The NYPD SHIELD program is a two-way street. The key to success is for information to flow in two directions. Private sector personnel serve as the eyes and ears of the Department and are a force multiplier in the fight against terrorism by reporting suspicious behavior as soon as possible.

In addition, we recognize that our private sector partners are uniquely qualified to assist NYPD personnel during counterterrorism deployments. Your personnel know your buildings, blocks and neighborhoods from a different perspective. You know what belongs and what is out of place. We urge you and your staff to speak with the police officers you see on the street, particularly those assigned to posts in the vicinity of sensitive and critical locations. Sharing your perspective can help us be more effective. If you have information to pass to the NYPD, but cannot do so in person, please use our 24-hour hotline, 1-888-NYC-SAFE (1-888-692-7233).

In an emergency, always call 911. If You See Something Say Something! Report Suspicious Activity Call 1-888-NYC-SAFE 1-888-692-7233

**NYPD RESPONSE**

- The Officers’ primary attention will be focused on your hands. If you meet an officer, **keep your hands out, open, above your head, and most importantly, EMPTY**
- **DO NOT CARRY ANY PACKAGES OR ITEMS THAT COULD BE CONFUSED AS A WEAPON OR DEVICE**
- Do not attempt to run towards or grab onto officers
- Resist the urge to turn suddenly or make any sudden movements
- Understand that the officer’s primary mission is to neutralize the shooter. Therefore, even if you are injured, officers may initially pass you by in order to contain the threat. They will return.
- Once evacuated, be prepared to be detained for further questioning.
- Recognize that depending upon the scene, threat, and size of the facility, it may take several hours for the officers to clear the area and find you. Until contact is made, remain calm, quiet, and alert

**THE SHIELD PROGRAM**

www.nypdshield.org

Phone: (718) 615-7506

"COUNTERING TERRORISM THROUGH INFORMATION SHARING"
**DEFINITION**

An active shooter is an armed person who has used deadly physical force on other persons and continues to do so while having unrestricted access to additional victims. Active shooter situations are unpredictable and evolve quickly. Active shooters often look for soft targets like malls, churches or schools due to their low security posture and high access to potential victims.

**THE CALL TO 911:**

Call 911 and give them the following information as calmly as possible:

1. Your name
2. Location of the incident (provide as many specific details as possible)
3. Your exact location
4. Number of shooters, the location at which they were last seen, and the direction in which they traveled
5. Physical description of the shooter (sex, race, clothing, type of weapons)
6. Articulate the number and location of victims and provide a brief description of injuries
7. If you have heard explosions in addition to gunshots
8. If you observed any suspicious devices (improvised explosive devices), provide a description and the location at which it was seen.

**REMEMBER ABC**

Here are some commonly suggested safety tips:

**AVOID:**

- Evacuate the building immediately if it can be done in a safe manner
- Do NOT carry any personal belongings with you and avoid elevators and escalators if possible
- If you are located in a high-rise building and the shooter is below, ascend as many floors as possible. Once a safe area is reached, secure the location and move away from the entranceway to a more secure location. If the shooter is above you, move down and out of the building.
- When evacuating in the stairwell, stay pressed to the wall to allow responding officers room to ascend quickly and safely

**BARRICADE:**

- If it is possible to do safely, move to a central and secure area of the building
- Locate an area with ballistic cover, not just visual concealment. Cover stops/slow bullets. Concealment does not. Think big—Soda machines, Copy machines, etc.
- Block the door with large heavy objects to make entry as difficult as possible (desks, tables, file cabinets, furniture, books, etc.)

**CONFRONT:**

- There is no single procedure that can be recommended in this situation. If possible:
  - If hiding or flight is impossible, remain quiet or "play dead" to avoid detection.
  - Last resort options if you come face to face with the assailant are twofold:
    - Attempt to quickly overpower the individual with force in the most violent manner possible.
    - If you are with other people you should work as a collective group to overcome the shooter.
- Remember, the attacker will continue to shoot victims unless he is stopped.

- If the only means available to barricade the door is with your body, attempt to stay lower than average waist level to avoid any shot fired through the door by the shooter.