



FACULTY PERSONNEL COMMITTEE AGENDA

Friday, December 10, 2021 ~ 10:00 am – 12:00 pm*
(Scheduled time, actual time may be adjusted),
via [ZOOM](#)

*Meeting Open to the Public 10:00 am – 11:45 am**

- I. Welcome
- II. Approval of Minutes, 09/17/21 meeting
- III. Departmental Updates - Standards for Scholarship (*Department Chairs*)
 - Departmental progress, feedback and questions
- IV. Personnel Process Updates (*Faculty Services*)
 - Fall 2021 Recommendations
 - Spring 2022 Prep (Appeals, 1st Reappointments, Leaves and Adj. Promotions)
- V. New Business and Announcements

Upcoming FPC/FPAC Meetings

Spring 2022

Full FPC (<i>as needed</i>)	Friday, February 18, 2022
Faculty Personnel Appeals Committee	Friday, February 18, 2022**
Faculty Personnel Appeals Committee	Friday, February 25, 2022**
Faculty Personnel Appeals Committee	Friday, March 11, 2022**
Faculty Personnel Appeals Committee	Friday, March 18, 2022**
Full FPC	Friday, April 1, 2022
Full FPC	Friday, May 13, 2022

Meeting ID: 817 0939 7134

Meeting Password: 611984

PENDING APPROVAL
FACULTY PERSONNEL COMMITTEE
AGENDA

Friday, September 17, 2021 ~ 10:00 am – 2:00 pm*, via [ZOOM](#)

Meeting commenced 10:07am

*Meeting Open to the Public 10:00 am – 11:15 am**

I. Welcome

President Mason greeted all and suggested that committee members log in to Simply Voting at the start of the meeting, to get ahead of technical difficulties.

II. Approval of Minutes, 05/07/21 meeting

Seth B. set the Motion for approval of the 5/7/21 minutes (with corrections). Warren E. Seconded this motion. Approval moved forward with four abstentions.

III. Fall 2021 Personnel Process (Pres. Mason/ Prov. Li/Faculty Services)

- Overview of Fall 2021 personnel process
President Mason took this opportunity to charge the committee on their responsibilities and roles for the FPC file review process (that is now primarily virtual). She requested verbal confirmation of the commitment to the role, to which members all corroborated.
- File review and voting protocols (FIDO, Quorum, Simply Voting, etc.)
 - Director Bailey explained the timeline for files and the process for committee reviews on all levels. She reminded committees of a few items such as: P&Bs are the first to vote, thus review committees cannot vote until P&Bs are finished. Simply Voting is the recognized form of voting. Dropbox will include only the voting packets for all committees. Faculty file materials will only be found on FIDO (including confidential items such as external evaluations). Jennifer D. also encouraged committee members to gain VPN access from the JJ Help Desk, to be able to review files off campus.
- Role and responsibilities of Committee members
 - Director Bailey reviewed the new format of the appeals committee. Explaining that review committees are now charged with picking two members to join the appeals committee; one as a standard/regular member and one as an alternate member.
- Final Review of May 2021 approved changes to Personnel Guidelines
Director Bailey shared the following:
 - Fellowship leaves (previously referred to as sabbatical leaves) will no longer need to be voted on through the Full FPC, rather they will follow the same voting timeline as the rest of the personnel actions.
 - Appeals committee format has changed in size and composition. It will now consist of only 7 individuals in total: President & Provost, 4 standard/regular members, and 1 alternate member.
 - Adjunct Promotions will now be included in FPC process. They will be implemented during the Spring actions (similar timing to 1st reappointments & Leaves). Note: Adjunct lecturers who obtain a PhD will

not go through the review process. They can submit their paperwork to HR (and our office) to obtain an updated title.

-Department Discipline Specific Standards for Scholarship & Service: While CUNY approved JJ to proceed with creating these standards, Departments have not had the opportunity to develop them (or a timeline) as of yet.

IV. New Business and Announcements

-President Mason opened the floor for discussion of discipline standards for scholarship and service. Committee members expressed both favor and apprehension towards creating and implementing these standards. President Mason then proposed that chairs meet and discuss how to best operationalize the process.

Meeting adjourned 12:28pm