

COLLEGE COUNCIL
AGENDA
& ATTACHMENTS
THURSDAY, OCTOBER 11, 2018

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
The City University of New York
The College Council
Agenda

October 11, 2018
 1:40 p.m.
 9.64NB

- I. Adoption of the Agenda
- II. Approval of the Minutes of the September 12, 2018 College Council (attachment A), **Pg. 2**
- III. Approval of Members of the College Council Committees (attachment B), **Pg. 5**
 - College Council
 - Chelsea Binns was removed as a Faculty Senate at-large member, **Pg. 8**
 - Thurai Kugan was elected as a faculty alternate, **Pg. 8**
 - Financial Planning Subcommittee
 - Karen Kaplowitz replaced Erica King-Toler as the Vice Chair of the Faculty Senate Fiscal Affairs Committee, **Pg. 15**
 - Strategic Planning Subcommittee
 - Erica King-Toler replaced Maria (Maki) Haberfeld as a Faculty Senate representative, **Pg. 16**
 - Committee on Student Evaluation of Faculty
 - Daniel Yaverbaum was elected as faculty representative, **Pg. 17**
- IV. Report from the Undergraduate Curriculum and Academic Standards Committee (attachment C) – Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies, Dara Byrne
 - C. Institutional Learning Goals, **Pg. 21**
- V. Bylaw amendments: title changes for members of the College Council Committees (attachment D) – Legal Counsel Marjorie Singer, **Pg. 33**
- VI. New Business
- VII. Administrative Announcements – President Karol Mason
- VIII. Announcements from the Student Council –President Jasmine Awad
- IX. Announcements from the Faculty Senate – President Warren (Ned) Benton
- X. Announcements from the HEO Council – President Brian Cortijo

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York

MINUTES OF THE COLLEGE COUNCIL

Wednesday, September 12, 2018

The College Council held its first meeting of the 2018-2019 academic year on Wednesday, September 12, 2018. The meeting was called to order at 1:52 p.m. and the following members were present: Schevaletta (Chevy) Alford, Nickolas Almodovar, Jasmine Awad, Andrea Balis, Laura Bally-Mahabir*, Andrew Bandini, Elton Beckett, Chelsea Binns, Avram Bornstein, Michael Brownstein, Dara Byrne, Paula Caceres, Ronald Calvosa, James (Jim) Cauthen, Melissa Ceren, Marta Concheiro-Guisan, Lynette Cook-Francis, Brian Coritijo, Elisa Crespo, Sylvia Crespo-Lopez, Lissette Delgado-Cruzata, Sven Dietrich, Sandrine Dikambi, Artem Domashevskiy, Elijah Font, Joel Freiser, Jonathan Gray, Amy Green, Maria (Maki) Haberfeld, Veronica Hendrick, Hunter Johnson, Karen Kaplowitz, Mahtab Khan, Erica King-Toler, Elza Kochueva, Thomas Kubic, Musarrat Lamia, Yi Li, Yue Ma, Vincent Maiorino, Aida Martinez-Gomez, Karol Mason, Roblin Meeks, Mickey Melendez, Brian Montes, Karen Okamoto, Mark Rivera, Vijay Sampath, Francis Sheehan, Deandra Simon, Marta-Laura Suska, Steven Titan, Kermina Tofeq, Thalia Vrachopoulos, Hung-Lung Wei, Rebecca Weiss, and Guoqi Zhang.

Absent: Rosemary Barberet, Warren (Ned) Benton, Andrew Berezhansky, Anthony Carpi, Anila Duro*, Robert Garot*, Heath Grant, Louis Kontos, Joshua Mason, Naomi Nwosu, Jose Olivo, Frank Pezzella, Charles Stone, Dante Tawfeeq*, and Charlotte Walker-Said.

* Alternates

I. Adoption of the Agenda

A motion was made to adopt the agenda with the following change. The motion was seconded and approved.

- Remove item IV. Election of the Executive Committee Members

II. Approval of the Membership for the College Council Committees

A motion was made to approve the membership with the following changes. The motion was seconded and approved.

College Council

- Chelsea Binns replaced Jacoby Carter as a faculty at-large member.
- Jasmine Awad was nominated as the president of the Student Council.
- Elza Kochueva was nominated as the vice president of the Student Council.
- Mahtab Khan replaced Jasmine Awad as the elected senior class representative.
- Melissa Ceren replaced Erik Perez as the elected sophomore class representative.
- Kermina Tofek was nominated as the freshman representative designated according to a method duly adopted by the Student Council.
- Laura Bally-Mahabir was nominated as the alternate student representative.

Interim Executive Committee of the College Council

- Jasmine Awad was nominated as the President of the Student Council.
- Elza Kochueva was nominated as the vice president of the Student Council.

Executive Committee of the College Council

- Mark Rivera replaced Jarrett Foster as a Higher Education Officer representative.
- Jasmine Awad was nominated as a student representative.

Undergraduate Curriculum and Academic Standards Committee

- Paula Caceres was nominated to serve as a student representative.
- Fidel Osorio was nominated to serve as a student representative.

Committee on Student Interests

- Brianna Rojas was nominated to serve as a student representative.
- Solana Roman was nominated to serve as a student representative.
- Joy Gonzales was nominated to serve as a student representative.
- Melissa Ceren was nominated to serve as a student representative.

Faculty-Student Disciplinary Committee

- Margaret Escher was nominated to serve as one of the six (6) members of the faculty.

Budget and Planning Committee

- Maria (Maki) Haberfeld replaced Karen Kaplowitz as the Chair of the Faculty Senate Fiscal Affairs Committee.
- Erica King-Toler replaced Charles Stone as the Vice Chair of the Faculty Senate Fiscal Affairs Committee.
- Jasmine Awad was nominated as the President of the Student Council.

Financial Planning Subcommittee

- Erica King-Toler replaced Charles Stone as the Vice Chair of the Faculty Senate Fiscal Affairs Committee.

Committee on Student Evaluation of the Faculty

- Diana Mendoza was nominated to serve as a student representative.

Committee on Honors, Prizes and Awards

- Musarrat Lamia was nominated to serve as a student representative.
- Joy Gonzales was nominated to serve as a student representative.
- Fidel Osorio was nominated to serve as a student representative.

College-Wide Assessment Committee

- Ritu Jajoo was nominated to serve as a H.E.O. representative.
- Kristina Hardy was nominated to serve as a H.E.O. representative.

III. Election of the College Council Secretary

A motion was made to elect Ms. Debra Hairston as the College Council Secretary. The motion was seconded and approved.

IV. Minutes of the May 9, 2018 College Council

A motion was made to adopt the minutes. The motion was seconded and approved.

V. College Council Orientation

President Karol Mason presented a PowerPoint presentation.

VI. Report from the Undergraduate Curriculum and Academic Standards Committee (attachments C1-C9)

A motion was made to adopt a program revision marked “C1. Proposal to Revise the BA in Global History and Update to Degree Completion Program.” The motion was seconded and approved unanimously.

A motion was made to adopt a program marked “C2. Proposal for a New Minor in Law and History” with the following title change. The motion was seconded and approved.

- C2. Proposal for a New Minor in History and Law

A motion was made to adopt the new courses marked C3 – C8 as a slate. The motion was seconded and approved.

A motion was made to adopt the new courses marked C3 – C8.

C3. CHS 4XX	Senior Seminar in Human Services and Community Justice
C4. CSL 2XX	Intimate Relationships (Ind & Soc)
C5. HIS 3XX	Topics in Legal History
C6. SEC 2ZZ	Terrorism, Security and Emergency Management
C7. SEC 3WW	Intelligence and Counterintelligence
C8. SEC 3VV	Safety and Security in Higher Education Institutions

The motion was seconded and approved.

A motion was made to adopt a course revision marked “C9. SOC 309 Juvenile Delinquency.” The motion was seconded and approved.

VII. 2017-2018 College Council Committee Activity Report

The committee reviewed the attendance percentages for 2017-2018.

The meeting was adjourned at 2:40 p.m.



**College Council
Membership
&
College Council
Committees
2018-2019**

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College Council Membership

The College Council shall be the primary governing body of John Jay College of Criminal Justice. It shall have authority to establish College policy on all matters except those specifically reserved by the Education Law or by the Bylaws of the Board of Trustees of The City University of New York to the President or to other officials of John Jay College or of The City University of New York, or to the CUNY Board of Trustees. The College Council shall consist of the following members:

Administration:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. President (Chairperson) 2. Provost and Vice President for Academic Affairs 3. Vice President for Finance and Administration 4. Vice President for Enrollment Management and Student Affairs 5. Interim Dean of Graduate Studies 6. Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies 7. Associate Provost and Dean of Research 8. Interim Associate Provost for Strategic Initiative and Associate Dean of Graduate Studies | <p>Karol Mason
Yi Li
Steven Titan
Lynette Cook-Francis
Avram Bornstein</p> <p>Dara Byrne
Anthony Carpi
Roblin Meeks</p> |
|---|---|

Faculty:

- | | |
|--|---|
| <p>a. Full-time faculty elected from each academic department:</p> <ol style="list-style-type: none"> 9. Africana Studies 10. Anthropology 11. Art and Music 12. Communication and Theater Arts 13. Counseling and Human Services 14. Criminal Justice 15. Economics 16. English 17. Health and Physical Education 18. History 19. Interdisciplinary Studies Department 20. Latin America and Latina/o Studies 21. Law, Police Science, and Criminal Justice Administration 22. Library 23. Mathematics 24. Modern Languages and Literatures
 25. Philosophy 26. Political Science 27. Psychology 28. Public Management 29. Security, Fire and Emergency Management 30. Sciences 31. SEEK 32. Sociology | <p>Charlotte Walker-Said
Marta Laura Suska
Thalia Vrachopoulos
Elton Beckett
Mickey Melendez
Frank Pezzella
Joshua Mason
Jonathan Gray
Vincent Maiorino
Andrea Balis
Amy Green
Brian Montes
Yue Ma
Karen Okamoto
Hunter Johnson
Fall: Aida Martinez-Gomez
Spring: Silvia Dapia
Michael Brownstein
James Cauthen
Rebecca Weiss
Vijay Sampath
Hung Lung -Wei
Guoqi Zhang
Erica King-Toler
Rosemary Barberet</p> |
| <p>b. At-Large Adjunct representative of the Faculty Senate:</p> <ol style="list-style-type: none"> 33. Public Management | <p>Joel Freiser</p> |

c. Faculty allotted according to any method duly adopted by the Faculty Senate:

- | | |
|--|----------------------------|
| 34. English | Veronica Hendrick |
| 35. English | Karen Kaplowitz |
| 36. Law, Police Science, and Criminal Justice Administration | Heath Grant |
| 37. Law, Police Science, and Criminal Justice Administration | Maria (Maki) Haberfeld |
| 38. Mathematics & Computer Science | Sven Dietrich |
| 39. Mathematics & Computer Science | Jose Olivo |
| 40. Psychology | Charles Stone |
| 41. Public Management | Warren (Ned) Benton |
| 42. Public Management | Ronald Calvosa |
| 43. Sciences | Marta Concheiro-Guisan |
| 44. Sciences | Lissette Delgado-Cruzata |
| 45. Sciences | Artem Domashevskiy |
| 46. Sciences | Thomas Kubic |
| 47. Sciences | Francis Sheehan |
| 48. Security, Fire and Emergency Management | VACANT |
| 49. SEEK | Schevaletta (Chevy) Alford |
| 50. Sociology | Louis Kontos |

- Eight faculty alternates who may vote, make motions and be counted as part of the College Council’s quorum only during the absence of a permanent faculty representative:

Robert Garot	Dante Tawfeeq
Thurai Kugan	VACANT
VACANT	VACANT
VACANT	VACANT

Higher Education Officers elected by Higher Education Officers Council:

- 51. Brian Cortijo (ex officio)
- 52. Sandrine Dikambi
- 53. Sylvia Lopez
- 54. Naomi Nwosu
- 55. Mark Rivera

- One Higher Education Officers alternate who may vote, make motions and be counted as part of the College Council’s quorum only during the absence of a permanent higher education officer representative.

Anila Duro

Students:

- | | |
|---|---------------|
| 56. President of the Student Council | Jasmine Awad |
| 57. Vice President of the Student Council | Elza Kochueva |
| 58. Treasurer of the Student Council | Paula Caceres |

- | | |
|---|--------------------|
| 59. Secretary of the Student Council | Andrew Bandini |
| 60. Elected At-Large Representative | Elisa Crespo |
| 61. Elected graduate student representative | Elijah Font |
| 62. Elected graduate student representative | VACANT |
| 63. Elected senior class representative | Mahtab Khan |
| 64. Elected senior class representative | Deandra Simon |
| 65. Elected junior class representative | Musarrat Lamia |
| 66. Elected junior class representative | Nickolas Almodovar |
| 67. Elected sophomore class representative | Melissa Ceren |
| 68. Elected sophomore class representative | Andrew Berezhansky |
| 69. Freshman representative designated according to a method duly adopted by the Student Council. | Kermina Tofek |

- Two (2) alternate student representatives, who vote, make motions and be counted as part of the College Council's quorum only during the absence of a permanent student representative.

1. Laura Bally Mahabir	2. VACANT
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College Council Interim Executive Committee

The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. From June 1 until such time as the College Council holds this election, there shall be an Interim Executive Committee, which shall consist of the following members:

- | | |
|--|----------------------|
| • President (Chairperson) | Karol Mason |
| • Provost and Vice President for Academic Affairs | Yi Li |
| • Vice President for Finance and Administration | Steven Titan |
| • Vice President for Enrollment Management and Student Affairs | Lynette Cook-Francis |
| • President of the Faculty Senate | Warren (Ned) Benton |
| • Vice-President of the Faculty Senate | Karen Kaplowitz |
| • Two (2) other members of the Faculty Senate | |
| 1. Andrea Balis | |
| 2. Francis Sheehan | |
| • President of the Higher Education Officers Council | Brian Cortijo |
| • Vice-President of the Higher Education Officers Council | Jarrett Foster |
| • President of the Student Council | Jasmine Awad |
| • Vice-President of the Student Council | Elza Kochueva |

The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

Executive Committee of the College Council

There shall be an Executive Committee which shall be the College Council's Agenda Committee. It shall have the power to call the College Council into extraordinary session, and shall have only such powers, functions, and duties as the College Council may delegate to it to exercise during periods when the

College Council is not in session. The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

The Executive Committee shall consist of the following members:

- President (Chairperson) Karol Mason
- Provost and Vice President for Academic Affairs Yi Li
- Vice President for Finance and Administration Steven Titan
- Vice President for Enrollment Management and Student Affairs Lynette Cook-Francis
- Seven (7) members of the full-time faculty as defined in Article I, Section 3.a.i
 1. Warren (Ned) Benton
 2. Karen Kaplowitz
 3. Francis Sheehan
 4. Schevaletta (Chevy) Alford
 5. Sven Dietrich
 6. Joel Freiser
 7. Andrea Balis
- Two (2) higher education officers
 1. Brian Cortijo
 2. Mark Rivera
- Three (3) students
 1. Jasmine Awad
 2. Elza Kochueva
 3. Elisa Crespo

Undergraduate Curriculum and Academic Standards Committee

There shall be a Committee on Undergraduate Curriculum and Academic Standards which shall consider all matters relating to the undergraduate curriculum of the College and make recommendations to the College Council on such matters as: proposed programs; additions, deletions and modifications of courses and existing programs; distribution; core requirements; basic skills; academic standards; and, policies pertaining to student recruitment and admissions.

The Committee on Undergraduate Curriculum and Academic Standards shall consist of the following members:

- Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies (Chairperson) Dara Byrne
- Registrar Daniel Matos
- Assistant Dean of Undergraduate Studies Katherine Killoran
- The chairperson of each of the academic departments, or a full-time member of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, who has served in that capacity at the College for at least one (1) year, to be elected from among the members of that department to serve for two (2) academic years.
 1. Africana Studies Crystal Endsley
 2. Anthropology Ed Snajdr
 3. Art and Music Erin Thompson

4. Communication & Theater Arts
5. Counseling and Human Services
6. Criminal Justice
7. Economics
8. English
9. Health & Physical Education
10. History
11. Interdisciplinary Studies Program (ISP)
12. Library
13. Latin American & Latina/o Studies
14. Law, Police Science & CJA
15. Mathematics & Computer Science
16. Modern languages & Literature
17. Philosophy
18. Political Science
19. Psychology
20. Public Management
21. Sciences
22. Security, Fire & Emergency Management
23. SEEK
24. Sociology

Bettina Murray
 Nancy Velasquez-Torres
 Gohar Petrossian
 Michelle Holder
 Karen Kaplowitz
 Jane Katz
 Andrea Balis
 Nina Rose Fischer
 Maria Kiriakova
 Suzanne Oboler
 Maria Haberfeld
 Michael Puls
 Maria Julia Rossi
VACANT
 Alex Moffett-Bateau
 Brett Stoudt
 Judy-Lynne Peters
 Angelique Corthals
 Lucia Velotti
 Virginia Diaz-Mendoza
VACANT

- Three (3) students, each of whom have a cumulative grade point average of at least 3.0.
 1. Paula Caceres
 2. Fidel Osorio
 3. **VACANT**

Committee on Student Interests

There shall be a Committee on Student Interests which shall be concerned with matters of student life including but not limited to student organizations, student housing, extracurricular activities, and student concerns at the College. The Committee on Student Interests shall consist of the following members:

- Assistant Vice President and Dean of Students (Chairperson) Michael Sachs
- Director of Athletics Carol Kashow
- Director, Center for Student Involvement and Leadership Danielle Officer
- Two (2) members of the faculty
 1. Ellen Belcher
 2. Nicole Elias
- Six (6) students
 1. Brianna Rojas
 2. Solana Roman
 3. Joy Gonzales
 4. Melissa Ceren
 5. **VACANT**
 6. **VACANT**

Faculty-Student Disciplinary Committee

As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, there shall be a Faculty-Student Disciplinary Committee which shall have primary jurisdiction in all matters of student discipline not handled administratively. The committee shall abide by the procedures required by Article XV of the Bylaws of the CUNY Board of Trustees. A Faculty-Student Disciplinary Committee shall consist of two (2) members of the faculty, two (2) students and a chairperson. As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, the rotating panels shall be appointed as follows:

- The President shall select, in consultation with the Executive Committee, three (3) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, to receive training and to serve in rotation as chair of the Judicial Committee.
 1. Robert McCrie
 2. Yue Ma
 3. Peggilee Wupperman

- Two (2) full-time members of the faculty, as defined in of the Charter of Governance, shall be selected by lot from a panel of six (6) members of the full-time faculty elected annually by the Faculty Senate.
 1. Jamie Longazel
 2. Liliana Soto-Fernandez
 3. Thurai Kugan
 4. Margaret Escher
 5. **VACANT**
 6. **VACANT**

- The two (2) student members shall be selected by lot from a panel of six (6) students elected annually in an election in which all students registered at the College shall be eligible to vote.
 1. Jacqueline Aguilar
 2. **VACANT**
 3. **VACANT**
 4. **VACANT**
 5. **VACANT**
 6. **VACANT**

In the event that the student panel or faculty panel or both are not elected, or if more panel members are needed, the President shall have the duty to select the panel or panels which have not been elected. No individuals on the panel shall serve for more than two (2) consecutive years.

Committee on Faculty Personnel

There shall be a Committee on Faculty Personnel which shall review from the departments and other appropriate units of the College all recommendations for appointments to the instructional staff in the following ranks: Distinguished Professor, Professor, Associate Professor, Assistant Professor, Instructor, Distinguished Lecturer, Lecturer, Chief College Laboratory Technician, Senior College Laboratory Technician, and College Laboratory Technician, and make recommendations to the President. It shall also receive recommendations for promotions and reappointments with or without tenure, together with compensation, in the aforementioned ranks of the instructional staff and shall recommend to the President actions on these matters. It may also recommend to the President special salary increments. The President shall consider such recommendations in making his or her recommendations on such matters to the CUNY Board of Trustees.

Policy recommendations of the committee shall be made to the College Council for action. Recommendations with respect to appointments, promotions, and other matters specified in the paragraph above, shall be reported to the President and shall not be considered by the College Council except at the discretion of the President. The Committee shall receive and consider petitions and appeals from appropriate members of the instructional staff with respect to matters of status and compensation, and shall present its recommendations to the President. Further appeals shall follow CUNY procedures. The Committee on Faculty Personnel shall consist of the following members:

- President (Chairperson) Karol Mason
- Provost and Vice President for Academic Affairs Yi Li
- Interim Dean of Graduate Studies Avram Bornstein
- Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies Dara Byrne
- Associate Provost and Dean of Research Anthony Carpi
- Chairperson of each academic department
 - 1. Africana Studies Jessica Nembhard
 - 2. Anthropology **Fall:** Alisse Waterston
 - 3. Art and Music Ben Lapidus
 - 4. Communication and Theater Arts Seth Baumrin
 - 5. Counseling and Human Services Robert Delucia
 - 6. Criminal Justice Brian Lawton
 - 7. Economics Jay Hamilton
 - 8. English Jay Gates
 - 9. Health and Physical Education Davidson Umeh
 - 10. History **Fall:** Allison Kavey
 - 11. Interdisciplinary Studies Department Katie Gentile
 - 12. Latin American and Latino/a Studies Jose L. Morin
 - 13. Law, Police Science, and Criminal Justice Administration Peter Moskos
 - 14. Library Larry Sullivan
 - 15. Mathematics and Computer Science Douglas Salane
 - 16. Modern Languages and Literatures Bettina Carbonell
 - 17. Philosophy Jonathan Jacobs
 - 18. Political Science James Cauthen
 - 19. Psychology Angela Crossman
 - 20. Public Management Warren Eller
 - 21. Sciences Shu Yuan Cheng
 - 22. Security, Fire and Emergency Management Robert Till
 - 23. SEEK **Fall:** Carmen Solis
 - 24. Sociology Robert Garot
- Three (3) at-large full-time members of the full-time faculty from amongst those who hold the rank of tenured associate and/or tenured full professor, as defined in Article I, Section 3.a.i of the Charter of Governance.
 - 1. Rosemary Barberet, Professor, Sociology
 - 2. Elise Champeil, Associate Professor, Sciences
 - 3. Michael Pfeifer, Professor, History
- Three (3) members of the faculty who receive the next highest number of votes in a general faculty election will be alternate faculty representatives on the committee. An alternate may vote, make motions and be counted as part of the quorum only when a chairperson and/or an at-large faculty representative is absent.
 - 1. Warren (Ned) Benton, Professor, Public Management

2. Nicholas Petraco, Associate Professor, Sciences
 3. Aftab Ahmad, Associate Professor, Mathematics and Computer Science
- The Student Council may designate up to two (2) students, with at least 30 credits earned at the College, to serve as liaisons to the Review Subcommittees of the Committee on Faculty Personnel. The student liaisons shall be subject to College Council ratification. The role of the student liaisons shall be to review student evaluations of faculty members being considered by the subcommittees for reappointment, promotion and tenure and to summarize the content of those evaluations at a time designated by the Review Subcommittee. Student liaisons are not members of the Committee on Faculty Personnel.
 1. **VACANT**
 2. **VACANT**

Budget and Planning Committee

There shall be a Budget and Planning Committee which shall be responsible for reviewing budget information, making recommendations on the financial and budgetary matters of the College, and providing guidance on comprehensive and strategic planning for the College. The President, or his designee, shall make quarterly financial reports to the Budget and Planning Committee. The Budget and Planning Committee shall consist of the following members:

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|---|-------------------------------|
| • President (Chairperson) | Karol Mason |
| • Provost and Vice President for Academic Affairs | Yi Li |
| • Vice President for Finance and Administration | Steven Titan |
| • Vice President for Enrollment Management and Student Affairs | Lynette Cook-Francis |
| • Associate Provost for Institutional Effectiveness | Erez Lenchner |
| • Assistant Vice President for Administration | Raj Singh |
| • Interim, Dean of Graduate Studies | Avram Bornstein |
| • Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies | |
| • Associate Provost and Dean of Research | Dara Byrne |
| • Assistant Vice President for Financial and Business Services | Anthony Carpi |
| • President of the Faculty Senate | Mark Flower |
| • Vice President of the Faculty Senate | Warren (Ned) Benton |
| • Chair of the Faculty Senate Fiscal Affairs Committee | Karen Kaplowitz |
| • Vice Chair of the Faculty Senate Fiscal Affairs Committee | Maria (Maki) Haberfeld |
| • Chairperson of each academic department | Erica King-Toler |
| 1. Africana Studies | Jessica Nembhard |
| 2. Anthropology | Fall: Alisse Waterston |
| 3. Art and Music | Ben Lapidus |
| 4. Communication and Theater Arts | Seth Baumrin |
| 5. Counseling and Human Services | Robert Delucia |
| 6. Criminal Justice | Brian Lawton |
| 7. Economics | Jay Hamilton |
| 8. English | Jay Gates |
| 9. Health and Physical Education | Davidson Umeh |
| 10. History | Fall: Allison Kavey |
| 11. Interdisciplinary Studies Department | Katie Gentile |

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|--|---------------------------|
| 12. Latin American and Latino/a Studies | Jose L. Morin |
| 13. Law, Police Science, and Criminal Justice Administration | Peter Moskos |
| 14. Library | Larry Sullivan |
| 15. Mathematics and Computer Science | Douglas Salane |
| 16. Modern Languages and Literatures | Bettina Carbonell |
| 17. Philosophy | Jonathan Jacobs |
| 18. Political Science | James Cauthen |
| 19. Psychology | Angela Crossman |
| 20. Public Management | Warren Eller |
| 21. Sciences | Shu Yuan Cheng |
| 22. Security, Fire and Emergency Management | Robert Till |
| 23. SEEK | Fall: Carmen Solis |
| 24. Sociology | Robert Garot |
| • Chairperson of the Higher Education Officers Council | Brian Cortijo |
| • Two (2) higher education officer representative | |
| 1. Catherine Alves | |
| 2. Michael Scaduto | |
| • President of the Student Council or designee | Jasmine Awad |
| • Treasurer of the Student Council or designee | Paula Caceres |
| • One (1) additional student representative | VACANT |
| • Two members of the non-instructional staff, as defined in Article XIV, Section 14.1 of the Bylaws of the CUNY Board of Trustees. | |
| 1. Anthony Chambers | |
| 2. VACANT | |

There shall be a Financial Planning Subcommittee of the Budget and Planning Committee which shall meet on a periodic basis in the development of the College's Annual Financial Plan. The Financial Planning Subcommittee of the Budget and Planning Committee shall consist of the following members:

- | | |
|---|-------------------------|
| • Vice President of Finance and Administration
(Chairperson) | Steven Titan |
| • Provost and Vice President for Academic Affairs | Yi Li |
| • President of the Faculty Senate | Warren (Ned) Benton |
| • Chair of the Faculty Senate Fiscal Affairs Committee | Maria (Maki) Habersfeld |
| • Vice Chair of the Faculty Senate Fiscal Affairs Committee | Karen Kaplowitz |
| • Chair of the Council of Chairs | Angela Crossman |
| • Vice Chair of the Council of Chairs | James Cauthen |
| • One (1) representative chosen by the Council of Chairs | Doug Salane |
| • Chair of the Higher Education Officers Council | Brian Cortijo |
| • One (1) student representative | VACANT |

The Assistant Vice President for Financial and Business Services Mark Flower and the Provost's Assistant Dean for Academic Operations and Financial Affairs, Kinya Chandler shall staff the subcommittee.

There shall be a Strategic Planning Subcommittee of the Budget and Planning Committee which shall provide guidance to the President on comprehensive and strategic planning including development of major planning documents and accreditation studies, related process and outcome assessment and space planning. The Strategic Planning Subcommittee of the Budget and Planning Committee shall consist of the following members:

- | | |
|---|-------|
| • Provost and Vice President for Academic Affairs (Chairperson) | Yi Li |
|---|-------|

- Associate Provost for Institutional Effectiveness
- Vice President of Finance and Administration
- President of the Faculty Senate
- Two (2) representatives chosen by the Faculty Senate
 1. Karen Kaplowitz
 2. Erica King-Toler
- Chair of the Council of Chairs
- Two (2) representatives chosen by the Council of Chairs
 1. Jay Gates
 2. Robert Till
- Chair of the Higher Education Officers Council
- One (1) student representative
 1. **VACANT**

Erez Lenchner
 Steven Titan
 Warren (Ned) Benton

Angela Crossman

Brian Cortijo

The Director of Institutional Research, Ricardo M. Anzaldúa and the Director of Outcomes Assessment, Virginia Moreno shall staff the subcommittee.

Committee on Graduate Studies

There shall be a Committee on Graduate Studies which shall be responsible for establishing general policy for the graduate programs, subject to review by the College Council. It shall have primary responsibility for admission, curriculum, degree requirements, course and standing matters, periodic evaluation of the graduate programs and for other areas of immediate and long-range importance to the quality and growth of graduate study. The committee shall also be responsible for advising on all matters relating to graduate student honors, prizes, scholarships and awards. The Committee on Graduate Studies shall review and approve program bylaws for each graduate program. Such bylaws shall then be submitted to the Executive Committee of the College Council for review and approval. Program bylaws may provide for co-directors after assessing factors such as program size and the interdisciplinary nature of the curriculum. The Committee on Graduate Studies shall consist of the following members:

- Vice President for Enrollment Management and Student Affairs
- Interim Dean of Graduate Studies (Chairperson)
- Assistant Vice President and Dean of Students
- Chief Librarian
- Graduate Program Directors
 1. Criminal Justice
 2. Digital Forensics and Cybersecurity
 3. Economics
 4. Emergency Management MS
 5. Forensic Mental Health Counseling
 6. Forensic Psychology
 7. Forensic Psychology BA/MA Program
 8. Forensic Science
 9. Human Rights
 10. International Crime and Justice
 11. Protection Management
 12. MPA: Public Policy and Administration
 13. MPA: Inspection and Oversight

Lynette Cook-Francis
 Avram Bornstein
 Michael Sachs
 Larry Sullivan

Jeff Mellow
 Doug Salane
 Jay Hamilton
 Charles Jennings
 James Wulach
 Diana Falkenbach
 Jennifer Dysart
 Mechthild Prinz
 Susan Kang
 Gohar Petrossian
 Robert McCrie
 Yi Lu
 William Pammer, Jr.

- 14. Security Management MS program
- Two (2) graduate students
 1. **VACANT**
 2. **VACANT**

Marie-Helen Maras

Committee on Student Evaluation of the Faculty

There shall be a Committee on Student Evaluation of the Faculty which shall be responsible for a continuous review of faculty evaluation procedures; review of the design of the survey instrument; recommendations for the terms under which the instrument will be used; and for the development of guidelines which shall be submitted to the College Council for review. The Provost and Senior Vice President for Academic Affairs shall designate staff for the committee. The Committee on Student Evaluation of the Faculty shall consist of the following members:

- Four (4) full-time members of the faculty
 1. Keith Markus
 2. Brett Stoudt
 3. Daniel Yaverbaum
 4. **VACANT**
- Two (2) students
 1. Diana Mendoza
 2. **VACANT**

The committee shall elect a chairperson from among its faculty members. Members shall serve for a term of two (2) years.

Provost Advisory Council

There shall be a Provost Advisory Council which shall provide a formal means for the Provost to consult with faculty leadership on matters of joint concern such as budget, faculty recruitment and development, and personnel policies and practices. The Provost Advisory Council shall consist of the following members:

- Provost and Vice President for Academic Affairs (Chairperson) Yi Li
- Assistant Dean of Academic Operations and Financial Affairs, Office of the Provost
Kinya Chandler
- President of the Faculty Senate Warren (Ned) Benton
- Vice President of the Faculty Senate Karen Kaplowitz
- Chairperson of each academic department

1. Africana Studies	Jessica Nembhard
2. Anthropology	Fall: Alisse Waterston
3. Art and Music	Ben Lapidus
4. Communication and Theater Arts	Seth Baumrin
5. Counseling and Human Services	Robert DeLucia
6. Criminal Justice	Brian Lawton
7. Economics	Jay Hamilton
8. English	Jay Gates
9. Health and Physical Education	Davidson Umeh
10. History	Fall: Allison Kavey
11. Interdisciplinary Studies Department	Katie Gentile
12. Latin American and Latino/a Studies	Jose L. Morin
13. Law, Police Science, and Criminal Justice Administration	Peter Moskos

14. Library
15. Mathematics and Computer Science
16. Modern Languages and Literatures
17. Philosophy
18. Political Science
19. Psychology
20. Public Management
21. Sciences
22. Security, Fire and Emergency Management
23. SEEK
24. Sociology

Larry Sullivan
 Douglas Salane
 Bettina Carbonell
 Jonathan Jacobs
 James Cauthen
 Angela Crossman
 Warren Eller
 Shu Yuan Cheng
 Robert Till
Fall: Carmen Solis
 Robert Garot

Council of Undergraduate Program Coordinators

There shall be a Council of Undergraduate Program Coordinators which shall provide a formal means to represent the concerns of those responsible for undergraduate majors and shall provide a formal means for reviewing matters of concern such as program review and revision, staffing, curriculum development and the scheduling of courses. The Council of Undergraduate Program Coordinators shall consist of the following members:

- Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies (Chairperson) Dara Byrne
- Coordinators of Undergraduate Majors
 1. Anthropology Johanna Lessinger
 2. Applied Mathematics: Data Science & Cryptography Samuel Graff
 3. Cell & Molecular Biology Jason Rauceo
 4. Computer Science and Information Security Sven Dietrich
 5. Criminal Justice (B.A.) Brian Lawton
 6. Criminal Justice (B.S.) Serguei Cheloukhine
 7. Criminal Justice Management Denise Thompson
 8. Criminology (B.A.) **VACANT**
 9. Culture and Deviance Studies Ed Snadjr
 10. Dispute Resolution Maria R. Volpe
 11. Economics Geert Dhondt
 12. English Olivera Jokic
 13. Emergency Services Administration Glen Corbett
 14. Fire Science Glen Corbett
 15. Forensic Psychology (B.A.) **Fall:** Angela Crossman
 16. Forensic Science (B.S.) **Spring:** Silvia Mazzula
 17. Fraud Examination and Financial Forensics Nicholas Petraco
 18. Gender Studies David Shapiro
 19. Global History (B.A.) Antonio Jay Pastrana
 20. Humanities and Justice James DeLorenzi
 21. International Criminal Justice Hyunhee Park
 22. Latin American and Latina/o Studies Mangai Natarajan
 23. Law and Society Brian Montes
 24. Library Jean Carmalt*
 25. Philosophy Michael Yarbrough*
 26. Police Studies Karen Okamoto
 27. Political Science Mary Ann McClure

- 28. Public Administration
- 29. Security Management
- 30. Sociology
- 31. Spanish
- 32. Toxicology

Jennifer Rutledge*
 Elizabeth Nisbet
 Robert McCrie
 Antonio (Jay) Pastrana
 Aida Martinez-Gomez
 Shu-Yuan Cheng (Demi)

*Co-coordinators

Committee on Honors, Prizes and Awards

There shall be a Committee on Honors, Prizes and Awards which shall make recommendations to the College Council for undergraduate student recipients. The Committee on Honors, Prizes and Awards shall consist of the following members:

- Vice President for Enrollment Management and Student Affairs (Chairperson)
Lynette Cook-Francis
- Assistant Vice President and Dean of Students
Michael Sachs
- Director, Center for Student Involvement and Leadership
Danielle Officer
- Three (3) full-time members of the faculty
 1. Lauren Shapiro
 2. Kevin Wolff
 3. **VACANT**
- Three (3) students who have a minimum cumulative grade point average of 3.0 and who are not seniors
 1. Musarrat Lamia
 2. Joy Gonzales
 3. Fidel Osorio

College-Wide Grade Appeals Committee

The college-wide grade appeals committee shall comprise five (5) tenured members of the faculty, who shall be nominated by the Faculty Senate and elected by the College Council. No more than one faculty member from any department may concurrently serve on the committee. The committee shall elect a chair from its own membership.

1. Toy-Fung Tung
2. Thurai Kugan
3. Brian Montes
4. Melinda Powers
5. **VACANT**

College-Wide Assessment Committee

There shall be a campus-wide committee to coordinate assessment efforts for both student learning and institutional effectiveness, broadly understood. The purpose of assessment is continuous improvement of teaching, student learning, institutional effectiveness, and service to internal and external

constituencies. The Committee comprises seven faculty members and three Higher Education Officers. The Director of Assessment is an ex officio member without vote. The Associate Provost for Institutional Effectiveness is the committee chair.

- Chairperson Lucia Velotti
- Co-Chairperson Denise Thompson
- Director of Assessment **VACANT**
- Associate Provost for Institutional Effectiveness (ex officio) Erez Lenchner
- Seven (7) Full-time Faculty Members
 1. Mechthild Prinz
 2. Jennifer Rutledge (Fall)
 3. **VACANT**
 4. **VACANT**
 5. **VACANT**
 6. **VACANT**
 7. **VACANT**
- Three (3) Higher Education Officers
 1. Ritu Jajoo
 2. Kristina Hardy
 3. **VACANT**

Special Committee of the College Council

Committee on Faculty Elections

There shall be a Committee on Faculty Elections which shall conduct faculty elections. The committee shall be comprised of five (5) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter. The Committee on Faculty Elections shall consist of the following members:

1. Maria Kiriakova
2. Ekaterina Korobkova
3. Schevaletta (Chevy) Alford
4. Hyunhee Park
5. **VACANT**

MEMORANDUM

TO: UCASC and CGS

FROM: Dara N. Byrne, Dean of Undergraduate Studies

RE: Proposal to adopt Institutional Learning Goals

DATE: Tuesday, February 13, 2018

1. Rationale

Standard I of the Middle States Commission on Higher Education's revised standards requires that an institution have "clearly stated" "institutional goals" that "focus on student learning and related outcomes and on institutional improvement; are supported by administrative, educational, and student support programs and services; and are consistent with institutional mission." While the college has taken important steps in the direction of creating institutional learning goals, it has not yet completed this task by way of formally adopting our learning goals.

2. Background

In 2006, the College adopted **Principles Underlying an Integrated and Cohesive Undergraduate Curriculum** at John Jay College. In 2009, the college reaffirmed these principles, with minor modifications, in **Learning Outcomes for Undergraduate Education**. In 2016, the former Associate Provost for Institutional Effectiveness, in collaboration with a variety of campus constituencies, began work to assemble these principles / outcomes as a uniform and assessable set of **Institutional Learning Goals** as required by accreditation standards set by the Middle States Commission on Higher Education.

The Institutional Learning Goals proposed below harkens to 2006 Principles as well as the 2009 Learning Outcomes in both form and content. The resonance between these documents is appropriate, since all ultimately flow from the college's mission, and from the Essential Learning Outcomes recommended by the Association of American Colleges and Universities. Moreover, Institutional Learning Goals are typically closely linked to undergraduate learning goals and general education goals.

Updates in the proposed Institutional Learning Goals are designed to accommodate assessment and Middle States standards. For instance, **Quantitative Reasoning** is

disaggregated from Reasoning, Analysis, and Critical Thinking (2009) and from Scientific Reasoning (2006) to indicate both the conceptual distinctness of quantitative (as opposed to qualitative) reasoning, and to emphasize that it can and should occur across disciplines. **Creativity** is integrated with **Research, Production, and Problem Solving**, which reinforces the importance of creativity in a broader range of disciplines and courses. Research and Information literacy are disaggregated from the 2009 outcomes, and **Information Literacy** is combined with **Technological Literacy**. This corresponds to both the increased importance of information in society today, and to the fact that finding, assessing, and using information increasingly requires technological proficiency. Additionally, Middle States requires technological competence as a learning goal. Finally, **Core Values** are organized to express the college's unique emphasis on **justice advocacy**, the **global** scope of learning, the importance of **ethics**, and the much needed ability to **collaborate** in a **society of difference**. Intellectual maturity (2009) and integrating academic and professional learning (2006) are combined and redefined as **integrated experiential learning** to correspond with language currently in use by higher education professional and accrediting organizations.

In each of these areas, the learning goals preserve the spirit of the Principles Underlying a Cohesive and Integrated Undergraduate Curriculum and the Learning Outcomes for Undergraduate Education, while adapting and updating them for John Jay College today.

3. Proposed

It is proposed that John Jay College adopt the following:

Institutional Learning Goals

John Jay students will gain an advanced understanding of the issues that define at least one academic discipline or a well-defined interdisciplinary area, and will develop a broad knowledge of the humanities, social sciences, and natural sciences. Over the course of their studies, John Jay Students will learn these skills and values:

Intellectual and Practical Skills

1. Critical Thinking
2. Quantitative Reasoning
3. Oral and Written Communication
4. Creative Research, Production, and Problem Solving
5. Technological and Information Literacy

Core Values

1. Justice Advocacy
2. Global Learning
3. Ethical Reasoning
4. Leadership and Collaboration in a Society of Difference

5. Integrated Experiential Learning

Appendices:

Appendix A: Map of Learning outcomes for Undergraduate Education (2009) to Draft Institutional Learning Goals (2018)

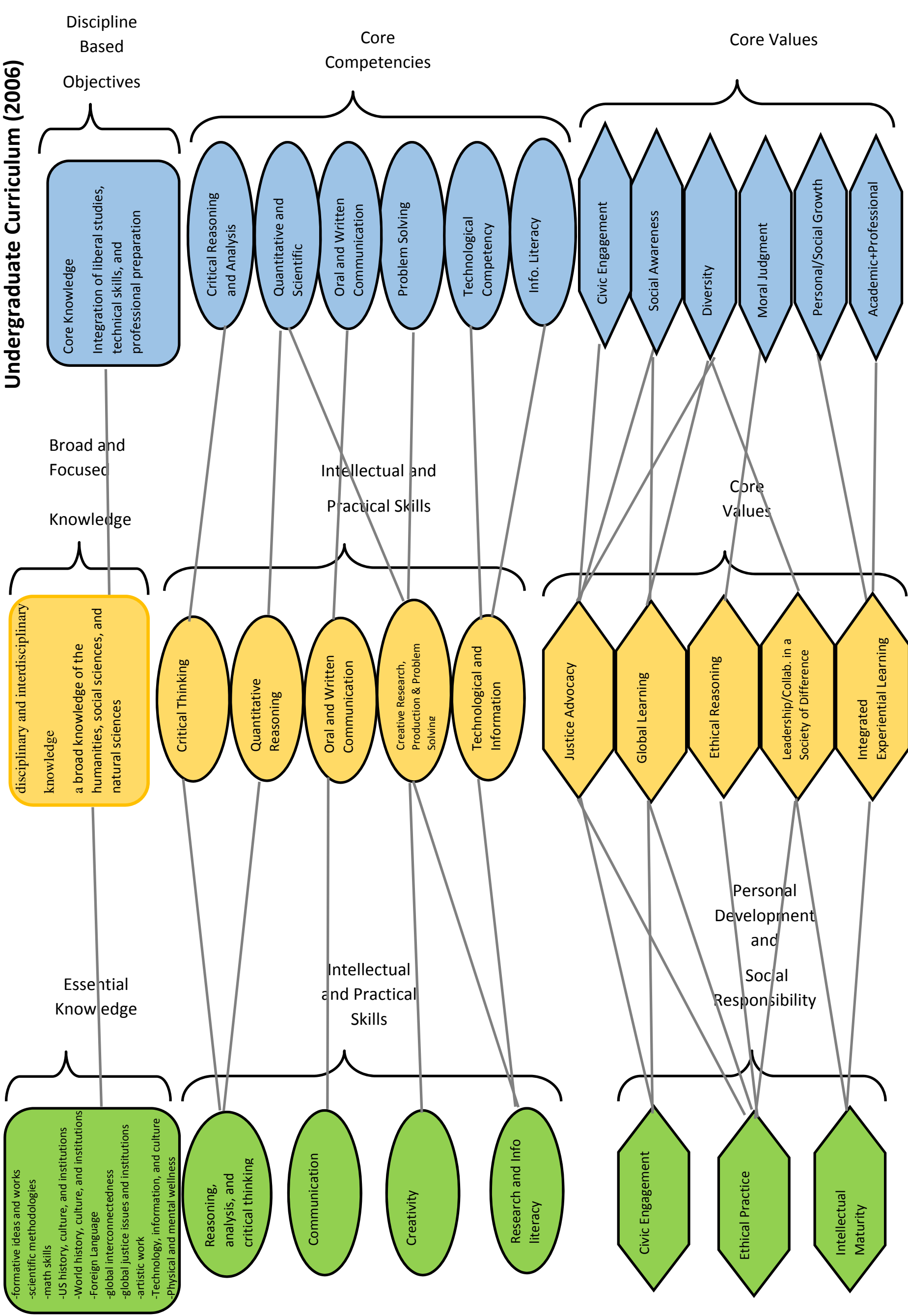
Appendix B: Map of Draft Institutional Learning Goals (2018) to John Jay's Gen Ed curriculum

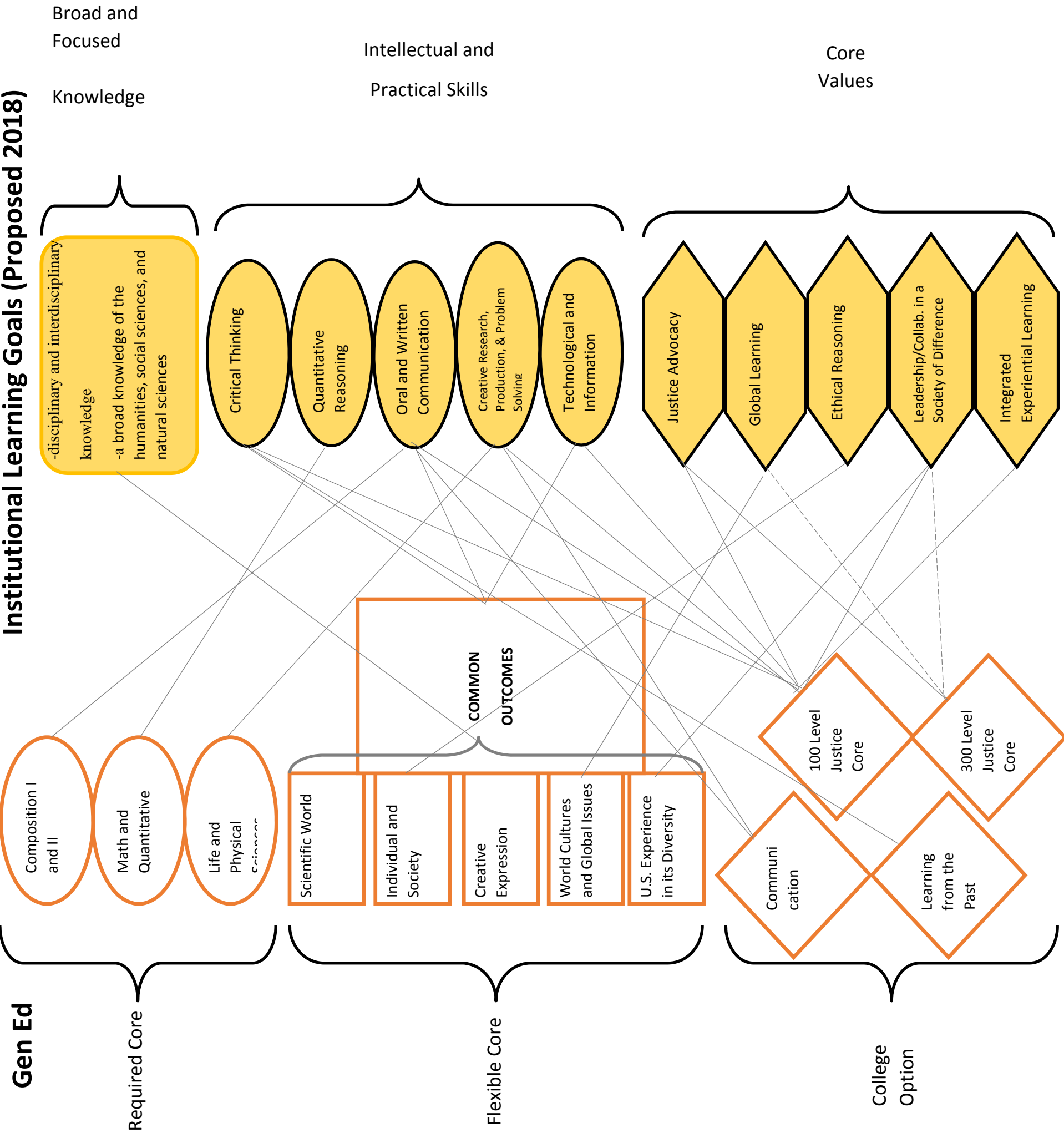
Appendix C: Draft Institutional Learning Goals defined and mapped to AAC&U VALUE rubrics

Appendix D: Learning Goals for Undergraduate Education (2009)

Appendix E: Principles of a Cohesive and Integrated Undergraduate Curriculum (2006)

LOs for Undergraduate Education (2009) Institutional Learning Goals (Proposed 2018) Principles of an Integrated and Cohesive Undergraduate Curriculum (2006)





Mapping Learning Outcomes at John Jay College

Appendix C: Draft Institutional Learning Goals defined and mapped to AAC&U VALUE rubrics

1. Critical Thinking
Critical thinking is a habit of mind characterized by the comprehensive exploration of issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion.
Mapped to AAC&U Critical Thinking VALUE Rubric
2. Quantitative Reasoning
The skill of Quantitative Reasoning is the ability to work with numerical data. Individuals with strong Quantitative Reasoning skills possess the ability to reason and solve quantitative problems from a wide array of authentic contexts and everyday life situations. They understand and can create sophisticated arguments supported by quantitative evidence and they can clearly communicate those arguments in a variety of formats (using words, tables, graphs, mathematical equations, etc., as appropriate).
Mapped to AAC&U Quantitative Literacy VALUE Rubric
3. Oral & Written Communication
Oral communication is a prepared, purposeful presentation designed to increase knowledge, to foster understanding, or to promote change in the listeners' attitudes, values, beliefs, or behaviors. Written communication is the development and expression of ideas in writing. Written communication involves learning to work in many genres and styles. It can involve working with many different writing technologies, and mixing texts, data, and images.
Mapped to AAC&U Oral Communication + Written Communication VALUE Rubric
4. Creative Research, Production, and Problem Solving
Creative research is the systematic process of exploring issues, objects or works through the collection and analysis of evidence that results in informed conclusions or judgments in a way that combines or synthesizes existing ideas, images, or expertise in original ways and involves thinking, reacting, and working in an imaginative way characterized by a high degree of innovation, divergent thinking, and risk taking. The creative research process may be directed toward production or problem solving – the process of designing, evaluating and implementing a strategy to answer an open-ended question or achieve a desired goal.
Mapped to AAC&U Inquiry and Analysis + Creative Thinking + Problem Solving VALUE Rubrics
5. Technological & Information Literacy
Technological and Information literacy is the ability to know when there is a need for information, to be able to identify, locate, evaluate, and effectively and responsibly use and share that information for the problem at hand, and to be able to use technology in order to find, analyze, evaluate, and present that information.
Mapped to AAC&U Information Literacy VALUE Rubric
6. Justice Advocacy
Justice Advocacy is a form of civic engagement directed at achieving a more equitable society. It requires interrogating power dynamics to detect and question inequitable

distribution of power and opportunity in institutions and societies. It demands understanding difference and diversity. It involves "working to make a difference in the civic life of our communities and developing the combination of knowledge, skills, values and motivation to make that difference. It means promoting the quality of life in a community, through both political and non-political processes." It encompasses actions wherein individuals participate in activities of personal and public concern that are both individually life enriching and socially beneficial to the community.
 Mapped to AAC&U Civic Engagement VALUE Rubric

7. Global Citizenship

Global citizenship requires the critical analysis of and an engagement with complex, interdependent global systems and legacies (such as natural, physical, social, cultural, economic, and political) and their implications for people's lives and the earth's sustainability. To become global citizens, students should 1) become informed, open-minded, and responsible people who are attentive to diversity across the spectrum of differences, 2) seek to understand how their actions affect both local and global communities, and 3) address the world's most pressing and enduring issues collaboratively and equitably.

Mapped to AAC&U Global Learning VALUE Rubric

8. Ethical Reasoning

Ethical Reasoning involves reasoning about right and wrong human conduct. It requires students to be able to assess their own ethical values and the social context of problems, recognize ethical issues in a variety of settings, think about how different ethical perspectives might be applied to ethical dilemmas, and consider the ramifications of alternative actions. Students' ethical self-identity evolves as they practice ethical decision-making skills and learn how to describe and analyze positions on ethical issues.

Mapped to AAC&U Ethical Reasoning VALUE Rubric

9. Leadership & Collaboration in a Society of Difference

Leadership & Collaboration in a Society of Difference requires students to recognize and understand difference, and to possess the cognitive, affective, and behavioral skills and characteristics that support effective and appropriate interaction in a variety of cultural contexts, in order to support effective team behaviors (effort they put into team tasks, their manner of interacting with others on team, and the quantity and quality of contributions they make to team discussions.)

Mapped to AAC&U Teamwork and Intercultural Knowledge/Competence VALUE Rubric

10. Experiential Integrative Learning

Experiential integrative learning is defined by the understanding and disposition that a student builds across the curriculum and co-curriculum, from making simple connections among ideas and experiences to synthesizing and transferring learning to new, complex situations in communities of difference within and beyond the campus.

Mapped to AAC&U Integrative Learning VALUE Rubric

Appendix D: Learning Goals for Undergraduate Education (2009)

**Learning Outcomes for Undergraduate Education
at John Jay College of Criminal Justice (2009)**

Essential Knowledge

Students will become familiar with:

- formative ideas and works of key contributors to the arts, humanities, mathematics, natural sciences, and social sciences across time and place;
- science, scientific methodologies and scientific approaches to knowledge and problem-solving;
- the mathematical skills and methods required in daily, academic, and professional life;
- the history, cultures, and social, political, and economic institutions of the United States; world history and the historical contexts of diverse arts, cultures, languages, literatures, religions, and economic and political systems;
- at least one language other than English;
- global interdependence: the impact on other parts of the world of seemingly disparate social, political, economic, cultural, and environmental phenomena;
- issues and institutions of justice around the world;
- artistic work as a form of inquiry, problem solving, and pleasure;
- the complex inter-relationships among technologies, information, and culture;
- habits and choices that create and maintain wellness and optimal physical and mental health.

Intellectual and Practical Skills

Reasoning, Analysis, and Critical Thinking: Students will

- formulate meaningful and purposeful questions;
- distinguish between evaluative and factual statements;
- gather and analyze different kinds of data (textual, aural, visual, numeric, etc.), using both quantitative and qualitative methods;
- sort, prioritize, and structure evidence;
- solve problems through evidence-based inquiry (i.e., recognizing, using, and evaluating evidence in relation to a hypothesis, theory, or principle);
- apply informal and formal logic in problem-solving, analysis, and developing arguments.

Communication: Students will

- listen effectively;

- express themselves clearly in forma of written and spoken English that are appropriate to academic and professional settings and endeavors;
- target an audience;
- work collaboratively with others;
- maintain self-awareness and critical distance in their work;
- use technologies to construct and disseminate their own knowledge and opinions;
- use common academic and workplace software applications

Research and Information Literacy: Students will

- understand how information is generated and organized;
- conduct effective Internet and database searches and find and navigate appropriate resources in print and electronic formats;
- comprehend and discuss complex material, including texts, visual images, media, and numerical data;
- critically evaluate information (textual, aural, visual, numeric, etc.) for usefulness, currency, authenticity, objectivity and bias;
- understand issues surrounding plagiarism, copyright, and intellectual property and cite sources appropriately;
- use information effectively and responsibly.

Creativity: Students will

- understand the role of the creativity in all fields of inquiry, problem solving, and expression;
- develop their own creativity.

Personal Development and Social Responsibility:

Ethical practice: Students will

- articulate the ethical dimensions of personal, academic, social, economic, and political issues and choices and their implications for justice;
- use cross-cultural knowledge to explore multiple perspectives and ways of understanding;
- communicate and collaborate with people of diverse age, class, ethnicity, gender, nationality, race, religion, and sexuality.

Civic engagement: Students will

- develop the habits of introspection, personal and civic responsibility, and communication necessary for effective interaction with others;
- be informed and responsible citizens of the world.

Intellectual maturity: Students will

- persist in the face of obstacles;
- accept and navigate ambiguity and disagreement;
- cultivate self-understanding by situating one's own experiences and perceptions in historical, cultural, and psychological contexts;
- cultivate curiosity and embrace learning as a life-long process that enriches and gives meaning to daily experience.

Appendix E: Principles of a Cohesive and Integrated Undergraduate Curriculum (2006)

Principles of a Cohesive and Integrated Undergraduate Curriculum

1. The John Jay College curriculum should flow from its mission of providing an education in the liberal arts, criminal justice, and public service. The curriculum integrates arts, sciences, humanities, and professional studies.
2. When John Jay advertises and offers admission to an undergraduate student, matriculates a student into a program of study, or graduates a student from a program, it is in fulfillment of a contract with the student to provide a course of study described by the college catalogue.
3. The programs of study (curriculum) are designed to achieve specific outcomes and objectives.
4. Critical to fulfilling our mission and achieving our objectives is a well-defined, clear, and consistent curricular taxonomy, expressed through a common language.
5. John Jay strives to provide the highest quality undergraduate curriculum in part by maintaining accreditation status and meeting the standards of CUNY, NYSED, Middle States, and other discipline accreditations.
6. An integrated and cohesive design of the John Jay undergraduate curriculum weaves together five basic elements (See page 2 for further elaboration of these elements):
 - a. Core Values
 - b. Core Competencies
 - c. Credential Definitions and Standards
 - d. Discipline Based Objectives
 - e. Liberal Arts and Sciences
7. John Jay's integrated and cohesive undergraduate curriculum is realized through formal programs of study.
8. Each program of study is supported by the appropriate combination of academic and student support services.
9. To ensure that John Jay is delivering its curriculum and related support services effectively and efficiently, the institution is committed to a formal and ongoing assessment and improvement program.

The Five Basic Elements of an Integrated and Cohesive Undergraduate Curriculum at John Jay College

1. Core Values
 - Balance of arts, sciences, and humanities with professional studies
 - Perspective and moral judgment resulting from liberal studies
 - Awareness of the cultural, historic, economic, and political forces that shape our society
 - Understanding and appreciation of diversity in American society
 - Civic engagement
 - Personal and social growth

2. Core Competencies
 - Information Literacy
 - Critical Analysis and Reasoning
 - Effective Oral and Written Communication
 - Creative Problem Solving
 - Technological Competency
 - Scientific and Quantitative Reasoning

3. Credential Guidelines
 - Degrees
 - Creation and application of consistent degree definitions in keeping with NYSED guidelines
 - Majors and Minors
 - consistency and precision in terminology
 - appropriate components of majors and minors
 - Honors
 - consistency of criteria
 - External Recognition and credentialing (e.g. honors societies)
 - Internships
 - Certificates
 - State-registered certificate programs
 - Departmental certificates
 - Rationalize what we offer
 - Determine issuing authority and process
 - Disseminate information to students

4. Discipline Based Objectives
 - Integration of liberal studies, technical skills, and professional preparation
 - Learning objectives
 - Competencies
 - Core knowledge

5. Liberal Arts and Sciences Perspectives
 - Provided by General Education
 - Integrated into majors and programs
 - Integrated into course design
 - Provided by electives
 - Provided by some minors
 - Provided by some majors

RESOLUTIONS OF THE COLLEGE COUNCIL**OCTOBER 11, 2018****FIRST READING****AMENDING THE BYLAWS TO CORRECT COMMITTEE MEMBERSHIPS**

WHEREAS, the John Jay College Charter of Governance, Article I, Section 9, establishes committees as College Council committees, and

WHEREAS, the John Jay College Council Bylaws, Article I, Section 2, establishes memberships for the College Council committees, and

WHEREAS, certain titles of officers/personnel designated as members are obsolete or otherwise incorrect, and

WHEREAS, the College Council wishes to amend certain committee memberships to insert or add titles in order to correct obsolete or incorrect titles, and

WHEREAS, the John Jay College Council Bylaws, Article I, Section 2 are hereby amended to effect title changes in the following sections:

Article I, Section 2a: Executive Committee and Interim Executive Committee

Article I, Section 2b: Committee on Undergraduate Curriculum and Academic Standards

Article I, Section 2c: Committee on Student Interests

Article I, Section 2e: Committee on Faculty Personnel

Article I, Section 2f: Budget and Planning Committee; Financial Planning Subcommittee; Strategic Planning Subcommittee

Article I, Section 2g: Committee on Graduate Studies

Article I, Section 2i: Provost Advisory Council

Article I, Section 2j: Council of Undergraduate Program Coordinators

Article I, Section 2k: Committee on Honors, Prizes, and Awards

And it is hereby

RESOLVED, the John Jay College Council Bylaws, Article I, Section 2, are hereby amended as set forth in the edited Bylaws, attached hereto and incorporated herein, and it is further

RESOLVED, the Secretary of the John Jay College Council is hereby authorized to take necessary actions to implement these resolutions.

**JOHN JAY COLLEGE OF CRIMINAL JUSTICE
COLLEGE COUNCIL BYLAWS**

Approved by the College Council on February 13, 2018

I. College Council Committees

1. General Provisions:

- i. Unless otherwise specified in the John Jay Charter of Governance (“Charter”) or these Bylaws, the Faculty Senate, Higher Education Officer Council and Student Council shall each elect or appoint representatives from among its constituency group to College Council committees. The names of those elected or appointed to College Council committees by each constituency group shall be forwarded to the College Council for a vote of ratification at the next regularly scheduled meeting.
- ii. Except where a committee chairperson is designated in the Charter of Governance or these Bylaws, the President shall appoint a convenor for each committee.
- iii. Except where a committee chairperson is designated in the Charter of Governance or these Bylaws, at its first meeting of the academic year, each committee shall elect a chairperson and a vice chairperson.
- iv. Each committee shall meet at least once during the academic year.
- v. The committee chairperson shall submit a schedule of meetings to the Executive Committee at the beginning of each academic semester. The chairperson of each committee shall enter the meeting dates onto the College’s electronic calendar.
- vi. Subject to the provisions of state law, all College Council committee meetings are open to the public.
- vii. All committees shall keep minutes of their meetings, including attendance, and submit them to the Secretary of the College Council within 14 days of approval.
- viii. The chairperson of each committee shall submit an annual written summary of its activities to the Secretary of the College Council no later than 14 days before the last scheduled meeting of the College Council each academic year. Each summary shall include a report of the attendance of committee members.
- ix. The Faculty Senate, Council of Chairs, Higher Education Officers Council and the Student Council may refer items to College Council committee chairpersons for the committee’s consideration

as agenda items. Copies of all such items shall be simultaneously submitted to the Executive Committee.

- x. College Council committee members shall serve for a term of one (1) year except for ex officio members and except when otherwise set forth in the Charter of Governance or these Bylaws.
- xi. Administrative members of committees shall be those named, or those holding equivalent positions and functions, as determined by the President.
- xii. When a vacancy on a College Council committee occurs, as determined by the Executive Committee, the Executive Committee shall notify the constituency. If 30 days after notification the constituency fails to elect an interim representative, the Executive Committee shall appoint a representative from the affected constituency. A member serving to fill a vacancy shall serve only to complete the regular term of the member he or she has replaced.
- xiii. No person shall participate in more than one constituency election for College Council committee representatives.
- xiv. No student may serve on more than two (2) College Council committees, unless he or she serves by virtue of his or her office.

2. Standing Committees:

a. Executive Committee:

The Executive Committee shall consist of the following members: President, chairperson; Provost and ~~Senior~~ Vice President for Academic Affairs; ~~Senior~~ Vice President for Finance and Administration; ~~Vice President for Student Development~~ ~~Vice President for Enrollment Management and Student Affairs~~; seven (7) members of the full-time faculty as defined in Article I, Section 3.a.i of the Charter; two (2) higher education officers; and three (3) students.

The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. From June 1 until such time as the College Council holds this election, there shall be an Interim Executive Committee which shall consist of the following members: President, chairperson; Provost and ~~Senior~~ Vice President for Academic Affairs; ~~Senior~~ Vice President for Finance and Administration; ~~Vice President for Student Development~~ ~~Vice President for Enrollment Management and Student Affairs~~; the President and Vice President of the Faculty Senate; two (2) other members of the Faculty Senate; the President and Vice President of the Higher Education Officers

Council; and the President and Vice President of the Student Council. The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

b. Committee on Undergraduate Curriculum and Academic Standards: The Committee on Undergraduate Curriculum and Academic Standards shall consist of the following members: ~~Provost and Senior Vice President for Academic Affairs, chairperson; Vice President for Enrollment Management; Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies; Registrar; Assistant Dean of Undergraduate Studies;~~ the chairperson of each of the academic departments, or a full-time member of the faculty, as defined in Article I, Section 3.a.i of the Charter, who has served in that capacity at the College for at least one (1) year to be elected from among the members of that department to serve for two (2) academic years; and three (3) students, each of whom have a cumulative grade point average of at least 3.0. The Committee shall elect a vice chairperson from among its faculty members. The Provost and ~~Senior~~ Vice President for Academic Affairs shall provide a secretary to the Committee.

c. Committee on Student Interests: The Committee on Student Interests shall consist of the following members: ~~Assistant Vice President and~~ Dean of Students, chairperson; the Director of Athletics; ~~Director of Student Activities; Senior Director for Student Affairs;~~ six (6) students; and two (2) members of the faculty.

d. Judicial Committee: A Judicial Committee shall consist of two (2) members of the faculty, two (2) students and a chairperson. As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, the rotating panels shall be appointed as follows:

- i. The President shall select, in consultation with the Executive Committee, three (3) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter, to receive training and to serve in rotation as chair of the Judicial Committee.
- ii. The two (2) full-time members of the faculty, as defined in the Charter, shall be selected by lot from a panel of six (6) members of the full-time faculty elected annually by the Faculty Senate.

- iii. The two (2) student members shall be selected by lot from a panel of six (6) students elected annually in an election in which all students registered at the College shall be eligible to vote.
- iv. In the event that the student panel or faculty panel or both are not elected, or if more panel members are needed, the President shall have the duty to select the panel or panels which have not been elected. No individuals on the panel shall serve for more than two (2) consecutive years.

e. Committee on Faculty Personnel:

The Committee on Faculty Personnel shall consist of the following members: President, chairperson; the Provost and ~~Senior~~ Vice President for Academic Affairs; Dean of Graduate Studies; ~~Associate Provost for Undergraduate Retention and~~ the Dean of Undergraduate Studies; ~~Associate Provost and~~ Dean of Research; and, the chairperson of each academic department. The full-time faculty, as defined in Article I, Section 3.a.i of the Charter, shall elect six (6) at-large full-time members of the full-time faculty from amongst those who hold the rank of tenured associate and/or tenured full professor, as defined in Article I, Section 3.a.i of the Charter. Of the six (6) at-large members of the faculty, the three (3) who receive the highest number of votes in a general faculty election shall be the permanent at-large faculty representatives of the committee. The three (3) members of the faculty who receive the next highest number of votes in a general faculty election will be alternate faculty representatives on the committee. An alternate may vote, make motions and be counted as part of the quorum only when a chairperson and/or an at-large faculty representative is absent.

The Student Council may designate up to two (2) students, with at least 30 credits earned at the College, to serve as liaisons to the Review Subcommittees of the Committee on Faculty Personnel. The student liaisons shall be subject to College Council ratification. The role of the student liaisons shall be to review student evaluations of faculty members being considered by the subcommittees for reappointment, promotion and tenure and to summarize the content of those evaluations at a time designated by the Review Subcommittee. Student liaisons are not members of the Committee on Faculty Personnel.

f. Budget and Planning Committee:

A Budget and Planning Committee shall consist of the following members: President, chairperson; ~~Senior~~ Vice President for Finance and

Administration; Provost and ~~Senior~~ Vice President for Academic Affairs; ~~Vice President for Student Development~~ Vice President for Enrollment Management and Student Affairs; ~~Vice President for Enrollment Management~~; ~~Assistant Vice President for Strategic Planning~~ Associate Provost for Institutional Effectiveness; Associate Provost and Dean of Research; ~~Dean~~ Executive Director for Human Resources; Dean of Graduate Studies; Associate Provost for Undergraduate Retention and Dean of Undergraduate Studies; ~~Executive Director of Finance and Business Services~~ Assistant Vice President for Finance; Vice President for Institutional Advancement; President and Vice President of the Faculty Senate; Chair and Vice Chair of the Faculty Senate Fiscal Affairs Committee; all academic department chairpersons; the President of the Higher Education Officers Council, or designee; two (2) higher education officer representatives; the President and Treasurer of the Student Council, or designees; one (1) additional student representative; and two (2) members of the non-instructional staff, as defined in Article XIV, Section 14.1 of the Bylaws of the CUNY Board of Trustees.

- i. The Financial Planning Subcommittee of the Budget and Planning Committee shall consist of the following members: ~~Senior~~ Vice President of Finance and Administration, chairperson; Provost and ~~Senior~~ Vice President for Academic Affairs; President of the Faculty Senate and Chair and Vice Chair of the Faculty Senate Fiscal Affairs Committee; Chair and Vice Chair of the Council of Chairs; one (1) representative chosen by the Council of Chairs; and the President of the Higher Education Officers Council; and one (1) student representative. The ~~Executive Director of Finance and Business Services~~ Assistant Vice President for Finance and the Provost's ~~Director~~ Assistant Dean for Academic Operations and Financial Affairs shall staff the subcommittee.
- ii. The Strategic Planning Subcommittee of the Budget and Planning Committee shall consist of the following members: Provost and ~~Senior~~ Vice President for Academic Affairs, chairperson; Vice President of Finance and Administration; Associate Provost for Institutional Effectiveness; President of the Faculty Senate; two (2) representatives chosen by the Faculty Senate; Chair of the Council of Chairs; two (2) representatives chosen by the Council of Chairs; President of the Higher Education Officers Council; and one (1)

student representative. The Director of Institutional Research and the Director of Outcome Assessment shall staff the subcommittee.

g. Committee on Graduate Studies:

The Committee on Graduate Studies shall consist of the following members: Dean of Graduate Studies, chairperson; **Assistant Vice President and** Dean of Students; Vice President for Enrollment Management **and Student Affairs**; Chief Librarian; Graduate Program Directors; the BA/MA Director; and two (2) graduate students.

The Committee on Graduate Studies shall review and approve program bylaws for each graduate program. Such bylaws shall then be submitted to the Executive Committee of the College Council for review and approval. Program bylaws may provide for co-directors after assessing factors such as program size and the interdisciplinary nature of the curriculum.

h. Committee on Student Evaluation of the Faculty:

The Committee on Student Evaluation of the Faculty shall consist of the following members: four (4) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, and two (2) students. The committee shall elect a chairperson from among its faculty members. Members shall serve for a term of two (2) years.

i. Provost Advisory Council:

The Provost Advisory Council shall consist of the following members: Provost and **Senior** Vice President for Academic Affairs, chairperson; **Director of Operations Assistant Dean for Academic Operations and Financial Affairs** Office of the Provost; President and Vice President of the Faculty Senate; and, department chairpersons.

j. Council of Undergraduate Program Coordinators:

The Council of Undergraduate Program Coordinators shall consist of the following members: **Associate Provost for Undergraduate Retention and** Dean of Undergraduate Studies, chairperson; and coordinators of undergraduate majors.

k. Committee on Honors, Prizes, and Awards

There shall be a Committee on Honors, Prizes, and Awards. The committee shall consist of the following members: **Vice President for Student Development** **Vice President for Enrollment Management and Student**

Affairs, chairperson; Assistant Vice President and the Dean of Students; the ~~Director of Student Activities~~ Senior Director for Student Affairs; three (3) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance; and three (3) students who have a minimum cumulative grade point average of 3.0. Student representatives shall not be seniors.

3. Special Committees

a. Committee on Faculty Elections

There shall be a Committee on Faculty Elections which shall conduct faculty elections. The committee shall be comprised of five (5) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter.

II. Amendments

The Bylaws may be amended by a two-thirds vote of members of the College Council present and voting at a regular meeting of the College Council, as long as there is at least an absolute majority of affirmative votes. Any amendment to the Bylaws shall be proposed and discussed at a regular meeting of the College Council and shall be voted on at the next regular meeting of the College Council.

