

John Jay College Teaching and Learning Center Strategic Plan Projected Implementation Activities

Goal 1: Establish a sustainable, vibrant center for teaching and learning.

Objective 1.1: Create a strong basis for the new center through physical and digital relocation within the college and provide new center leadership and oversight.

Implementation Activities:

- a) Maintain administrative oversight through Academic Affairs and Associate to the Provost for Faculty.
- b) Establish and maintain advisory board for strategic planning and advocacy (see 1.3).
- c) Maintain qualified, experienced leadership and staffing (see 1.3).
- d) Maintain and enhance physical offices and seminar space.
- e) Establish and extend online presence to reflect programming and mission.

Objective 1.2: Procure sufficient resources for staffing and activities through tax-levy, grant, and other funding sources.

Implementation Activities:

- a) Identify and obtain Academic Affairs funding for personnel and OTPS needs.
- b) Identify and obtain grant funding for specific programming and research.
- c) Identify and obtain Student Technology Fee, CUE, and other CUNY funding support.
- d) Share costs and resources with partners to support shared activities.

Objective 1.3: Develop and implement a five-year strategic plan consistent with John Jay College's strategic plan, the most recent Middle States Assessment report, and the findings of the COACHE survey.

Implementation Activities:

- a) Draft and revise strategic plan with assistance of advisory board.
- b) Implement and modify strategic plan based on funding, staffing, and relevance of activities to changes in John Jay College and CUNY policies.
- c) Assess strategic plan through data collection, data analysis, and reporting.

Goal 2: Engage faculty and instructional staff in professional development activities that enrich and enhance teaching and learning.

Objective 2.1: Conduct formal assessments of faculty participation in TLC activities.

Implementation Activities:

- a) Collect and assess 2016-17 participation data from all TLC activities as potential baseline participation data.
- b) Collect and assess teaching artefacts (syllabi, assignments, evaluations) from TLC activity participants.
- c) Share assessment plans and reports with Advisory Board and Academic Affairs.



John Jay College Teaching and Learning Center Strategic Plan Projected Implementation Activities

Objective 2.2: Offer a variety of formal training opportunities for faculty in practical teaching, online/digital teaching, teaching from and to diverse perspectives and experiences, and support for specific student cohorts (e.g., first-year, sophomore, transfer, graduate, military/veteran, Black, Hispanic/Latino/a, LGBTQ).

Implementation Activities:

- a) Offer pedagogy and practice seminars in classroom/online course management.
- b) Offer pedagogy and practice seminars in adoption and integration of digital teaching tools/platforms.
- c) Offer pedagogy and practice working groups and seminars focused on specific student cohort teaching and learning.
- d) Offer pedagogy and practice workshops in academic integrity, intellectual property, open source usage, and open educational resource (OER) development.

Objective 2.3: Include part-time instructional staff in professional development activities focused on teaching and learning.

Implementation Activities:

- a) Include part-time faculty in funded faculty development track opportunities.
- b) Design and offer targeted faculty development opportunities for department/program-specific adjunct faculty groups.
- c) Design and launch website to support adjunct teaching and learning professional development.

Goal 3: Provide mentoring for faculty, staff, and students that fosters professional development as well as lifelong learning.

Objective 3.1: Identify, support, and collaborate with existing John Jay College faculty mentoring activities.

Implementation Activities:

- a) Meet with Associate Provosts and associated program leaders to review needs, collaborations, and opportunities.
- b) Collaborate with UGS programs, GS programs, GC programs, Library, the Student Council, and other programs and departments on faculty discussions and presentations.

Objective 3.2: Design and offer formal mentoring activities to extend both faculty peer and faculty-student mentoring in teaching and learning.

Implementation Activities:

- a) Revise Form C Questions 15 & 16 to provide evidence-based opportunities for faculty to report teaching activities.
- b) Offer faculty development workshops and online support for Form C Questions 15 & 16 with Faculty Services.



John Jay College Teaching and Learning Center Strategic Plan Projected Implementation Activities

- c) Co-design and co-sponsor formal events for peer mentoring in best practices.
- d) Establish and sustain communities of practice to support peer mentoring in best practices.

Objective 3.3: Offer informal mentoring opportunities to support community-building and to deepen teaching and learning theory and practice.

Implementation Activities:

- a) Design and launch communities of practice to support ongoing faculty learning and peer mentoring.
- b) Design and offer informal activities such as coffee hours and community of practice discussions to support and extend informal mentoring opportunities.
- c) Offer 1-1 and small group mentoring for faculty upon request and referral.

Goal 4: Expand and support awareness of social justice and equity in public urban higher education.

Objective 4.1: Support and extend awareness of teaching and learning practices that enhance social justice and equity.

Implementation Activities:

- a) Establish communities of practice and working groups to develop faculty seminars and mentoring that develop awareness of social justice and equity in teaching and learning activities.

Objective 4.2: Engage in teaching and learning collaborations that support social justice and equity in public urban higher education.

Implementation Activities:

- a) Develop and offer collaborative programming with John Jay and CUNY social justice and education groups.

Objective 4.3: Support and mentor faculty in designing courses and assignments that reflect social justice and equity in public urban higher education.

Implementation Activities:

- a) Develop and offer collaborative programming with John Jay and CUNY social justice and education groups.
- b) Employ the resources and faculty engaged in communities of practice in designing courses and assignments that reflect awareness of social justice and equity in public urban higher education.
- c) Support and mentor faculty in building John Jay's identity as a Hispanic-Serving Institution through teaching and learning.



John Jay College Teaching and Learning Center Strategic Plan Projected Implementation Activities

Goal 5: Contribute to the Scholarship of Teaching and Learning through research and sharing of best practices.

Objective 5.1: Identify research opportunities with faculty and staff that contribute to best practices in teaching and learning.

Implementation Activities:

- a) Identify, recommend, and propose Scholarship of Teaching and Learning (SoTL) funding opportunities.
- b) Pursue collaborative SoTL funding opportunities with John Jay and CUNY partner colleges and programs.
- c) Identify, recommend, and propose collaborative SoTL funding opportunities to faculty and partner programs as shared through OAR and OIE.

Objective 5.2: Share best practices through formal trainings and resources, both face-to-face and online.

Implementation Activities:

- a) Fund and support collaborative funding of seminars and workshops in SoTL best practices.
- b) Provide space and assist in outreach for best practice activities offered by partner programs.
- c) Provide funding and support departmental SoTL outcomes assessment projects.

Objective 5.3: Engage in presentations and publications of Scholarship of Teaching and Learning research.

Implementation Activities:

- a) Collect and publish John Jay faculty contributions to SoTL through publishing, presentations, grant awards, and repositories each year.
- b) Co-sponsor annual faculty reception with OAR to celebrate faculty contributions to SoTL.
- c) Request funded track faculty to present, publish, or share in other form the best practices they have learned in TLC-sponsored seminars and working groups.
- d) Submit SoTL activities and achievements as conference proposals and publications.

