

APPLICATION FORM  
Faculty Opportunity Fund

**The Faculty Opportunity Fund**, supported through donor and Provost funds, is used to support full-time faculty members' professional development, particularly as it aligns with the College's mission and strategic goals.

**Application eligibility:** Full-time faculty members are eligible to apply, individually or in groups.

**Application details:** All awards are monetary in the form of reimbursed expenses, typically within one calendar year of award date. Proposals *may not* include summer salary or course reassigned time and they do not cover research expenses. Most awards will be between \$500-\$5000, however larger awards will be considered. To apply, email this application form along with your CV(s) to [apfaculty@jjay.cuny.edu](mailto:apfaculty@jjay.cuny.edu), subject: *Faculty Opportunity Fund*.

**Award process:** The Faculty Opportunity Fund Selection Committee (FOFSC) expects to evaluate applications 4-6 times per year, as needed (Feb 1; April 1; June 1; Sept 1; Nov 1). Chaired by the Dean of Faculty, FOFSC includes one faculty member at each full-time rank (Lecturer, Assistant, Associate, Professor) drawn from each of the four Faculty Personnel Committee review committee divisions (see [FPPG](#)). Faculty members are selected biannually by the Faculty Senate.

**Award criteria:** FOFSC will evaluate the degree to which the faculty-focused funding proposal would: (a) further the professional development of the faculty members(s); and (b) further the College's [mission](#) and [strategic goals](#).

**Note:** Prior to applying, please ensure that your request cannot be fulfilled via other funding opportunities (e.g., CUNY, OAR, or PSC-CUNY): <http://www.jjay.cuny.edu/funding-opportunities>. Any individual can receive an award (alone or in a group) no more than once every two years.

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Applicant(s) name(s): \_\_\_\_\_

Rank(s): \_\_\_\_\_

Department(s): \_\_\_\_\_

(initial): I/we confirm that this request cannot be fulfilled via existing OAR or CUNY funding opportunities.

*Please indicate category of funding being requested:*

Professional development training (select an option below):

Faculty Success Program of the National Center for Faculty Development and Diversity

Fees for courses/training related to one's teaching

Fees for courses/training to develop research skills (R, software training, etc)

Costs for academic leadership training

Costs for attending conferences related to higher education (AAC&U, HETS, etc)

Costs of DEI training or professional development

Other (describe below)

Software for research or teaching (must demonstrate that neither [DoIT](#) nor [OAR](#) has software license)

Supplemental funding for hosting of conferences or symposia

Other (describe below)

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*Amount requested: \$\_\_\_\_\_*

*Please describe the nature of the request, including budget and timing (max 200 words):*

*Please describe how the funding would further the professional development of the faculty member(s) (max 200 words):*

*Please describe how the funding would further the College's mission and/or strategic goals (max 200 words):*