Dear Graduating Class of 2015,

The Office of Student Transition Programs has the opportunity to provide graduating students in the **AFTERNOON CEREMONY ONLY** with **ONE** extra ticket on a first come, first served basis.

**THERE ARE NO EXTRA TICKETS FOR THE MORNING CEREMONY. MORNING CEREMONY STUDENTS ARE NOT BE ELIGIBLE TO REQUEST PM TICKETS.**

**In order to be eligible:**

- You must have already picked up your initial 3 tickets.
- You may only request one extra ticket for your ceremony.
- Only PM Ceremony students will be able to request extra tickets.
- In order to give everyone an equal opportunity to request extra tickets, the request process for extra tickets will occur **ONLINE** on **Friday, May 22, 2015 beginning at 12:00pm**. The website will go live at exactly 12pm and will remain open until the tickets run out. You will not have access to the site before this date and time. To access the site please follow the below instructions:
  - Visit the following link: [Commencement 2015 Extra Ticket Request](mailto:Commencement 2015 Extra Ticket Request) **ON FRIDAY MAY 22 AT NOON.**
  - Enter your JOHN JAY EMAIL ADDRESS & fill out the fields
  - Click Submit
  - If you are successful in requesting an extra ticket and you make the cutoff, a confirmation email will be sent to your John Jay email address. Please follow the instructions in this email to collect your extra tickets.
  - Once the tickets run out, the site will no longer be active and you will receive a message telling you there are no more extra tickets available.

This is a good faith effort to provide students with an opportunity to obtain extra tickets now that we know some are available. *We expect that students interested in this opportunity will follow the guidelines above and behave appropriately. Any level of incivility will result in your disqualification from obtaining extra tickets and your removal from the event.*

Questions should be directed to graduation@jjay.cuny.edu