Using the CJBS Major Worksheet to Plan your Schedule

NOTE: These instructions and the accompanying worksheet only apply to students who declared as CJBS majors in September 2012 or thereafter. Students who enrolled prior, and who did not opt-in to the new curriculum, must follow the earlier version of the major as outlined in the college bulletin corresponding to their year of declaration: http://www.jjay.cuny.edu/college-bulletins

CJBS Major Advisors are available throughout each semester to assist you with your advisement needs, including selecting your courses for the upcoming semester. However, in the event that you are unable to meet with an advisor prior to registration, you can use the CJBS Major Worksheet to plan your schedule. Follow the below instructions.

Cross reference the CJBS Major Worksheet with your degree audit or transcript and mark each class as “complete,” “in-progress,” or “still needed,” as appropriate.

The top portion of the sheet lists all of the CJBS prerequisites. Many of these classes need to be taken prior to the core requirements. Therefore, any of these courses that you have not taken yet should be taken next semester.

The second area of the sheet lists all of the core requirements. Students must take all of these classes. Generally, we advise that students take all of the 100 & 200 level courses in this section (except CJBS 250) before taking any of the courses in the other sections of the document. If you have not yet taken any of the following classes, you should do so next semester: CJBS 101, COR 101, LAW 203, PSC 101, SOC 203. If you have taken all of these courses already, then you should take one of the diversity courses next semester, if you have not already done so (listed in the middle of the sheet).

Please note that CJBS 250, CJBS 300, and CJBS 415 are pre-requisites to one another, and cannot be taken concurrently. They must be taken over 3 separate semesters. Therefore you should take CJBS 250 as soon as you are able, as you cannot move on to the other classes until it has been successfully completed. Please note that one of the math prerequisites (MAT 108, MAT 141, or STA 250) must be taken before you can register for CJBS 250. If you have already completed CJBS 250, then you should take CJBS 300 next semester. If both CJBS 250 & CJBS 300 are completed, then you should take CJBS 415.

The lower most section of the document displays our distribution area requirements. Students must take 1 class in each of our distributions: Policing, Law & the Courts, and Corrections. Two of these classes must be at the 300 or 400 level and cannot be in the same area. So, if you take one 300/400 level class in Policing, for example, the other 300/400 level class must be in either Law & the Courts or Corrections. Page 2 of the CJBS Major Worksheet lists all of the classes that fulfill the Distribution Area requirements. After you’ve made sufficient progress with the general requirements (i.e. you’ve taken all 100 & 200 level classes) you should start taking your distribution area courses.