Sponsored Programs Newsletter

John Jay College of Criminal Justice Grants Reception

Congratulations again to our honorees who were recognized for Receiving Major and External Grants and Awards in 2017!
The event took place on Wednesday, May 9, 2018 at John Jay College.

From Left to Right: Dr. Mark Fondacaro, Dr. Denis Glasford, Dr. Cathy Widom, Dr. Margaret Bull Kovera, Dr. Maureen Allwood, Dr. Steven Penrod, and Dr. Philip Yanos

From Top to Bottom: Nicolas Jones, Neil Durand, Amrish Sugrim-Singh, Gary Liang, Laurence Furman, Manelle Pyronneau, Emily Wong, and Kimberly Arnold

From Left to Right: Sandrine Dikambi and Dr. Jane Katz

From Top Left to Right: Dr. Daniel Stageman, Sandra Rutherford, Bettina Muenster, Dr. Anthony Carpi, Amrish Sugrim-Singh, Rachel Friedman, Cherryanne Ward, and Manelle Pyronneau

OSP Newsletter
July 2018

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Proposal Submissions:

Easy as 1-2-3 Weeks!

Thinking about submitting a proposal? OSP is here to help!
Please contact us as soon as you find a grant opportunity for which you want to apply. Please notify OSP of your intent to apply at least three weeks in advance of the deadline. You may contact OSP at 212-237-8448 or sponsoredprograms@jjay.cuny.edu.

OSP Office Hours During the Summer

During the months of June, July, and August, the College will be closed on Fridays starting on June 25th until August 10th.
Summer Salary System is NOW Open for 2018 Activity!

The Summer Salary System is now open for 2018 activity. You can begin submitting your summer salary appointments. Please make sure you have Summer Salary budgeted for in your RF web reports and have an available balance.

The main sections of the Summer Salary System remain as before:

1) Appointment

In this section, you can create the Summer Salary e-PAF. This system’s approval process will follow the same work flow as in the past. The Principal Investigator (PI) creates the e-PAF, the Grants Officer approves their request and the RF Project Administrator (PA) makes the final approval which then allows the e-PAF amount to become encumbered on the sponsored account in question. The e-PAFs are entered as a one-time lump sum amount per employee per account.

To enter a Summer Salary Appointment for the total amount of summer salary for the employee on a particular project:

2. Scroll over Electronic Tools and click on Summer Salary.
3. Click on Appointment.
4. Click on Add New Appointment.
5. Begin to type your project number in and then select it by clicking on it when it appears in the drop down menu.
6. Begin to type the employee Last Name, First Name and then select it by clicking on it when it appears in the drop down menu.
7. Enter the encumbrance amount to be paid out (do not include fringe benefits – this is calculated automatically by the system). Please note effective 6/1/18, Summer Salary Fringe is now 28%.
8. Click Preview.
9. Click Approve.

2) Payment Authorization

In this section, “after the fact” payment authorizations can be created and approved. After the RF PA makes their final approval in the “Appointment” process, an email notification will be sent to the PI and the Grants Officer alerting them to this fact. This now means that the “Payment Authorization” process can begin. The PI may then divide this encumbrance total over the six pay periods covering the entire summer period as appropriate (June 1-15, 16-30, July 1-15, 16-31 and August 1-15, 16-26) and then “save” this information. As the time periods become retroactive, these “saved” amounts can be approved by the Principal Investigator and are required to be approved by the Grants Officer. (See the payment schedule for deadlines. Late approvals will be paid out in a following CUNY pay date per the payment schedule.)

To enter Summer Salary Payment Authorizations:

Log in to www.rfcuny.org.

1. Scroll over Electronic Tools and click on Summer Salary.
2. Click on Payment Authorizations.
3. Click on the employee name to create a Payment Authorization.
4. Check off the boxes that correspond to the periods for which summer salary was/will be earned.
5. Enter the amounts in the text boxes per pay period (should total the amount encumbered).
6. Click Save Selected.
Then check the boxes for those period(s) that have been completed, and click Submit Selected. You can save payment authorizations at any time, but you will only be able to submit them on or after the end date of the period.

3) View Pending
In this section, you can check on the status of the appointments and payment authorizations that are pending approval for which you are responsible. The ability to approve, reject, update and recall transactions is available in this section as well.

4) Effort Certification
This section will only be available for use during a 45 day window after the 2018 summer period (6/1/17 – 8/26/18) has fully passed. Principal Investigators will then be able to certify the submitted effort of those with summer salary activity on their account(s) during the 2018 summer period. After the allotted 45 days, this "Effort Certification" section will no longer be active in the system and paper "Summer Salary PAR" submissions along with a letter of explanation from the PI's Dean or Department Chair will be required for the certification of any additional summer salary activity. Please make every effort to certify online before the 45 day window expires.

Sign on to www.rfcuny.org.
Click on the Electronic Tools tab.
Choose Summer Salary from the dropdown menu, or go to https://www.rfcuny.org/summersalary.
Click the Effort Certification icon.
Click the Certify button to the right of the employee. Or use the checkboxes on left side of the screen and click on Certify Selected.
You will see a pop-up box asking for confirmation of your intent. Click Agree to confirm.

NEW FOR SUMMER 2018 – The Summer 2018 period is 6/1/18 to 8/26/18 which will alter the end date of the final Pay Period from “8/16/18 to 8/31/18” to 8/16/18 to 8/26/18”. Per CUNY, this Pay Period’s maximum charge will remain at the usual half month rate (equal to the other five summer salary Pay Periods). Please also note the approval of Payment Authorizations by Principal Investigators and Grants Officers will be allowed two business days before the stated "Payroll Period" end dates (6/13/18, 6/27/18, 7/11/18, 7/27/18, 8/10/18, 8/22/18) during Summer 2018.

<table>
<thead>
<tr>
<th>Payroll Period</th>
<th>Deadline for RF Submission to CUNY Payroll</th>
<th>CUNY Pay Date</th>
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<tbody>
<tr>
<td>6/1 - 6/15</td>
<td>6/13 - 6/15</td>
<td>7/5/18</td>
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<td>6/16 - 6/30</td>
<td>6/27 - 6/30</td>
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<td>7/1/ - 7/15</td>
<td>7/11 - 7/15</td>
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<td>7/16 - 7/31</td>
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<td>8/10 - 8/15</td>
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<td>8/16 - 8/26</td>
<td>8/22 - 8/26</td>
<td>9/13/18</td>
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<tr>
<td>Late Submissions</td>
<td>8/27 - 9/6</td>
<td>9/27/18</td>
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<tr>
<td>Late Submissions</td>
<td>9/7 - 9/20</td>
<td>10/11/18</td>
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<tr>
<td>Late Submissions</td>
<td>9/21 - 11/30</td>
<td>12/20/18</td>
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<tr>
<td>Final Submission</td>
<td>12/1 - 2/22</td>
<td>3/14/18</td>
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Summer Schedule 2018 for RF Employees

Summer Schedule for John Jay starts from Monday, June 25, 2018 through Friday, August 10, 2018, excluding the week of July 4th.

Please remember to change your employee’s Regular Work Schedule to the Summer Work Schedule in the Time and Leave System.

In order for an exempt employee to be paid correctly, in accordance with NYS DOL and FLSA requirements, a weekly schedule must be active for the employee’s appointment on the specific project.

Important: Accurate payment requires that the correct schedule be activated for each week of the payroll. In the beginning and end of the summer season, as well as for the week of July 4, the pay period may have one week that uses the regular schedule and one week that uses the summer schedule.

Please follow the steps below to help you set up the summer schedule for your employee(s):

Step 1: On the first day of the summer schedule: Click on the employee’s name on the summary page in the Time and Leave system.

Step 2: Click on ‘Manage Work Schedules’ to create the summer schedule.

Step 3: For each week of the 2 week pay period, enter the new schedule in the Summer Hours column and click the ‘Active’ radial button below it to select the summer schedule for that week.

Step 4: Click the ‘Save’ button to complete the process.

Step 5: *On the last day of the summer schedule: Click the radial button at the bottom of the ‘Regular Hours’ column to de-activate the summer schedule and reinstate the regular schedule.

Visuals of these steps are available by visiting http://www.rfcuny.org/FilesDirectory/Client%20Services/documents/summer%20schedule%20activation%20manual.pdf

Please Note: If your area requires your employee(s) to work at any time during the Summer Friday Schedule, please make sure you are confirming that the employee did in fact work on that Friday, by indicating it in the Comments section of their timesheet before approving.
Dr. Jeff Mellow, Ph.D.
Professor, Department of Criminal Justice
Director, Criminal Justice MA Program

Dr. Jeff Mellow is a Professor in the Department of Criminal Justice at John Jay College. His research interest spans both institutional and community corrections with a focus on correctional policy and practice, program evaluation, reentry of offenders, and critical incident analysis in corrections. He is co-P.I., with Mayra Nieves, Senior International Officer at John Jay College, of a U.S. Department of State, Bureau of International Narcotics and Law Enforcement Affairs (INL) funded project ($499,974.40) that combines technical assistance, training, and research to help reduce overcrowding in Salvadoran prisons.

Working with the US Embassy and the Penitentiary System in El Salvador since March 2017, team members Dr. Mellow, Drs. Debi Koetzle and Hung-En Sung, along with Mayra Nieves and John Jay doctoral student Lidia Vasquez, have become familiar with the laws, policies, and procedures in El Salvador needed to develop a multi-day training curricula on best practices for evaluation and assessment, which was delivered to criminological technical team (CTT) members in December 2017 and April 2018. The goal of the CTT are two-fold. First, CTT members evaluate inmates to determine whether they qualify to be moved to lower security, and less crowded, facilities based on the length of sentence served and completed in-prison rehabilitative programs. Second CTT members help to identify those who may be recommended for early release. Over 50 staff, including 36 newly hired team members, in El Salvador received the training. The CTT members help with day-to-day issues with collecting, reviewing and updating case file information and provide weekly updates to the research team allowing for an assessment of the implementation progress. The project also included working with the penal judges who ultimately decide on each prisoner's classification and/or early release. The penal judges attended a workshop led by Drs. Mellow and Koetzle on the project and evidence-based practices on how to reduce prison overcrowding. Dr. Mellow says, “this project allows our team to take what we have learned from years of providing research and TA to U.S. correctional agencies and now applying it in a Latin America context. We are really fortunate that John Jay’s International Office has developed such strong Latin American partnerships for us to be able to do this work and future correctional research in Latin America.”
Conflict of Interest Reporting:

Seeking research funding, or already funded? Have you completed your required Significant Financial Interest form?

The CUNY Conflict of Interest Policy establishes standards and procedures to ensure, to the extent possible, that any “significant financial interest” that may be related to research carried out by CUNY investigators does not bias the design, conduct, reporting or regulatory review of the research.

As a CUNY researcher seeking external support for your work, you are required to complete a CUNY Significant Financial Interest (SFI) form each time you submit an application for external funding. As a funded researcher, you are required to complete an SFI form each time you submit a progress report, when you are added to a project, or when something about your prior disclosure has changed.

Here are more details:

**WHAT:** When you submit a proposal for external funding or support, each investigator must submit a CUNY Significant Financial Interest (SFI) Disclosure Form to the Grants Officer and the College Conflicts Officer, to disclose any financial interests as defined by the form and CUNY policy. CUNY has a form specific to PHS-funded research, and a form for research that is not PHS-funded.

For PHS-funded research: All investigators must also complete CITI training in Conflicts of Interest.

**WHO:** According to CUNY policy, an ‘investigator’ is the project director or principal investigator and any other person who is responsible for the design, conduct or reporting of a CUNY research project.

**WHEN:** SFI Disclosure Forms should be submitted 1) when the proposal or application for research funding or support is submitted, 2) if any information changes, 3) when an investigator joins a funded research project at CUNY, and 4) annually when submitting a progress report.

**WHERE:** SFI Disclosure Forms are available on the CUNY Research Compliance website or can be obtained directly from your Grants Officer or the College Conflicts Officer.

http://www2.cuny.edu/research/research-compliance/conflict-of-interest/

CITI Training in Conflicts of Interest is available here: www.citiprogram.org

**WHY:** To promote the highest standards of integrity, honesty and ethics by ensuring, to the extent possible, that any Significant Financial Interest does not bias the design, conduct, reporting or review of research.

For questions, guidance and training requests, contact: Lynda Mules, MLA, CIP, CCRC, Associate Director of Research Compliance, lmules@jjay.cuny.edu / 212-237-8914

The Office for the Advancement of Research (OAR) oversees research compliance activities and provides education, training and support on Responsible Conduct of Research, the Human Research Protection Program, Conflict of Interest, and Import/Export Control. http://www.jjay.cuny.edu/research-compliance
Dear Colleague Letter: Interested in these or any other funding opportunities?

Contact the Office of Sponsored Programs (OSP) early in your proposal development—ideally at least three weeks before the application is due. There are lots of details to discuss and review, such as:

- Budget and allowable costs
- Space usage on campus
- Cost sharing restrictions
- Institutional letters of support
- Research compliance (i.e., Human Subjects and/or Animal Research, Responsible Conduct of Research, Conflict of Interest)
- ...And much more!

National Institute of Justice—Funding Opportunities

NIJ—Research and Evaluation on Promising Reentry Initiatives

Deadline: August 6, 2018

Description: With this solicitation, NIJ seeks to build knowledge on best practices in offender reentry initiatives. Specifically, NIJ requests proposals for rigorous research to examine reentry initiatives that incorporate promising practices, strategies, or programs. For this solicitation, NIJ is interested in supporting evaluations of innovative reentry initiatives that focus on adult or young adults (aged 18-24) with a moderate-to-high risk of reoffending. A particular focus on the risk of reoffending with a violent crime is encouraged. These initiatives may be applicable to institutional or community corrections, or both. With this solicitation, NIJ’s primary goal is to support the rigorous examination of innovative reentry initiatives. Proposals that seek to evaluate reentry initiatives funded by the Second Chance Act will be considered. Preference in award decisions will be given to applications that propose to use a randomized controlled trial (RCT). Research proposals that focus on juveniles offenders will not be considered under this solicitation.

Amount: Total funding for this solicitation and the number of awards will depend on the availability of funds, the quality of the applications, and other pertinent factors. NIJ anticipates at least $5 million will be available to fund multiple grant awards of which up to $500,000 will be available for relevant research involving federally recognized tribes (or tribally based organizations). Awards will normally not exceed a three-year period of performance.

BJA—Global Justice Information Sharing Initiative FY 2018 Competitive Grant Announcement

**Deadline:** July 25, 2018

**Description:** DOJ's Global Justice Information Sharing Initiative (Global) is designed to engage the full range of criminal justice policymakers and practitioners in the development of innovative strategies to improve the justice information sharing (JIS) and technology capabilities of state, local and tribal agencies.

In order to be effective, Global's approach requires training and technical assistance (TTA) to adequately engage stakeholders; facilitate working groups and task teams; develop products and publications; and offer implementation support to the field. The FY 2018 Global solicitation is designed to enhance Global's ability to achieve its goals through the provision of TTA support.

**Amount:** BJA expects to make one award of up to $750,000 as a 18-month period of performance, to begin on October 1, 2018.

**Link:** [https://www.bja.gov/funding/GlobalJIS18.pdf](https://www.bja.gov/funding/GlobalJIS18.pdf)

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BJA—The Project Safe Neighborhoods

**Deadline:** July 19, 2018

**Description:** Project Safe Neighborhoods (PSN) is designed to create and foster safer neighborhoods through a sustained reduction in violent crime, including, but not limited to, addressing criminal gangs and the felonious possession and use of firearms. The program's effectiveness depends upon the ongoing coordination, cooperation and partnership of local, state, tribal and federal law enforcement agencies and the communities they serve engaged in a unified approach led by the U.S. Attorney (USA) in all 94 districts.

**Amount:** BJA expects to make 93 awards with an estimated total amount awarded of approximately $18,000,000. BJA expects to make awards for project periods of up to 36 months, beginning on October 1, 2018.

**Link:** [https://www.bja.gov/funding/PSNFormula18.pdf](https://www.bja.gov/funding/PSNFormula18.pdf)
**Office for Victims of Crime – Funding Opportunities**

### OVC- FY 2018 Guidance for Invited Applications for Antiterrorism and Emergency Assistance Program for Crime Victim Compensation and/or Assistance

**Deadline:** Open

**Description:** The Office for Victims of Crime (OVC) supports victims of mass violence and terrorism through the Antiterrorism and Emergency Assistance Program (AEAP). This program is designed to supplement the resources and services of entities responding to these acts when a jurisdiction has been overwhelmed after such an incident. Funding for this program comes from the Antiterrorism Emergency Reserve (the Emergency Reserve).

**Amount:** $150,000


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### OVC- FY 2018 Enhancing Access to Services Program

**Deadline:** July 16, 2018

**Description:** The Office for Victims of Crime (OVC) is committed to enhancing the nation’s capacity to assist crime victims and provide leadership in changing attitudes, policies and practices to promote justice and healing for all victims of crime. This program seeks to enhance services to crime victims in linguistically specific communities by breaking down barriers that prevent millions of Deaf, hard-of-hearing, and limited English proficient (LEP) crime victims across the country from accessing the services they need after crime victimization. This program will promote innovation and collaboration in affected communities and will enhance the work of community-based organizations and programs working to help victims report crimes and access the services they need to heal in the aftermath of crime victimization.

**Amount:** Under Purpose Area 1, OVC will make up to 10 awards of up to $200,000 each to organizations for the provision of direct services to victims of crime in linguistically specific communities. Under Purpose Area 2, OVC will make one award of up to $600,000 to one technical assistance provider who will identify and address a broad range of training and technical assistance (TTA) and resource development needs to support the work of the grantees funded under Purpose Area 1 of this solicitation.

**NSF—Research Coordination Networks (RCN)**

**Deadline:** Anytime

**Description:** The goal of the RCN program is to advance a field or create new directions in research or education. Groups of investigators will be supported to communicate and coordinate their research, training and educational activities across disciplinary, organizational, geographic and international boundaries. RCN provides opportunities to foster new collaborations, including international partnerships, and address interdisciplinary topics. Innovative ideas for implementing novel networking strategies, collaborative technologies, and development of community standards for data and meta-data are especially encouraged.

**Amount:** $7,500,000 to $17,500,000.


**NSF—Economics**

**Deadline:** August 20, 2018

**Description:** The Economics program supports research designed to improve the understanding of the processes and institutions of the U.S. economy and of the world system of which it is a part. This program also strengthens both empirical and theoretical economic analysis as well as the methods for rigorous research on economic behavior. It supports research in almost every area of economics, including econometrics, economic history, environmental economics, finance, industrial organization, international economics, labor economics, macroeconomics, mathematical economics, and public finance.

The Economics program welcomes proposals for individual or multi-investigator research projects, doctoral dissertation improvement awards, conferences, symposia, experimental research, data collection and dissemination, computer equipment and other instrumentation, and research experience for undergraduates. The program places a high priority on interdisciplinary research. Investigators are encouraged to submit proposals of joint interest to the Economics Program and other NSF programs and NSF initiative areas. The program places a high priority on broadening participation and encourages proposals from junior faculty, women, other underrepresented minorities, Research Undergraduate Institutions, and EPSCoR states. The program also funds conferences and interdisciplinary research that strengthens links among economics and the other social and behavioral sciences as well as mathematics and statistics.

**Amount:** Varies across disciplinary research programs.

**Link:** [https://nsf.gov/funding/pgm_summ.jsp?pims_id=5437](https://nsf.gov/funding/pgm_summ.jsp?pims_id=5437)
National Science Foundation – Funding Opportunities (Cont’d)

**NSF—Science of Organizations (SoO)**

**Deadline:** September 4, 2018

**Description:** Organizations -- private and public, established and entrepreneurial, designed and emergent, formal and informal, profit and nonprofit -- are critical to the well-being of nations and their citizens. They are of crucial importance for producing goods and services, creating value, providing jobs, and achieving social goals. The Science of Organizations (SoO) program funds basic research that yields a scientific evidence base for improving the design and emergence, development and deployment, and management and ultimate effectiveness of organizations of all kinds.

SoO funds research that advances our fundamental understanding of how organizations develop, form and operate. Successful SoO research proposals use scientific methods to develop and refine theories, to empirically test theories and frameworks, and to develop new measures and methods. Funded research is aimed at yielding generalizable insights that are of value to the business practitioner, policy-maker and research communities.

SoO welcomes any and all rigorous, scientific approaches that illuminate aspects of organizations as systems of coordination, management and governance.

**Amount:** Varies across disciplinary research programs.

**Link:** [https://nsf.gov/funding/pgm_summ.jsp?pims_id=504696](https://nsf.gov/funding/pgm_summ.jsp?pims_id=504696)

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**NSF—Science, Technology, and Society (STS)**

**Deadline:** August 3, 2018

**Description:** The Science, Technology, and Society (STS) program supports research that uses historical, philosophical, and social scientific methods to investigate the intellectual, material, and social facets of the scientific, technological, engineering and mathematical (STEM) disciplines. It encompasses a broad spectrum of STS topics including interdisciplinary studies of ethics, equity, governance, and policy issues that are closely related to STEM disciplines, including medical science.

The program’s review process is approximately six months. It includes appraisal of proposals by ad hoc reviewers selected for their expertise and by an advisory panel that meets twice a year. The deadlines for the submission of proposals are February 2nd for proposals to be funded as early as July, and August 3rd for proposals to be funded in or after January. There is one exception: Doctoral Dissertation Improvement Grant proposals will have only one deadline per year, August 3rd.

The Program encourages potential investigators with questions as to whether their proposal fits the goals of the program to contact one of the program officers.

**Amount:** Awards vary based on the scope of the proposed project.

NSF—Sociology

**Deadline:** August 15, 2018

**Description:** The Sociology Program supports basic research on all forms of human social organization -- societies, institutions, groups and demography -- and processes of individual and institutional change. The Program encourages theoretically focused empirical investigations aimed at improving the explanation of fundamental social processes. Included is research on organizations and organizational behavior, population dynamics, social movements, social groups, labor force participation, stratification and mobility, family, social networks, socialization, gender roles, and the sociology of science and technology. The Program supports both original data collections and secondary data analysis that use the full range of quantitative and qualitative methodological tools. Theoretically grounded projects that offer methodological innovations and improvements for data collection and analysis are also welcomed. Click here for information on Strengthening Qualitative Research through Methodological Innovation and Integration. The Sociology Program also funds doctoral dissertation research to defray direct costs associated with conducting research, for example, dataset acquisition, additional statistical or methodological training, meeting with scholars associated with original datasets, and fieldwork away from the student's home campus. See the Sociology Program Doctoral Dissertation Improvement Awards Solicitation for more information on this opportunity.

**Amount:** Varies across disciplinary research programs

**Link:** [https://nsf.gov/funding/pgm_summ.jsp?pims_id=5369](https://nsf.gov/funding/pgm_summ.jsp?pims_id=5369)

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NSF—Decision, Risk and Management Sciences (DRMS)

**Deadline:** August 20, 2018

**Description:** The Decision, Risk and Management Sciences program supports scientific research directed at increasing the understanding and effectiveness of decision making by individuals, groups, organizations, and society. Disciplinary and interdisciplinary research, doctoral dissertation research improvement grants (DDRIGs), and workshops are funded in the areas of judgment and decision making; decision analysis and decision aids; risk analysis, perception, and communication; societal and public policy decision making; management science and organizational design. The program also supports small grants that are time-critical (Rapid Response Research - RAPID) and small grants that are high-risk and of a potentially transformative nature (EArly-Concept Grants for Exploratory Research - EAGER).

Funded research must be grounded in theory and generalizable. Purely algorithmic management science proposals should be submitted to the Operations Engineering (OE) Program rather than to DRMS.

**Amount:** Varies across disciplinary research programs

**Link:** [https://nsf.gov/funding/pgm_summ.jsp?pims_id=5423](https://nsf.gov/funding/pgm_summ.jsp?pims_id=5423)
National Science Foundation – Funding Opportunities (Cont’d)

**NSF—Law & Social Sciences (LSS)**

**Deadline:** August 1, 2018

August 1, Annually Thereafter
Standard and Collaborative Research and Interdisciplinary Postdoctoral Fellowships

**Description:** The Law & Social Sciences Program considers proposals that address social scientific studies of law and law-like systems of rules. The Program is inherently interdisciplinary and multi-methodological. Successful proposals describe research that advances scientific theory and understanding of the connections between law or legal processes and human behavior. Social scientific studies of law often approach law as dynamic, made in multiple arenas, with the participation of multiple actors. Fields of study include many disciplines, and often address problems including though not limited to:

1. Crime, Violence and Punishment
2. Economic Issues
3. Governance
4. Legal Decision Making
5. Legal Mobilization and Conceptions of Justice Litigation and the Legal Profession

**Amount:** Award amounts vary based on the scope of the proposed project.

**Link:** [https://nsf.gov/funding/pgm_summ.jsp?pims_id=504727](https://nsf.gov/funding/pgm_summ.jsp?pims_id=504727)

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**NSF—International Research Experiences for Students (IRES)**

**Deadline:**

- Track-I: IRES Sites – September 11, 2018
- Track-II: Advanced Studies Institutes – September 18, 2018
- Track-III: New Concepts in International Graduate Experience – September 25, 2018

**Description:** The International Research Experiences for Students (IRES) program supports international research and research-related activities for U.S. science and engineering students. The IRES program contributes to development of a diverse, globally-engaged workforce with world-class skills. IRES focuses on active research participation by undergraduate or graduate students in high quality international research, education and professional development experiences in NSF-funded research areas.

IRES projects contribute to the development of a globally competitive and diverse scientific workforce for increased U.S. economic competitiveness. IRES experiences expose U.S. students to the international research community at a critical stage in their careers and serve to establish international networks to bolster their professional development. IRES supports activities designed in partnerships with researchers outside the U.S. and conducted at international sites, leveraging U.S. and international resources for mutual benefit.

The IRES program accepts projects in any disciplinary field that NSF supports. Topics in multi-disciplinary and convergent areas of research, training and professional development are encouraged. The IRES program strengthens the pipeline from undergraduate to graduate and beyond. In addition, K-12 teachers may take part in IRES Track-I projects through the NSF Research Experience for Teachers (RET) program. IRES projects in all three tracks are organized and proposed by U.S. institutions and U.S.-based Principal Investigators who choose the topics and foreign site placements; appropriate foreign mentorship and necessary resources; and recruit and prepare U.S. students to participate in the experiences.

**Amount:** Varies across the various program tracks. Please see funding opportunity for specific amounts.

National Science Foundation—Funding Opportunities (Cont’d)

**NSF—Social Psychology**

**Deadline:** July 16, 2018
July 15, Annually Thereafter

**Description:** The Social Psychology Program at NSF supports basic research on human social behavior, including cultural differences and development over the life span. Among the many research topics supported are: attitude formation and change, social cognition, personality processes, interpersonal relations and group processes, the self, emotion, social comparison and social influence, and the psychophysiological and neurophysiological bases of social behavior. The scientific merit of a proposal depends on four important factors: (1) The problems investigated must be theoretically grounded. (2) The research should be based on empirical observation or be subject to empirical validation. (3) The research design must be appropriate to the questions asked. (4) The proposed research must advance basic understanding of social behavior.

**Amount:** Award amounts vary based on the scope of the proposed project.

**Link:** [https://nsf.gov/funding/pgm_summ.jsp?pims_id=5712](https://nsf.gov/funding/pgm_summ.jsp?pims_id=5712)

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**NSF—Developmental Sciences (DS)**

**Deadline:** July 16, 2018
July 15, Annually Thereafter

**Description:** DS supports basic research that increases our understanding of cognitive, linguistic, social, cultural, and biological processes related to human development across the lifespan. Research supported by this program will add to our knowledge of the underlying developmental processes that support social, cognitive, and behavioral functioning, thereby illuminating ways for individuals to live productive lives as members of society.

DS supports research that addresses developmental processes within the domains of cognitive, social, emotional, and motor development across the lifespan by working with any appropriate populations for the topics of interest including infants, children, adolescents, adults, and non-human animals. The program also supports research investigating factors that affect developmental change including family, peers, school, community, culture, media, physical, genetic, and epigenetic influences. Additional priorities include research that: incorporates multidisciplinary, multi-method, microgenetic, and longitudinal approaches; develops new methods, models, and theories for studying development; includes participants from a range of ethnicities, socioeconomic backgrounds, and cultures; and integrates different processes (e.g., memory, emotion, perception, cognition), levels of analysis (e.g., behavioral, social, neural), and time scales.

**Amount:** A typical project funded through the DS program is approximately 3 years in duration with a total cost, including both direct and indirect costs, between $100,000 and $200,000 per year.

**Link:** [https://nsf.gov/funding/pgm_summ.jsp?pims_id=8671](https://nsf.gov/funding/pgm_summ.jsp?pims_id=8671)
National Institutes of Health—Funding Opportunities

NIH—Academic Research Enhancement Award (Parent R15)

**Deadline:** October 25, February 25

**Description:** The purpose of the Academic Research Enhancement Award (AREA) program is to stimulate research in educational institutions that provide baccalaureate or advanced degrees for a significant number of the Nation's research scientists, but that have not been major recipients of NIH support. AREA grants create opportunities for scientists and institutions, otherwise unlikely to participate extensively in NIH research programs, to contribute to the Nation's biomedical and behavioral research effort. AREA grants are intended to support small-scale research projects proposed by faculty members of eligible, domestic institutions, to expose students to meritorious research projects, and to strengthen the research environment of the applicant institution.

**Amount:** Applicants may request up to $300,000 in direct costs plus applicable Facilities & Administrative for the entire project period of up to 3 years. The maximum project period is 3 years.


NIH—Academic Research Enhancement Award (AREA) for Undergraduate-Focused Institutions (R15)

**Deadlines:** October 25, February 25

**Description:** The purpose of this Academic Research Enhancement Award (AREA) for Undergraduate-Focused Institutions is to: (1) provide support for meritorious research at undergraduate-focused institutions or institutional components; (2) strengthen the research environment at these institutions/components; and (3) give undergraduate students an opportunity to gain significant biomedical research experience through active involvement in the research. The AREA program will enable qualified scientists to receive support for small-scale research projects. It is anticipated that investigators supported under the AREA program will benefit from the opportunity to conduct independent research; that the grantee institution will benefit from a research environment strengthened through AREA grants; and that students at recipient institutions will benefit from exposure to and participation in scientific research in the biomedical sciences so that they consider careers in biomedical research. This AREA FOA emphasizes the engagement and inclusion of undergraduates in research. The research project must involve undergraduate students and the research team must be composed primarily of undergraduate students. Student involvement in research may include participation in the design of experiments and controls, collection and analysis of data, execution and troubleshooting of experiments, presentation at meetings, drafting journal articles, collaborative interactions, participation in lab meetings to discuss results and future experiments, etc. The AREA program is a research grant program, not a training or fellowship program, and, as such, applications should not include training plans such as didactic training or non-research activities relating to professional development. Inclusion and support of masters and doctoral candidates in these research projects are allowable, but should be carefully considered. In all cases, the majority of students conducting research through the award must be undergraduates.

**Amount:** Up to $300,000 in direct costs for the entire project period of up to 3 years.

**NIH—Science Education Partnership Award (SEPA)(R25)**

**Deadlines:** July 9, 2019

**Description:** The over-arching goals of the NIH R25 program are to: (1) complement and/or enhance the training of a workforce to meet the nation’s biomedical, behavioral and clinical research needs; (2) enhance the diversity of the biomedical, behavioral and clinical research workforce; (3) help recruit individuals with specific specialty or disciplinary backgrounds to research careers in biomedical, behavioral and clinical sciences; and (4) foster a better understanding of biomedical, behavioral and clinical research and its implications.

To assure the vitality and continued productivity of the research enterprise, the NIGMS provides leadership in training the next generation of scientists, in enhancing the diversity of the scientific workforce and in developing research capacities throughout the country. The SEPA program supports P-12 and informal science education (ISE) activities that: (1) enhance the diversity of the biomedical, behavioral and clinical research workforce and (2) foster a better understanding of NIH-funded biomedical, behavioral and clinical research and its public health implications. Applications that target P-12 or ISE topics that may not be addressed by existing school, community or ISE-based activities are encouraged. Proposed projects may focus on any area of NIH-funded research.

**Amount:** Direct costs are limited to $250,000 annually over a 5-year project period.


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**NIH—Exploratory/Developmental Research Grant Program (R21)**

**Deadlines:** October 16, February 16, June 16

**Description:** The evolution and vitality of the biomedical, behavioral, and clinical sciences require a constant infusion of new ideas, techniques, and points of view. These may differ substantially from current thinking or practice and may not yet be supported by substantial preliminary data. Through the NIH Exploratory/Developmental Research Grant Program, the NIH seeks to foster the introduction of novel scientific ideas, model systems, tools, agents, targets, and technologies that have the potential to substantially advance biomedical, behavioral, and clinical research.

This program is intended to encourage new exploratory and developmental research projects. For example, such projects could assess the feasibility of a novel area of investigation or a new experimental system that has the potential to enhance health-related research. Another example could include the unique and innovative use of an existing methodology to explore a new scientific area. These studies may involve considerable risk but may lead to a breakthrough in a particular area, or to the development of novel techniques, agents, methodologies, models, or applications that could have a major impact on a field of biomedical, behavioral, or clinical research.

**Amount:** The combined budget for direct costs for the two-year project period may not exceed $275,000. No more than $200,000 may be requested in any single year.

### National Institutes of Health—Funding Opportunities—(Cont’d)

#### NIH—Small Research Grant Program (R03)

**Deadlines:** October 16, February 16, June 16

**Description:** The NIH Small Research Grant Program supports discrete, well-defined projects that realistically can be completed in two years and that require limited levels of funding. This program supports different types of projects including, but not limited to, the following:

- Pilot or feasibility studies;
- Secondary analysis of existing data;
- Small, self-contained research projects;
- Development of research methodology; and
- Development of new research technology.

Applications are assigned to participating Institutes and Centers (ICs) based on receipt and referral guidelines and many applications are assigned to multiple participating ICs with related research interests. Applicants are encouraged to identify a participating IC that supports their area of research via the R03 IC-Specific Scientific Interests and Contact website and contact Scientific/Research staff from relevant ICs to inquire about their interest in supporting the proposed research project.

**Amount:** Application budgets are limited to $50,000 in direct costs per year for a maximum of two years.


### Department of Defense—Funding Opportunities

#### DOD—Minerva Research Initiative

**Deadlines:** August 14, 2018

**Description:** Just as the Cold War gave rise to new ideas and fields of study such as game theory and Kremlinology, the challenges facing the world today call for a broader conception and application of national power that goes beyond military capability. The Office of the Secretary of Defense (OSD) is interested in receiving proposals for the Minerva Research Initiative ([http://minerva.defense.gov](http://minerva.defense.gov)), a university-led defense social science program seeking fundamental understanding of the social and cultural forces shaping U.S. strategic interests globally. OSD is particularly interested in projects that align with and support the National Defense Strategy, found at: [https://www.defense.gov/Portals/1/Documents/pubs/2018-National-Defense-Strategy-Summary.pdf](https://www.defense.gov/Portals/1/Documents/pubs/2018-National-Defense-Strategy-Summary.pdf)

**Amount:** $15,000,000 over three years

**Link:** [https://www.grants.gov/web/grants/view-opportunity.html?oppId=305546](https://www.grants.gov/web/grants/view-opportunity.html?oppId=305546)
Current Funding Opportunities from Various Sponsors

Alfred P. Sloan Foundation—Major Program Areas Grants

**Deadline:** Letters of inquiry are accepted at anytime.

**Description:** The Alfred P. Sloan Foundation makes grants in nine broad subject matters, known within the Foundation as major program areas. (1) **Sloan Research Fellowships** - Annual awards to 126 of the most promising early-career scholars in eight scientific and technical fields. (2) **STEM Research** - Grants to support original, high-quality research in the natural sciences, engineering, and mathematics. (3) **STEM Higher Education** - Grants to improve the quality and diversity of higher education in science, technology, engineering and mathematics. (4) **Public Understanding of Science, Technology, & Economics** - Grants to expand the public understanding of science and technology through the use of books, radio, film, television, theater, and new media. (5) **Digital Information Technology** - Grants to advance the creation, dissemination, and democratization of access to knowledge through the use of new developments in digital information technology. (6) **Economics** - Grants to support original, high quality research and programs to enhance U.S. economic performance and the quality of American life. (7) **Energy and Environment** - Grants to advance our understanding of the economic, environmental, security, and policy trade-offs associated with the increased deployment of low- and no-carbon resources and technologies and the resulting impacts on the quality of American life. (8) **Select Issues** - Grants that support unique opportunities or projects that advance a significant interest related to the Foundation's mission but not directly covered by other Foundation grant making programs. (9) **Civic Initiatives** - Grants for projects that benefit the New York City metropolitan area in ways consonant with the Foundation's mission.

**Amount:** Award sizes varies by program area.

Public Welfare Foundation—Social Justice Programs

**Deadline:** Letters of intent are accepted throughout the year.

**Description:** The Public Welfare Foundation supports efforts to advance justice and opportunity for people in need. The Foundation looks for strategic points where its funds can make a significant difference and improve lives through policy change and system reform. The fund focuses on three program areas: Criminal Justice, Juvenile Justice and Workers’ Rights.

**Amount:** Awards vary by project needs.

**Link:** [http://www.publicwelfare.org/grants-process/program-guidelines/](http://www.publicwelfare.org/grants-process/program-guidelines/)
The Nathan Cummings Foundation

**Deadline:** Letter of inquiries are accepted on a rolling basis and are reviewed by NCF staff within 60 days.

**Description:** In order to address inequality, the Foundation will invest in work with strong potential to create pathways to economic opportunity, particularly for women and people of color, and that takes seriously the need to: improve quality of life for the poor; move toward greater equality of opportunity, meaning that where someone is born on the income distribution would not limit their chances to move up; and challenge structures and ideas that allow a vastly disproportionate share of the nation’s wealth to be concentrated in the hands of a few.

The Foundation will address climate change as a consequence of progress in human development and economic prosperity, and will fund promising work that helps activate American ingenuity in pursuit of three interrelated goals: increasing access to modern energy for the world’s poor; stabilizing greenhouse gas concentrations in the atmosphere at a low level; and improving resilience for those most vulnerable to the negative consequences of climate variability and change.

**Amount:** Award amounts vary based on the scope of the proposed project.

**Link:** [http://ncf.org/how-apply](http://ncf.org/how-apply)

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Oak Foundation—Grants

**Deadline:** Letters of inquiry are accepted at anytime.

**Description:** We fund a variety of time-bound projects, core costs, technical assistance and collaborative activities. Each program has its own funding criteria, geographic scope and requirements.

While each program has its own areas of focus, as a whole, we adhere to seven funding principles. These include funding initiatives that:

- target root causes of problems
- are replicable either within a sector or across geographical locations
- include plans for long-term sustainability
- strive to collaborate with like-minded organizations
- demonstrate good financial and organizational management
- value the participation of people (including children) and communities and
- have secured co-funding.

**Amount:** $25,000

**Link:** [http://oakfnd.org/content/8237](http://oakfnd.org/content/8237)
The Spencer Foundation—Small Research Grants

**Deadlines:** August 1, 2018

**Description:** The Small Research Grants program is intended to support education research projects with budgets of $50,000 or less. In keeping with the Spencer Foundation’s mission, this program aims to fund academic work that will contribute to the improvement of education, broadly conceived. Historically, the work we have funded through these grants has spanned a range of topics and disciplines, including education, psychology, sociology, economics, history, and anthropology, and they employ a wide range of research methods. The following examples of recently funded small grants illustrate the diversity of what they support:

- an experimental study of how college students use visual representations in solving math problems
- a study exploring the process of racial and rural identity formation among African American high-school students who attend de facto segregated schools in the rural South
- a mixed-methods study focusing on the different types of knowledge novice and experienced teachers draw on in teaching for reading comprehension.

**Amount:** Up to $50,000.

**Link:** [http://www.spencer.org/small-research-grants](http://www.spencer.org/small-research-grants)

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The Spencer Foundation—Lyle Spencer Research Awards: Advancing Understanding of Education Practice and Its Improvement

**Deadlines:** October 2, 2018 (letter of intent – required)

**Description:** The Lyle Spencer Research Awards Program is intended to support intellectually ambitious research oriented to improving the practice of education, independent of any particular reform agendas or methodological strictures. It supports projects with budgets up to $1 million. In this program, we envision a large-minded conception of educational practice that encompasses formal and informal learning as well as the institutional, policy, and normative frameworks that influence and are influenced by learning and developmental processes. Moreover, we recognize learning occurs across settings—from the classroom to the workplace and even onto the playing field—any of which may, in the right circumstance, provide the basis for rewarding study.

**Amount:** Up to $1,000,000

**Link:** [https://www.spencer.org/lyle-spencer-research-awards](https://www.spencer.org/lyle-spencer-research-awards)
James S. McDonnell Foundation—Collaborative Activity Awards

**Deadline:** Proposals are accepted at anytime.

**Description:** The Foundation offers Collaborative Activity Awards to initiate interdisciplinary discussions on problems or issues, to help launch interdisciplinary research networks, or to fund communities of researchers/practitioners dedicated to developing new methods, tools, and applications of basic research to applied problems. In each case the focus of the collaborative activity must meet the program guidelines for one of the following program areas:

- Studying Complex Systems
- Understanding Human Cognition
- Mathematical & Complex Systems Approaches for Brain Cancer
- 

**Amount:** The budgets for collaborative activities will vary greatly depending on the scope of the proposed problem or project and on the number of people involved. The Foundation recognizes that funding must be appropriate to an activity's specific scope and needs. It also recognizes that organizing and implementing such an activity can be exceedingly time consuming.

**Link:** [https://www.jsmf.org/apply/collaborative/](https://www.jsmf.org/apply/collaborative/)

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## CUNY Internal Funding Opportunities

### Joint CUNY-RFCUNY Faculty Travel Program

**Deadline:** Applications are accepted on a rolling basis.

**Description/Amount:** The FY2017 Faculty Travel for Research Program is aimed to promote research and scholarly creativity across the University. The program is available to tenured and tenure-track faculty and to full-time faculty engaged in full-time research. Faculty travel supported under this program is not designed to fund 100% of the expenses but rather to assist them by defraying a significant portion of the travel costs. Faculty and researchers are also expected to explore and utilize other mechanisms to fund their trips from campus and other sources.

**Guidelines for Application:** The program will support out-of-town travel to develop distinct grant research proposals with evidence that the research effort has been well developed and thought out for submission to either federal agencies or private sponsors. If support is requested for multiple travelers to attend the same meeting, a single application must justify each traveler’s participation. Travelers are encouraged to visit multiple agencies or program managers in the same trip, especially when traveling to Washington, DC. Faculty and researchers are eligible for support for one trip in the most current fiscal-year period. Faculty will be reimbursed up to a maximum of $750 for funding opportunity travel. This support may be used for economy class transportation, lodging, and meal costs not provided by other sources of support.

This program is not intended to provide funding for resources and/or support that are offered within the CUNY system, nor provide funding for attendance at conferences, workshops or meetings that can be conducted over the phone, online, or via Skype.

**Link:** [https://www.rfcuny.org/RFWebsite/principal-investigators/explore-pre-award-resources/travel-grants-for-research/](https://www.rfcuny.org/RFWebsite/principal-investigators/explore-pre-award-resources/travel-grants-for-research/)
Office of the Advancement of Research’s (OAR) Internal Funding Opportunities

NOTE: The Office for the Advancement of Research (OAR) is dedicated to working with faculty in the pursuit of their research and scholarly goals, and is available to assist in grant-seeking and publication activities. Faculty members are encouraged to consult with OAR on any aspect of these processes. OAR promotes faculty success through several funding programs. Applications to all programs are accepted on a rolling basis (with the exception of the Senior Scholar Release Program, for which applications are accepted between Feb 15th and March 30th). Applications are reviewed during the first full week of each calendar month, with decisions returned to applicants by the second Thursday of each calendar month. Funding is offered through the following programs listed below:

For more information on Internal Funding, please visit us at: http://www.jjay.cuny.edu/internal-funding-opportunities

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**Seed Money Requests**

**Description:** Funds are available to support pilot or preliminary work necessary to pursue a major grant application to an external funding agency. Funds may be requested to undertake a pilot study to gather background data toward supporting a major proposal. Funds may also be requested to conduct planning activities or support the writing of a major proposal. **Funds are limited to $2,000 per request.** Faculty requesting Seed Money will need to submit to an external funding program within one (1) year of receiving funding, and must revise and resubmit the proposal at least one time (to the same or an alternative external funding program) if the original proposal is not funded. To make a request to the Seed Money program, faculty must submit a two page project summary to OAR. This summary should justify the seed request, detail the funding agency being targeted and the nature of the planned proposal, and provide a detailed budget. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Seed Money clearly indicated in the subject line.

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**Open-Access Publication Funding**

**Description:** Funds are available to faculty who wish to publish articles in open-access format in major, peer-reviewed, scholarly journals. Once a manuscript is accepted for publication, faculty must submit a request to OAR with the journal name, a copy of the acceptance letter, and a brief description of the journal quality and reach. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Open-Access Publication clearly indicated in the subject line. **Funding is limited to $1,000 per request.**

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**Faculty Scholarship Funding**

**Description:** Funds are available to support efforts related to the publication of a significant work of scholarship or the mounting of a creative work such as a performance, art exhibition, musical composition, etc. **Funds are limited to $1,500 per request,** and can be used for the purpose of travel to libraries, archives, or other sites for data collection; purchase of software or equipment required for analysis; costs related to the mounting of creative works, etc. Funds are not intended to support release time or conference travel. Faculty requesting Faculty Scholarship Funding must publish (as a book or in a peer-reviewed journal) or produce the results of the funded work within one (1) year of receiving funding. To make a request to the Seed Money program, faculty must submit a two-page project summary to OAR. This summary should justify the need for funding, describe the intended scholarly outcome, and provide a detailed budget. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Scholarly Output Funding clearly indicated in the subject line.

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**Proposal Pre-Review**

**Description:** To improve the quality of external grant proposals and their likelihood of success, OAR makes funds available for faculty to obtain external reviews of grant proposals, prior to their submission to an agency or funding organization. Requests must be made in writing to OAR (oar@jjay.cuny.edu) with Proposal Pre-Review clearly indicated in the email subject line. Please include a summary of the grant application to be reviewed, along with a potential reviewer’s name, title, affiliation(s), and a brief (one sentence) description of her qualifications. Faculty are responsible for identifying and handling all communications with the peer reviewer, and the request must be sent at least five weeks before the grant deadline in order to be considered. OAR will provide an honorarium of $250 (limited to one review per grant application), which will be paid directly to the peer reviewer to incentivize her work. The PI must submit a copy of the external review to OAR at least two weeks prior to the grant application deadline in order for the honorarium to be paid.

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**Book Publication Funding**

**Description:** The Office for the Advancement of Research wishes to support faculty authors who are in the process of publishing books (as a single-author/editor or first-author/editor) with high-quality, reputable presses. OAR will reimburse the author up to $1,000 to pay page fees, indexing fees, image rights, etc. Once a book proposal is accepted for publication, faculty must submit a request to OAR with the (1) original proposal, (2) a copy of the publication contract, (3) a brief description of the publisher’s quality and reach, and (4) copies of receipts or invoices for the services to be funded. Applications will not be considered in the absence of receipts or invoices totaling the full amount of funding requested. Please note that contracts in which the author receives an advance of any amount are not eligible for this funding program. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Book Publication clearly indicated in the subject line.
The Office for the Advancement of Research’s Internal Funding Programs Cont’d

Community Event Funding

**Description:** The OAR will fund scholarly or creative events to be held at John Jay College that are free of charge and open to faculty or the John Jay Community as a whole. Faculty requesting funding should submit a 2-3 page proposal in electronic form to OAR (oar@jjay.cuny.edu) with Collaborative and Community Project Funding clearly indicated in the subject line. Successful requests will include either (1) a description of the collaborative project, planned scholarly outcomes and external funding applications, and a detailed budget with justifications for why funding is needed; or (2) a detailed description of the planned events or opportunities, along with a budget and a clear rationale for how the John Jay community stands to benefit. **Average funding is expected to range from $1,000 to $1,500.**

Enhanced Travel Funding

**Description:** The OAR will fund major travel opportunities with the potential to have a significant impact on a faculty scholar’s trajectory. Examples include personally invited talks, special workshops or trainings, keynote addresses at major conferences, etc. Travel to present papers accepted as part of a public call or invitation to a standard academic conference is not eligible. **Requests are limited to $1,000 per faculty member.** In order to apply, please submit requests in electronic form to OAR (oar@jjay.cuny.edu) with Enhanced Travel Funding clearly indicated in the subject line. Successful requests will include (1) a justifications for the funding need that clearly differentiates the travel opportunity from the general round of academic conferences in your discipline; (2) a personal letter of invitation detailing the expected parameters of your participation; and (3) an accompanying explanation from your department chair as to why they are unable to fund the opportunity through the departmental travel allocation.

Emergency Fund Program

**Description:** Support is available for research or other scholarly activities that specifically address a need that is urgent and/or time sensitive in nature. This may include support for research on disasters or other unanticipated events for which a rapid response is critical. Emergency funds may also be requested for events that could not be anticipated in the normal course of research, for example, new legislative funding priorities that are time-sensitive in nature, cuts to a grant budget that may severely impact performance, etc. Emergency Funds are not appropriate for needs that could have been anticipated in the normal course of research. To make a request to the Emergency Fund, faculty must submit a one-page project summary electronically to OAR (oar@jjay.cuny.edu) with Emergency Funds clearly indicated in the subject line) detailing the nature of the research planned and reason the project qualifies for emergency funds, including a detailed budget. **Average funding is expected to be $3,000.**

Senior Scholar Release Program

**Description:** This program is intended for tenured Associate and full Professors who are working toward a major scholarly outcome or creative project and have no other sources of course release. The fund provides 1-2 courses of release time to be used in the subsequent academic year (or, in the case of Fall applications, the following semester). Applications for release during the 2018-19 Academic Year are due March 30, 2018; if any courses of release time remain unallocated, an additional round of applications for Spring 2018 will be accepted during the Summer with a deadline of September 30, 2018. These funds cannot be used for Summer Salary or any support other than course release time during the semester designated in the original application. Faculty must submit a two- to five-page project summary to the Office for the Advancement of Research, detailing the nature of the scholarship planned and the reason the project requires the requested amount of course release time. Requests should be submitted in electronic form to OAR (oar@jjay.cuny.edu) with Senior Scholar Release Program clearly indicated in the subject line.

Funds in each category listed above are limited and available on a first-come, first-serve basis. The Office for the Advancement of Research will try to post, in an ongoing manner, what program budgets have been exhausted for an academic year. However, faculty are advised to consult our webpage or send an inquiry email to oar@jjay.cuny.edu before writing a proposal to confirm that a specific program is still accepting invitations.

In addition to these funding programs, OAR also has several competitive Award programs that recognize faculty scholarship and fund competitive research proposals, including: the Faculty Scholarly Excellence Award Program, the Collaborative Research Award Program, the Faculty Mid-Career Research Support Program, and the Donal EJ MacNamara Junior Faculty Award. To find out more about these Award programs please visit the Research page on the John Jay.
Office of Sponsored Programs

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OSP Tip of the Month:

Research Foundation Timesheets—“Approve on the Blue”

In order to ensure that you approving your employee's timesheets when they have actually submitted their hours, look for the “blue submitted” status! Here is a listing of all the timesheet status’ and what they mean.

- **NEW**: This status indicates that the timesheet has not been generated and is ready for entry. There may be hours already pre-populated, but the employee has not submitted their actual work hours.
- **CREATED**: This status indicates that the timesheet has been saved by an employee or timekeeper and is available for further input at a later time.
- **SUBMITTED**: This status indicates that the timesheet has been closed to entries by an employee or timekeeper. The PI or Authorized Approver may still edit the timesheet and it is now ready to be approved.
- **APPROVED**: This status indicates that the PI or Authorized Approver has submitted the timesheet to the RF for processing. Further efforts by a PI / Authorized Approver require the submission to be revoked and once edits have been made, re-approved.
- **UPLOADED**: This status indicates that the timesheet has been processed and payroll has been generated by the RF.
- **MANUAL**: This status indicates that a paper timesheet and manual paycheck have already been generated for this pay period for the specific appointment line.

The Office for the Advancement of Research
Website: [http://www.jjay.cuny.edu/research](http://www.jjay.cuny.edu/research)
Twitter: [https://twitter.com/JohnJayResearch](https://twitter.com/JohnJayResearch)
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