

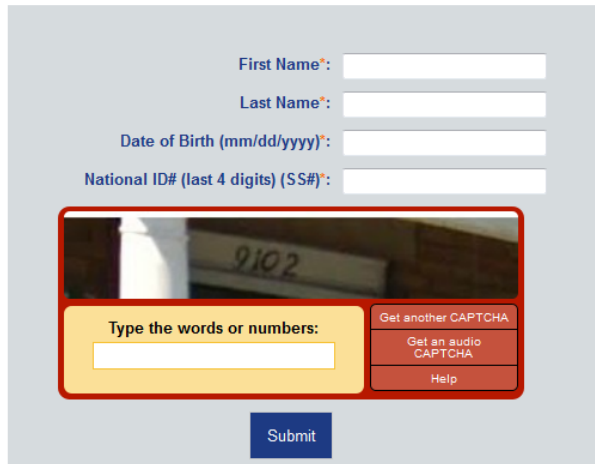
# CLAIMING YOUR CUNYFIRST ACCOUNT

## ARE YOU NEW TO CUNY?

- If you are new to CUNY, select “First Time Users” to claim your CUNYFirst account.
- Complete the Activation Account information.

### ACCOUNT ACTIVATION

Please provide the required information in the following fields to activate your CUNY account.



The screenshot shows a web form for account activation. It includes four text input fields: 'First Name\*', 'Last Name\*', 'Date of Birth (mm/dd/yyyy)\*', and 'National ID# (last 4 digits) (SS#)\*'. Below these is a CAPTCHA section with a red border. The CAPTCHA image shows a close-up of a building's address sign with the number '9102'. To the right of the image are three buttons: 'Get another CAPTCHA', 'Get an audio CAPTCHA', and 'Help'. Below the CAPTCHA is a yellow box with the text 'Type the words or numbers:' and an empty text input field. At the bottom center is a blue 'Submit' button.

- Don't forget to write down your EMPL ID/Username & password!

## DIFFICULTIES CLAIMING YOUR ACCOUNT

If you have difficulty claiming your account, contact the Office of Admissions - [admissions@jjay.cuny.edu](mailto:admissions@jjay.cuny.edu) and enter “CUNYfirst” in the subject line.

If you have problems registering through CUNYfirst, review these helpful PDF tutorials:

- [Searching for classes](#)
- [Registering for classes](#)
- [Learn to use the shopping cart](#)