FACULTY PERSONNEL COMMITTEE
AGENDA

Friday, September 17, 2021 ~ 10:00 am – 2:00 pm*, via ZOOM

Meeting Open to the Public 10:00 am – 11:15 am*

I. Welcome

II. Approval of Minutes, 05/07/21 meeting

III. Fall 2021 Personnel Process (Pres. Mason/ Prov. Li/Faculty Services)
   • Overview of Fall 2021 personnel process
   • File review and voting protocols (FIDO, Quorum, Simply Voting, etc.)
   • Role and responsibilities of Committee members
   • Final Review of May 2021 approved changes to Personnel Guidelines

IV. New Business and Announcements

Executive Session – Full Faculty Personnel Committee 11:15 am* – 11:30 am*

Initial Appointment without Tenure (Fall 2021)

The Faculty Personnel Committee uses Simply Voting for personnel actions. Please visit http://johnjay.simplyvoting.com before Friday to ensure your access is enabled. The FPC ballot will appear during Friday’s meeting.

Login Credentials
Username: JJC email
Password: Password associated with your JJC email account

Upcoming FPC/FPAC Meetings

Fall 2021
Full FPC

Full FPC Friday, December 10, 2021

Spring 2022
Full FPC

Faculty Personnel Appeals Committee
Faculty Personnel Appeals Committee
Faculty Personnel Appeals Committee
Faculty Personnel Appeals Committee
Full FPC
Full FPC

Friday, February 18, 2022
Friday, February 25, 2022*
Friday, March 11, 2022*
Friday, March 18, 2022*
Friday, April 1, 2022
Friday, May 13, 2022

Meeting ID: 868 5597 9511
Meeting Password: 490781

*All times are approximate
**Appeals meetings are as needed.
FACULTY PERSONNEL COMMITTEE
PENDING APPROVAL
AGENDA
Friday, May 7, 2021
9:30 am – 12:30 pm

Zoom link: https://jay-cuny.zoom.us/j/82827665009?pwd=UnFiWVZackNIVXNTVER2ZytoSzdBdz09

Meeting ID: 828 2766 5009 Passcode: 2021123

Meeting commenced: 9:38am

I. Welcome
   - President Mason took the opportunity to thank the Faculty Services Office for their service.

II. Approval of Minutes (April 9, 2021)
   - Warren E. moved for motion to approve minutes, Geert D. seconded the motion. The motion passed.

III. Fellowship Leave Proposal
   - President Mason and Provost Yi presented the proposal to add fellowship leaves on to the same voting path as the rest of the voting actions (such as reappointments).
   - Ned B. moved for motion to approve the Fellowship Leave Proposal, Geert D. seconded the motion. The motion passed.
   - Jay G. requested to change the language from “sabbatical leave” to “fellowship leave”. Jay G. moved for motion to change the language, Warren E. seconded the motion. The motion passed.

IV. Proposals Submitted by Ned Benton/Council of Chairs

Proposal I (Appeal Process)
   - Concerns were raised regarding minimizing the number of members in an appeals committee. There were also concerns on having a committee made up mostly of department Chairs and Administrators. The committee felt it could have the potential of marginalizing candidates. It was also requested to provide more clarification on how alternate members would be selected be it by each review committee selecting a member or the Provost selecting a rotating member from the pool of those selected by the review committees. It was suggested to add additional language to the proposal in which describes that an alternate member, selected by the Provost, would be added as a seventh member. Due to concerns over lack of clarity on the language of the proposal, the committee agreed to have Tony B. write up a new summary of the proposal.
• Tony submitted the new language for section II.D4. Geert moved for motion to change the language, Ned B. seconded the motion. The motion passed.
• Ned motioned to vote on the proposal (with the new language), Maki H. seconded the motion. The motion passed.

Proposal II (Faculty Compensation)
• The committee expressed concerns with having to know all the given factors that are involved in salary negotiations to be able to proceed properly.
• It was requested to edit the language and removed “full professor to be selected by faculty senate”.
• Ned B. moved for motion to vote on the proposal (with changed language), Geert D. seconded the motion. The motion failed.

Proposal III (Criteria for Scholarship)
• Issues arose involving the language used in the proposal. Tony B. mentioned that the CUNY Board would need to approve the criteria’s language. Additionally, members were concerned that the more specific the guidelines were made, the more the chances there would be for appeals. Other members expressed the opposite, and believed it would be good to have specific guidelines that the department shares with the FPC as their standards. This would deter members of other departments from applying their own standards to other disciplines.
• Proposal Submitted by Paul Narkunas
• Committee members were concerned with having chairs involved in the review process. Some spoke on the suggestion to have Chairs in the room during reviews to give minimal feedback, but not allowing them to present on the action.
• Paul N. moved for motion to approve the proposal, Geert D. seconded. The motion failed

V. Announcements
• President Mason took the opportunity to thank the Committee for their service during these trying times.

Open Meeting Adjourned.
Faculty Personnel Committee Membership
(2021-2022)

President - Voting Member
Karol Mason

Provost - Voting Member
Yi Li

Deans - Voting Members
Elsa-Sofia Morote [GRAD]
Anthony Carpi [OAR]
Dara Byrne [U-GRAD]

Department Chairs- Voting Members: 23*
Teresa Booker [AFR] Maria Haberfeld [LPS]
Benjamin Bierman [AMU] Vicente Lecuna [MLL]
Edward Snajdr [ANT] Aftab Ahmad [MTH]
Evan Mandery [CRJ] Warren Eller [PAD]
Katherine Stavrianopoulos [CSL] Jonathan Jacobs [PHI]
Seth Baarmin [CTA] Andrew Sidman [POL]
Katie Gentile [DIS] Daryl Wout [PSY]
Geert Dhondt [ECO] Shu Yuan [Demi] Cheng [SCI]
Jay Gates [ENG] Monika Son [SEEK]
Michael Pfeifer [HIS] Robert McCrie [SFEM]
Jeffrey Kroessler [LIB] Robert Garot [SOC]
Jose Luis Morin [LLS]

*HPE does not have a department chair or full-time faculty

Faculty At-Large Voting Members: 3
Heath Brown [PAD]
Monica Varsanyi [POL]
Schevaletta Alford [SEEK]

Alternates (votes in absence of a Voting Member): 3
Jean Mills [ENG]
Arbour Brian [POL]
Gail Garfield [SOC]
<table>
<thead>
<tr>
<th>DEPT</th>
<th>FPC MEMBER</th>
<th>REV COMMITTEE ASSIGNMENT:</th>
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<tbody>
<tr>
<td>CTA</td>
<td>Baurmin, Seth</td>
<td>A</td>
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<tr>
<td>AMU</td>
<td>Bierman, Benjamin</td>
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<tr>
<td>U-GRAD</td>
<td>Byrne, Dara</td>
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<td>Alford, Chevy (At Large)</td>
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<td>Brown, Heath (At Large)</td>
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<td>OAR</td>
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<td>Arbour, Brian (alternate)</td>
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<td>POL</td>
<td>Varsanyi, Monica At (At Large)</td>
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<td>*</td>
<td>Mason, Karol (President)</td>
<td>N/A (Not Assigned to Review Committee)</td>
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<td>*</td>
<td>Li, Yi (Provost)</td>
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FACULTY PERSONNEL COMMITTEE 2021-2022 MEETING DATES

The Faculty Personnel Committee meets in three capacities: Full Faculty Personnel Committee (FPC), Faculty Personnel Appeals Committee (FPAC) and Review Committees (RC).

FULL FACULTY PERSONNEL COMMITTEE – CHAIRED BY PRESIDENT MASON

Fall 2021
Friday, September 17, 2021 10:00 am – 2:00 pm
Friday, December 10, 2021 10:00 am – 2:00 pm

Spring 2022
Friday, February 18, 2022 12:00 pm – 4:30 pm (as needed)
Friday, April 1, 2022 10:00 am – 2:00 pm
Friday, May 13, 2022 10:00 am – 2:00 pm

FACULTY PERSONNEL APPEALS COMMITTEE – CHAIRED BY PRESIDENT MASON*

Spring 2022
Friday, February 18, 2022 12:00 pm – 4:30 pm (as needed)
Friday, February 25, 2022 12:00 pm – 4:30 pm (as needed)
Friday, March 11, 2022 10:00 am – 2:00 pm (as needed)
Friday, March 18, 2022 12:00 pm – 4:30 pm (as needed)

FACULTY PERSONNEL REVIEW COMMITTEE*
President Mason does not attend Review Committee Meetings.

Fall 2021
Friday, October 8, 2021 10:00 am – 2:00 pm
Friday, October 22, 2021 10:00 am – 2:00 pm
Friday, November 5, 2021 10:00 am – 2:00 pm

Spring 2022
Friday, March 4, 2022 9:30 am – 10:00 am
Friday, April 1, 2022 9:30 am – 10:00 am

*The Appeals and Review Committee meetings are closed to non-committee members.
FACULTY PERSONNEL COMMITTEE 2021-2022 AGENDAS & DEADLINES

FULL FACULTY PERSONNEL COMMITTEE (AGENDA MATERIALS)

<table>
<thead>
<tr>
<th>FPC MEETING DATE</th>
<th>ANTICIPATED AGENDA ITEMS</th>
<th>MATERIALS FOR AGENDA DUE TO PROVOST OFFICE</th>
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<tbody>
<tr>
<td>Friday, 9/17/21</td>
<td>Committee Charge for 2021-2022 personnel process; Overview of 2021-2022 personnel process changes. New Business; Policy discussions; Initial Appointments (Fall 2021)</td>
<td>Friday, 8/27/21</td>
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<td>Friday, 12/10/21</td>
<td>New Business; Policy discussions; Initial Appointments (Spring 2022)</td>
<td>Friday, 11/19/21</td>
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<td>Friday, 2/18/22</td>
<td>New Business; Policy discussions</td>
<td>Friday, 1/28/22</td>
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<td>Friday, 4/1/22</td>
<td>New Business; Policy discussions, Appeals Wrap-up</td>
<td>Friday, 3/4/22</td>
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<td>Friday, 5/13/22</td>
<td>New Business; Policy discussions</td>
<td>Friday, 4/15/22</td>
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</tbody>
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Requests to submit items for FPC discussion or vote (i.e. proposals) should be sent to Kyeanna Bailey, Director of Faculty Services kbailey@jjay.cuny.edu.

DEPARTMENTAL P&B AND REVIEW COMMITTEES (TABULATED VOTES AND RELATED FORMS)

<table>
<thead>
<tr>
<th>PERSONNEL ACTIONS</th>
<th>ITEMS DUE TO PROVOST OFFICE</th>
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<tr>
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<td>DEPT. P&amp;B</td>
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<tr>
<td><strong>FALL 2021</strong></td>
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<td>2nd – 5th Reappointments</td>
<td>Thursday, 9/30/21</td>
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<td>Distinguished Lecturers</td>
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<td>6th Reappointments; Fellowship Leaves, Scholar Incentive Leaves, etc. (Fall 2022)</td>
<td>Thursday, 10/14/21</td>
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<td>Tenure only</td>
<td>Thursday, 10/28/21</td>
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<td><strong>SPRING 2022</strong></td>
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<td>1st Reappointments</td>
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<td>Fellowship Leaves, Scholar Incentive Leaves, etc. (Spring 2023)</td>
<td>Thursday, 3/24/22</td>
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Dept P&B Committees may meet any time after FIDO access is granted. All tabulated votes and related forms are due to the Office of the Provost on the dates provided.

Review Committees may begin reviewing files any time after FIDO access is granted. However, the committee may only vote after the Provost Office has confirmed receipt of the Dept. P&B vote and signed Form F. All tabulated votes and related forms are due to the Office of the Provost on the dates provided.

Both Departmental P&B and FPC Review Committees are responsible for scheduling virtual committee meetings and electronic voting. Please contact academicaffairs@jjay.cuny.edu if the committee requires a deadline extension.

*The Appeals and Review Committee meetings are closed to non-committee members.

Updated: June 15, 2021