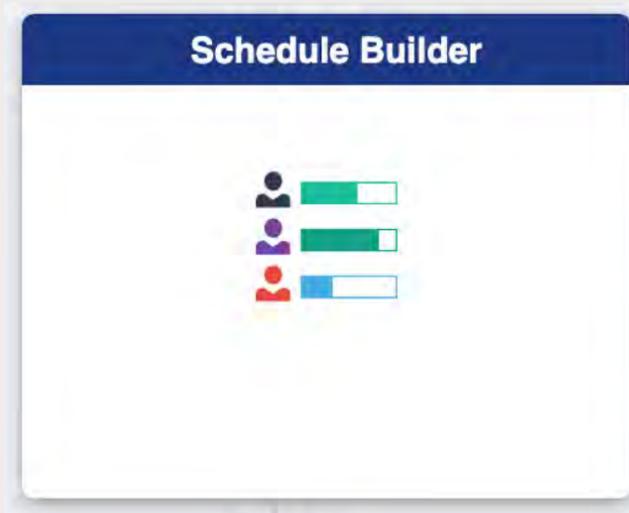
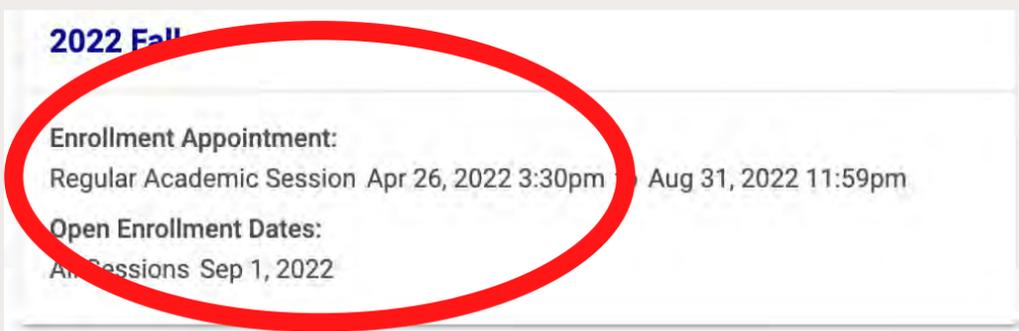


QUICK STEPS ON HOW TO ENROLL

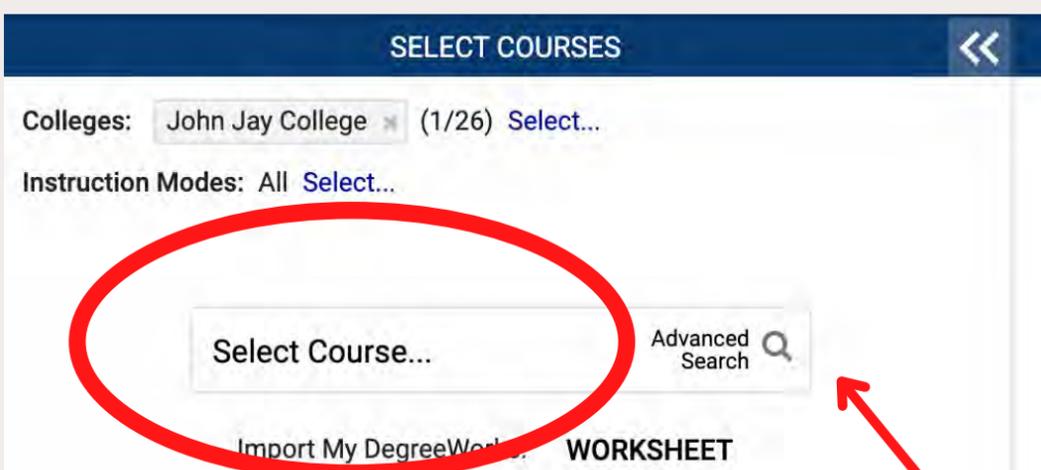
1. ACCESS CUNYFIRST.CUNY.EDU THROUGH **GOOGLE CHROME**
2. LOG IN USING YOUR CUNY USERNAME & PASSWORD
3. CLICK ON YOUR "STUDENT CENTER"
4. THEN, CLICK ON "SCHEDULE BUILDER"



5. VIEW YOUR ENROLLMENT DATE AND TIME BY SELECTING THE TERM

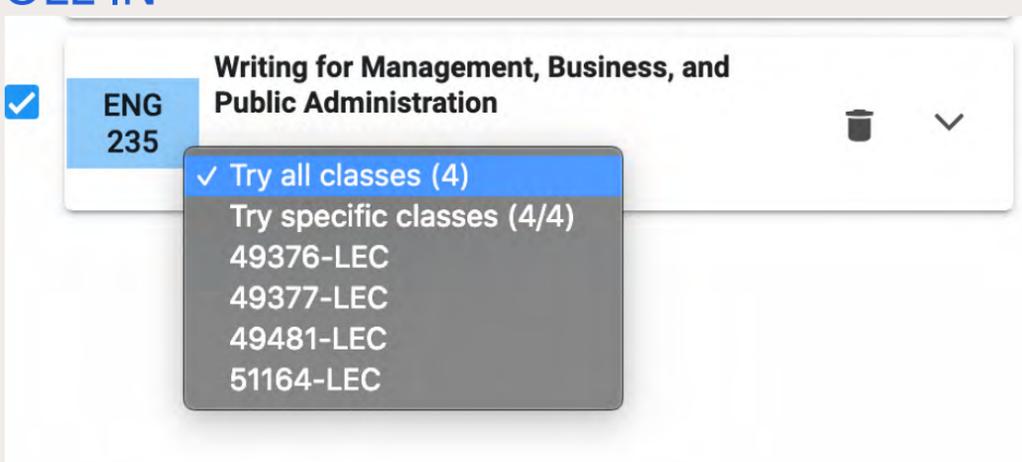


6. NOW SEARCH FOR **COURSE SUBJECT AND COURSE NUMBER** (I.E *ENG 101*)

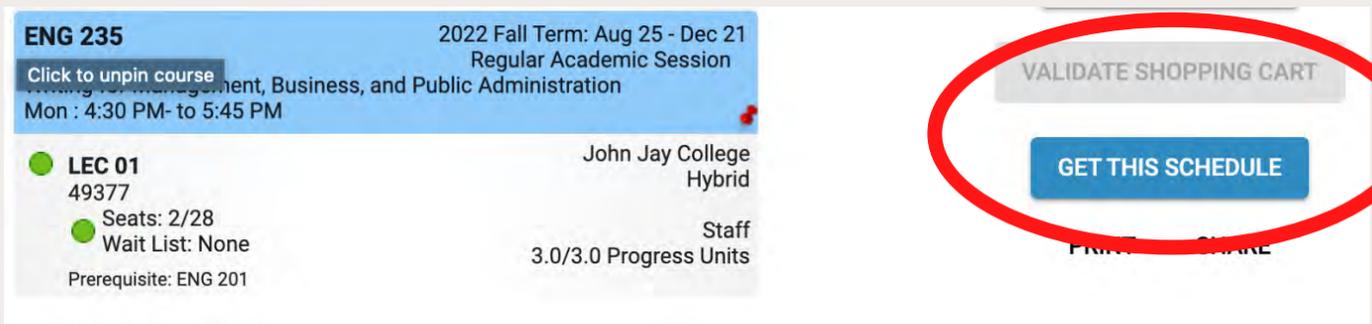


****USE ADVANCED SEARCH FOR MORE SEARCH OPTIONS SUCH AS YOUR ACADEMIC CAREER COURSE ATTRIBUTE OR PREFERRED SESSION****

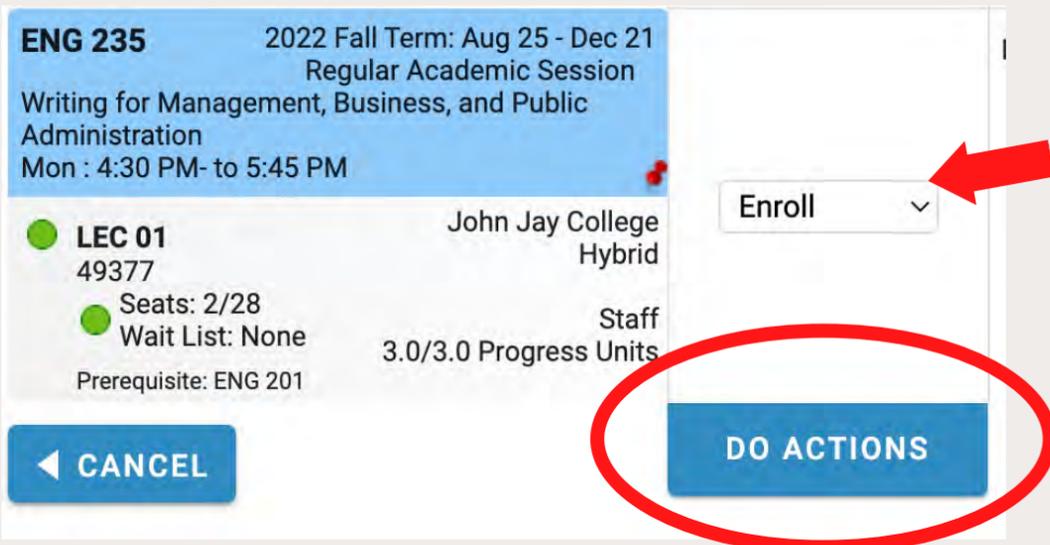
7. SELECT THE DESIRED LECTURE YOU WANT TO ENROLL IN



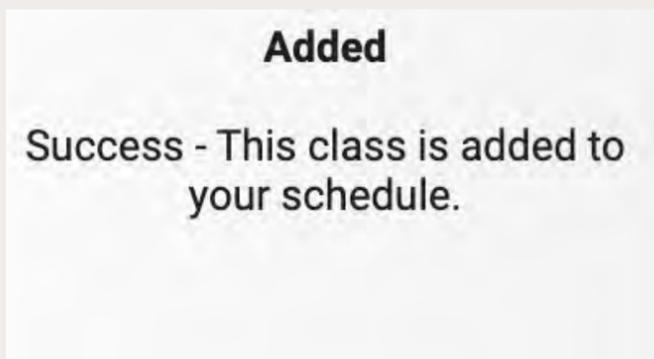
8. CLICK ON "GET THIS SCHEDULE" ON THE RIGHT-HAND SIDE



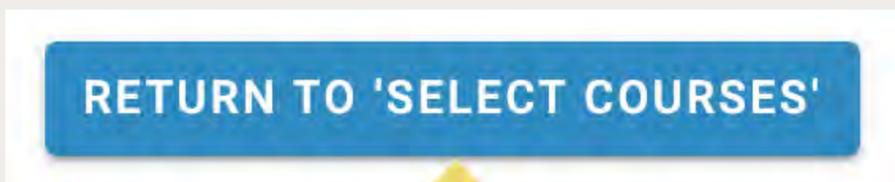
9. PROCEED TO "DO ACTIONS"



10. YOU SHOULD GET AN "ADDED" MESSAGE IF SUCCESSFULLY ENROLLED



11. CLICK ON "RETURN TO 'SELECT COURSES'" TO SEARCH FOR ADDITIONAL COURSES



Need HELP with CUNYFirst? Contact the DOIT Technology HelpDesk support line: 212.237.8200 Send an email: helpdesk@jjay.cuny.edu Visit the Helpdesk: New Building, L2.73.00 Mon - Sat 8am - 5pm

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