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TO: John Jay College Employees Eligible for NYC Health Benefits
FROM: Christina Lee, Benefits Manager
DATE: June 10, 2019
RE: **Health Plan Options for Newly Hired Employees on or after July 1, 2019**

In an effort to update you with regard to your Health Plan coverage we are writing to inform you that we have been advised by the NYC Office of Labor Relations who governs our health plan coverage that employees of The City University of New York and their eligible dependents hired on or after July 1, 2019 will only be eligible to enroll in the EmblemHealth HIP HMO Preferred Plan and must remain in the HIP HMO Preferred Plan for the first year (365 days) of employment.

After 365 days of employment, the employee will have the option of either remaining in the HIP HMO Preferred Plan or selecting a different health plan within 30 days before the end of the 365th day period. If a new health plan is selected, the new plan will be effective on the 366th day.

In addition, only after the 365th day can the employee participate in any Annual Fall Transfer Period.

An employee may opt out of the required enrollment in the HIP HMO Preferred Plan if they reside outside the service area or if the employee has a disabling disease or condition.

To Opt-Out, the employee must complete and submit the HIP HMO Opt-Out Request Form to EmblemHealth either via email to cityagencies@emblemhealth.com, fax to 212-510-5445 or mail to EmblemHealth, Attn: Opt-OutForm Processing Department, 55 Water Street, New York, New York 10041.

