direct_efforts&utm_term=HEP)
### Current Funding Opportunities from Various Sponsors

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<th><strong>Alfred P. Sloan Foundation—Major Program Areas Grants</strong></th>
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<tr>
<td><strong>Deadline:</strong> Letters of inquiry are accepted at anytime.</td>
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<tr>
<td><strong>Description:</strong> The Alfred P. Sloan Foundation makes grants in nine broad subject matters, known within the Foundation as major program areas. (1) <strong>Sloan Research Fellowships</strong> - Annual awards to 126 of the most promising early-career scholars in eight scientific and technical fields. (2) <strong>STEM Research</strong> - Grants to support original, high-quality research in the natural sciences, engineering, and mathematics. (3) <strong>STEM Higher Education</strong> - Grants to improve the quality and diversity of higher education in science, technology, engineering and mathematics. (4) <strong>Public Understanding of Science, Technology, &amp; Economics</strong> - Grants to expand the public understanding of science and technology through the use of books, radio, film, television, theater, and new media. (5) <strong>Digital Information Technology</strong> - Grants to advance the creation, dissemination, and democratization of access to knowledge through the use of new developments in digital information technology. (6) <strong>Economics</strong> - Grants to support original, high quality research and programs to enhance U.S. economic performance and the quality of American life. (7) <strong>Energy and Environment</strong> - Grants to advance our understanding of the economic, environmental, security, and policy trade-offs associated with the increased deployment of Flow- and no-carbon resources and technologies and the resulting impacts on the quality of American life. (8) <strong>Select Issues</strong> - Grants that support unique opportunities or projects that advance a significant interest related to the Foundation’s mission but not directly covered by other Foundation grant making programs. (9) <strong>Civic Initiatives</strong> - Grants for projects that benefit the New York City metropolitan area in ways consonant with the Foundation’s mission.</td>
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<td><strong>Amount:</strong> Award sizes vary by program area.</td>
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<td><strong>Link:</strong> <a href="http://www.sloan.org/major-program-areas/">http://www.sloan.org/major-program-areas/</a></td>
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<th><strong>Oak Foundation—Grants</strong></th>
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<td><strong>Deadline:</strong> Letters of inquiry are accepted at anytime.</td>
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<tr>
<td><strong>Description:</strong> We fund a variety of time-bound projects, core costs, technical assistance and collaborative activities. Each program has its own funding criteria, geographic scope and requirements. While each program has its own areas of focus, as a whole, we adhere to seven funding principles. These include funding initiatives that:</td>
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<td>- target root causes of problems</td>
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<td>- are replicable either within a sector or across geographical locations</td>
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<td>- include plans for long-term sustainability</td>
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<td>- strive to collaborate with like-minded organizations</td>
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<td>- demonstrate good financial and organizational management</td>
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<td>- value the participation of people (including children) and communities and</td>
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<tr>
<td>- have secured co-funding.</td>
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<tr>
<td><strong>Amount:</strong> $ 25,000</td>
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<tr>
<td><strong>Link:</strong> <a href="http://www.oakfnd.org/our-grant-making.html">http://www.oakfnd.org/our-grant-making.html</a> and <a href="http://www.oakfnd.org/application-process.html">http://www.oakfnd.org/application-process.html</a></td>
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Current Funding Opportunities from Various Sponsors (Cont’d)

**Henry Luce Foundation—Higher Education Program**

**Deadline:** Letters of inquiry can be submitted at any time through the Foundation’s online portal. Should you have questions in advance of completing the Letter of Inquiry, you may e-mail them to Mr. Sean Buffington, Program Director for Higher Education at buffington@hluce.org.

**Description:** The Higher Education Program welcomes excellent, innovative proposals from colleges and universities and the organizations that support them. The program encourages inquiries from institutions that are less well-resourced and/or that serve disadvantaged or marginalized communities.

- Higher education program grants have several characteristics:
  - They support projects in the humanities and qualitative social sciences. (There is one exception: projects that seek to support women or to increase the number of women in certain STEM fields are also eligible.)
  - They support projects aimed at faculty and doctoral students; in general, projects aimed primarily at undergraduates will not be supported.
  - They support team-based projects or institutional initiatives rather than purely individual research projects; such projects or initiatives will seek to have broader impact—on a field or on the sector.
  - The projects they support will not only produce new knowledge but will also model new approaches to the production, dissemination and application of knowledge.

Grants awarded to colleges and universities through the Higher Education Program should focus on at least one of the particular strategies described below:

- Encouraging new approaches to the dissemination of research outside of the academy—including to the general public or to particular communities of interest, like policymakers or practitioners
- Facilitating collaboration, dialogue, or another kind of exchange or partnership between scholars and practitioners or policymakers
- Facilitating and nurturing trans-disciplinary and trans-national research and training, especially across institutional boundaries and barriers of various kinds
- Supporting innovation in doctoral education, especially in ways that empower graduate students and equip them to thrive personally and professionally in the more challenging contemporary context
- Supporting women in the professoriate and administration, especially in the physical sciences, engineering, and mathematics
- Supporting dialogue and collaboration between US and non-US institutions about higher education goals and strategies

**Links:** [https://www.hluce.org/programs/higher-education/](https://www.hluce.org/programs/higher-education/) (you can read more about the Foundation’s other programs at [https://www.hluce.org/programs/](https://www.hluce.org/programs/)).

**Public Welfare Foundation—Social Justice Programs**

**Deadline:** Letters of intent are accepted throughout the year.

**Description:** The Public Welfare Foundation supports efforts to advance justice and opportunity for people in need. The Foundation looks for strategic points where its funds can make a significant difference and improve lives through policy change and system reform. The fund focuses on three program areas: Criminal Justice, Juvenile Justice and Workers’ Rights.

**Amount:** Awards vary by project needs.

**Link:** [http://www.publicwelfare.org/grants-process/program-guidelines/](http://www.publicwelfare.org/grants-process/program-guidelines/)
### James S. McDonnell Foundation— Collaborative Activity Awards

**Deadline:** Varies

**Description:** The Foundation offers Collaborative Activity Awards to initiate interdisciplinary discussions on problems or issues, to help launch interdisciplinary research networks, or to fund communities of researchers/practitioners dedicated to developing new methods, tools, and applications of basic research to applied problems. In each case the focus of the collaborative activity must meet the program guidelines for one of the following program areas:

- [Studying Complex Systems](#)
- [Understanding Human Cognition](#)

**Amount:** Please see website.

**Link:** [https://www.jsmf.org/apply/collaborative/](https://www.jsmf.org/apply/collaborative/)

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### The Nathan Cummings Foundation

**Deadline:** Letter of inquiries are accepted on a rolling basis and are reviewed by NCF staff within 60 days.

**Description:** In order to address inequality, the Foundation will invest in work with strong potential to create pathways to economic opportunity, particularly for women and people of color, and that takes seriously the need to: improve quality of life for the poor; move toward greater equality of opportunity, meaning that where someone is born on the income distribution would not limit their chances to move up; and challenge structures and ideas that allow a vastly disproportionate share of the nation’s wealth to be concentrated in the hands of a few.

The Foundation will address climate change as a consequence of progress in human development and economic prosperity, and will fund promising work that helps activate American ingenuity in pursuit of three interrelated goals: increasing access to modern energy for the world’s poor; stabilizing greenhouse gas concentrations in the atmosphere at a low level; and improving resilience for those most vulnerable to the negative consequences of climate variability and change.

**Amount:** Award amounts vary based on the scope of the proposed project.

**Link:** [http://ncf.org/how-apply](http://ncf.org/how-apply)
Federal agencies are relying on the academic research sector to play an important role in addressing the COVID-19 crisis, and your research can be instrumental in helping to mitigate the impact of the coronavirus on individuals and communities. We now urge you to develop and submit new research proposals on topics related to the coronavirus pandemic and COVID-19 harm reduction.

Federal agencies like the NSF and NIH have posted many new funding opportunities, and modified existing ones, to address the present crisis. Please review federal program and agency announcement lists on a weekly basis, as they are being constantly updated. Be sure to also carefully review opportunities for any additional eligibility requirements.

Please note that COVID-19-related grant opportunities are available in a significant number of disciplines, including thematic areas where CUNY faculty have some competitive strengths. In addition to medical and scientific research directly related to fighting the virus and its spread throughout the world, other areas include education research projects that contribute to understanding the rapid shifts in education during the crisis and social science research that aims to understand the disruption, reproduction, and deepening of educational inequality caused by the crisis. Please refer to COVID-19-Related Opportunities for CUNY Faculty for a list of these opportunities.

Please also note that:
While significant funding will address the biomedical and public health dimensions of this crisis, other funding will be allocated to study the secondary societal impacts of the pandemic, for instance, the effectiveness of STEM remote education pedagogies in a new era of pandemics. CUNY researchers should prepare to submit proposals on a wide range of topics.

1. Your proposed new or revised research should factor in the realities of temporarily suspended or closed campus facilities. Please consider how your research may need to be accomplished at home or using alternate sites, as relevant. Seek guidance from your campus grants office to determine what facilities may still be accessible to you.

Suggested federal and private opportunities are now detailed below.

I. National Science Foundation – NSF has several mechanisms in place for funding coronavirus and COVID-19 research proposals.

**RAPID Response Research:** RAPID is a special mechanism that NSF has set up to fund projects to address urgent research addressing a natural or anthropogenic disaster or similar unanticipated event. PI(s) must contact the NSF Program Officer(s) whose expertise is most germane to the proposal topic before submitting a RAPID proposal. This will facilitate determining whether the proposed work is appropriate for RAPID funding. The Project Description is expected to be brief and must be no more than five pages. It must include clear statements as to why the proposed research is of an urgent nature and why RAPID is the most appropriate type of mechanism for supporting the proposed work. Note that these proposal preparation instructions deviate from the standard NSF proposal preparation instructions. RAPID proposals are internally reviewed by NSF program officers. The two standard NSB-approved merit review criteria will apply (intellectual merit and broader impacts). Requests may be made for up to $200K, and up to one year in duration. Additional guidance from NSF can be obtained by emailing rapid-
## COVID-19 Related Funding Opportunities – (Cont’d)

- [covid19@nsf.gov](mailto:covid19@nsf.gov), and by using the NSF [Proposal and Award Policies and Procedures Guide](https://www.nsf.gov/pubs/giss2019/ev_s02a.pdf).
- Macropartitioning, and by using the NSF Proposal and Award Policies and Procedures Guide.
  
### NSF COVID-19 Dear Colleague Letters:
- A “Dear Colleague” letter is a guidance document issued by NSF (or any other federal agency) that helps explain and interpret the type of targeted research that it is interested in supporting. On March 4, 2020, the Director issued the general Dear Colleague letter on COVID-19. On March 25, 2020, the Engineering Directorate issued a second Dear Colleague letter specific to COVID-19 SBIR/STTR Phase I Proposals.
- **Existing NSF Programs:** Faculty can submit coronavirus and COVID-19 related proposals through [existing funding opportunities](https://www.nsf.gov/od/dpc/nfsloid). In many cases, these proposals will be prioritized for expedited review.
- If you currently have an active NSF grant, and COVID-19 has prevented you from providing research experiences for students, consider asking NSF whether it is willing to provide you with [Supplemental Funding for a Virtual REU](https://www.nsf.gov/od/dpc/nfsloid).

### II. National Institutes of Health – NIH also has several mechanisms in place for funding coronavirus and COVID-19 research proposals. Please note, the National Institute of Allergy and Infectious Diseases (NIAID) provides most of the funding for coronavirus and COVID-19 research. For a complete list of NIH Funding Opportunities Specific to COVID-19, please visit: [https://grants.nih.gov/grants/guide/COVID-Related.cfm](https://grants.nih.gov/grants/guide/COVID-Related.cfm)
- **NIH Urgent Awards:** This [mechanism](https://grants.nih.gov/grants/guide/COVID-Related.cfm) is for PIs holding specific types of NIH research grants, listed in the full Funding Opportunity Announcement (FOA). Urgent funds may be available to help address a specific public health crisis in a timely manner that was previously unforeseen when the last application or progress report was submitted.
- **Administrative Supplements:** This [mechanism](https://grants.nih.gov/grants/guide/COVID-Related.cfm) will supplement an existing grant with funding for relevant/associated coronavirus and COVID-19 research. Administrative supplements may be your simplest option at the NIH for quick additional funding.
- **NIAID Coronaviruses Funding Initiatives:** See [here](https://grants.nih.gov/grants/guide/COVID-Related.cfm) for a specific listing of NIAID’s coronavirus and COVID-19 priority research areas. Detailed instructions are provided for the submission of new research grants, and competitive revisions of active grants, using NIH’s standard mechanisms.

Please note that the NIH has established a [webpage](https://grants.nih.gov/grants/guide/COVID-Related.cfm) with general information on how the research community can continue to help solve the coronavirus pandemic. Further guidance from NIH can be obtained by emailing deaweb@niaid.nih.gov.

### III. The U.S. Department of Education, Office of Postsecondary Education, has issued guidance to all grants programs in response to COVID-19. Please refer to [FAQs for U.S. Department of Education OPE Grants Programs](https://ope.ed.gov/coronavirus)."
NOTE: The Office for the Advancement of Research (OAR) is dedicated to working with faculty in the pursuit of their research and scholarly goals, and is available to assist faculty in grant-seeking and publication activities. Faculty members are encouraged to consult with OAR on any aspect of these processes. OAR promotes faculty success through several funding programs. Applications to all programs are accepted on a rolling basis (with the exception of the Senior Scholar Release Program, for which applications are accepted between February 15th and March 30th). Applications are reviewed during the first full week of each calendar month, with decisions returned to applicants by the second Thursday of each calendar month. Funding is offered through the following programs listed below:

For more information on Internal Funding, please visit us at: [http://www.jjay.cuny.edu/oar-funding-opportunities](http://www.jjay.cuny.edu/oar-funding-opportunities)

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**Seed Money Requests**

**Description:** Funds are available to support pilot or preliminary work necessary to pursue a major grant application to an external funding agency. Funds may be requested to undertake a pilot study to gather background data toward supporting a major proposal. Funds may also be requested to conduct planning activities or support the writing of a major proposal. **Funds are limited to $2,000 per request.** Faculty requesting Seed Money will need to submit to an external funding program within one (1) year of receiving funding, and must revise and resubmit the proposal at least one time (to the same or an alternative external funding program) if the original proposal is not funded. To make a request to the Seed Money program, faculty must submit a two-page project summary to OAR. This summary should justify the seed request, detail the funding agency being targeted and the nature of the planned proposal, and provide a detailed budget. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Seed Money clearly indicated in the subject line.

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**Open-Access Publication Funding**

**Description:** Funds are available to faculty who wish to publish articles in open-access format in major, peer-reviewed, scholarly journals. Once a manuscript is accepted for publication, faculty must submit a request to OAR with the journal name, a copy of the acceptance letter, and a brief description of the journal quality and reach. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Open-Access Publication clearly indicated in the subject line. **Funding is limited to $1,000 per request.**

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**Faculty Scholarship Funding**

**Description:** Funds are available to support efforts related to the publication of a significant work of scholarship or the mounting of a creative work such as a performance, art exhibition, musical composition, etc. **Funds are limited to $1,500 per request,** and can be used for the purpose of travel to libraries, archives, or other sites for data collection; purchase of software or equipment required for analysis; costs related to the mounting of creative works, etc. Funds are not intended to support release time or conference travel. Faculty requesting Faculty Scholarship Funding must publish (as a book or in a peer-reviewed journal) or produce the results of the funded work within one (1) year of receiving funding. To make a request to the Seed Money program, faculty must submit a two-page project summary to OAR. This summary should justify the need for funding, describe the intended scholarly outcome, and provide a detailed budget. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Scholarly Output Funding clearly indicated in the subject line.

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**Proposal Pre-Review**

**Description:** To improve the quality of external grant proposals and their likelihood of success, OAR makes funds available for faculty to obtain external reviews of grant proposals, prior to their submission to an agency or funding organization. Requests must be made in writing to OAR (oar@jjay.cuny.edu) with Proposal Pre-Review clearly indicated in the subject line. Please include a summary of the grant application to be reviewed, along with a potential reviewer’s name, title, affiliation(s), and a brief (one sentence) description of her qualifications. Faculty are responsible for identifying and handling all communications with the peer reviewer, and the request must be sent at least five weeks before the grant deadline in order to be considered. OAR will provide an honorarium of $250 (limited to one review per grant application), which will be paid directly to the peer reviewer to incentivize her work. The PI must submit a copy of the external review to OAR at least two weeks prior to the grant application deadline in order for the honorarium to be paid.

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**Book Publication Funding**

**Description:** The Office for the Advancement of Research wishes to support faculty authors who are in the process of publishing books (as a single-author/editor or first-author/editor) with high-quality, reputable presses. OAR will reimburse the author up to $1,000 to pay page fees, indexing fees, image rights, etc. Once a book proposal is accepted for publication, faculty must submit a request to OAR with (1) the original proposal, (2) a copy of the publication contract, (3) a brief description of the publisher’s quality and reach, and (4) copies of receipts or invoices for the services to be funded. Applications will not be considered in the absence of receipts or invoices totaling the full amount of funding requested. Please note that contracts in which the author receives an advance of any amount are not eligible for this funding program. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Book Publication clearly indicated in the subject line.
The Office for the Advancement of Research's Internal Funding Programs Cont’d

Community Event Funding

Description: The OAR will fund scholarly or creative events to be held at John Jay College that are free of charge and open to faculty or the John Jay Community as a whole. Faculty requesting funding should submit a 2-3 page proposal in electronic form to OAR (oar@jjay.cuny.edu) with Collaborative and Community Project Funding clearly indicated in the subject line. Successful requests will include either (1) a description of the collaborative project, planned scholarly outcomes and external funding applications, and a detailed budget with justifications for why funding is needed; or (2) a detailed description of the planned events or opportunities, along with a budget and a clear rationale for how the John Jay Community stands to benefit. **Average funding is expected to range from $1,000 to $1,500.**

Enhanced Travel Funding

Description: The OAR will fund major travel opportunities with the potential to have a significant impact on a faculty scholar's trajectory. Examples include personally invited talks, special workshops or trainings, keynote addresses at major conferences, etc. Travel to present papers accepted as part of a public call or invitation to a standard academic conference is not eligible. **Requests are limited to $1,000 per faculty member.** In order to apply, please submit requests in electronic form to OAR (oar@jjay.cuny.edu) with Enhanced Travel Funding clearly indicated in the subject line. Successful requests will include (1) a justification for the funding need that clearly differentiates the travel opportunity from the general round of academic conferences in your discipline; (2) a personal letter of invitation detailing the expected parameters of your participation; and (3) an accompanying explanation from your department chair as to why they are unable to fund the opportunity through the departmental travel allocation.

Emergency Fund Program

Description: Support is available for research or other scholarly activities that specifically address a need that is urgent and/or time sensitive in nature. This may include support for research on disasters or other unanticipated events for which a rapid response is critical. Emergency funds may also be requested for events that could not be anticipated in the normal course of research, for example, new legislative funding priorities that are time-sensitive in nature, cuts to a grant budget that may severely impact performance, etc. Emergency Funds are not appropriate for needs that could have been anticipated in the normal course of research. To make a request to the Emergency Fund, faculty must submit a one-page project summary electronically to OAR (oar@jjay.cuny.edu) with Emergency Funds clearly indicated in the subject line) detailing the nature of the research planned and reason the project qualifies for emergency funds, including a detailed budget. **Average funding is expected to be $3,000.**

Senior Scholar Release Program

Description: This program is intended for tenured Associate and full Professors who are working toward a major scholarly outcome or creative project and have no other sources of course release. **The fund provides 1-2 courses of release time** to be used in the subsequent academic year (or, in the case of Full applications, the following semester). Applications for release during the 2018-19 Academic Year are due March 30, 2018; if any courses of release time remain unallocated, an additional round of applications for Spring 2018 will be accepted during the Summer with a deadline of September 30, 2018. These funds cannot be used for Summer Salary or any support other than course release time during the semester designated in the original application. Faculty must submit a two- to five-page project summary to the Office for the Advancement of Research, detailing the nature of the scholarship planned and the reason the project requires the requested amount of course release time. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Scholar Release Program clearly indicated in the subject line.

*Funds in each category listed above are limited and available on a first-come, first-serve basis. The Office for the Advancement of Research will try to post, in an ongoing manner, what program budgets have been exhausted for an academic year. However, faculty are advised to consult our webpage or send an inquiry email to oar@jjay.cuny.edu before writing a proposal to confirm that a specific program is still accepting invitations.*

*In addition to these funding programs, OAR also has several competitive Award programs that recognize faculty scholarship and fund competitive research proposals, including: the Faculty Scholarly Excellence Award Program, the Collaborative Research Award Program, the Faculty Mid-Career Research Support Program, and the Donal EJ MacNamara Junior Faculty Award. To find out more about these Award programs please visit the Research page on the John Jay.*
OAR Tip of the Month: Closeout

Is your RF project end date approaching?
In order to make the reporting and closeout process as smooth as possible, please follow the closeout steps listed below. You are welcome to meet with a staff member in the Office for the Advancement of Research (OAR) to review your account and the closeout process. Please contact Manelle Pyronneau, Grants Manager in the Office for the Advancement of Research, at mpyronneau@jjay.cuny.edu for assistance.

Final Financial and Progress reports are usually due within 30 days of the project end date and within 90 days for Federally sponsored projects.

1. Please submit all expenses incurred within your grant budget period for payment immediately.
2. Make sure that all encumbrances are paid out and cleared.
3. Advances (travel, petty cash, etc.) and P-card charges should be fully accounted for.
4. Annual Leave Balances should be paid out from available funds, for all employees from the grant.
5. Final Progress and Technical Reports should be submitted directly to the sponsor as instructed in your grant/contract agreement or to your grants office (if submitted online). Please submit a copy to OAR for our records. Other documents/forms may also be required. Please check the sponsor guidelines and contact OAR's Grants Manager for assistance.
6. If you choose to request a No-Cost Extension, please contact John Jay’s Office for the Advancement of Research and the Sponsor immediately with your request. Most sponsors require that the request be made at least 30 days before the grant end date, if not sooner.