I. Adoption of the Agenda

II. Approval of the Minutes of the September 12, 2018 College Council (attachment A), Pg. 2

III. Approval of Members of the College Council Committees (attachment B), Pg. 5

   College Council
   - Chelsea Binns was removed as a Faculty Senate at-large member, Pg. 8
   - Thurai Kugan was elected as a faculty alternate, Pg. 8

   Financial Planning Subcommittee
   - Karen Kaplowitz replaced Erica King-Toler as the Vice Chair of the Faculty Senate Fiscal Affairs Committee, Pg. 15

   Strategic Planning Subcommittee
   - Erica King-Toler replaced Maria (Maki) Haberfeld as a Faculty Senate representative, Pg. 16

   Committee on Student Evaluation of Faculty
   - Daniel Yaverbaum was elected as faculty representative, Pg. 17

IV. Report from the Undergraduate Curriculum and Academic Standards Committee (attachment C) – Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies, Dara Byrne

   C. Institutional Learning Goals, Pg. 21

V. Bylaw amendments: title changes for members of the College Council Committees (attachment D) – Legal Counsel Marjorie Singer, Pg. 33

VI. New Business

VII. Administrative Announcements – President Karol Mason

VIII. Announcements from the Student Council – President Jasmine Awad

IX. Announcements from the Faculty Senate – President Warren (Ned) Benton

X. Announcements from the HEO Council – President Brian Cortijo
The College Council held its first meeting of the 2018-2019 academic year on Wednesday, September 12, 2018. The meeting was called to order at 1:52 p.m. and the following members were present: Schevaletta (Chevy) Alford, Nickolas Almodovar, Jasmine Awad, Andrea Balis, Laura Bally-Mahabir*, Andrew Bandini, Elton Beckett, Chelsea Binns, Avram Bornstein, Michael Brownstein, Dara Byrne, Paula Caceres, Ronald Calvosa, James (Jim) Cauthen, Melissa Ceren, Marta Concheiro-Guisan, Lynette Cook-Francis, Brian Coritijo, Elisa Crespo, Sylvia Crespo-Lopez, Lissette Delgado-Cruzata, Sven Dietrich, Sandrine Dikambi, Artem Domashevskiy, Elijah Font, Joel Freiser, Jonathan Gray, Amy Green, Maria (Maki) Haberfeld, Veronica Hendrick, Hunter Johnson, Karen Kaplowitz, Mahtab Khan, Erica King-Toler, Elza Kochueva, Thomas Kubic, Musarrat Lamia, Yi Li, Yue Ma, Vincent Maiorino, Aida Martinez-Gomez, Karol Mason, Roblin Meeks, Mickey Melendez, Brian Montes, Karen Okamoto, Mark Rivera, Vijay Sampath, Francis Sheehan, Deandra Simon, Marta-Laura Suska, Steven Titan, Kermina Tofeq, Thalia Vrachopoulos, Hung-Lung Wei, Rebecca Weiss, and Guoqi Zhang.


* Alternates

I. Adoption of the Agenda

A motion was made to adopt the agenda with the following change. The motion was seconded and approved.
- Remove item IV. Election of the Executive Committee Members

II. Approval of the Membership for the College Council Committees

A motion was made to approve the membership with the following changes. The motion was seconded and approved.

College Council
- Chelsea Binns replaced Jacoby Carter as a faculty at-large member.
- Jasmine Awad was nominated as the president of the Student Council.
- Elza Kochueva was nominated as the vice president of the Student Council.
- Mahtab Khan replaced Jasmine Awad as the elected senior class representative.
- Melissa Ceren replaced Erik Perez as the elected sophomore class representative.
- Kermina Tofeq was nominated as the freshman representative designated according to a method duly adopted by the Student Council.
- Laura Bally-Mahabir was nominated as the alternate student representative.

Interim Executive Committee of the College Council
- Jasmine Awad was nominated as the President of the Student Council.
- Elza Kochueva was nominated as the vice president of the Student Council.

Executive Committee of the College Council
- Mark Rivera replaced Jarrett Foster as a Higher Education Officer representative.
- Jasmine Awad was nominated as a student representative.

Undergraduate Curriculum and Academic Standards Committee
- Paula Caceres was nominated to serve as a student representative.
- Fidel Osorio was nominated to serve as a student representative.

Committee on Student Interests
- Brianna Rojas was nominated to serve as a student representative.
- Solana Roman was nominated to serve as a student representative.
- Joy Gonzales was nominated to serve as a student representative.
- Melissa Ceren was nominated to serve as a student representative.

Faculty-Student Disciplinary Committee
- Margaret Escher was nominated to serve as one of the six (6) members of the faculty.

Budget and Planning Committee
- Maria (Maki) Haberfeld replaced Karen Kaplowitz as the Chair of the Faculty Senate Fiscal Affairs Committee.
- Erica King-Toler replaced Charles Stone as the Vice Chair of the Faculty Senate Fiscal Affairs Committee.
- Jasmine Awad was nominated as the President of the Student Council.

Financial Planning Subcommittee
- Erica King-Toler replaced Charles Stone as the Vice Chair of the Faculty Senate Fiscal Affairs Committee.

Committee on Student Evaluation of the Faculty
- Diana Mendoza was nominated to serve as a student representative.

Committee on Honors, Prizes and Awards
- Musarrat Lamia was nominated to serve as a student representative.
- Joy Gonzales was nominated to serve as a student representative.
- Fidel Osorio was nominated to serve as a student representative.

College-Wide Assessment Committee
- Ritu Jajoo was nominated to serve as a H.E.O. representative.
- Kristina Hardy was nominated to serve as a H.E.O. representative.

III. Election of the College Council Secretary

A motion was made to elect Ms. Debra Hairston has the College Council Secretary. The motion was seconded and approved.

IV. Minutes of the May 9, 2018 College Council
A motion was made to adopt the minutes. The motion was seconded and approved.

V. College Council Orientation

President Karol Mason presented a PowerPoint presentation.

VI. Report from the Undergraduate Curriculum and Academic Standards Committee (attachments C1-C9)

A motion was made to adopt a program revision marked “C1. Proposal to Revise the BA in Global History and Update to Degree Completion Program.” The motion was seconded and approved unanimously.

A motion was made to adopt a program marked “C2. Proposal for a New Minor in Law and History” with the following title change. The motion was seconded and approved.

   - C2. Proposal for a New Minor in History and Law

A motion was made to adopt the new courses marked C3 – C8 as a slate. The motion was seconded and approved.

A motion was made to adopt the new courses marked C3 – C8.

C3. CHS 4XX Senior Seminar in Human Services and Community Justice
C4. CSL 2XX Intimate Relationships (Ind & Soc)
C5. HIS 3XX Topics in Legal History
C6. SEC 2ZZ Terrorism, Security and Emergency Management
C7. SEC 3WW Intelligence and Counterintelligence
C8. SEC 3VV Safety and Security in Higher Education Institutions

The motion was seconded and approved.

A motion was made to adopt a course revision marked “C9. SOC 309 Juvenile Delinquency.” The motion was seconded and approved.

VII. 2017-2018 College Council Committee Activity Report

The committee reviewed the attendance percentages for 2017-2018.

The meeting was adjourned at 2:40 p.m.
College Council
Membership
&
College Council Committees
2018-2019
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The College Council shall be the primary governing body of John Jay College of Criminal Justice. It shall have authority to establish College policy on all matters except those specifically reserved by the Education Law or by the Bylaws of the Board of Trustees of The City University of New York to the President or to other officials of John Jay College or of The City University of New York, or to the CUNY Board of Trustees. The College Council shall consist of the following members:

**Administration:**
1. President (Chairperson) Karol Mason
2. Provost and Vice President for Academic Affairs Yi Li
3. Vice President for Finance and Administration Steven Titan
4. Vice President for Enrollment Management and Student Affairs Lynette Cook-Francis
5. Interim Dean of Graduate Studies Avram Bornstein
6. Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies Dara Byrne
7. Associate Provost and Dean of Research Anthony Carpi
8. Interim Associate Provost for Strategic Initiative and Associate Dean of Graduate Studies Roblin Meeks

**Faculty:**
- Full-time faculty elected from each academic department:
  9. Africana Studies Charlotte Walker-Said
  10. Anthropology Marta Laura Suska
  11. Art and Music Thalia Vrachopoulos
  12. Communication and Theater Arts Elton Beckett
  13. Counseling and Human Services Mickey Melendez
  14. Criminal Justice Frank Pezzella
  15. Economics Joshua Mason
  16. English Jonathan Gray
  17. Health and Physical Education Vincent Maiorino
  18. History Andrea Balis
  19. Interdisciplinary Studies Department Amy Green
  20. Latin America and Latina/o Studies Brian Montes
  21. Law, Police Science, and Criminal Justice Administration Yue Ma
  22. Library Karen Okamoto
  23. Mathematics Hunter Johnson
  24. Modern Languages and Literatures

**Spring:**
- At-Large Adjunct representative of the Faculty Senate: Michael Brownstein
  26. Political Science James Cauthen
  27. Psychology Rebecca Weiss
  28. Public Management Vijay Sampath
  29. Security, Fire and Emergency Management Hung Lung-Wei
  30. Sciences Guoqi Zhang
  31. SEEK Erica King-Toler
  32. Sociology Rosemary Barberet

- At-Large Adjunct representative of the Faculty Senate: Joel Freiser
c. Faculty allotted according to any method duly adopted by the Faculty Senate:

34. English
   Veronica Hendrick
35. English
   Karen Kaplowitz
36. Law, Police Science, and Criminal Justice Administration
   Heath Grant
37. Law, Police Science, and Criminal Justice Administration
   Maria (Maki) Haberfeld
38. Mathematics & Computer Science
   Sven Dietrich
39. Mathematics & Computer Science
   Jose Olivo
40. Psychology
   Charles Stone
41. Public Management
   Warren (Ned) Benton
42. Public Management
   Ronald Calvosa
43. Sciences
   Marta Concheiro-Guisan
44. Sciences
   Lissette Delgado-Cruzata
45. Sciences
   Artem Domashevskiy
46. Sciences
   Thomas Kubic
47. Sciences
   Francis Sheehan
   VACANT
49. SEEK
   Schevaletta (Chevy) Alford
50. Sociology
   Louis Kontos

- Eight faculty alternates who may vote, make motions and be counted as part of the College Council’s quorum only during the absence of a permanent faculty representative:

<table>
<thead>
<tr>
<th>Robert Garot</th>
<th>Dante Tawfeeq</th>
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<tr>
<td>Thurai Kugan</td>
<td>VACANT</td>
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Higher Education Officers elected by Higher Education Officers Council:

51. Brian Cortijo (ex officio)
52. Sandrine Dikambi
53. Sylvia Lopez
54. Naomi Nwosu
55. Mark Rivera

- One Higher Education Officers alternate who may vote, make motions and be counted as part of the College Council’s quorum only during the absence of a permanent higher education officer representative.

| Anila Duro |

Students:

56. President of the Student Council
   Jasmine Awad
57. Vice President of the Student Council
   Elza Kochueva
58. Treasurer of the Student Council
   Paula Caceres
59. Secretary of the Student Council: Andrew Bandini
60. Elected At-Large Representative: Elisa Crespo
61. Elected graduate student representative: Elijah Font
62. Elected graduate student representative: VACANT
63. Elected senior class representative: Mahtab Khan
64. Elected senior class representative: Deandra Simon
65. Elected junior class representative: Musarrat Lamia
66. Elected junior class representative: Nickolas Almodovar
67. Elected sophomore class representative: Melissa Ceren
68. Elected sophomore class representative: Andrew Berezhansky
69. Freshman representative designated according to a method duly adopted by the Student Council: Kermina Tofek

- Two (2) alternate student representatives, who vote, make motions and be counted as part of the College Council’s quorum only during the absence of a permanent student representative.

| 1. Laura Bally Mahabir | 2. VACANT |

**College Council Interim Executive Committee**

The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. From June 1 until such time as the College Council holds this election, there shall be an Interim Executive Committee, which shall consist of the following members:

- President (Chairperson): Karol Mason
- Provost and Vice President for Academic Affairs: Yi Li
- Vice President for Finance and Administration: Steven Titan
- Vice President for Enrollment Management and Student Affairs: Lynette Cook-Francis
- President of the Faculty Senate: Warren (Ned) Benton
- Vice-President of the Faculty Senate: Karen Kaplowitz
- Two (2) other members of the Faculty Senate
  1. Andrea Balis
  2. Francis Sheehan
- President of the Higher Education Officers Council: Brian Cortijo
- Vice-President of the Higher Education Officers Council: Jarrett Foster
- President of the Student Council: Jasmine Awad
- Vice-President of the Student Council: Elza Kochueva

The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

**Executive Committee of the College Council**

There shall be an Executive Committee which shall be the College Council’s Agenda Committee. It shall have the power to call the College Council into extraordinary session, and shall have only such powers, functions, and duties as the College Council may delegate to it to exercise during periods when the
College Council is not in session. The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

The Executive Committee shall consist of the following members:

- President (Chairperson) Karol Mason
- Provost and Vice President for Academic Affairs Yi Li
- Vice President for Finance and Administration Steven Titan
- Vice President for Enrollment Management and Student Affairs Lynette Cook-Francis
- Seven (7) members of the full-time faculty as defined in Article I, Section 3.a.i
  1. Warren (Ned) Benton
  2. Karen Kaplowitz
  3. Francis Sheehan
  4. Schevaletta (Chevy) Alford
  5. Sven Dietrich
  6. Joel Freiser
  7. Andrea Balis
- Two (2) higher education officers
  1. Brian Cortijo
  2. Mark Rivera
- Three (3) students
  1. Jasmine Awad
  2. Elza Kochueva
  3. Elisa Crespo

**Undergraduate Curriculum and Academic Standards Committee**

There shall be a Committee on Undergraduate Curriculum and Academic Standards which shall consider all matters relating to the undergraduate curriculum of the College and make recommendations to the College Council on such matters as: proposed programs; additions, deletions and modifications of courses and existing programs; distribution; core requirements; basic skills; academic standards; and, policies pertaining to student recruitment and admissions.

The Committee on Undergraduate Curriculum and Academic Standards shall consist of the following members:

- Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies (Chairperson) Dara Byrne
- Registrar Daniel Matos
- Assistant Dean of Undergraduate Studies Katherine Killoran
- The chairperson of each of the academic departments, or a full-time member of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, who has served in that capacity at the College for at least one (1) year, to be elected from among the members of that department to serve for two (2) academic years.
  1. Africana Studies Crystal Endsley
  2. Anthropology Ed Snajdr
  3. Art and Music Erin Thompson
Three (3) students, each of whom have a cumulative grade point average of at least 3.0.
1. Paula Caceres
2. Fidel Osorio
3. VACANT

Committee on Student Interests

There shall be a Committee on Student Interests which shall be concerned with matters of student life including but not limited to student organizations, student housing, extracurricular activities, and student concerns at the College. The Committee on Student Interests shall consist of the following members:

- Assistant Vice President and Dean of Students (Chairperson)  
  Michael Sachs
- Director of Athletics  
  Carol Kashow
- Director, Center for Student Involvement and Leadership  
  Danielle Officer
- Two (2) members of the faculty
  1. Ellen Belcher
  2. Nicole Elias
- Six (6) students
  1. Brianna Rojas
  2. Solana Roman
  3. Joy Gonzales
  4. Melissa Ceren
  5. VACANT
  6. VACANT

Faculty-Student Disciplinary Committee
As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, there shall be a Faculty-Student Disciplinary Committee which shall have primary jurisdiction in all matters of student discipline not handled administratively. The committee shall abide by the procedures required by Article XV of the Bylaws of the CUNY Board of Trustees. A Faculty-Student Disciplinary Committee shall consist of two (2) members of the faculty, two (2) students and a chairperson. As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, the rotating panels shall be appointed as follows:

- The President shall select, in consultation with the Executive Committee, three (3) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, to receive training and to serve in rotation as chair of the Judicial Committee.
  1. Robert McCrie
  2. Yue Ma
  3. Peggilee Wupperman

- Two (2) full-time members of the faculty, as defined in of the Charter of Governance, shall be selected by lot from a panel of six (6) members of the full-time faculty elected annually by the Faculty Senate.
  1. Jamie Longazel
  2. Liliana Soto-Fernandez
  3. Thurai Kugan
  4. Margaret Escher
  5. VACANT
  6. VACANT

- The two (2) student members shall be selected by lot from a panel of six (6) students elected annually in an election in which all students registered at the College shall be eligible to vote.
  1. Jacqueline Aguilar
  2. VACANT
  3. VACANT
  4. VACANT
  5. VACANT
  6. VACANT

In the event that the student panel or faculty panel or both are not elected, or if more panel members are needed, the President shall have the duty to select the panel or panels which have not been elected. No individuals on the panel shall serve for more than two (2) consecutive years.

**Committee on Faculty Personnel**

There shall be a Committee on Faculty Personnel which shall review from the departments and other appropriate units of the College all recommendations for appointments to the instructional staff in the following ranks: Distinguished Professor, Professor, Associate Professor, Assistant Professor, Instructor, Distinguished Lecturer, Lecturer, Chief College Laboratory Technician, Senior College Laboratory Technician, and College Laboratory Technician, and make recommendations to the President. It shall also receive recommendations for promotions and reappointments with or without tenure, together with compensation, in the aforementioned ranks of the instructional staff and shall recommend to the President actions on these matters. It may also recommend to the President special salary increments. The President shall consider such recommendations in making his or her recommendations on such matters to the CUNY Board of Trustees.
Policy recommendations of the committee shall be made to the College Council for action. Recommendations with respect to appointments, promotions, and other matters specified in the paragraph above, shall be reported to the President and shall not be considered by the College Council except at the discretion of the President. The Committee shall receive and consider petitions and appeals from appropriate members of the instructional staff with respect to matters of status and compensation, and shall present its recommendations to the President. Further appeals shall follow CUNY procedures. The Committee on Faculty Personnel shall consist of the following members:

- President (Chairperson) Karol Mason
- Provost and Vice President for Academic Affairs Yi Li
- Interim Dean of Graduate Studies Avram Bornstein
- Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies Dara Byrne
- Associate Provost and Dean of Research Anthony Carpi
- Chairperson of each academic department
  1. Africana Studies Jessica Nembhard
  2. Anthropology Fall: Alisse Waterston
  3. Art and Music Ben Lapidus
  4. Communication and Theater Arts Seth Baumrin
  5. Counseling and Human Services Robert Delucia
  6. Criminal Justice Brian Lawton
  7. Economics Jay Hamilton
  8. English Jay Gates
  9. Health and Physical Education Davidson Umeh
  10. History Fall: Allison Kavey
  11. Interdisciplinary Studies Department Katie Gentile
  12. Latin American and Latino/a Studies Jose L. Morin
  13. Law, Police Science, and Criminal Justice Administration Peter Moskos
  14. Library Larry Sullivan
  15. Mathematics and Computer Science Douglas Salane
  16. Modern Languages and Literatures Bettina Carbonell
  17. Philosophy Jonathan Jacobs
  18. Political Science James Cauthen
  19. Psychology Angela Crossman
  20. Public Management Warren Eller
  21. Sciences Shu Yuan Cheng
  23. SEEK Fall: Carmen Solis
  24. Sociology Robert Garot

- Three (3) at-large full-time members of the full-time faculty from amongst those who hold the rank of tenured associate and/or tenured full professor, as defined in Article I, Section 3.a.i of the Charter of Governance.
  1. Rosemary Barberet, Professor, Sociology
  2. Elise Champeil, Associate Professor, Sciences
  3. Michael Pfeifer, Professor, History

- Three (3) members of the faculty who receive the next highest number of votes in a general faculty election will be alternate faculty representatives on the committee. An alternate may vote, make motions and be counted as part of the quorum only when a chairperson and/or an at-large faculty representative is absent.
  1. Warren (Ned) Benton, Professor, Public Management
2. Nicholas Petraco, Associate Professor, Sciences  
3. Aftab Ahmad, Associate Professor, Mathematics and Computer Science

- The Student Council may designate up to two (2) students, with at least 30 credits earned at the College, to serve as liaisons to the Review Subcommittees of the Committee on Faculty Personnel. The student liaisons shall be subject to College Council ratification. The role of the student liaisons shall be to review student evaluations of faculty members being considered by the subcommittees for reappointment, promotion and tenure and to summarize the content of those evaluations at a time designated by the Review Subcommittee. Student liaisons are not members of the Committee on Faculty Personnel.

1. VACANT  
2. VACANT

**Budget and Planning Committee**

There shall be a Budget and Planning Committee which shall be responsible for reviewing budget information, making recommendations on the financial and budgetary matters of the College, and providing guidance on comprehensive and strategic planning for the College. The President, or his designee, shall make quarterly financial reports to the Budget and Planning Committee. The Budget and Planning Committee shall consist of the following members:

- President (Chairperson)  
  Karol Mason

- Provost and Vice President for Academic Affairs  
  Yi Li

- Vice President for Finance and Administration  
  Steven Titan

- Vice President for Enrollment Management and Student Affairs  
  Lynette Cook-Francis

- Associate Provost for Institutional Effectiveness  
  Erez Lenchner

- Assistant Vice President for Administration  
  Raj Singh

- Interim, Dean of Graduate Studies  
  Avram Bornstein

- Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies  
  Dara Byrne

- Associate Provost and Dean of Research  
  Anthony Carpi

- Assistant Vice President for Financial and Business Services  
  Mark Flower

- President of the Faculty Senate  
  Warren (Ned) Benton

- Vice President of the Faculty Senate  
  Karen Kaplowitz

- Chair of the Faculty Senate Fiscal Affairs Committee  
  Maria (Maki) Haberfeld

- Vice Chair of the Faculty Senate Fiscal Affairs Committee  
  Erica King-Toler

- Chairperson of each academic department  
  1. Africana Studies  
     Jessica Nemhhard  
     **Fall:** Alisse Waterston
  2. Anthropology  
     Ben Lapidus
  3. Art and Music  
     Seth Baumrin
  4. Communication and Theater Arts  
     Robert Delucia
  5. Counseling and Human Services  
     Brian Lawton
  6. Criminal Justice  
     Jay Hamilton
  7. Economics  
     Jay Gates
  8. English  
     Davidson Umeh  
     **Fall:** Allison Kavey
  9. Health and Physical Education  
  10. History  
  11. Interdisciplinary Studies Department  
     Katie Gentile
12. Latin American and Latino/a Studies  
13. Law, Police Science, and Criminal Justice Administration  
14. Library  
15. Mathematics and Computer Science  
16. Modern Languages and Literatures  
17. Philosophy  
18. Political Science  
19. Psychology  
20. Public Management  
21. Sciences  
23. SEEK  
24. Sociology

- Chairperson of the Higher Education Officers Council  
- Two (2) higher education officer representative  
  1. Catherine Alves  
  2. Michael Scaduto  
- President of the Student Council or designee  
- Treasurer of the Student Council or designee  
- One (1) additional student representative  
- Two members of the non-instructional staff, as defined in Article XIV, Section 14.1 of the Bylaws of the CUNY Board of Trustees.  
  1. Anthony Chambers  
  2. VACANT

There shall be a Financial Planning Subcommittee of the Budget and Planning Committee which shall meet on a periodic basis in the development of the College’s Annual Financial Plan. The Financial Planning Subcommittee of the Budget and Planning Committee shall consist of the following members:

- Vice President of Finance and Administration (Chairperson)  
- Provost and Vice President for Academic Affairs  
- President of the Faculty Senate  
- Chair of the Faculty Senate Fiscal Affairs Committee  
- Vice Chair of the Faculty Senate Fiscal Affairs Committee  
- Chair of the Council of Chairs  
- Vice Chair of the Council of Chairs  
- One (1) representative chosen by the Council of Chairs  
- Chair of the Higher Education Officers Council  
- One (1) student representative  

The Assistant Vice President for Financial and Business Services Mark Flower and the Provost’s Assistant Dean for Academic Operations and Financial Affairs, Kinya Chandler shall staff the subcommittee.

There shall be a Strategic Planning Subcommittee of the Budget and Planning Committee which shall provide guidance to the President on comprehensive and strategic planning including development of major planning documents and accreditation studies, related process and outcome assessment and space planning. The Strategic Planning Subcommittee of the Budget and Planning Committee shall consist of the following members:

- Provost and Vice President for Academic Affairs (Chairperson)  
- Yi Li  
- Steven Titan  
- Yi Li  
- Warren (Ned) Benton  
- Maria (Maki) Haberfeld  
- Karen Kaplowitz  
- Angela Crossman  
- James Cauthen  
- Doug Salane  
- Brian Cortijo  
- VACANT

The Assistant Vice President for Financial and Business Services Mark Flower and the Provost’s Assistant Dean for Academic Operations and Financial Affairs, Kinya Chandler shall staff the subcommittee.
• Associate Provost for Institutional Effectiveness
  Erez Lenchner
• Vice President of Finance and Administration
  Steven Titan
• President of the Faculty Senate
  Warren (Ned) Benton
• Two (2) representatives chosen by the Faculty Senate
  1. Karen Kaplowitz
  2. Erica King-Toler
• Chair of the Council of Chairs
  Angela Crossman
• Two (2) representatives chosen by the Council of Chairs
  1. Jay Gates
  2. Robert Till
• Chair of the Higher Education Officers Council
  Brian Cortijo
• One (1) student representative
  1. VACANT

The Director of Institutional Research, Ricardo M. Anzaldua and the Director of Outcomes Assessment, Virginia Moreno shall staff the subcommittee.

**Committee on Graduate Studies**

There shall be a Committee on Graduate Studies which shall be responsible for establishing general policy for the graduate programs, subject to review by the College Council. It shall have primary responsibility for admission, curriculum, degree requirements, course and standing matters, periodic evaluation of the graduate programs and for other areas of immediate and long-range importance to the quality and growth of graduate study. The committee shall also be responsible for advising on all matters relating to graduate student honors, prizes, scholarships and awards. The Committee on Graduate Studies shall review and approve program bylaws for each graduate program. Such bylaws shall then be submitted to the Executive Committee of the College Council for review and approval. Program bylaws may provide for co-directors after assessing factors such as program size and the interdisciplinary nature of the curriculum. The Committee on Graduate Studies shall consist of the following members:

• Vice President for Enrollment Management and Student Affairs
  Lynette Cook-Francis
• Interim Dean of Graduate Studies (Chairperson)
  Avram Bornstein
• Assistant Vice President and Dean of Students
  Michael Sachs
• Chief Librarian
  Larry Sullivan
• Graduate Program Directors
  1. Criminal Justice
     Jeff Mellow
  2. Digital Forensics and Cybersecurity
     Doug Salane
  3. Economics
     Jay Hamilton
  4. Emergency Management MS
     Charles Jennings
  5. Forensic Mental Health Counseling
     James Wulach
  6. Forensic Psychology
     Diana Falkenbach
  7. Forensic Psychology BA/MA Program
     Jennifer Dysart
  8. Forensic Science
     Mechthild Prinz
  9. Human Rights
     Susan Kang
 10. International Crime and Justice
     Gohar Petrossian
 11. Protection Management
     Robert McCrie
 12. MPA: Public Policy and Administration
     Yi Lu
 13. MPA: Inspection and Oversight
     William Pammer, Jr.
14. Security Management MS program
   • Two (2) graduate students
     1. VACANT
     2. VACANT

**Committee on Student Evaluation of the Faculty**

There shall be a Committee on Student Evaluation of the Faculty which shall be responsible for a continuous review of faculty evaluation procedures; review of the design of the survey instrument; recommendations for the terms under which the instrument will be used; and for the development of guidelines which shall be submitted to the College Council for review. The Provost and Senior Vice President for Academic Affairs shall designate staff for the committee. The Committee on Student Evaluation of the Faculty shall consist of the following members:

- Four (4) full-time members of the faculty
  1. Keith Markus
  2. Brett Stoudt
  3. Daniel Yaverbaum
  4. VACANT
- Two (2) students
  1. Diana Mendoza
  2. VACANT

The committee shall elect a chairperson from among its faculty members. Members shall serve for a term of two (2) years.

**Provost Advisory Council**

There shall be a Provost Advisory Council which shall provide a formal means for the Provost to consult with faculty leadership on matters of joint concern such as budget, faculty recruitment and development, and personnel policies and practices. The Provost Advisory Council shall consist of the following members:

- Provost and Vice President for Academic Affairs (Chairperson)  Yi Li
- Assistant Dean of Academic Operations and Financial Affairs, Office of the Provost  Kinya Chandler
- President of the Faculty Senate  Warren (Ned) Benton
- Vice President of the Faculty Senate  Karen Kaplowitz
- Chairperson of each academic department
  1. Africana Studies  Jessica Nembhard
  2. Anthropology  **Fall:** Alisse Waterston
  3. Art and Music  Ben Lapidus
  4. Communication and Theater Arts  Seth Baumrin
  5. Counseling and Human Services  Robert DeLucia
  6. Criminal Justice  Brian Lawton
  7. Economics  Jay Hamilton
  8. English  Jay Gates
  9. Health and Physical Education  Davidson Umeh
  10. History  **Fall:** Allison Kavey
  11. Interdisciplinary Studies Department  Katie Gentile
  12. Latin American and Latino/a Studies  Jose L. Morin
  13. Law, Police Science, and Criminal Justice Administration  Peter Moskos
Council of Undergraduate Program Coordinators

There shall be a Council of Undergraduate Program Coordinators which shall provide a formal means to represent the concerns of those responsible for undergraduate majors and shall provide a formal means for reviewing matters of concern such as program review and revision, staffing, curriculum development and the scheduling of courses. The Council of Undergraduate Program Coordinators shall consist of the following members:

- Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies (Chairperson)  Dara Byrne

- Coordinators of Undergraduate Majors
  1. Anthropology  Johanna Lessinger
  2. Applied Mathematics: Data Science & Cryptography  Samuel Graff
  3. Cell & Molecular Biology  Jason Rauceo
  4. Computer Science and Information Security  Sven Dietrich
  5. Criminal Justice (B.A.)  Brian Lawton
  6. Criminal Justice (B.S.)  Serguei Cheloukhine
  7. Criminal Justice Management  Denise Thompson
  8. Criminology (B.A.)  VACANT
  9. Culture and Deviance Studies  Ed Snadjr
  10. Dispute Resolution  Maria R. Volpe
  11. Economics  Geert Dhondt
  12. English  Olivera Jokic
  13. Emergency Services Administration  Glen Corbett
  14. Fire Science  Glen Corbett
  15. Forensic Psychology (B.A.)  **Fall:** Angela Crossman
  16. Forensic Science (B.S.)  **Spring:** Silvia Mazzula
  17. Fraud Examination and Financial Forensics  Nicholas Petraco
  18. Gender Studies  David Shapiro
  20. Humanities and Justice  James DeLorenzi
  21. International Criminal Justice  Hyunhee Park
  22. Latin American and Latina/o Studies  Mangai Natarajan
  23. Law and Society  Brian Montes
  24. Library  Jean Carmalt*
  25. Philosophy  Michael Yarbrough*
  26. Police Studies  Karen Okamoto
  27. Political Science  Mary Ann McClure
  28. Psychology  Joe Pollini
  29. Public Administration  Brian Arbour*
Committee on Honors, Prizes and Awards

There shall be a Committee on Honors, Prizes and Awards which shall make recommendations to the College Council for undergraduate student recipients. The Committee on Honors, Prizes and Awards shall consist of the following members:

- Vice President for Enrollment Management and Student Affairs (Chairperson) Lynette Cook-Francis
- Assistant Vice President and Dean of Students Michael Sachs
- Director, Center for Student Involvement and Leadership Danielle Officer
- Three (3) full-time members of the faculty
  1. Lauren Shapiro
  2. Kevin Wolff
  3. VACANT
- Three (3) students who have a minimum cumulative grade point average of 3.0 and who are not seniors
  1. Musarrat Lamia
  2. Joy Gonzales
  3. Fidel Osorio

College-Wide Grade Appeals Committee

The college-wide grade appeals committee shall comprise five (5) tenured members of the faculty, who shall be nominated by the Faculty Senate and elected by the College Council. No more than one faculty member from any department may concurrently serve on the committee. The committee shall elect a chair from its own membership.

1. Toy-Fung Tung
2. Thurai Kugan
3. Brian Montes
4. Melinda Powers
5. VACANT

College-Wide Assessment Committee

There shall be a campus-wide committee to coordinate assessment efforts for both student learning and institutional effectiveness, broadly understood. The purpose of assessment is continuous improvement of teaching, student learning, institutional effectiveness, and service to internal and external
constituencies. The Committee comprises seven faculty members and three Higher Education Officers. The Director of Assessment is an ex officio member without vote. The Associate Provost for Institutional Effectiveness is the committee chair.

- Chairperson: Lucia Velotti
- Co-Chairperson: Denise Thompson
- Director of Assessment: VACANT
- Associate Provost for Institutional Effectiveness (ex officio): Erez Lenchner
- Seven (7) Full-time Faculty Members
  1. Mechthild Prinz
  2. Jennifer Rutledge (Fall)
  3. VACANT
  4. VACANT
  5. VACANT
  6. VACANT
  7. VACANT
- Three (3) Higher Education Officers
  1. Ritu Jajoo
  2. Kristina Hardy
  3. VACANT

Special Committee of the College Council

Committee on Faculty Elections

There shall be a Committee on Faculty Elections which shall conduct faculty elections. The committee shall be comprised of five (5) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter. The Committee on Faculty Elections shall consist of the following members:

1. Maria Kiriakova
2. Ekaterina Korobkova
3. Schevaletta (Chevy) Alford
4. Hyunhee Park
5. VACANT
MEMORANDUM

TO: UCASC and CGS
FROM: Dara N. Byrne, Dean of Undergraduate Studies
RE: Proposal to adopt Institutional Learning Goals
DATE: Tuesday, February 13, 2018

1. Rationale

Standard I of the Middle States Commission on Higher Education’s revised standards requires that an institution have “clearly stated” “institutional goals” that “focus on student learning and related outcomes and on institutional improvement; are supported by administrative, educational, and student support programs and services; and are consistent with institutional mission.” While the college has taken important steps in the direction of creating institutional learning goals, it has not yet completed this task by way of formally adopting our learning goals.

2. Background

In 2006, the College adopted Principles Underlying an Integrated and Cohesive Undergraduate Curriculum at John Jay College. In 2009, the college reaffirmed these principles, with minor modifications, in Learning Outcomes for Undergraduate Education. In 2016, the former Associate Provost for Institutional Effectiveness, in collaboration with a variety of campus constituencies, began work to assemble these principles / outcomes as a uniform and assessable set of Institutional Learning Goals as required by accreditation standards set by the Middle States Commission on Higher Education.

The Institutional Learning Goals proposed below harkens to 2006 Principles as well as the 2009 Learning Outcomes in both form and content. The resonance between these documents is appropriate, since all ultimately flow from the college’s mission, and from the Essential Learning Outcomes recommended by the Association of American Colleges and Universities. Moreover, Institutional Learning Goals are typically closely linked to undergraduate learning goals and general education goals.

Updates in the proposed Institutional Learning Goals are designed to accommodate assessment and Middle States standards. For instance, Quantitative Reasoning is
disaggregated from Reasoning, Analysis, and Critical Thinking (2009) and from Scientific Reasoning (2006) to indicate both the conceptual distinctness of quantitative (as opposed to qualitative) reasoning, and to emphasize that it can and should occur across disciplines. Creativity is integrated with Research, Production, and Problem Solving, which reinforces the importance of creativity in a broader range of disciplines and courses. Research and Information literacy are disaggregated from the 2009 outcomes, and Information Literacy is combined with Technological Literacy. This corresponds to both the increased importance of information in society today, and to the fact that finding, assessing, and using information increasingly requires technological proficiency. Additionally, Middle States requires technological competence as a learning goal. Finally, Core Values are organized to express the college’s unique emphasis on justice advocacy, the global scope of learning, the importance of ethics, and the much needed ability to collaborate in a society of difference. Intellectual maturity (2009) and integrating academic and professional learning (2006) are combined and redefined as integrated experiential learning to correspond with language currently in use by higher education professional and accrediting organizations.

In each of these areas, the learning goals preserve the spirit of the Principles Underlying a Cohesive and Integrated Undergraduate Curriculum and the Learning Outcomes for Undergraduate Education, while adapting and updating them for John Jay College today.

3. Proposed

It is proposed that John Jay College adopt the following:

**Institutional Learning Goals**

John Jay students will gain an advanced understanding of the issues that define at least one academic discipline or a well-defined interdisciplinary area, and will develop a broad knowledge of the humanities, social sciences, and natural sciences. Over the course of their studies, John Jay Students will learn these skills and values:

**Intellectual and Practical Skills**

1. Critical Thinking
2. Quantitative Reasoning
3. Oral and Written Communication
4. Creative Research, Production, and Problem Solving
5. Technological and Information Literacy

**Core Values**

1. Justice Advocacy
2. Global Learning
3. Ethical Reasoning
4. Leadership and Collaboration in a Society of Difference
5. Integrated Experiential Learning

Appendices:


Appendix C: Draft Institutional Learning Goals defined and mapped to AAC&U VALUE rubrics

Appendix D: Learning Goals for Undergraduate Education (2009)

Appendix C: Draft Institutional Learning Goals defined and mapped to AAC&U VALUE rubrics

1. **Critical Thinking**
   Critical thinking is a habit of mind characterized by the comprehensive exploration of issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion.
   Mapped to AAC&U Critical Thinking VALUE Rubric

2. **Quantitative Reasoning**
   The skill of Quantitative Reasoning is the ability to work with numerical data. Individuals with strong Quantitative Reasoning skills possess the ability to reason and solve quantitative problems from a wide array of authentic contexts and everyday life situations. They understand and can create sophisticated arguments supported by quantitative evidence and they can clearly communicate those arguments in a variety of formats (using words, tables, graphs, mathematical equations, etc., as appropriate).
   Mapped to AAC&U Quantitative Literacy VALUE Rubric

3. **Oral & Written Communication**
   Oral communication is a prepared, purposeful presentation designed to increase knowledge, to foster understanding, or to promote change in the listeners’ attitudes, values, beliefs, or behaviors. Written communication is the development and expression of ideas in writing. Written communication involves learning to work in many genres and styles. It can involve working with many different writing technologies, and mixing texts, data, and images.
   Mapped to AAC&U Oral Communication + Written Communication VALUE Rubric

4. **Creative Research, Production, and Problem Solving**
   Creative research is the systematic process of exploring issues, objects or works through the collection and analysis of evidence that results in informed conclusions or judgments in a way that combines or synthesizes existing ideas, images, or expertise in original ways and involves thinking, reacting, and working in an imaginative way characterized by a high degree of innovation, divergent thinking, and risk taking. The creative research process may be directed toward production or problem solving – the process of designing, evaluating and implementing a strategy to answer an open-ended question or achieve a desired goal.
   Mapped to AAC&U Inquiry and Analysis + Creative Thinking + Problem Solving VALUE Rubrics

5. **Technological & Information Literacy**
   Technological and Information literacy is the ability to know when there is a need for information, to be able to identify, locate, evaluate, and effectively and responsibly use and share that information for the problem at hand, and to be able to use technology in order to find, analyze, evaluate, and present that information.
   Mapped to AAC&U Information Literacy VALUE Rubric

6. **Justice Advocacy**
   Justice Advocacy is a form of civic engagement directed at achieving a more equitable society. It requires interrogating power dynamics to detect and question inequitable
distribution of power and opportunity in institutions and societies. It demands understanding difference and diversity. It involves "working to make a difference in the civic life of our communities and developing the combination of knowledge, skills, values and motivation to make that difference. It means promoting the quality of life in a community, through both political and non-political processes." It encompasses actions wherein individuals participate in activities of personal and public concern that are both individually life enriching and socially beneficial to the community.

Mapped to AAC&U Civic Engagement VALUE Rubric

7. Global Citizenship

Global citizenship requires the critical analysis of and an engagement with complex, interdependent global systems and legacies (such as natural, physical, social, cultural, economic, and political) and their implications for people’s lives and the earth’s sustainability. To become global citizens, students should 1) become informed, open-minded, and responsible people who are attentive to diversity across the spectrum of differences, 2) seek to understand how their actions affect both local and global communities, and 3) address the world’s most pressing and enduring issues collaboratively and equitably.

Mapped to AAC&U Global Learning VALUE Rubric

8. Ethical Reasoning

Ethical Reasoning involves reasoning about right and wrong human conduct. It requires students to be able to assess their own ethical values and the social context of problems, recognize ethical issues in a variety of settings, think about how different ethical perspectives might be applied to ethical dilemmas, and consider the ramifications of alternative actions. Students’ ethical self-identity evolves as they practice ethical decision-making skills and learn how to describe and analyze positions on ethical issues.

Mapped to AAC&U Ethical Reasoning VALUE Rubric

9. Leadership & Collaboration in a Society of Difference

Leadership & Collaboration in a Society of Difference requires students to recognize and understand difference, and to possess the cognitive, affective, and behavioral skills and characteristics that support effective and appropriate interaction in a variety of cultural contexts, in order to support effective team behaviors (effort they put into team tasks, their manner of interacting with others on team, and the quantity and quality of contributions they make to team discussions.)

Mapped to AAC&U Teamwork and Intercultural Knowledge/Competence VALUE Rubric

10. Experiential Integrative Learning

Experiential integrative learning is defined by the understanding and disposition that a student builds across the curriculum and co-curriculum, from making simple connections among ideas and experiences to synthesizing and transferring learning to new, complex situations in communities of difference within and beyond the campus.

Mapped to AAC&U Integrative Learning VALUE Rubric
Appendix D: Learning Goals for Undergraduate Education (2009)

**Learning Outcomes for Undergraduate Education at John Jay College of Criminal Justice (2009)**

**Essential Knowledge**
Students will become familiar with:

- formative ideas and works of key contributors to the arts, humanities, mathematics, natural sciences, and social sciences across time and place;
- science, scientific methodologies and scientific approaches to knowledge and problem-solving;
- the mathematical skills and methods required in daily, academic, and professional life;
- the history, cultures, and social, political, and economic institutions of the United States; world history and the historical contexts of diverse arts, cultures, languages, literatures, religions, and economic and political systems;
- at least one language other than English;
- global interdependence: the impact on other parts of the world of seemingly disparate social, political, economic, cultural, and environmental phenomena;
- issues and institutions of justice around the world;
- artistic work as a form of inquiry, problem solving, and pleasure;
- the complex inter-relationships among technologies, information, and culture;
- habits and choices that create and maintain wellness and optimal physical and mental health.

**Intellectual and Practical Skills**

**Reasoning, Analysis, and Critical Thinking:** Students will

- formulate meaningful and purposeful questions;
- distinguish between evaluative and factual statements;
- gather and analyze different kinds of data (textual, aural, visual, numeric, etc.), using both quantitative and qualitative methods;
- sort, prioritize, and structure evidence;
- solve problems through evidence-based inquiry (i.e., recognizing, using, and evaluating evidence in relation to a hypothesis, theory, or principle);
- apply informal and formal logic in problem-solving, analysis, and developing arguments.

**Communication:** Students will

- listen effectively;
• express themselves clearly in forms of written and spoken English that are appropriate to academic and professional settings and endeavors;
• target an audience;
• work collaboratively with others;
• maintain self-awareness and critical distance in their work;
• use technologies to construct and disseminate their own knowledge and opinions;
• use common academic and workplace software applications

**Research and Information Literacy:** Students will

• understand how information is generated and organized;
• conduct effective Internet and database searches and find and navigate appropriate resources in print and electronic formats;
• comprehend and discuss complex material, including texts, visual images, media, and numerical data;
• critically evaluate information (textual, aural, visual, numeric, etc.) for usefulness, currency, authenticity, objectivity and bias;
• understand issues surrounding plagiarism, copyright, and intellectual property and cite sources appropriately;
• use information effectively and responsibly.

**Creativity:** Students will

• understand the role of the creativity in all fields of inquiry, problem solving, and expression;
• develop their own creativity.

**Personal Development and Social Responsibility:**

**Ethical practice:** Students will

• articulate the ethical dimensions of personal, academic, social, economic, and political issues and choices and their implications for justice;
• use cross-cultural knowledge to explore multiple perspectives and ways of understanding;
• communicate and collaborate with people of diverse age, class, ethnicity, gender, nationality, race, religion, and sexuality.

**Civic engagement:** Students will

• develop the habits of introspection, personal and civic responsibility, and communication necessary for effective interaction with others;
• be informed and responsible citizens of the world.

**Intellectual maturity:** Students will
• persist in the face of obstacles;
• accept and navigate ambiguity and disagreement;
• cultivate self-understanding by situating one’s own experiences and perceptions in historical, cultural, and psychological contexts;
• cultivate curiosity and embrace learning as a life-long process that enriches and gives meaning to daily experience.

**Principles of a Cohesive and Integrated Undergraduate Curriculum**

1. The John Jay College curriculum should flow from its mission of providing an education in the liberal arts, criminal justice, and public service. The curriculum integrates arts, sciences, humanities, and professional studies.

2. When John Jay advertises and offers admission to an undergraduate student, matriculates a student into a program of study, or graduates a student from a program, it is in fulfillment of a contract with the student to provide a course of study described by the college catalogue.

3. The programs of study (curriculum) are designed to achieve specific outcomes and objectives.

4. Critical to fulfilling our mission and achieving our objectives is a well-defined, clear, and consistent curricular taxonomy, expressed through a common language.

5. John Jay strives to provide the highest quality undergraduate curriculum in part by maintaining accreditation status and meeting the standards of CUNY, NYSED, Middle States, and other discipline accreditations.

6. An integrated and cohesive design of the John Jay undergraduate curriculum weaves together five basic elements (See page 2 for further elaboration of these elements):
   a. Core Values
   b. Core Competencies
   c. Credential Definitions and Standards
   d. Discipline Based Objectives
   e. Liberal Arts and Sciences

7. John Jay’s integrated and cohesive undergraduate curriculum is realized through formal programs of study.

8. Each program of study is supported by the appropriate combination of academic and student support services.

9. To ensure that John Jay is delivering its curriculum and related support services effectively and efficiently, the institution is committed to a formal and ongoing assessment and improvement program.
The Five Basic Elements of an Integrated and Cohesive Undergraduate Curriculum
at John Jay College

1. Core Values
   - Balance of arts, sciences, and humanities with professional studies
   - Perspective and moral judgment resulting from liberal studies
   - Awareness of the cultural, historic, economic, and political forces that shape our society
   - Understanding and appreciation of diversity in American society
   - Civic engagement
   - Personal and social growth

2. Core Competencies
   - Information Literacy
   - Critical Analysis and Reasoning
   - Effective Oral and Written Communication
   - Creative Problem Solving
   - Technological Competency
   - Scientific and Quantitative Reasoning

3. Credential Guidelines
   - Degrees
     ---Creation and application of consistent degree definitions in keeping with NYSED guidelines
   - Majors and Minors
     ---consistency and precision in terminology
     ---appropriate components of majors and minors
   - Honors
     ---consistency of criteria
   - External Recognition and credentialing (e.g. honors societies)
   - Internships
   - Certificates
     ---State-registered certificate programs
     ---Departmental certificates
       o Rationalize what we offer
       o Determine issuing authority and process
       o Disseminate information to students

4. Discipline Based Objectives
   - Integration of liberal studies, technical skills, and professional preparation
   - Learning objectives
   - Competencies
   - Core knowledge

5. Liberal Arts and Sciences Perspectives
   - Provided by General Education
   - Integrated into majors and programs
   - Integrated into course design
   - Provided by electives
   - Provided by some minors
   - Provided by some majors
RESOLUTIONS OF THE COLLEGE COUNCIL

OCTOBER 11, 2018

FIRST READING

AMENDING THE BYLAWS TO CORRECT COMMITTEE MEMBERSHIPS

WHEREAS, the John Jay College Charter of Governance, Article I, Section 9, establishes committees as College Council committees, and

WHEREAS, the John Jay College Council Bylaws, Article I, Section 2, establishes memberships for the College Council committees, and

WHEREAS, certain titles of officers/personnel designated as members are obsolete or otherwise incorrect, and

WHEREAS, the College Council wishes to amend certain committee memberships to insert or add titles in order to correct obsolete or incorrect titles, and

WHEREAS, the John Jay College Council Bylaws, Article I, Section 2 are hereby amended to effect title changes in the following sections:

Article I, Section 2a: Executive Committee and Interim Executive Committee

Article I, Section 2b: Committee on Undergraduate Curriculum and Academic Standards

Article I, Section 2c: Committee on Student Interests

Article I, Section 2e: Committee on Faculty Personnel

Article I, Section 2f: Budget and Planning Committee; Financial Planning Subcommittee; Strategic Planning Subcommittee

Article I, Section 2g: Committee on Graduate Studies

Article I, Section 2i: Provost Advisory Council

Article I, Section 2j: Council of Undergraduate Program Coordinators

Article I, Section 2k: Committee on Honors, Prizes, and Awards

And it is hereby

RESOLVED, the John Jay College Council Bylaws, Article I, Section 2, are hereby amended as set forth in the edited Bylaws, attached hereto and incorporated herein, and it is further

RESOLVED, the Secretary of the John Jay College Council is hereby authorized to take necessary actions to implement these resolutions.
I. College Council Committees

1. General Provisions:
   i. Unless otherwise specified in the John Jay Charter of Governance (“Charter”) or these Bylaws, the Faculty Senate, Higher Education Officer Council and Student Council shall each elect or appoint representatives from among its constituency group to College Council committees. The names of those elected or appointed to College Council committees by each constituency group shall be forwarded to the College Council for a vote of ratification at the next regularly scheduled meeting.
   ii. Except where a committee chairperson is designated in the Charter of Governance or these Bylaws, the President shall appoint a convenor for each committee.
   iii. Except where a committee chairperson is designated in the Charter of Governance or these Bylaws, at its first meeting of the academic year, each committee shall elect a chairperson and a vice chairperson.
   iv. Each committee shall meet at least once during the academic year.
   v. The committee chairperson shall submit a schedule of meetings to the Executive Committee at the beginning of each academic semester. The chairperson of each committee shall enter the meeting dates onto the College’s electronic calendar.
   vi. Subject to the provisions of state law, all College Council committee meetings are open to the public.
   vii. All committees shall keep minutes of their meetings, including attendance, and submit them to the Secretary of the College Council within 14 days of approval.
   viii. The chairperson of each committee shall submit an annual written summary of its activities to the Secretary of the College Council no later than 14 days before the last scheduled meeting of the College Council each academic year. Each summary shall include a report of the attendance of committee members.
   ix. The Faculty Senate, Council of Chairs, Higher Education Officers Council and the Student Council may refer items to College Council committee chairpersons for the committee’s consideration.
as agenda items. Copies of all such items shall be simultaneously submitted to the Executive Committee.

x. College Council committee members shall serve for a term of one (1) year except for ex officio members and except when otherwise set forth in the Charter of Governance or these Bylaws.

xi. Administrative members of committees shall be those named, or those holding equivalent positions and functions, as determined by the President.

xii. When a vacancy on a College Council committee occurs, as determined by the Executive Committee, the Executive Committee shall notify the constituency. If 30 days after notification the constituency fails to elect an interim representative, the Executive Committee shall appoint a representative from the affected constituency. A member serving to fill a vacancy shall serve only to complete the regular term of the member he or she has replaced.

xiii. No person shall participate in more than one constituency election for College Council committee representatives.

xiv. No student may serve on more than two (2) College Council committees, unless he or she serves by virtue of his or her office.

2. **Standing Committees:**
   a. Executive Committee:

   The Executive Committee shall consist of the following members: President, chairperson; Provost and Senior Vice President for Academic Affairs; Senior Vice President for Finance and Administration; Vice President for Student Development Vice President for Enrollment Management and Student Affairs; seven (7) members of the full-time faculty as defined in Article I, Section 3.a.i of the Charter; two (2) higher education officers; and three (3) students.

   The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. From June 1 until such time as the College Council holds this election, there shall be an Interim Executive Committee which shall consist of the following members: President, chairperson; Provost and Senior Vice President for Academic Affairs; Senior Vice President for Finance and Administration; Vice President for Student Development Vice President for Enrollment Management and Student Affairs; the President and Vice President of the Faculty Senate; two (2) other members of the Faculty Senate; the President and Vice President of the Higher Education Officers
Council; and the President and Vice President of the Student Council. The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

b. Committee on Undergraduate Curriculum and Academic Standards:
The Committee on Undergraduate Curriculum and Academic Standards shall consist of the following members: Provost and Senior Vice President for Academic Affairs, chairperson; Vice President for Enrollment Management; Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies; Registrar; Assistant Dean of Undergraduate Studies; the chairperson of each of the academic departments, or a full-time member of the faculty, as defined in Article I, Section 3.a.i of the Charter, who has served in that capacity at the College for at least one (1) year to be elected from among the members of that department to serve for two (2) academic years; and three (3) students, each of whom have a cumulative grade point average of at least 3.0. The Committee shall elect a vice chairperson from among its faculty members. The Provost and Senior Vice President for Academic Affairs shall provide a secretary to the Committee.

c. Committee on Student Interests:
The Committee on Student Interests shall consist of the following members: Assistant Vice President and Dean of Students, chairperson; the Director of Athletics; Director of Student Activities; Senior Director for Student Affairs; six (6) students; and two (2) members of the faculty.

d. Judicial Committee:
A Judicial Committee shall consist of two (2) members of the faculty, two (2) students and a chairperson. As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, the rotating panels shall be appointed as follows:

i. The President shall select, in consultation with the Executive Committee, three (3) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter, to receive training and to serve in rotation as chair of the Judicial Committee.

ii. The two (2) full-time members of the faculty, as defined in the Charter, shall be selected by lot from a panel of six (6) members of the full-time faculty elected annually by the Faculty Senate.
iii. The two (2) student members shall be selected by lot from a panel of six (6) students elected annually in an election in which all students registered at the College shall be eligible to vote.

iv. In the event that the student panel or faculty panel or both are not elected, or if more panel members are needed, the President shall have the duty to select the panel or panels which have not been elected. No individuals on the panel shall serve for more than two (2) consecutive years.

e. Committee on Faculty Personnel:
The Committee on Faculty Personnel shall consist of the following members: President, chairperson; the Provost and Senior Vice President for Academic Affairs; Dean of Graduate Studies; Associate Provost for Undergraduate Retention and the Dean of Undergraduate Studies; Associate Provost and Dean of Research; and, the chairperson of each academic department. The full-time faculty, as defined in Article I, Section 3.a.i of the Charter, shall elect six (6) at-large full-time members of the full-time faculty from amongst those who hold the rank of tenured associate and/or tenured full professor, as defined in Article I, Section 3.a.i of the Charter. Of the six (6) at-large members of the faculty, the three (3) who receive the highest number of votes in a general faculty election shall be the permanent at-large faculty representatives of the committee. The three (3) members of the faculty who receive the next highest number of votes in a general faculty election will be alternate faculty representatives on the committee. An alternate may vote, make motions and be counted as part of the quorum only when a chairperson and/or an at-large faculty representative is absent.

The Student Council may designate up to two (2) students, with at least 30 credits earned at the College, to serve as liaisons to the Review Subcommittees of the Committee on Faculty Personnel. The student liaisons shall be subject to College Council ratification. The role of the student liaisons shall be to review student evaluations of faculty members being considered by the subcommittees for reappointment, promotion and tenure and to summarize the content of those evaluations at a time designated by the Review Subcommittee. Student liaisons are not members of the Committee on Faculty Personnel.

f. Budget and Planning Committee:
A Budget and Planning Committee shall consist of the following members: President, chairperson; Senior Vice President for Finance and
Administration; Provost and Senior Vice President for Academic Affairs; Vice President for Student Development; Vice President for Enrollment Management and Student Affairs; Vice President for Enrollment Management; Assistant Vice President for Strategic Planning; Associate Provost for Institutional Effectiveness; Associate Provost and Dean of Research; Dean Executive Director for Human Resources; Dean of Graduate Studies; Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies; Executive Director of Finance and Business Services; Assistant Vice President for Finance; Vice President for Institutional Advancement; President and Vice President of the Faculty Senate; Chair and Vice Chair of the Faculty Senate Fiscal Affairs Committee; all academic department chairpersons; the President of the Higher Education Officers Council, or designee; two (2) higher education officer representatives; the President and Treasurer of the Student Council, or designee; one (1) additional student representative; and two (2) members of the non-instructional staff, as defined in Article XIV, Section 14.1 of the Bylaws of the CUNY Board of Trustees.

i. The Financial Planning Subcommittee of the Budget and Planning Committee shall consist of the following members: Senior Vice President of Finance and Administration, chairperson; Provost and Senior Vice President for Academic Affairs; President of the Faculty Senate and Chair and Vice Chair of the Faculty Senate Fiscal Affairs Committee; Chair and Vice Chair of the Council of Chairs; one (1) representative chosen by the Council of Chairs; and the President of the Higher Education Officers Council; and one (1) student representative. The Executive Director of Finance and Business Services; Assistant Vice President for Finance and the Provost’s Director Assistant Dean for Academic Operations and Financial Affairs shall staff the subcommittee.

ii. The Strategic Planning Subcommittee of the Budget and Planning Committee shall consist of the following members: Provost and Senior Vice President for Academic Affairs, chairperson; Vice President of Finance and Administration; Associate Provost for Institutional Effectiveness; President of the Faculty Senate; two (2) representatives chosen by the Faculty Senate; Chair of the Council of Chairs; two (2) representatives chosen by the Council of Chairs; President of the Higher Education Officers Council; and one (1)
student representative. The Director of Institutional Research and the Director of Outcome Assessment shall staff the subcommittee.

g. Committee on Graduate Studies:
The Committee on Graduate Studies shall consist of the following members: Dean of Graduate Studies, chairperson; Assistant Vice President and Dean of Students; Vice President for Enrollment Management and Student Affairs; Chief Librarian; Graduate Program Directors; the BA/MA Director; and two (2) graduate students.

The Committee on Graduate Studies shall review and approve program bylaws for each graduate program. Such bylaws shall then be submitted to the Executive Committee of the College Council for review and approval. Program bylaws may provide for co-directors after assessing factors such as program size and the interdisciplinary nature of the curriculum.

h. Committee on Student Evaluation of the Faculty:
The Committee on Student Evaluation of the Faculty shall consist of the following members: four (4) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, and two (2) students. The committee shall elect a chairperson from among its faculty members. Members shall serve for a term of two (2) years.

i. Provost Advisory Council:
The Provost Advisory Council shall consist of the following members: Provost and Senior Vice President for Academic Affairs, chairperson; Director of Operations Assistant Dean for Academic Operations and Financial Affairs Office of the Provost; President and Vice President of the Faculty Senate; and, department chairpersons.

j. Council of Undergraduate Program Coordinators:
The Council of Undergraduate Program Coordinators shall consist of the following members: Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies, chairperson; and coordinators of undergraduate majors.

k. Committee on Honors, Prizes, and Awards
There shall be a Committee on Honors, Prizes, and Awards. The committee shall consist of the following members: Vice President for Student Development Vice President for Enrollment Management and Student
Affairs, chairperson; Assistant Vice President and the Dean of Students; the Director of Student Activities Senior Director for Student Affairs; three (3) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance; and three (3) students who have a minimum cumulative grade point average of 3.0. Student representatives shall not be seniors.

3. **Special Committees**
   a. **Committee on Faculty Elections**
   There shall be a Committee on Faculty Elections which shall conduct faculty elections. The committee shall be comprised of five (5) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter.

II. **Amendments**
   The Bylaws may be amended by a two-thirds vote of members of the College Council present and voting at a regular meeting of the College Council, as long as there is at least an absolute majority of affirmative votes. Any amendment to the Bylaws shall be proposed and discussed at a regular meeting of the College Council and shall be voted on at the next regular meeting of the College Council.