# HOW TO ACCESS YOUR UNOFFICIAL TRANSCRIPT

## 1.GO TO <u>CUNYFIRST.CUNY.EDU</u>USING **GOOGLE CHROME**

2. LOG IN USING YOUR CUNY USERNAME AND PASSWORD

3. CLICK ON YOUR "STUDENT CENTER"



4. THEN CLICK ON "TRANSCRIPT AND VERIFICATION"



# 5. ON THE LEFT HAND-SIDE, CLICK ON "VIEW UNOFFICIAL TRANSCRIPT"

2	View Unofficial Transcript
4.2	Request Official Transcript
	Request EnrollmentVerification

### 6. FINALLY, CLICK "SUBMIT" TO VIEW

MAKE SURE TO HAVE YOU
POP-UP BLOCKER DISABLED

#### Pop-ups blocked:

- https://cssa.cunyfi...j4iM\_SkP/SSR\_TSJ
- Always allow pop-ups and redirects from https://cssa.cunyfirst.cuny.edu

Done

- Continue blocking
- Manage

