



PERFORMANCE GOALS AND TARGETS
CUNY EXECUTIVES

College _____

Division/Department/Unit/Office _____

Name _____

Contract/Functional Title _____

Rating Scale: E: Exceeds Expectations M: Meets Expectations N: Needs Improvement D: Does Not Meet Expectations

Use this area to evaluate competency goals for FY

Competency

Behavioral Goals

Rating

Comments

Leadership

Develops and uses effective
Strategies and interpersonal styles to
Influence and guide others to
Accomplish desired outcomes

Management/Team Building

Behavioral Goals

Rating

Comments

Builds and maintains strong,
competent teams; leverages unique
capabilities of staff to maximize
efficiency; respects differences and
diversity; manages to achieve
operational and strategic objectives.

Communication Skills

Behavioral Goals

Rating

Comments

Articulates difficult, complex and/or critical material and ideas clearly and effectively; demonstrates command of language, clarity of thought, and orderliness of presentation.

Adaptability

Behavioral Goals

Rating

Comments

Exhibits versatility; generates new ideas; adjusts well to new methods, conditions and circumstances.

Goals and Targets (to be achieved for FY

Expected Outcome

Overall Assessment and Comments



Use additional pages, as needed

Employee Name _____ Signature _____ Date _____

Reviewer Name _____ Signature _____ Date _____