

# Uniformed Services Waiver



## 1. WHAT IS THE UNIFORMED SERVICES WAIVER?

Uniformed Services Waiver is a \$100.00 tuition waiver available to New York City and certain New York State full-time, non-supervisory, uniformed service personnel. Eligible students are entitled this waiver for the Spring and Fall semesters only (no Winter/Summer). **The student is responsible for any outstanding tuition balance. This is a TUITION ONLY waiver and cannot be used to pay student/ancillary fees.**

## 2. AM I ELIGIBLE FOR THE UNIFORMED SERVICES WAIVER?

The student must 1. Fulfill the employment eligibility requirements as NYC/NYS\* full-time (non-supervisory), uniformed service personnel, 2. Be enrolled as a matriculated student in a degree granting program, and 3. Be pursuing their first Baccalaureate Degree.

## 3. HOW DO I APPLY FOR THE UNIFORMED SERVICES WAIVER?

- ☒ Obtain a [Uniformed Services Waiver](#) by clicking this link.
- ☒ Complete the form in its entirety.
- ☒ Send the completed form with your NYPD shield (badge) and the photo ID (containing the TAX ID # and date of birth) to Jay Express via email at: [jayexpress@jjay.cuny.edu](mailto:jayexpress@jjay.cuny.edu).

## 4. WHERE IS THE UNIFORMED SERVICES WAIVER ACCEPTED?

Preapproved waivers by Jay Express are subsequently forwarded to the Bursar's Office for processing.

## 5. HOW IS THE UNIFORMED SERVICES WAIVER APPLIED TO MY ACCOUNT?

The waiver is typically applied within the first ten business days of the semester/session start date and covers \$100.00. It will appear on the account as "Uniformed Service Waiver."

## 6. I HAVE BURSAR HOLDS FOR MY PAST-DUE BALANCE. CAN I USE THE UNIFORMED SERVICES WAIVER TO REMOVE IT?

Bursar holds will be removed when 1. A valid Uniformed Services Waiver is submitted for the intended semester and 2. Any remaining balance is paid in full using any one of the accepted methods.