

2009 STUDENT GRADUATION GUIDE

This Graduation Guide will answer questions and offer helpful hints to insure that your participation in the 2009 Graduation Ceremony is a wonderful and memorable experience!

This year will mark the 44th ceremony for John Jay College of Criminal Justice. Graduation will be held on Thursday, May 28, 2009 at the Theater at Madison Square Garden (Seventh Avenue and 32nd Street).

Each graduate will receive four (4) tickets for their guests, including children.

GETTING THERE

Public transportation is the best way to get to the Theater at Madison Square Garden. The B, D, F, V, N, Q, R and W trains stop at 34th Street and Avenue of the Americas, which is a block away. The 1, 2, 3, A, C and E trains, and the LIRR stop at Penn Station. The entrance to the Theater is on Seventh Avenue and 32nd Street.

For public transportation directions, please visit the MTA website at <http://www.mta.nyc.ny.us/mta/maps.htm>.

For those travelling by car, please consult the Madison Square Garden website at <http://www.thegarden.com/about/directions-parking.html>.

ARRIVAL TIME — PLEASE BE ON TIME!

For the 10:30 AM Ceremony

Graduates should arrive by 9:00 AM. The procession line will begin to form at 9:30 AM.

This ceremony is for students receiving degrees in Computer Information Systems, Criminology, Deviant Behavior, Government, International Criminal Justice, Judicial Studies, Justice Studies, Forensic Psychology, Forensic Computing, Forensic Mental Health Counseling, Legal Studies and Dispute Resolution Certificate.

For the 3:30 PM Ceremony

Graduates should arrive by 2:00 PM. The procession line will begin to form at 2:30 PM.

This ceremony is for students receiving degrees in Forensic Science, Correctional Administration, Correctional Studies, Criminal Justice, Criminal Justice Administration and Planning, Fire Science, Police Studies, Public Administration, Protection Management, and Security Management.

Graduates are lined up in order of arrival. If you wish to sit next to a friend (with the same degree) be sure to march directly behind that person. If you would like to sit closer to the stage, be sure to arrive early.

Upon arriving, you will be directed to the robing room by College staff (dressed in blue robes). Guests will be directed to the Theater.

ROBING

To help you look your best in your academic attire, College staff will be available to provide assistance.

Remember to bring your robe, hood, cap, tassel and photographer's card. If you are graduating with honors, don't forget to bring your honor's cord!

Important

- You will not be returning to the robing room and there are no provisions for securing or storing personal items. Bags, cameras and phones should be left with your family members.
- You may be standing for close to an hour before the procession into the Theater, so wear comfortable shoes!
- Please note that the Theater is warm and you will be wearing a cap and gown — dress accordingly.

GRADUATION ETIQUETTE

This is a time to celebrate your years of hard work and accomplishments. It is also an opportunity for the College to celebrate your achievement. The following is expected of all participants:

- You must stay for the entire event. Once the procession has begun, you may not leave the Theater.
- Cell phones are not permitted in the Theater.
- You must stay in your seats until a marshal indicates that it is time for your row to move to the stage.
- You will return to your seats after you have received your diploma.

FAMILY AND GUESTS

The Theater will open one hour prior to each graduation ceremony. After each ceremony, all graduates and their guests will leave through exits that lead to Eighth Avenue. Please plan to meet family and friends at a pre-arranged location after the ceremony.

IMPORTANT

Family members and guests should arrive and be seated in the theater no later than 10:15 AM. Anyone arriving after that time will miss the procession of students into the theater.

Guests with Special Needs

Seating arrangements for guests with special needs may be made through the Office of Student Activities. The distance from the Theater entrance to the seating area is

quite long. Guests who have difficulty walking may want to arrive early to allow extra time.

Robed College staff will be available to assist guests with special needs to designated elevators and alternate routes to their seats.

PHOTOGRAPHS

Chappell Photo Studios will take photographs of the graduation ceremony. Photographs will be taken when you are at the foot of the stage; when you shake the President's hand and when you leave the stage.

You must complete the photographer's card given to you when you pick up your academic attire and bring it with you to the graduation ceremony. You will receive an email from Chappell Photo Studios containing a proof and additional information about purchasing photographs a few days after the graduation. There is no obligation to purchase.

Please ask your guests to remain in their seats so they do not block the view of other guests. There will be many opportunities for pictures after the ceremony.

GRADUATION PROGRAM

Each graduate will receive a program that will list the Order of the Exercises for the day, the names of all graduates and full details about the ceremony.

CONGRATULATIONS!