



JOHN JAY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
OF CRIMINAL JUSTICE

Faculty Report of Alleged Violation of Academic Integrity Policies

The faculty member shall complete this form to report any instance of suspected and/or adjudicated academic dishonesty. Make a copy for your records and forward the original, along with copies of all available supporting documentation, to the:

Academic Integrity Officer

**3124N
(212) 237-8100
AIO@jjay.cuny.edu**

A. General Information

Case Number _____

Instructor Name _____

Dept. _____ Tel. No. _____ email _____

Course _____ Section _____ Semester _____

Student Name _____ Student ID No. _____

Date of Incident ____/____/____

Type of Incident _____ Cheating _____ Plagiarism _____ Other _____

B. Description of Incident

Description of Incident

C. Faculty Member's Summary of Student's Response

Did the student admit to the charge of cheating, plagiarism or other act of academic dishonesty?

Yes _____ No _____ No Response _____

Summary of Student's Explanation

D. Faculty/Student Academic Resolution

Have you *mutually* resolved the matter? Yes ___ No ___ If yes, how?

A failing grade on the exam/paper _____

A failing final course grade _____

A *signed statement by the student acknowledging the violation and accepting the resolution* _____

Other _____ (please explain)

If the matter has been resolved by mutual agreement, does the faculty member elect that the PEN grade be assigned, so as to bar withdrawal from the course to preserve the agreement?

Yes ___ No ___

E. Further Proceedings

Do you advocate referral to Faculty Student Disciplinary Committee? Yes ___ No _____

Signature of Faculty Member _____

Date _____

F. AIO Reporting

Summary of Additional steps initiated by AIO, if applicable

Summary of Academic Appeal disposition, if applicable

Summary of Disciplinary Committee disposition, if applicable



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Student Response to Report of Alleged Violation of Academic Integrity Policies

The student may complete this form to report any instance of suspected and/or adjudicated academic dishonesty. Make a copy for your records and forward the original, along with copies of all available supporting documentation, to the:

Academic Integrity Officer

3124N
(212) 237-8100
AIO@jjay.cuny.edu

A. General Information

Case Number _____

Instructor Name _____

Dept. _____ Tel. No. _____ email _____

Course _____ Section _____ Semester _____

Student Name _____ Student ID No. _____

Date of Incident ____/____/____

B. Student's Explanation

Do you agree with the professor's description of the incident, and the professor's summary of your explanation? Yes ___ No ___

If no, please explain.

C. Faculty/Student Resolution

Do you agree with the professor's description of the resolution of the incident?

Yes ___ No ___

If no, please explain.

D. Academic Appeal

If there is an academic sanction applied, do you elect to appeal the sanction?