REGISTRATION APPLICATION  (EAP 3/8/16)

Name _______________________________________________________________
Company ______________________________________________________________
Address __________________________________________________________________
City, State, Zip ________________________________________________________
Home Address __________________________________________________________________
City, State, Zip ________________________________________________________
Home # ________________________________________________________________
Work # _________________________________________________________________
Last four of social security # ______________________________________

If you would like to be added to our e-mail list for upcoming programs, print here:
_______________________________________________________________________

$160 per student paid prior to first day of class. NO CASH WILL BE ACCEPTED. Checks or money orders made payable to: John Jay College

MAIL registration to:
John Jay College of Criminal Justice
524 West 59th Street, Suite 612 FSI
New York, NY 10019

or walk registration prior to first day of class to:
555 West 57th Street, Room 612

Registrants who do not cancel or attend forfeit entire fee, and the fee may not be applied to the next class. Substitutions however, may be made for that class prior to first class only. A $30.00 service fee will be charged for all returned checks.

CONTACT INFORMATION:
Victoria Pitcavage, Director
Fire Science Institute
Division of Professional Studies
John Jay College of Criminal Justice
Phone: 212-237-8650
Fax: 212-237-8648
Website: www.jjay.cuny.edu/fsi
Email: vpitcavage@jjay.cuny.edu

THE FIRE SCIENCE INSTITUTE
DIVISION OF PROFESSIONAL STUDIES
EMERGENCY ACTION PLAN
Directors Program
March 3 & 8, 2016
8:30 AM – 1:00 PM
$160.00
THE CURRICULUM INCLUDES THE FOLLOWING:

- Active Shooter
- Building Evacuation Concepts
- Building Communication and Announcement
- Weapons of Mass Destruction
- Building Ventilation Options
- HazMat Incidents
- Human Services and Occupants with Special Needs
- On Site Examination Information

INSTRUCTORS:

- Dennis Crichton
  Battalion Chief, Fire Department, City of New York
- Paul Mallery
  Captain (ret.), Fire Department, City of New York
- John J. Murphy
  Deputy Chief (former), Leonia, NJ

PROGRAM SCHEDULE:

8:30 AM – 1:00 PM
March 3 & 8, 2016

PLEASE REPORT AT 8:15 AM THE FIRST DAY OF CLASS TO:
555 West 57th Street
Room 613
New York City, NY 10019

Transportation information: #1, A, B, C, or D train to
West 59th St. at Columbus Circle

EMERGENCY ACTION PLAN (EAP) DIRECTOR

A Fire Safety/ Emergency Action Plan Director of the
building is designated to implement the Emergency
Action Plan during fire/non-fire emergencies. To be an
FLSD (FSD) Director, one must possess a Certificate of
Fitness as a Fire Safety Director in their building.

The Emergency Action Plan program is a two day
program, designed to prepare candidates for the Fire
Department, City of New York Certificate of Fitness
(F59) as an Emergency Action Plan Director as well
as give the students the required knowledge to carry
out their EAP plan in their building when and if it
becomes necessary.

Rules of the City of New York (RCNY 6-02 dated April
6, 2006) is a direct result of Local Law 26 and requires
the owners of all office buildings and spaces that meet
the definition of Occupancy Group B, as set forth in the
New York City Building Code, to submit an Emergency
Action Plan to the FDNY for acceptance. This rule
requires that the buildings Fire Safety Directors who
are designated on the buildings approved EAP plans,
become the designated FLSD/EAP Director. After
receiving a Certificate of Completion from The Fire
Science Institute, the applicant must take a computer
based test (CBT) at Fire Prevention and additionally
pass an on site examination. After passing the on site
test, a Certificate of Fitness will be issued by the FDNY.

NEW ACTIVE SHOOTER CURRICULUM INCLUDED FOR ON-SITE TEST AFTER NOVEMBER 30, 2015