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# Research During COVID-19: Phased Research Reopening

**KEY INFORMATION:**

- John Jay College has approval to gradually resume research activities on site in a phased approach.
- The college is finalizing implementation details; information on request, approval, and access requirements and processes will be communicated shortly.
- The CUNY Office of Research and the Office for the Advancement of Research at John Jay regularly update guidance on research continuity in response to COVID-19; continue to consult the webpages for updates.

Please see page 7 for more information.

## New York Shared Work Program for Research Foundation Employees

The Research Foundation has agreed to participate in the New York State Department of Labor Shared Work Program.

The Shared Work Program gives nonprofits an alternative to laying off workers during business downturns by allowing them to work a reduced work schedule and collect partial Unemployment Insurance benefits for up to 26 weeks. Instead of cutting staff, nonprofits can reduce the number of hours of all employees or just a certain group. The Research Foundation has advised that participants in Shared Work do not lose their benefits or status as full-time employees. Among other things, this means they maintain their health insurance coverage as if they are full-time employees and do not suffer a break in their full-time service, despite working reduced hours. Part-time A employees can only participate in Shared Work if the reduction in their hours doesn't drop below 20 hours per week (maintaining their Part-time A status and eligibility for health insurance). The minimum amount of reduction is 20%, therefore, a Part-time A employee needs to be working between 34 and 25 hours before their hours are reduced in order to participate.

Information on the Shared Work Program can be found on the Department of Labor website. Nonprofits can visit the Employer Eligibility and Application page, which includes a comprehensive fact sheet and video on the benefits of the program. Nonprofit employees can visit the How to File a Claim page to learn about the types of benefits they may be eligible to receive while on a shared work plan.

For further information or to see if this program can be applied to your employees, please contact Wendy Patitucci, Senior Director of RF Human Resources at Wendy_Patitucci@rfcuny.org.

For information and resources in response to COVID-19, please see page 2.
**Guidance on COVID-19 Research Continuity**

The CUNY Office of Research has provided guidance on Research Continuity. Please visit [https://www.cuny.edu/research/covid-19-research-continuity/](https://www.cuny.edu/research/covid-19-research-continuity/) for more information. The Office for the Advancement of Research at John Jay College has also issued its own Guidance for Research during COVID-19: [https://www.jjay.cuny.edu/research/covid-19.](https://www.jjay.cuny.edu/research/covid-19.)"

Please continue to consult CUNY, John Jay and CDC guidance on the coronavirus for more information about how you can be prepared for and respond to the current situation:

- John Jay Coronavirus Updates: [https://www.jjay.cuny.edu/coronavirus-updates](https://www.jjay.cuny.edu/coronavirus-updates)
- CUNY Coronavirus Updates: [https://www.cuny.edu/coronavirus/](https://www.cuny.edu/coronavirus/)

**Information and Resources in response to COVID-19**

A reminder that tools for research and office operations are available free of charge to John Jay faculty, staff, and students:

**CUNY Virtual Desktop:** Statistical and analysis software that is licensed for on-campus use only can be accessed from your home workstation via the [CUNY virtual desktop](https://www.cuny.edu/coronavirus/cunyvirtualdesktop). POWER POINT PRESENTATIONS; AND TO HAVE DISCUSSIONS THAT MIGHT NORMALLY TAKE PLACE IN PERSON. STUDENTS CAN ALSO STUDY TOGETHER USING ZOOM. ALL FACULTY, STAFF, AND STUDENTS ARE ENTITLED TO AN ACCOUNT. TO CLAIM YOUR ACCOUNT, REGISTER USING YOUR JOHN JAY EMAIL AND PASSWORD AT [https://jjay.cuny.zoom.us](https://jjay.cuny.zoom.us). FOR ADDITIONAL CAPACITY OR ENHANCEMENTS, PLEASE REACH OUT TO YOUR RF PROJECT ADMINISTRATOR OR THE BUSINESS OFFICE FOR APPROVAL PRIOR TO MAKING ANY PURCHASES. YOU WILL ALSO NEED TO COMPLETE THE [INFORMATION SECURITY REVIEW QUESTIONNAIRE](https://www.jjay.cuny.edu/coronavirus/informationsecurityreviewquestionnaire).

**Dropbox & Microsoft OneDrive:** Both of these cloud-based storage options can be used to share non-confidential documents and materials. To claim your free Dropbox account visit [http://dropbox.cuny.edu](http://dropbox.cuny.edu). To access OneDrive, log into Office 365 at [http://office.com](http://office.com) with your CUNYfirst username and password.

**Expenses for these and similar video-conferencing and cloud storage services will not be reimbursed moving forward.** If you require additional capacity or enhancements, please reach out to your RF Project Administrator or the Business Office for approval prior to making any purchases. You will also need to complete the Information Security Review Questionnaire.

The [Information Security Review Questionnaire](https://www.jjay.cuny.edu/coronavirus/informationsecurityreviewquestionnaire) is required whenever a software, cloud-based application or service capable of storing institutional data is procured. PIs should send a completed questionnaire for review to John Jay’s IT Security Manager, O’Neil Hinds, before the software is purchased.

**Did You Know?**

- Forgotten or do not have an RF logon ID? Please email webloginid@rfcuny.org to obtain this information, and to gain access to the RFCUNY web pages and E-systems.
- John Jay Faculty and Staff can join OSP’s Listserv by clicking the link below: [http://listserver.jjay.cuny.edu/scripts/WA.exe?SUBED1=SPONSORED EDPROGRAMS&A=1](http://listserver.jjay.cuny.edu/scripts/WA.exe?SUBED1=SPONSORED EDPROGRAMS&A=1) for up-to-date information on grants/sponsored programs.
- Planning to buy a computer on your RF-sponsored project? Please contact these representatives. By doing so you will be able to secure educational pricing and sales tax exemption.
  - For Dell Computers, contact: Terri Lehenbauer, Senior Sales Representative – Education Sales Toll free + 877-671-3355 x 5139266 Direct: 512-513-9266| Terri.Lehenbauer@dell.com
  - The Apple sales rep for CUNY is Dave Koffskey, (512) 674-6871 koffskey@apple.com
  - The CUNY Office of Research has provided guidance on Research Continuity. Please visit [https://www.cuny.edu/research/covid-19-research-continuity/](https://www.cuny.edu/research/covid-19-research-continuity/) for more information. The Office for the Advancement of Research at John Jay College has also issued its own Guidance for Research during COVID-19: [https://www.jjay.cuny.edu/research/covid-19.](https://www.jjay.cuny.edu/research/covid-19.)"

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RF/ CUNY/ JJC NEWS

E-Onboarding for Research Foundation Employees is Here!

The system is designed to make all hire paperwork electronic for submission. This includes New Hires and Rehires with a break in service of 120 days or more. See steps below for getting your RF employees onboarded!

1. PI/Preparer contacts OSP at least 2 weeks prior to the employee’s start date with employee’s name, date of birth, email address, account number and expected start date.
   - OSP will send an email to PI/Preparer and employee with steps on completing hire process and link to the onboarding system (RF user ID & Password will be required for PI).
   - OSP will send I-9 invitation to employee (if a NEW I-9 is required) to complete BEFORE or BY their start date. OSP will still have 3 days after the indicated start date to I-9/E-verify the employee. Yes, OSP will need to see the employee in person with their original, unexpired documents if a NEW I-9 or REVERIFICATION I-9 is required!

2. PI/Preparer initiates onboarding via RF website. All information that would have been required to be completed in paper form will now be completed electronically, including signatures.
   - PI/Preparer submits hire packet. OSP Reviews and sends to the employee for their portion to be completed.
   - PI ensures that employee contacts OSP to be I-9’ed & E-verified if they have not done so already.
   - Employee receives an email with their RF employee ID and a temporary password to access the system and complete their portion of the paperwork.
   - Employee submits Hire packet to RF HR for processing.

3. RF HR reviews the hire packet and approves.
   - The e-paf is automatically created and submitted to the RF Project Administrator for approval.
   - Once the e-paf has been approved, timesheets will be available in the Time and Leave System for submission and approval according to the RF Payroll Calendar.

The College is now mandating that all PIs/ Timekeepers, and Authorized Signatories with access to the Research Foundation e-PAF and e-Timesheet Systems complete a Mandatory e-PAF and e-Timesheet training before completing any e-PAFs or approving any e-Timesheets for their employees. If you have not completed a training thus far, please reach out to Sponsored Programs at sponsoredprograms@jjay.cuny.edu to find out when the next available training will be held.

If you have any questions, please contact Cherryanne Ward at 212-621-3718 or cward@jjay.cuny.edu.
Research Foundation of CUNY’s Summer Salary System is Now Open

The Summer Salary System is now open and available for Summer 2020 activity!
Please note CUNY has confirmed the summer salary fringe benefits rate for summer 2020 will remain at 26.7%.

As you will see, the basic work flow of the Summer Salary System has remained consistent with last year’s design. The main sections of the Summer Salary System remain as before:

1) Appointment
In this section, you can create the Summer Salary e-PAF. This system’s approval process will follow the same work flow as in the past. The Principal Investigator (PI) creates the e-PAF, the Grants Officer approves their request and the RF Project Administrator (PA) makes the final approval which then allows the e-PAF amount to become encumbered on the sponsored account in question. The e-PAFs are entered as a one-time lump sum amount per employee per account. This eliminates the need to potentially enter three separate e-PAFs for each employee on each account to cover the entire summer period (June, July, and August).

2) Payment Authorization
In this section, “after the fact” payment authorizations can be created and approved. After the RF PA makes their final approval in the “Appointment” process, an email notification will be sent to the PI and the Grants Officer alerting them to this fact. This now means that the “Payment Authorization” process can begin. The PI may then divide this encumbrance total over the six pay periods covering the entire summer period as appropriate (June 1-15, 16-30, July 1-15, 16-31 and August 1-15, 16-25) and then “save” this information. As the time periods become retroactive, these “saved” amounts can be approved by the Principal Investigator and are required to be approved by the Grants Officer. (The attached payment schedule includes deadlines for when all approvals must be in to make that CUNY pay date. Late approvals will be paid out in a following CUNY pay date per the payment schedule.) Once these authorized amounts have been approved and are ready for payment, they will then appear on the “Summer Salary Payment Authorization Report” which is sent to the College’s payroll according to the CUNY Summer Salary Payment Schedule (see attached).

During Summer 2020, Payment Authorizations for Summer 2020 “Pay Periods” will be open for Principal Investigator and Grants Officer approvals at least two business days before the listed end dates (6/11/20 for 6/15/2020, 6/26/20 for 6/30/2020, 7/10/20 for 7/15/2020, 7/24/20 for 7/31/2020, 8/7/20 for 8/15/20, 8/21/20 for 8/25/2020) to allow additional time for submissions prior to the stated deadlines in the Summer Salary Payment Schedule.

Please Note: To adhere to the established CUNY Payroll Close Dates, the deadlines for all Pay Periods will either be on the end date or before the Pay Period actually ends. Payment Authorizations approvals for these Pay Periods will need to be made on or before the stated deadline dates in order to be included in CUNY’s payroll run for the associated CUNY pay dates

3) View Pending
In this section, you can check on the status of the appointments and payment authorizations that are pending approval for which you are responsible. The ability to approve, reject, update and recall transactions is available in this section as well. Features in the View Pending’s “Appointment” section include the ability to view comments for rejected items as well as filter by status option to more easily navigate your pending items.

4) Effort Certification
This section will only be available for use during a 45 day window after the 2020 summer period (6/1/2020–8/25/2020) has fully passed. Principal Investigators will then be able to certify the submitted effort of those with summer salary activity on their account(s) during the 2020 summer period. After the allotted 45 days, this “Effort Certification” section will no longer be active in the system. Please make every effort to certify online before the 45 day window expires.

If you have any questions on how to navigate the system, please contact Cherryanne Ward at 212-621-3718 or cward@jjay.cuny.edu.
Changes to I-9 Verification Process for Research Foundation Employees while the College is closed due to COVID-19

How will we complete the I-9 verification process for new hires who are working remotely when the lack of face-to-face contact will make it impossible for us to review Form I-9 documents in person?

Due to the COVID-19 pandemic, USCIS has relaxed the Form I-9 requirements for remote workers. The US Department of Homeland Security (DHS) will defer the requirements for employers to review Form I-9 documents in-person with new employees. This change applies to employers and workplaces that are operating completely remotely.

Employers must still inspect the Section 2 documents over video conference, fax, or e-mail and obtain and retain copies of the documents within three business days. Employers are instructed to enter “COVID-19” as the reason for the physical inspection delay in the additional information field of Section 2.

Once normal operations resume, all employees who were onboarded using remote verifications must report to their employer within three business days for in-person verification of their identity and eligibility documentation. Once the documents have been physically inspected, the employer should add “documents physically examined” with the date of inspection to the Section 2 additional information field.

The physical documentation review requirements will not be excused if any employees are physically present at a work location.
Foundations are Increasing Support to Academia

In a recent article in Inside Higher Ed that indicates “Foundations Will Increase Support for Higher Education Institutions.”

The Andrew W. Mellon Foundation, the Doris Duke Charitable Foundation, the Ford Foundation, the W. K. Kellogg Foundation and the John D. & Catherine T. MacArthur Foundation have announced that they will increase grant making by $1.7 billion to support nonprofit institutions in higher education, the arts and the humanities. For more information about these sponsors, please visit their websites:

Andrew W. Mellon Foundation
Doris Duke Charitable Foundation
Ford Foundation
W. K. Kellogg Foundation
John D. & Catherine T. MacArthur Foundation

Webinar Video and Further Resources on Finding COVID-19 Funding Opportunities (webinar date June 11, 2020)

The June 11 webinar “CUNY & Pivot: Finding COVID-19 Funding Opportunities” was a helpful overview of how to get started with or use Pivot to find COVID-19 and general funding opportunities. Pivot is one of the funding database that the CUNY/RFCUNY subscribes to.

Here is the link to the webinar video on YouTube: https://youtu.be/GVTbFmdhKo

And if you would like additional training broken down by topic, Pivot produces bite-sized instructional videos on key themes of their product.

- Getting Started with Pivot
- Working with Pivot Funding Opportunities
- Working with Pivot Profiles

For more information about COVID-19 Related Funding Opportunities, please visit OAR’s Guidance for Research during COVID-19: https://www.jjay.cuny.edu/research/covid-19#covid-related-funding.
KEY INFORMATION:
- John Jay College has approval to gradually resume research activities on site in a phased approach.
- The college is finalizing implementation details; information on request, approval, and access requirements and processes will be communicated shortly.
- The CUNY Office of Research and the Office for the Advancement of Research at John Jay regularly update guidance on research continuity in response to COVID-19; continue to consult the webpages for updates.

RESEARCH REOPENING PLAN:
John Jay College has obtained CUNY approval of a Phased Reopening Safety Plan to gradually resume research activities on site in a phased approach. This plan addresses CUNY requirements and New York State’s detailed public health and safety criteria and research considerations, including the criteria found in New York State’s Detailed Guidelines for Higher Education Research. John Jay’s plan is available here. A phased return to research will prioritize key activities that cannot operate effectively off-site. All aspects of research that can be conducted remotely should continue to be conducted remotely. An initial Low-Density stage will allow for limited access to campus with greatly reduced capacity and will allow for the resolution of operational issues that may arise before activities expand. Prioritized activities during the Low-Density Stage will include research activities that are:
- externally funded
- deadline-driven
- season-specific
- conducted by graduate students working on dissertation research, or
- conducted by untenured professors.

During the Low-Density Stage, the college will continue to prepare for additional levels of access as specified by CUNY and New York State, including research access for tenured professors, postdoctoral fellows, and graduate students. Progress to subsequent stages will be considered after it has been established that there is minimal increased risk of infection and following State and City guidance; progress may be paused or revert to earlier phases should a resurgence of COVID-19 in the New York area necessitate. At all stages, the health and safety of our students, faculty, staff, and essential campus visitors will be prioritized.

RESEARCH WITH HUMAN SUBJECTS:
Most in-person human subjects research activities remain paused. Researchers are encouraged to modify projects to include remote procedures when feasible; guidance for submitting an Amendment and other considerations are available here or by contacting Lynda Mules. Some in-person research activities may receive approval to resume on a case by case basis, consistent with priorities of the relevant stage.

WHAT TO EXPECT:
Researchers who want to resume activities on campus, or in-person human subjects research in the field, will need to complete COVID-19 training, develop a safety and recovery plan, be prepared to follow public health recommendations including those outlined in the John Jay Phased Reopening Safety Plan, and request and receive approval. The college is finalizing implementation details and more information will be communicated shortly. Researchers who anticipate requesting early phase approval to resume activities can notify OAR@jjay.cuny.edu.

The Office for the Advancement of Research (OAR) oversees research compliance activities and provides education, training and support. Contact: Lynda Mules, MLA, CIP, Director of Research Compliance and Integrity, lmules@jjay.cuny.edu, http://www.jjay.cuny.edu/research-compliance
Grants Spotlight

Meredith Dank, PhD
Research Professor, Office of the Advancement of Research

Dr. Meredith Dank is a Research Professor in the Office for the Advancement of Research at John Jay College of Criminal Justice. Dr. Dank joined the John Jay faculty in 2016, and is the head of The Exploitation and Resiliency Project here at the College, which focuses on documenting and elevating the voices of the exploited and the vulnerable, highlighting their resiliency and perseverance through rigorous, empirically-based research.

Dr. Dank's research focuses on forced labor and human trafficking both domestically and internationally. She is the primary investigator of over a dozen ongoing funded research projects from sponsors including the Department of Justice, Department of State, National Science Foundation, District Attorney of New York, and the Human Trafficking Institute. One recent award sponsored by the National Institute of Justice (in the amount of $664,690) is the first study funded by the federal government to look at child labor trafficking in the United States. In cooperation with Northeastern University and Loyola University Chicago, the team will partner with providers in four sites who have assisted minor labor trafficking victims, and conduct in-depth case coding and interviews to document the experiences of these victims from the point of job recruitment all the way through receiving legal and service provision assistance.

Dr. Dank has also recently received funding from the Department of State's Office to Monitor and Combat Trafficking to conduct three prevalence studies in Costa Rica, Tanzania and Tunisia. The study in Costa Rica will focus on forced labor in the fishing industry, and the projects in Tanzania and Tunisia will both focus on domestic servitude.

Almost all of Dr. Dank's work requires in-person field research, which includes face-to-face surveys and interviews. While some of the in-person components are on hold due to COVID-19, she continues to draft IRBs, conduct data analysis, and find creative ways to administer surveys and interviews in developing countries where electricity, WIFI connectivity and access to technology are a challenge.

Prior to joining John Jay College, Dr. Dank was a Senior Researcher in the Urban Institute’s Justice Policy Center. She is the author of The Commercial Sexual Exploitation of Children and has published numerous journal articles and reports. Dr. Dank is an alumna of CUNY Graduate Center’s Ph.D. program in Criminal Justice at John Jay College.
As part of a new initiative, the Office for the Advancement of Research is sharing external grants secured by faculty and research staff with the John Jay community, to promote greater awareness of the research and other projects your colleagues are undertaking. OAR hopes these monthly updates will create new opportunities for collaboration and inspiration across disciplines.

The below grants were all received in June 2020. Please join us in congratulating the PIs listed below!

**PIs: Anthony Carpi and Douglas Salane**

**SPONSOR:** New York City Small Business Services  
**PROJECT TITLE:** NYC Tech Talent Pipeline (TTP)  
**PERIOD:** 11/1/2019 - 2/28/2022  
**AMOUNT:** $883,574  
**SUMMARY:** The NYC Tech Talent Pipeline funds the development of a program to expand the career readiness and success of students in our Computer Information Systems undergraduate major by delivering technical and professional training, focused career coaching, and a system of external internships where students get hands-on experience with future employers.

**PI: Meredith Dank**

**SPONSOR:** National Institute of Justice via Northeastern University  
**PROJECT TITLE:** Understanding Child Labor in the United States: An Exploratory Study  
**PERIOD:** 1/1/2020 - 12/31/2020  
**AMOUNT:** $69,259  
**SUMMARY:** The study seeks to fill gaps in knowledge about the experience of children who are trafficked for labor in the U.S., and how they are identified. It will collect data from four research sites, and provide insights into the key service needs of this population, including the degree to which existing services can assist these child victims.

**PI: Chelsea Binns**

**SPONSOR:** ASIS Foundation  
**PROJECT TITLE:** Using Social Media to Gather Security Intelligence  
**PERIOD:** 4/1/2020 - 10/31/2020  
**AMOUNT:** $42,000  
**SUMMARY:** This project will use a case study method to qualitatively examine social media data related to two companies in different industries, home sharing and ride sharing. It will illustrate, via these case studies, how social media data can be mined using artificial intelligence to locate security risks.

**PI: David Kennedy**

**SPONSOR:** Topeka Center for Peace and Justice  
**PROJECT TITLE:** FY20-22 Group Violence Intervention - City of Topeka, KS  
**PERIOD:** 4/1/2020 - 12/31/2021  
**AMOUNT:** $300,000

**SPONSOR:** Christopher 2X Game Changers, Inc.  
**PROJECT TITLE:** FY20-21 Group Violence Intervention - City of Louisville, KY  
**PERIOD:** 5/15/2020 - 5/14/2022  
**AMOUNT:** $370,810.45  

**SUMMARY:** The Group Violence Intervention (GVI) is designed to reduce homicide and gun violence, minimize harm to communities by replacing enforcement with deterrence, and foster stronger relationships between law enforcement and the people they serve. The National Network for Safe Communities will implement the GVI in these communities via two separate efforts.
### EXTERNAL GRANTS, JUNE 2020 (Cont’d)

**PI:** Shweta Jain  
**SPONSOR:** National Science Foundation  
**PROJECT TITLE:** eWitness: Seeing Can Be Believing Again  
**PERIOD:** 6/1/2020 - 11/30/2020  
**AMOUNT:** $50,000  
**SUMMARY:** The project explores the commercial potential of eWitness, a blockchain backed system that establishes the provenance of digital images and videos.

**PI:** Isabel Martinez  
**SPONSOR:** University of Houston  
**PROJECT TITLE:** Hispanic-Serving While Online: Latinx-Enhancing Teaching in the Time of COVID-19  
**PERIOD:** 6/1/2020 - 5/31/2021  
**AMOUNT:** $7,500  
**SUMMARY:** This project aims to seize the current moment to intentionally design/revamp, deliver and evaluate online curricula that are Latinx-serving. Online courses will be developed that are intentional in addressing the pedagogical shortcomings of traditional online learning for Latinx students, and outcomes will be evaluated across two locations, New York City and El Paso, Texas.

**PI:** Allison Pease  
**SPONSOR:** National Endowment for the Humanities  
**PROJECT TITLE:** Supporting Contingent Humanities Faculty and Online Learning at John Jay College of Criminal Justice, CUNY in 2020  
**PERIOD:** 6/15/2020 - 12/31/2020  
**AMOUNT:** $296,645  
**SUMMARY:** This NEH CARES grant will save the jobs of nine humanities adjunct professors and train 62 adjunct humanities professors in creating effective online humanities courses during the COVID-19 crisis, through a 3-week online workshop.

**PI:** Angelique Corthals  
**SPONSOR:** National Science Foundation  
**PROJECT TITLE:** RAPID: Collaborative Research: Immunological adaptations in bats to moderate the effect of coronavirus infection  
**PERIOD:** 6/15/2020 - 5/31/2021  
**AMOUNT:** $21,310  
**SUMMARY:** The team of researchers is analyzing genomes of different bat species to try to identify the genetic means by which bats can carry a wide range of viruses without becoming ill.

**SPONSOR:** National Science Foundation  
**PROJECT TITLE:** RAPID: Collaborative Research: Bat goblet cells as immuno-hotspots for infection of coronavirus  
**PERIOD:** 7/1/2020 - 6/30/2021  
**AMOUNT:** $21,310  
**SUMMARY:** The symptoms of COVID-19 suggest that cells in the nasal passages are first to be affected by the virus. Researchers will test the hypothesis that bats with nasal anatomy similar to humans have a specific composition of the lining of their respiratory tract, evolved to prevent viruses such as SARS-CoV-2 from infecting them.

**PI:** Ann Jacobs  
**SPONSOR:** Mayor’s Office of Criminal Justice  
**PROJECT TITLE:** College and Reentry Services Initiative  
**PERIOD:** 7/1/2020 - 6/30/2021  
**AMOUNT:** $1,949,650  
**SUMMARY:** The College Initiative creates pathways to higher education for people with past criminal legal system involvement. It has been a program of the John Jay College Institute for Justice and Opportunity since 2015.
Interested in these or any other funding opportunities?
Contact the Office of Sponsored Programs (OSP) early in your proposal development—ideally at least three weeks before the application is due. There are lots of details to discuss and review, such as:

- Budget and allowable costs
- Space usage on campus
- Cost sharing restrictions
- Institutional letters of support
- Research compliance (i.e. Human Subjects and/or Animal Research, Responsible Conduct of Research, Conflict of Interest)
- ...And much more!

**Funding Opportunities**

**COVID-19 Research Opportunities for CUNY Biomedical, Health Science, and Social Science Faculty**

Federal agencies are relying on the academic research sector to play an important role in addressing the COVID-19 crisis, and your research can be instrumental in helping to mitigate the impact of the coronavirus on individuals and communities. We now urge you to develop and submit new research proposals on topics related to the coronavirus pandemic and COVID-19 harm reduction.

Federal agencies like the NSF and NIH have posted many new funding opportunities, and modified existing ones, to address the present crisis. Please review federal program and agency announcement lists on a weekly basis, as they are being constantly updated. Be sure to also carefully review opportunities for any additional eligibility requirements.

Please also note that:

1. While significant funding will address the biomedical and public health dimensions of this crisis, other funding will be allocated to study the secondary societal impacts of the pandemic, for instance, the effectiveness of STEM remote education pedagogies in a new era of pandemics. CUNY researchers should prepare to submit proposals on a wide range of topics.

2. Your proposed new or revised research should factor in the realities of temporarily suspended or closed campus facilities. Please consider how your research may need to be accomplished at home or using alternate sites, as relevant. Seek guidance from your campus grants office to determine what facilities may still be accessible to you.

Suggested federal and private opportunities are now detailed below.

I. **National Science Foundation** – NSF has several mechanisms in place for funding coronavirus and COVID-19 research proposals.

   a. **RAPID Response Research**: RAPID is a special mechanism that NSF has set up to fund projects to address urgent research addressing a natural or anthropogenic disaster or similar unanticipated event. PI(s) must contact the NSF Program Officer(s) whose expertise is most germane to the proposal topic before submitting a RAPID proposal. This will facilitate determining whether the proposed work is appropriate for RAPID funding. The Project Description is expected to be brief and must be no more than five pages. It must include clear statements as to why the proposed research is of an urgent nature and why RAPID is the most appropriate type of mechanism for supporting the proposed work. Note that these proposal preparation instructions deviate from the standard NSF proposal preparation instructions. RAPID proposals are internally reviewed by NSF program officers. The two standard NSB-approved merit review criteria will
apply (intellectual merit and broader impacts). Requests may be made for up to $200K, and up to one year in duration. Additional guidance from NSF can be obtained by emailing rapid-covid19@nsf.gov, and by using the NSF Proposal and Award Policies and Procedures Guide.

b. NSF COVID-19 Dear Colleague Letters: A “Dear Colleague” letter is a guidance document issued by NSF (or any other federal agency) that helps explain and interpret the type of targeted research that it is interested in supporting. On March 4, 2020, the Director issued the general Dear Colleague letter on COVID-19. On March 25, 2020, the Engineering Directorate issued a second Dear Colleague letter specific to COVID-19 SBIR/STTR Phase I Proposals.

c. Existing NSF Programs: Faculty can submit coronavirus and COVID-19 related proposals through existing funding opportunities. In many cases, these proposals will be prioritized for expedited review.

II. National Institutes of Health – NIH also has several mechanisms in place for funding coronavirus and COVID-19 research proposals. Please note, the National Institute of Allergy and Infectious Diseases (NIAID) provides most of the funding for coronavirus and COVID-19 research.

a. NIH Urgent Awards: This mechanism is for PIs holding specific types of NIH research grants, listed in the full Funding Opportunity Announcement (FOA). Urgent funds may be available to help address a specific public health crisis in a timely manner that was previously unforeseen when the last application or progress report was submitted.

b. Administrative Supplements: This mechanism will supplement an existing grant with funding for relevant/associated coronavirus and COVID-19 research. Administrative supplements may be your simplest option at the NIH for quick additional funding.

c. NIAID Coronaviruses Funding Initiatives: See here for a specific listing of NIAID’s coronavirus and COVID-19 priority research areas. Detailed instructions are provided for the submission of new research grants, and competitive revisions of active grants, using NIH’s standard mechanisms.

Please note that the NIH has established a webpage with general information on how the research community can continue to help solve the coronavirus pandemic. Further guidance from NIH can be obtained by emailing deaweb@niaid.nih.gov.

III. American Heart Association and Other Private Funders – Private funders like the American Heart Association are also making grants to support pressing research. For instance, AHA’s COVID-19 Rapid Response Grant will award up to $100,000 for urgent research on cardiovascular issues and the coronavirus. A two to three-page proposal is required, with an April 6 due date.

IV. Pivot and GrantForward – To discover new and additional funding mechanisms, remember to run coronavirus and/or COVID-19 searches using CUNY’s funding opportunity databases Pivot and GrantForward. Numerous federal agencies, state and local governments, and private foundations will also be diverting resources to coronavirus and COVID-19 research or harm reduction projects. These funding initiatives can be easily located using Pivot and GrantForward. All faculty, staff, and students can log-in using their CUNY email address.

No doubt in the coming weeks and months, many more funding opportunities will emerge to support the research challenges related to COVID-19. We urge you to continually investigate and apply to these opportunities. Be sure to also review Research Foundation CUNY guidance to PIs about coronavirus and COVID-19 policies and practices.

Please stay safe, and if you have any questions about seeking or applying to these funding opportunities, do not hesitate to reach out to your campus grants office or the Award Pre-Proposal Support (apps@rfcuny.org) staff at RFCUNY.
COVID-19 Relief Opportunities for CUNY Arts and Culture Faculty

The global coronavirus pandemic is harming the livelihood of millions, but few sectors are as vulnerable now as arts and culture. Many of you rely on cultural work opportunities beyond your CUNY appointments and commitments, but due to required social distancing protocols, those in-person events—on stages, in studios and galleries, or at schools and community settings—are now cancelled for the foreseeable future. As you know, this has devastated the financial security of many culture sector workers, with a particularly acute impact in the New York metropolitan region.

Emergency relief funding is now being made available for arts and culture workers, and the Research Foundation hopes that CUNY’s exemplary culture faculty will take advantage of these resources until the present crisis abates. Please note, many arts sector opportunities lists are being constantly updated, and so we encourage you to check them on a weekly basis. Also, please review opportunities carefully for any eligibility requirements.

Consider taking the Americans for the Arts COVID-19 Impact Survey for Artists and Creative Workers.

Emergency Grants – Arts Businesses and Nonprofits

1. U.S. Small Business Administration Paycheck Protection Program
2. New York City Small Business Services Financial Assistance Fund
3. National Endowment for the Arts CARES Act Grant Program (limited eligibility; see guidelines)
4. New York Community Trust COVID-19 Response and Impact Fund
5. Facebook Small Business Grants Program

Emergency Grants - Individuals

General

U.S. Small Business Administration Paycheck Protection Program (includes self-employed individuals such as single-member LLCs and independent contractors)
1. Artist Relief (emergency grants from a funder collective)
2. Artist Relief Project (all artists, first-come first-serve basis)
4. CERF+ Emergency Grants (for medical emergencies related to COVID-19)
5. Arts and Culture Leaders of Color Emergency Relief Fund
6. Freelancers Union Relief Fund
7. Anonymous Was A Woman Emergency Relief Grant (for artists over 40 who identify as women)
8. Pollock-Krasner Foundation Emergency Grants (excludes some disciplines; see eligibility)

Music

MusiCares (for musicians and music industry professionals)
1. Musicians Foundation (for musicians and music industry professionals)
2. Gotham Early Music Scene/Early Music America Relief Funds

Theater, Television, and Film

1. The Actors Fund (actors and film/television professionals)
2. Dramatists Guild Foundation (for playwrights, librettists, lyricists, composers)
**Funding Opportunities (Cont’d)**

*Theater, Television, and Film (cont’d)*

3. Indie Theater Fund [Rapid Relief Grants](#)
4. Dramatists Guild Foundation (for playwrights, librettists, lyricists, composers)
5. Bret Adams and Paul Reisch Foundation [Emergency Grants](#) (for playwrights, composers, lyricists, librettists)
6. American Documentary [COVID-19 Artist Emergency Relief Fund](#) (for documentary artists and filmmakers)
7. Screen Actors Guild Foundation [Relief Funds](#) (for SAG-AFTRA members only)

*Writing, Poetry, and Journalism*

1. PEN America [Writers’ Emergency Fund](#)
2. Authors League Fund (for writers)
3. American Society of Journalists and Authors [Assistance Fund](#) (for COVID-19 medical care only)

*Visual Art*

1. New York Foundation for the Arts (NYFA) [Rauschenberg Emergency Grants](#) (for visual and media artists and choreographers; for medical emergencies related to COVID-19)
2. Artists Fellowship [Relief Grants](#) (for visual artists)
3. The Adolph and Esther Gottlieb Foundation [Emergency Grant](#) (for painters, printmakers, or sculptors)
4. Kinkade Family Foundation [Emergency Grant](#) (for art curators)

*Dance*

1. Dance/NYC [Coronavirus Dance Relief Fund](#) (for freelance dance workers)

**Grant and Resource Listings (All Updated Daily)**

1. [COVID-19 Freelance Artist Resources](#)
2. Creative Capital [COVID-19 Arts Resources Listing](#)
3. New York Foundation for the Arts (NYFA) [Emergency Grants Listing](#)
4. New York State Council on the Arts (NYSCA) [COVID-19 Resources Listing](#)

In the coming weeks and months, more opportunities will emerge to support the resiliency of individual artists, artist nonprofits, and the broader cultural sector in New York City. We urge you to continually investigate and apply to these opportunities, using tools available to you like [GrantForward](#) (login with your CUNY email). CUNY’s cultural community is powerful, and working together, will emerge from this crisis stronger than before.

Please stay safe, and if you have any questions about seeking or applying to these funding opportunities, do not hesitate to reach out to your campus grants office or the Award Pre-Proposal Support ([apps@rfcuny.org](mailto:apps@rfcuny.org)) staff at RFCUNY.
National Institutes of Health—Funding Opportunities

NIH Research Project Grant (Parent R01)

**Deadlines:**
- **For New applications:** October 5, 2020
- **For Renewal, Resubmission, or Revision applications:** March 5, July 5, November 5
- **For AIDS and AIDS-related applications:** May 7, September 7, January 7

**Description:** The NIH Research Project Grant supports a discrete, specified, circumscribed project in scientific areas that represent the investigators’ specific interests and competencies and that fall within the mission of the participating NIH Institutes and Centers (ICs). The R01 is the original, and historically the oldest, grant mechanism used by the NIH to support health-related research and development.

There are three companion opportunities to this Parent Announcement:
- NIH Research Project Grant (Parent R01 Basic Experimental Studies with Humans Required) [PA-19-091](https://grants.nih.gov/grants/guide/pa-files/PA-19-091.html)
- Research Project Grant (Parent R01 Clinical Trial Required) **PA-19-055**
- Research Project Grant (Parent R01 Clinical Trial Not Allowed) **PA-19-056**

**Amount:** Application budgets are not limited but need to reflect the actual needs of the proposed project. The maximum project period is 5 years.

**Links:**

NIH—Nutrition and Alcohol-Related Health Outcomes (R01)

**Deadline:** October 5, 2020

**Description:** This Funding Opportunity Announcement (FOA) encourages applications that propose to examine associations between nutrition and alcohol-related health outcomes in humans and animal models. The goal of this program announcement is to stimulate a broad range of research on the role of nutrition in the development, prevention, and treatment of a variety of alcohol-related health outcomes including alcohol use disorder and chronic disease.

**Amount:** The number of awards is contingent upon NIH appropriations and the submission of a sufficient number of meritorious applications.

**Link:** [https://grants.nih.gov/grants/guide/pa-files/PA-17-211.html](https://grants.nih.gov/grants/guide/pa-files/PA-17-211.html)
National Institutes of Health—Funding Opportunities (Cont’d)

**NIH—International Research Collaboration on Drug Abuse and Addiction Research (R01)**

**Deadline:** October 5, 2020

**Description:** This Funding Opportunity Announcement (FOA) invites applications for international collaborative research on drug abuse and drug addiction. Newly formed or well-established research teams consisting of investigators from U.S.-based institutions and researchers in other countries may propose state-of-the-science research that takes advantage of unique research opportunities in other countries, speeds scientific discovery, and advances U.S. health science.

**Amount:** Application budgets are not limited but need to reflect the actual needs of the proposed project.


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**Academic Research Enhancement Award for Undergraduate-Focused Institutions (AREA) – R15**

**Deadlines:** October 25, 2020

**Description:** NIH is continuing to make a special effort to stimulate research at educational institutions that provide baccalaureate and/or advanced degrees for a significant number of the Nation's research scientists, but that have not been major recipients of NIH support. AREA funds are intended to support new and renewal biomedical research projects proposed by faculty members of eligible institutions (see Part 2. Section III.1). The three objectives of this FOA are: (1) provide support for meritorious research at undergraduate-focused institutions or institutional components; (2) strengthen the research environment at these institutions/components; and (3) give undergraduate students an opportunity to gain significant biomedical research experience through active involvement in the research. For the purpose of this announcement, an undergraduate-focused institution/component is one in which the undergraduate enrollment is greater than the graduate enrollment.

The AREA program will enable qualified scientists to receive support for small-scale research projects. It is anticipated that investigators supported under the AREA program will benefit from the opportunity to conduct independent research; that the grantee institution will benefit from a research environment strengthened through AREA grants; and that students at recipient institutions will benefit from exposure to and participation in scientific research in the biomedical sciences so that they consider careers in biomedical research. This AREA FOA emphasizes the engagement and inclusion of undergraduates in research. The research project must involve undergraduate students and the research team must be composed primarily of undergraduate students. The AREA program is a research grant program, not a training or fellowship program, and, as such, applications should not include training plans such as didactic training or non-research activities relating to professional development. In all cases, the majority of students conducting research through the award must be undergraduates. Since diversity strengthens the research environment, AREA projects are encouraged to include students from diverse backgrounds, including those from groups underrepresented in the biomedical research workforce.

**Amount:** Applicants may request up to $300,000 in direct costs for the entire project period of up to 3 years. The maximum project period is 3 years.

**Links:**
National Institutes of Health—Funding Opportunities (Cont’d)

NIH—Support of Competitive Research (SCORE) (SC1/SC2/SC3)

Deadline: January 25, 2021; May 25, 2021; January 25, 2022; May 25, 2022

(AIDS Application Due Dates: May 7, 2020; September 7, 2020; May 7, 2021; September 7, 2021; May 7, 2022 and September 7, 2022)

Description: To achieve its mission of improving health, the National Institutes of Health must recruit and train outstanding individuals for the biomedical workforce. Underrepresentation of certain groups, e.g., from certain racial and ethnic groups, women, individuals with disabilities and individuals from disadvantaged backgrounds in science, technology and engineering fields increases throughout the training stages and it is more pronounced in the biomedical research workforce. In addition, it is particularly difficult for individuals from underrepresented groups to achieve success as PDs/PIs on NIH research grants (Ginther et al, 2012). A more recent analysis of NIH data showed that award probabilities are correlated with NIH-funding rank of the applicant’s institution and are a reflection of the infrastructure advantages enjoyed by the most research intensive institutions (ACD WGD). Therefore, there is a continued need to broaden opportunities for faculty research career enhancement at under-resourced institutions, including those that train and serve underrepresented groups in order to improve their research competitiveness and productivity, capitalize on their innovative ideas and distinct perspectives, enhance the diversity of the biomedical research workforce, and foster their long-term involvement in NIH-funded research and the research enterprise of the nation.

The SCORE program provides research capacity building support to under-resourced institutions with limited NIH R01 funding that have explicitly stated historical missions or track records within the previous 10 years focused on training and graduating students from backgrounds nationally underrepresented in biomedical research with B.S./B.A., M.S. or Ph.D. degrees in biomedically-related sciences. These institutions include those that have: 1) an explicitly stated historical mission or a demonstrated historical track record in educating students from underrepresented groups in biomedical research including underrepresented racial and ethnic groups (i.e., African Americans, Hispanic Americans, American Indians, Alaska Natives, Native Hawaiians and other natives of U.S. Pacific Islands), 2) an explicitly stated historical mission or a demonstrated historical track record of training and graduating substantial numbers of undergraduate students from financially disadvantaged backgrounds, and 3) an explicit mission or a demonstrated historical track record in educating students with disabilities.

The SCORE program offers opportunities for faculty research career enhancement, which are expected to increase their research competitiveness and productivity and enable their transition to non-Score support.

The SCORE program offers three distinct support mechanisms for individual investigator-initiated biomedical or behavioral research projects of different scope and for different program director/principal investigators (PD/PIs) developmental levels:

- **Research Advancement Award (SC1)** is for investigators with a track record of research activity who are seeking to enhance their research productivity in order to transition to non-Score support within a limited period of time.
  - **Budgets** may not exceed $250,000 direct costs/year. The maximum period of support is 4 years.

- **Pilot Project Award (SC2)** is for those who are at the beginning stages of a research career, applying for their first independent award, and who are interested in testing a new idea, or generating preliminary data.
  - **Budgets** may not exceed $100,000 direct costs/year. The maximum period of support is 3 years.

- **Research Continuance Award (SC3)** is for those investigators who have been engaged in scholarly research and published, and who seek to continue to conduct competitive research of limited scope to increase their publications and eventually transition to non-Score support.
  - **Budgets** may not exceed $75,000 direct costs/year. The maximum period of support is 4 years.
**NSF—Research Experiences for Undergraduates (REU)**

**Deadline:** August 26, 2020 (Fourth Wednesday in August, Annually Thereafter)

**Description:** The Research Experiences for Undergraduates (REU) program supports active research participation by undergraduate students in any of the areas of research funded by the National Science Foundation. REU projects involve students in meaningful ways in ongoing research programs or in research projects specifically designed for the REU program. This solicitation features two mechanisms for support of student research: (1) REU Sites are based on independent proposals to initiate and conduct projects that engage a number of students in research. REU Sites may be based in a single discipline or academic department or may offer interdisciplinary or multi-department research opportunities with a coherent intellectual theme. Proposals with an international dimension are welcome. (2) REU Supplements may be included as a component of proposals for new or renewal NSF grants or cooperative agreements or may be requested for ongoing NSF-funded research projects.

Undergraduate student participants in either REU Sites or REU Supplements must be U.S. citizens, U.S. nationals, or permanent residents of the United States.

**Amount:** Three years is the typical duration for REU Site awards in most NSF directorates; however, a duration of up to five years may be allowed in some cases. The typical REU Site hosts 8-10 students per year. The typical funding amount is $70,000-$120,000 per year, although NSF does not dictate a firm upper (or lower) limit for the amount, which depends on the number of students hosted and the number of weeks.

**Link:** [https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5517](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5517)

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**NSF—Developmental Sciences (DS)**

**Deadline:** January 15, 2021 (January 15, annually thereafter); July 15, 2021 (July 15, annually thereafter)

**Description:** DS supports basic research that increases our understanding of cognitive, linguistic, social, cultural, and biological processes related to human development across the lifespan. Research supported by this program will add to our knowledge of the underlying developmental processes that support social, cognitive, and behavioral functioning, thereby illuminating ways for individuals to live productive lives as members of society.

DS supports research that addresses developmental processes within the domains of cognitive, social, emotional, and motor development across the lifespan by working with any appropriate populations for the topics of interest including infants, children, adolescents, adults, and non-human animals. The program also supports research investigating factors that affect developmental change including family, peers, school, community, culture, media, physical, genetic, and epigenetic influences. Additional priorities include research that: incorporates multidisciplinary, multi-method, microgenetic, and longitudinal approaches; develops new methods, models, and theories for studying development; includes participants from a range of ethnicities, socioeconomic backgrounds, and cultures; and integrates different processes (e.g., memory, emotion, perception, cognition), levels of analysis (e.g., behavioral, social, neural), and time scales.

**Amount:** A typical project funded through the DS program is approximately 3 years in duration with a total cost, including both direct and indirect costs, between $100,000 and $200,000 per year.

National Science Foundation – Funding Opportunities (Cont’d)

**NSF—Faculty Early Career Development Program (CAREER)**
Includes the description of NSF Presidential Early Career Awards for Scientists and Engineers (PECASE)

**Deadline:** July 27, 2020, Fourth Monday in July, Annually Thereafter

**Description:** The CAREER Program is a Foundation-wide activity that offers the National Science Foundation’s most prestigious awards in support of early-career faculty who have the potential to serve as academic role models in research and education and to lead advances in the mission of their department or organization. Activities pursued by early-career faculty (i.e. Assistant Professors) should build a firm foundation for a lifetime of leadership in integrating education and research. NSF encourages submission of CAREER proposals from early-career faculty at all CAREER-eligible organizations and especially encourages women, members of underrepresented minority groups, and persons with disabilities to apply.

All CAREER proposals should describe an integrated path that will lead to a successful career as an outstanding researcher and educator. NSF recognizes that there is no single approach to an integrated research and education plan, but encourages all applicants to think creatively about the reciprocal relationship between the proposed research and education activities and how they may inform each other in their career development as both outstanding researchers and educators. These plans should reflect the proposer’s own disciplinary and educational interests and goals, as well as the needs and context of his or her organization. Because there may be different expectations within different disciplinary fields and/or different organizations, a wide range of research and education activities may be appropriate for the CAREER program.

**Amount:** Awards, including indirect costs, are expected to total a minimum of $400,000 for the 5-year duration, with the following exceptions: Awards for proposals to the Directorate for Biological Sciences (BIO), the Directorate for Engineering (ENG), or the Office of Polar Programs (OPP) are expected to total a minimum of $500,000 for the 5-year duration.

**Link:** [https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=503214](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=503214)

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**NSF—CyberCorps® Scholarship for Service (SFS)**

**Deadline:** July 31, 2020

**Description:** Cyberspace has transformed the daily lives of people. Society’s overwhelming reliance on cyberspace, however, has exposed its fragility and vulnerabilities: corporations, agencies, national infrastructure and individuals continue to suffer cyber-attacks. Achieving a truly secure cyberspace requires addressing both challenging scientific and engineering problems involving many components of a system, and vulnerabilities that stem from human behaviors and choices. Examining the fundamentals of security and privacy as a multidisciplinary subject can lead to fundamentally new ways to design, build and operate cyber systems, protect existing infrastructure, and motivate and educate individuals about cybersecurity.

The goals of the CyberCorps®: Scholarship for Service (SFS) program are aligned with the U.S. National Cyber Strategy to develop a superior cybersecurity workforce. The SFS program provides funds to institutions of higher education for student scholarships in support of education in areas relevant to cybersecurity. Each scholarship recipient, as a condition of receiving a scholarship under the SFS program, enters into an agreement under which the recipient, upon receipt of academic degree, agrees to work for a period equal to the duration of the scholarship in the cybersecurity mission of an executive agency.

**Amount:** Award amounts vary based on the number of student participants.

**Link:** [https://nsf.gov/funding/pgm_summ.jsp?pims_id=504991](https://nsf.gov/funding/pgm_summ.jsp?pims_id=504991)
National Science Foundation – Funding Opportunities (Cont’d)

NSF—Law & Science (LS)
Formerly Law & Social Sciences

**Deadline:** August 3, 2020 (August 1 annually thereafter); January 15, 2021 (January 15 annually thereafter)

**Description:** The Law & Science Program considers proposals that address social scientific studies of law and law-like systems of rules. The Program is inherently interdisciplinary and multi-methodological. Successful proposals describe research that advances scientific theory and understanding of the connections between human behavior and law, legal institutions, or legal processes; or the interactions of law and basic sciences, including biology, computer and information sciences, STEM education, engineering, geosciences, and math and physical sciences. Scientific studies of law often approach law as dynamic, interacting with multiple arenas, and with the participation of multiple actors. Fields of study include many disciplines, and often address problems including, though not limited to:

2. Cyberspace
3. Economic Issues
4. Environmental Science
5. Evidentiary Issues

**Amount:** Award amounts vary based on the scope of the proposed project.

**Link:** [https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=505704&org=NSF&sel_org=SBE&from=fund](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=505704&org=NSF&sel_org=SBE&from=fund)

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NSF—Perception, Action & Cognition (PAC)

**Deadline:** August 3, 2020 (August 1, annually thereafter); February 1, 2021 (February 1 annually thereafter)

**Description:** The PAC program funds theoretically motivated research on a wide-range of topic areas related to typical human behavior with particular focus on perceptual, motor, and cognitive processes and their interactions. Central research topics for consideration by the program include (but are not limited to) vision, audition, haptics, attention, memory, written and spoken language, spatial cognition, motor control, categorization, reasoning, and concept formation. Of particular interest are emerging areas, such as the interaction of sleep or emotion with cognitive or perceptual processes, epigenetics of cognition, computational models of cognition, and cross-modal and multimodal processing. The program welcomes a wide range of perspectives, such as individual differences, symbolic and neural-inspired computation, ecological approaches, genetics and epigenetics, nonlinear dynamics and complex systems, and a variety of methodologies spanning the range of experimentation and modeling. The PAC program is open to co-review of proposals submitted to other programs both within the Social, Behavioral, and Economic Sciences Directorate and across other directorates.

**Amount:** Award amounts vary based on the scope of the project.

**Link:** [https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5686&org=NSF&sel_org=SBE&from=fund](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5686&org=NSF&sel_org=SBE&from=fund)
National Science Foundation – Funding Opportunities (Cont’d)

**NSF—Sociology**

**Deadline:** August 17, 2020 (August 15 annually thereafter); January 15, 2021 (January 15 annually thereafter)

**Description:** The Sociology Program supports basic research on all forms of human social organization -- societies, institutions, groups and demography -- and processes of individual and institutional change. The Program encourages theoretically focused empirical investigations aimed at improving the explanation of fundamental social processes. Included is research on organizations and organizational behavior, population dynamics, social movements, social groups, labor force participation, stratification and mobility, family, social networks, socialization, gender, race and the sociology of science and technology. The Program supports both original data collections and secondary data analysis that use the full range of quantitative and qualitative methodological tools. Theoretically grounded projects that offer methodological innovations and improvements for data collection and analysis are also welcomed.

The Sociology Program also funds doctoral dissertation research to defray direct costs associated with conducting research, for example, dataset acquisition, additional statistical or methodological training, meeting with scholars associated with original datasets, and fieldwork away from the student’s home campus. See the Sociology Program Doctoral Dissertation Improvement Awards Solicitation for more information on this opportunity.

**Amount:** Varies across disciplinary research programs

**Link:** [https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5369&org=NSF&sel_org=SBE&from=fund](https://www.nsf.gov/funding/pgm_summ.jsp?pims_id=5369&org=NSF&sel_org=SBE&from=fund)

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**NSF—Economics**

**Deadline:** August 18, 2020 (August 18 annually thereafter); January 21, 2021 (January 18 annually thereafter)

**Description:** The Economics program supports research designed to improve the understanding of the processes and institutions of the U.S. economy and of the world system of which it is a part. This program also strengthens both empirical and theoretical economic analysis as well as the methods for rigorous research on economic behavior. It supports research in almost every area of economics, including econometrics, economic history, environmental economics, finance, industrial organization, international economics, labor economics, macroeconomics, mathematical economics, and public finance.

The Economics program welcomes proposals for individual or multi-investigator research projects, doctoral dissertation improvement awards, conferences, symposia, experimental research, data collection and dissemination, computer equipment and other instrumentation, and research experience for undergraduates. The program places a high priority on interdisciplinary research. Investigators are encouraged to submit proposals of joint interest to the Economics Program and other NSF programs and NSF initiative areas. The program places a high priority on broadening participation and encourages proposals from junior faculty, women, other underrepresented minorities, Research Undergraduate Institutions, and EPSCoR states. The program also funds conferences and interdisciplinary research that strengthens links among economics and the other social and behavioral sciences as well as mathematics and statistics.

**Amount:** Varies across disciplinary research programs.

**Current Funding Opportunities from Various Sponsors**

**Russell Sage Foundation (RSF)**

**Deadline:** August 5 for Letters of Inquiry

**Description:** *Note there are new Funding Priorities for the August 5 Deadline for Letters of Inquiry. The Russell Sage Foundation (RSF) has long supported social science research with the aim of improving social and living conditions in the United States. In response to the crises of 2020, the foundation is dedicating its next funding cycle exclusively to research that seeks to improve our understanding of these extraordinary times. The severe consequences of the Covid19-pandemic, including its economic disruptions, and the recent mass protests to combat systemic racial inequality in policing and other institutions have reaffirmed the importance of social science research examining economic, political, racial, ethnic, generational, and social inequalities relevant to public policy and social change.

For its **August 5, 2020, deadline**, RSF will only accept letters of inquiry relevant to one of RSF's core programs, and which address at least one of the following issues:

1. Research on the Covid-19 pandemic and the resulting recession in the U.S. Specifically, research that assesses the social, political, economic, and psychological causes and consequences of the pandemic, especially its effects on marginalized individuals and groups and on trust in government and other institutions. Our priorities do **not** include analyses of health outcomes or health behavior.
2. Research focused on systemic racial inequality and/or the recent mass protests in the U.S. Specifically, research that investigates the prevalence of racial disparities in policing and criminal justice and their social, political, economic, and psychological causes and consequences; the effects of the current social protest movement and mass mobilization against systemic discrimination; the nature of public attitudes and public policies regarding policing, criminal justice, and social welfare; and the effects of those attitudes in the current political environment.

For its subsequent, November 11, 2020, letter of inquiry deadline, RSF will return to accepting letters of inquiry in three of its core programs, which have and will continue to focus on many of the causes and consequences of the crises of 2020.

**Amount:** Varies. For Research Grants: Trustee Grants are generally capped at $175,000, including 15% indirect costs. Presidential Grants are capped at $35,000 (no indirect costs*). PIs may request up to $50,000 (no indirect costs) when the proposed research project has special needs for gathering data (e.g.: qualitative research) or gaining access to restricted-use data. Budget amounts are over a two-year period.


*Please reach out to OAR's Sponsored Programs to discuss any grants that do not allow indirect costs prior to beginning the proposal process.*
# Current Funding Opportunities from Various Sponsors (Cont’d)

## The Spencer Foundation—Small Research Grants

**Deadlines:** November 3, 2020  
**Description:** The Small Research Grants Program supports education research projects that will contribute to the improvement of education, broadly conceived, with budgets up to $50,000 for projects ranging from one to five years.  
This program is “field-initiated” in that proposal submissions are not in response to a specific request for a particular research topic, discipline, design, method, or location. The goal for this program is to support rigorous, intellectually ambitious and technically sound research that is relevant to the most pressing questions and compelling opportunities in education.  
**Amount:** Up to $50,000.  
**Link:** [http://www.spencer.org/small-research-grants](http://www.spencer.org/small-research-grants)

## James S. McDonnell Foundation— Collaborative Activity Awards

**Deadline:** Varies  
**Description:** The Foundation offers Collaborative Activity Awards to initiate interdisciplinary discussions on problems or issues, to help launch interdisciplinary research networks, or to fund communities of researchers/practitioners dedicated to developing new methods, tools, and applications of basic research to applied problems. In each case the focus of the collaborative activity must meet the program guidelines for one of the following program areas:  
- Studying Complex Systems  
- Understanding Human Cognition  
**Amount:** Please see website.  
**Link:** [https://www.jsmf.org/apply/collaborative/](https://www.jsmf.org/apply/collaborative/)

## The Dr. Scholl Foundation

**Deadline:** October 1  
**Description:** The Dr. Scholl Foundation was established by William M. Scholl, M.D. in 1947, almost 40 years after he founded the foot care company. It is a private, independent grant-making foundation for charitable purposes.  
Applications for grants are considered in the following areas:  
- Education  
- Social Service  
- Healthcare  
- Civic and Cultural  
- Environmental  
The categories above are not intended to limit the interest of the Foundation from considering other worthwhile projects. In general, the Foundation guidelines are broad to give flexibility in providing grants. The majority of grants are made in the U.S. However, the Foundation recognizes the need for a global outlook. Non-U.S. grants are given to organizations where directors have knowledge of the grantee.  
**Amount:** On average, grants range from $5,000 to $25,000  
**Link:** [https://www.drschollfoundation.com/](https://www.drschollfoundation.com/)
## Current Funding Opportunities from Various Sponsors (Cont’d)

### Public Welfare Foundation—Social Justice Programs

**Deadline:** Letters of intent are accepted throughout the year.

**Description:** The Public Welfare Foundation supports efforts to advance justice and opportunity for people in need. The Foundation looks for strategic points where its funds can make a significant difference and improve lives through policy change and system reform. The fund focuses on three program areas: Criminal Justice, Juvenile Justice and Workers’ Rights.

**Amount:** Awards vary by project needs.

**Link:** [http://www.publicwelfare.org/grants-process/program-guidelines/](http://www.publicwelfare.org/grants-process/program-guidelines/)

### The Nathan Cummings Foundation

**Deadline:** Letter of inquiries are accepted on a rolling basis and are reviewed by NCF staff within 60 days.

**Description:** In order to address inequality, the Foundation will invest in work with strong potential to create pathways to economic opportunity, particularly for women and people of color, and that takes seriously the need to: improve quality of life for the poor; move toward greater equality of opportunity, meaning that where someone is born on the income distribution would not limit their chances to move up; and challenge structures and ideas that allow a vastly disproportionate share of the nation’s wealth to be concentrated in the hands of a few.

The Foundation will address climate change as a consequence of progress in human development and economic prosperity, and will fund promising work that helps activate American ingenuity in pursuit of three interrelated goals: increasing access to modern energy for the world’s poor; stabilizing greenhouses gas concentrations in the atmosphere at a low level; and improving resilience for those most vulnerable to the negative consequences of climate variability and change.

**Amount:** Award amounts vary based on the scope of the proposed project.

**Link:** [http://ncf.org/how-apply](http://ncf.org/how-apply)

### Robert Wood Johnson Foundation—Evidence for Action: Investigator-Initiated Research to Build a Culture of Health

**Deadlines:** Letter of intents are accepted on a rolling basis

**Description:** Evidence for Action (E4A), a national program of the Robert Wood Johnson Foundation, funds research that expands the evidence base needed to build a Culture of Health. Their mission is to support rigorously designed quantitative, qualitative, and mixed methods research that yields convincing findings regarding the population health, well-being, and equity impacts of specific policies, programs and partnerships. They are especially interested in research examining the health impacts of programmatic or policy interventions that address factors outside the domain of health care services or public health practice.

**Amount:** There is not an explicit range for allowable budget requests. You should request the amount of funding you will need to complete your proposed research project – including both direct and indirect costs for the entire duration of your study. Grant periods may be for durations of up to 36 months.

Current Funding Opportunities from Various Sponsors (Cont’d)

**Robert Wood Johnson Foundation—Evidence for Action:**
*Investigator-Initiated Research to Build a Culture of Health*

**Deadlines:** Letter of intents are accepted on a rolling basis

**Description:** Evidence for Action (E4A), a national program of the Robert Wood Johnson Foundation, funds research that expands the evidence base needed to build a Culture of Health. Their mission is to support rigorously designed quantitative, qualitative, and mixed methods research that yields convincing findings regarding the population health, well-being, and equity impacts of specific policies, programs and partnerships. They are especially interested in research examining the health impacts of programmatic or policy interventions that address factors outside the domain of health care services or public health practice.

**Amount:** There is not an explicit range for allowable budget requests. You should request the amount of funding you will need to complete your proposed research project – including both direct and indirect costs for the entire duration of your study. Grant periods may be for durations of up to 36 months.


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**Oak Foundation—Grants**

**Deadline:** Letters of inquiry are accepted at anytime.

**Description:** We fund a variety of time-bound projects, core costs, technical assistance and collaborative activities. Each program has its own funding criteria, geographic scope and requirements. While each program has its own areas of focus, as a whole, we adhere to seven funding principles. These include funding initiatives that:

- target root causes of problems
- are replicable either within a sector or across geographical locations
- include plans for long-term sustainability
- strive to collaborate with like-minded organizations
- demonstrate good financial and organizational management
- value the participation of people (including children) and communities and
- have secured co-funding.

**Amount:** $ 25,000

**Link:** [http://www.oakfnd.org/our-grant-making.html](http://www.oakfnd.org/our-grant-making.html) and [http://www.oakfnd.org/application-process.html](http://www.oakfnd.org/application-process.html)
Henry Luce Foundation—Higher Education Program

**Deadline:** Letters of inquiry can be submitted at any time through the Foundation’s online portal. Should you have questions in advance of completing the Letter of Inquiry, you may e-mail them to Mr. Sean Buffington, Program Director for Higher Education at buffington@hluce.org.

**Description:** The Higher Education Program welcomes excellent, innovative proposals from colleges and universities and the organizations that support them. The program encourages inquiries from institutions that are less well-resourced and/or that serve disadvantaged or marginalized communities.

- Higher education program grants have several characteristics:
  - They support projects in the humanities and qualitative social sciences. (There is one exception: projects that seek to support women or to increase the number of women in certain STEM fields are also eligible.)
  - They support projects aimed at faculty and doctoral students; in general, projects aimed primarily at undergraduates will not be supported.
  - They support team-based projects or institutional initiatives rather than purely individual research projects; such projects or initiatives will seek to have broader impact—on a field or on the sector.
  - The projects they support will not only produce new knowledge but will also model new approaches to the production, dissemination and application of knowledge.

Grants awarded to colleges and universities through the Higher Education Program should focus on at least one of the particular strategies described below:

- Encouraging new approaches to the dissemination of research outside of the academy—including to the general public or to particular communities of interest, like policymakers or practitioners
- Facilitating collaboration, dialogue, or another kind of exchange or partnership between scholars and practitioners or policymakers
- Facilitating and nurturing trans-disciplinary and trans-national research and training, especially across institutional boundaries and barriers of various kinds
- Supporting innovation in doctoral education, especially in ways that empower graduate students and equip them to thrive personally and professionally in the more challenging contemporary context
- Supporting women in the professoriate and administration, especially in the physical sciences, engineering, and mathematics
- Supporting dialogue and collaboration between US and non-US institutions about higher education goals and strategies

**Links:** [https://www.hluce.org/programs/higher-education/](https://www.hluce.org/programs/higher-education/) (you can read more about the Foundation’s other programs at [https://www.hluce.org/programs/](https://www.hluce.org/programs/)).
Current Funding Opportunities from Various Sponsors (Cont’d)

Alfred P. Sloan Foundation—Major Program Areas Grants

**Deadline:** Letters of inquiry are accepted at anytime.

**Description:** The Alfred P. Sloan Foundation makes grants in nine broad subject matters, known within the Foundation as major program areas. (1) **Sloan Research Fellowships** - Annual awards to 126 of the most promising early-career scholars in eight scientific and technical fields. (2) **STEM Research** - Grants to support original, high-quality research in the natural sciences, engineering, and mathematics. (3) **STEM Higher Education** - Grants to improve the quality and diversity of higher education in science, technology, engineering and mathematics. (4) **Public Understanding of Science, Technology, & Economics** - Grants to expand the public understanding of science and technology through the use of books, radio, film, television, theater, and new media. (5) **Digital Information Technology** - Grants to advance the creation, dissemination, and democratization of access to knowledge through the use of new developments in digital information technology. (6) **Economics** - Grants to support original, high quality research and programs to enhance U.S. economic performance and the quality of American life. (7) **Energy and Environment** - Grants to advance our understanding of the economic, environmental, security, and policy trade-offs associated with the increased deployment of low- and no-carbon resources and technologies and the resulting impacts on the quality of American life. (8) **Select Issues** - Grants that support unique opportunities or projects that advance a significant interest related to the Foundation’s mission but not directly covered by other Foundation grant making programs. (9) **Civic Initiatives** - Grants for projects that benefit the New York City metropolitan area in ways consonant with the Foundation’s mission.

**Amount:** Award sizes vary by program area.

**Link:** [http://www.sloan.org/major-program-areas/](http://www.sloan.org/major-program-areas/)

CUNY/RFCUNY—Funding Opportunities

**Faculty Travel for Grant Development**

**Deadline:** The Faculty Travel for Grant Development program is temporarily suspended due to the Coronavirus crisis.

**Description:** The Faculty Travel for Grant Development program financially supports CUNY researchers and scholars pursuing new grant proposals that require out-of-town travel. All travel for grant development should pertain to meetings with proposal collaborators and/or representatives of external funders, such as federal agency officers or private foundation program officers. Applicants should provide evidence that an idea intended for grant funding is fully thought-out and ready for advanced planning and discussion.

Applicants must also justify in-person travel as key to grant proposal development. Consider what could be accomplished through in-person meetings that cannot be achieved through a phone call or video conference. This program does not support attendance at conferences, workshops, or presentation engagements unrelated to grant development purposes.

This program is not designed to fund the totality of travel expenses, but rather, to assist by defraying a significant portion of the costs. Recipients are also expected to explore and utilize other mechanisms to fund their trips. Eligibility is limited to tenured and tenure-track faculty or full-time researchers. Applicants are eligible for one award in a given fiscal year period.

**Amount:** Recipients will be reimbursed up to a maximum of $750.

**Link:** [https://www.rfcuny.org/RFWebsite/principal-investigators/explore-pre-award-resources/travel-grants-for-research/](https://www.rfcuny.org/RFWebsite/principal-investigators/explore-pre-award-resources/travel-grants-for-research/)
# Office of the Advancement of Research’s (OAR) Internal Funding Opportunities

### Seed Money Requests

**Description:** Funds are available to support pilot or preliminary work necessary to pursue a major grant application to an external funding agency. Funds may be requested to undertake a pilot study to gather background data toward supporting a major proposal. Funds may also be requested to conduct planning activities or support the writing of a major proposal. **Funds are limited to $2,000 per request.** Faculty requesting Seed Money will need to submit to an external funding program within one (1) year of receiving funding, and must revise and resubmit the proposal at least one time (to the same or an alternative external funding program) if the original proposal is not funded. To make a request to the Seed Money program, faculty must submit a two page project summary to OAR. This summary should justify the seed request, detail the funding agency being targeted and the nature of the planned proposal, and provide a detailed budget. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Seed Money clearly indicated in the subject line.

### Open-Access Publication Funding

**Description:** Funds are available to faculty who wish to publish articles in open-access format in major, peer-reviewed, scholarly journals. Once a manuscript is accepted for publication, faculty must submit a request to OAR with the journal name, a copy of the acceptance letter, and a brief description of the journal quality and reach. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Open-Access Publication clearly indicated in the subject line. **Funding is limited to $1,000 per request.**

### Faculty Scholarship Funding

**Description:** Funds are available to support efforts related to the publication of a significant work of scholarship or the mounting of a creative work such as a performance, art exhibition, musical composition, etc. **Funds are limited to $1,500 per request,** and can be used for the purpose of travel to libraries, archives, or other sites for data collection; purchase of software or equipment required for analysis; costs related to the mounting of creative works, etc. Funds are not intended to support release time or conference travel. Faculty requesting Faculty Scholarship Funding must publish (as a book or in a peer-reviewed journal) or produce the results of the funded work within one (1) year of receiving funding. To make a request to the Seed Money program, faculty must submit a two-page project summary to OAR. This summary should justify the need for funding, describe the intended scholarly outcome, and provide a detailed budget. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Scholarly Output Funding clearly indicated in the subject line.

### Proposal Pre-Review

**Description:** To improve the quality of external grant proposals and their likelihood of success, OAR makes funds available for faculty to obtain external reviews of grant proposals, prior to their submission to an agency or funding organization. Requests must be made in writing to OAR (oar@jjay.cuny.edu) with Proposal Pre-Review clearly indicated in the email subject line. Please include a summary of the grant application to be reviewed, along with a potential reviewer’s name, title, affiliation(s), and a brief (one sentence) description of her qualifications. Faculty are responsible for identifying and handling all communications with the peer reviewer, and the request must be sent at least five weeks before the grant deadline in order to be considered. OAR will provide an honorarium of $250 (limited to one review per grant application), which will be paid directly to the peer reviewer to incentivize her work. The PI must submit a copy of the external review to OAR at least two weeks prior to the grant application deadline in order for the honorarium to be paid.

### Book Publication Funding

**Description:** The Office for the Advancement of Research wishes to support faculty authors who are in the process of publishing books (as a single-author/editor or first-author/editor) with high-quality, reputable presses. OAR will reimburse the author up to $1,000 to pay page fees, indexing fees, image rights, etc. Once a book proposal is accepted for publication, faculty must submit a request to OAR with (1) the original proposal, (2) a copy of the publication contract, (3) a brief description of the publisher’s quality and reach, and (4) copies of receipts or invoices for the services to be funded. Applications will not be considered in the absence of receipts or invoices totaling the full amount of funding requested. Please note that contracts in which the author receives an advance of any amount are not eligible for this funding program. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Book Publication clearly indicated in the subject line.

For more information on Internal Funding, please visit us at: [http://www.jjay.cuny.edu/oar-funding-opportunities](http://www.jjay.cuny.edu/oar-funding-opportunities)
The Office for the Advancement of Research's Internal Funding Programs Cont’d

**Community Event Funding**

**Description:** The OAR will fund scholarly or creative events to be held at John Jay College that are free of charge and open to faculty or the John Jay Community as a whole. Faculty requesting funding should submit a 2-3 page proposal in electronic form to OAR (oar@jjay.cuny.edu) with Collaborative and Community Project Funding clearly indicated in the subject line. Successful requests will include either (1) a description of the collaborative project, planned scholarly outcomes and external funding applications, and a detailed budget with justifications for why funding is needed; or (2) a detailed description of the planned events or opportunities, along with a budget and a clear rationale for how the John Jay community stands to benefit. **Average funding is expected to range from $1,000 to $1,500.**

**Enhanced Travel Funding**

**Description:** The OAR will fund major travel opportunities with the potential to have a significant impact on a faculty scholar's trajectory. Examples include personally invited talks, special workshops or trainings, keynote addresses at major conferences, etc. Travel to present papers accepted as part of a public call or invitation to a standard academic conference is not eligible. **Requests are limited to $1,000 per faculty member.** In order to apply, please submit requests in electronic form to OAR (oar@jjay.cuny.edu) with Enhanced Travel Funding clearly indicated in the subject line. Successful requests will include (1) a justification for the funding need that clearly differentiates the travel opportunity from the general round of academic conferences in your discipline; (2) a personal letter of invitation detailing the expected parameters of your participation; and (3) an accompanying explanation from your department chair as to why they are unable to fund the opportunity through the departmental travel allocation.

**Emergency Fund Program**

**Description:** Support is available for research or other scholarly activities that specifically address a need that is urgent and/or time sensitive in nature. This may include support for research on disasters or other unanticipated events for which a rapid response is critical. Emergency funds may also be requested for events that could not be anticipated in the normal course of research, for example, new legislative funding priorities that are time-sensitive in nature, cuts to a grant budget that may severely impact performance, etc. Emergency Funds are not appropriate for needs that could have been anticipated in the normal course of research. To make a request to the Emergency Fund, faculty must submit a one-page project summary electronically to OAR (oar@jjay.cuny.edu) with Emergency Funds clearly indicated in the subject line) detailing the nature of the research planned and reason the project qualifies for emergency funds, including a detailed budget. **Average funding is expected to be $3,000.**

**Senior Scholar Release Program**

**Description:** This program is intended for tenured Associate and full Professors who are working toward a major scholarly outcome or creative project and have no other sources of course release. **The fund provides 1-2 courses of release time** to be used in the subsequent academic year (or, in the case of Full applications, the following semester). Applications for release during the 2018-19 Academic Year are due March 30, 2018; if any courses of release time remain unallocated, an additional round of applications for Spring 2018 will be accepted during the Summer with a deadline of September 30, 2018. These funds cannot be used for Summer Salary or any support other than course release time during the semester designated in the original application. Faculty must submit a two- to five-page project summary to the Office for the Advancement of Research, detailing the nature of the scholarship planned and the reason the project requires the requested amount of course release time. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Scholar Release Program clearly indicated in the subject line.

Funds in each category listed above are limited and available on a first-come, first-serve basis. The Office for the Advancement of Research will try to post, in an ongoing manner, what program budgets have been exhausted for an academic year. However, faculty are advised to consult our webpage or send an inquiry email to oar@jjay.cuny.edu before writing a proposal to confirm that a specific program is still accepting invitations.

In addition to these funding programs, OAR also has several competitive Award programs that recognize faculty scholarship and fund competitive research proposals, including: the Faculty Scholarly Excellence Award Program, the Collaborative Research Award Program, the Faculty Mid-Career Research Support Program, and the Donal EJ MacNamara Junior Faculty Award. To find out more about these Award programs please visit the Research page on the John Jay.
Effort Reporting for Spring 2020

The Effort Reporting requirement is a federal and University policy, and certification must be completed for any faculty or staff member for which released/reassigned time was charged on a sponsored project(s). Principal Investigators certify for themselves as well as other faculty and staff on the project.

The Online Effort Reporting module for Spring 2020 is now open. Please follow these instructions and the link below to certify your effort.

Sign on to [www.rfcuny.org](http://www.rfcuny.org) webpage—>click on the E-services tab—>choose Effort Reporting from the dropdown menu or go to [https://www.rfcuny.org/EffortReporting/](https://www.rfcuny.org/EffortReporting/) certification.

1. Choose Semester Spring 2020 and the Employee name.
2. Choose “Agree” next to the effort percentage. (These amounts are taken directly from the staff effort notice you submitted.)
3. Instructional is the default for the remainder of faculty effort - You may adjust the percentage to the appropriate section if not accurate (Instruction, Department Administration, Other Institutional Activity or University Research).

Click Process and then Confirm in the pop up window.

Please contact Cherryanne Ward at [cward@jjay.cuny.edu](mailto:cward@jjay.cuny.edu) with any questions.