



Marc Harary
 Director
 Office of Space Planning & Capital
 Projects

555 West 57th Street Suite 606B
 New York City, NY 10019
 T. 212.237.8013
 F. 212.237.3796
 mharary@jjay.cuny.edu

TO: John Jay College Community
FROM: Marc Harary, Director of Space Planning and Capital Projects
DATE: September 8, 2015
RE: **Update on Haaren Backfill, Move out of North Hall and Campus Wide Consolidations**

I am writing to provide an update on status of our plans to evacuate North Hall and re-occupy Haaren Hall. As we announced at the end of the spring semester, the first phase of the moves required to backfill Haaren Hall will start this fall. Construction and mechanical work in Haaren Hall is ongoing and currently scheduled to be completed by mid- October.

We have been advised by the University that we must fully vacate North Hall by the end of 2015. Therefore we are beginning to implement a plan to consolidate departments and relocate the departments and programs in North Hall to our other buildings.

The key elements of the space consolidation and reorganization plan and the required timeframes are illustrated below.

Activity	Departments Affected	Estimated Timeframe
Moves out of BMW to facilitate reconfigurations for Registrar and Financial Aid	Center on Crime Prevention & Control, Punishment 2 Public Health, Assoc Provost Graduate/Professional Studies, Graduate Studies, Center on Race Crime Justice, International Affairs & Programs	Mid Sept to Mid Oct
New Building Consolidations and moves within floors to accommodate departments in North Hall	Science, Interdisciplinary Studies, Mathematics, English, Modern Language, History, Latino/Latina American Studies, Philosophy, Political Science, Africana Studies, Anthropology, Psychology, Counseling*	Mid Oct to Mid Nov
North Hall moves to New Building	Pre-Law Institute, Fellowships & Scholarships, Blackboard, Economics, Psychology Research, ACE	End of Nov

North Hall moves to Haaren Hall	AVS, Study Abroad, Academic Integrity, Criminal Justice, CJ Phd, Veteran Services, SEEK, Public Management, MPA Program, Security, Fire, Emergency, Sociology, Dispute Resolution, CAT, Communication & Theatre Arts, Art & Music, Athletics, Health & Phys Ed	Nov/Dec
Other Moves to Haaren Hall	Undergraduate Studies, Undergraduate Research, Associate Provost Institutional Effectiveness, TESS	Nov/Dec
Westport Moves	CCPC, Punishment to Public Health, SASP expansion	Spring 2016

This plan was largely developed during the spring in consultation with the Department heads and Chairs but has been modified over the last several months to accommodate changes in the construction schedule for Westport. The renovated ground floor spaces at Westport (where the bookstore and cafeteria used to be located) will not be ready in time to receive departments to support the 2015 vacating of North Hall. Therefore CUNY has made available to John Jay temporary swing space located on the 10th and 11th floors of the BMW building. The National Network/ Center for Crime Prevention and Control and some smaller programs will be relocated from the 6th floor in BMW to the swing space instead of moving directly to Westport. Once Westport is complete sometime in 2016, those departments will be moved there from BMW 10th & 11th floors.

Some consolidation of offices and other spaces in the New Building will be required as part of the new space plan. This will take place during the fall 2015 semester. The Office of Space Planning and Capital Projects will distribute floor plans to the Department Heads and Chairs of those departments that will be consolidating. **The seating plans should be returned by mid -September.**

The consolidations will result in a change of accommodations for adjunct faculty. After consultation with the Adjunct leadership in the spring, we have provided space for adjuncts on each floor that houses an academic department. Lockers will be made available for adjuncts that need to store items. In addition, adjunct resource centers will be created on the 2nd floor of Haaren Hall. The adjunct resource centers will be equipped with furniture, computers and copiers in order to provide a workspace that is conducive to the adjuncts that need to meet with students and perform their non- teaching duties.

Additional Important Announcements and Department specific instructions will be issued as each phase of this plan moves forward. We appreciate your patience and assistance in implementing this complex plan and we apologize in advance for any inconvenience this process will have on the John Jay Community.

We will continue to keep the College Community informed of all construction related activities and if there are any questions or concerns, please contact:

Marc J. Harary, Director of Space Planning and Capital Projects, at ext. 8013 mharary@jjay.cuny.edu or Pat Ketterer, Assistant Vice President, Finance and Business Services at ext. 8516, pketterer@jjay.cuny.edu