



Office of the Registrar
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To: All Students
From: The Office of the Registrar
Date: December 5, 2023
Re: **Fall 2023 semester ending– General Announcement**

The last day of the Fall 2023 semester is Monday, December 11, 2023. The Registrar's Office would like to wish you the best of luck on your finals.

As a reminder, the deadline date to drop a class with a grade of "W" for the Fall 2023 Regular term and 8-Week 2 sessions are below:

Fall 2023	Deadline
Regular Term	Monday, December 11, 2023
8-Week 2	Saturday, December 17, 2023

Should you be considering withdrawing from class(es) before deciding, consult with [Jay Express](#) to determine the impact of class withdrawal(s) on your financial aid/scholarships. Jay Express is available in-person Monday -Thursday from 9:00 am – 4:45 pm and on Friday from 9:00 am – 1:00 pm. Now would be the time to contact [Academic Advisement](#) (undergraduate) or your graduate program advisor about your academic plan/course needs.

If you decide to withdraw from a course(s), here are instructions on how to drop a class using Schedule Builder: *CUNYfirst > Student Center > Schedule Builder > Select trashcan to the right of the course(s) > Get This Schedule > in Action column, Drop* or click here for video, [\(1278\) Add, Drop, Swap Classes - YouTube](#).

Sincerely,

Office of the Registrar