John Jay Student Veterans: Planning for Academic Success!

Provided to you by: Office of Military & Veteran Services and P.R.O.V.E.
Steps to Ensure Timely Graduation and Smooth Transition to Employment

1) Apply for VA Education Benefits & confirm with Certifying Official

2) Locate your Joint Service Transcript (JST)

3) Meet an Academic Advisor at the Academic Advisement Center for General Education Requirements

4) Meet a major advisor at the Academic Department for courses in your major

5) Check your Degree Audit online

6) Begin planning for your Internship and Job search

7) Arrange study support as needed
Apply for VA Education Benefits

- **Apply online for your GI Bill benefits**
  - Use the Veterans Online Application (VONAPP)
    - Form 22–1990 Education Benefits for new applicants
    - Form 22–1995 Request Change of Program/Place of Training (for transfer students)

- **Create an account in eBenefits**
  - Check the status of your payments
  - Access Records: DD214 & MMR records
  - [https://www.ebenefits.va.gov/ebenefits/apply](https://www.ebenefits.va.gov/ebenefits/apply)
Joint Service Transcripts (JST)

- The Office of Testing and Evaluation ((212) 237–8108; L.71NB) determines credits from JST you can use at John Jay

- Once your credits have been evaluated and posted on your transcript, meet with an Academic Advisor to learn:
  - How many credits you have transferred
  - Which credits apply to your General Education Requirements
  - Which credits apply to your Major
  - Which credits apply to your Electives
  - How long it will take you to complete your degree requirements

- Retrieve your JST online
  - https://jst.doded.mil/official.html
Meet with an Academic Advisor

- Hugo Monroy-Caceres, Senior Academic Advisor
- Email: hmonroy-caceres@jjay.cuny.edu
- Phone: (212) 621-4106
- Academic Advisement Center; Room: L.73.04NB

ALL New Freshman, Transfer and Readmitted students need to meet with an academic advisor to:

- Understand the structure of your degree requirements: General Education, Major and Electives
- Create a semester by semester academic plan to complete the required 120 credits
- Understand your credit evaluation (transfer students)
- Plan your course load for each semester
- Choose a major that prepares you for the Career you Desire!
- Familiarize yourself with John Jay’s resources

Make an appointment online, call or stop by the office:
http://www.jjay.cuny.edu/academic-advisement-center
Contact the Certifying Official with questions, especially once you enroll for classes, to ensure your VA benefits.

- LaTanya Everett
- BMW Building, 6th Floor, Suite 607
- 646–557–4898
- Leverett@jjay.cuny.edu

- Ms. Everett maintains drop-in hours, 9:30 AM–4:30 PM on Monday–Thursday, and 9:30 AM–2 PM on Friday
- Email her with full details for immediate requests when you’re not able to see her
- Ms. Everett spends 1-afternoon each week at the Veterans Center (Haaren Hall, room 228) to advise and answer questions about benefits

VA Education Hotline: 888–GIBILL–1 (888–442–4551)
Online Degree Works

What is Degree Works?
- A web-based tool designed to aid you and advisors with tracking graduation progress
- Allows you to view your grades, credits, and courses needed for graduation
- It does not take the place of formal academic advisement. We strongly recommend that you double-check with an academic advisor and your major advisor to determine courses you still need to complete
- It is not the same as your official transcript

Consult your Degree Works online
- Log into CUNYportal and select: [https://cunyportal.cuny.edu/cpr/authenticate/portal_login.jsp](https://cunyportal.cuny.edu/cpr/authenticate/portal_login.jsp)
It’s never too early to prepare for your post-graduate career through valuable internship experiences and job searches and applications.

Prem Sukhan, Associate Director and Veterans’ Liaison
- Email: Psukhan@jjay.cuny.edu
- Phone: (212) 237-8437
- Center for Career & Professional Development
- Room: L.72.21NB
- Ms. Sukhan regularly spends afternoons in the Veterans Center (Haaren Hall, room 228) to advise and answer questions about internship opportunities and post graduation employment
- http://www.jjay.cuny.edu/center-career-professional-development
Classroom & Study Support

**Office of Accessibility Services**, room L.66.01NB
- Contact Gizele Terry
- Email: accessibilityservices@jjay.cuny.edu
- Phone: (212) 237–8031
- Register to receive supportive services
  - For veterans with special needs for extended time for exams, note-taking services, separate testing, or other accommodations
  - Workshops on Organizational Skills, Time Management, Anxiety Management

**CUNY Assessment Tests (CAT)**
- All conditionally accepted students are required to meet CUNY’s Skills Requirements in Reading, Writing, and Mathematics by taking the CUNY Assessment Tests. Students tend to do better on the CUNY Assessment Tests when they spend time on practice exercises.
- Practice exercises for these tests are found at:
- [http://www.jjay.cuny.edu/cuny-assessment-tests](http://www.jjay.cuny.edu/cuny-assessment-tests)
Counseling Services (ALL Confidential & Free)
- Support Groups
- Crisis Intervention
- Emergency Funding
- Women's Center for Gender Justice

Wellness Center, New Building L.68.00
- counseling@jjay.cuny.edu
- (212) 237–8111
Student Health and Wellness

- Single Stop
  - Financial Counseling
  - Legal Counseling
  - Tax Preparation
  - Public Benefits

- Dayanna Torres, M.S., M.A.
  Single Stop Site Manager
  212.877.6212
datorres@jjay.cuny.edu
L68.13N