Person Of Interest (POI)
PERSONAL DATA FORM

*This form should **ONLY** be used for Non-Tax Levy Employees who have a need for entry into CUNYFirst.

GENERAL INFORMATION

_____
Prefix

_____
Last Name

_____
First Name Middle Name

CONTACT INFORMATION

_____
Address Apt #

_____
City State Zip

(____)_____ (____)_____
Home Telephone # Mobile Telephone #

PERSONAL INFORMATION

_____ - _____ - _____
Social Security Number (xxx-xx-xxxx)

Gender: ☐ Male ☐ Female
☐ Transgender ☐ Non-Conforming ☐ Non-Binary
☐ Gender Not Listed ☐ Not Specified

_____/_____/_____
Date of Birth (MM/DD/YYYY)

ETHNICITY

Please check the category that is most appropriate to your background:

☐ White (not Hispanic)
☐ Black (not Hispanic)
☐ Hispanic (of any race)
☐ Puerto Rican
☐ Asian/Pacific Islander
☐ American Indian or Alaskan Native
☐ Italian American

MARITAL STATUS

☐ Married
☐ Single
☐ Divorced
☐ Legally Separated
☐ Widowed

VETERAN STATUS

☐ No Military Service
☐ Veteran
☐ Not a Veteran
☐ Active Duty
☐ Active Reserve
☐ Inactive Reserve

EMERGENCY CONTACT 1

_____ _____
Last Name First Name

_____
Relationship

(____)_____ (____)_____
Home Telephone # Cell Phone #

EMERGENCY CONTACT 2

_____ _____
Last Name First Name

_____
Relationship

(____)_____ (____)_____
Home Telephone # Cell Phone #

EDUCATIONAL DATA

Highest Educational Level:

☐ High School Diploma or Equivalency
☐ Trade School
☐ Associate's Degree
☐ Bachelor's Degree
☐ Master's Degree
☐ Doctorate's Degree (Academic)
☐ Doctorate's Degree (Professional)

JOB INFORMATION

_____ _____ _____
Department Start Date End Date

_____ _____
Title Supervisor

_____
Employee's Signature Date

FOR HUMAN RESOURCES USE ONLY

_____
_____
Empl ID Position # Date

Updated 10/14/2022 AL