

Budget and Planning Committee Meeting
Minutes
January 29, 2024

Attendees:

Karol Mason (Chair), Allison Pease, Alison Orlando, Andrew Sidman, Angela Crossman, Anthony Carpi, Anthony Chambers, Cat Alves, Claudia Calirman, Christopher Shults, Daniel Oresanya, Daniel Matos, Daryl Wout, Dyanna Pooley, Ed Snajdr, Elizabeth Hovey, Ellen Sexton, Erez Lenchner, Erica Bond, Erica King-Toler, Gail Garfield, Glenn Corbett, Helen Cedeno, Helen Keier, Holly Clarke, J. Paul Narkunas, Janet Winter, Jean Mills, John Gutierrez, Joseph Maldonado, Justin Barden, Karen Kaplowitz, Katherine Stavrianopoulos, Kira Poplowski, Maki Haberfeld, Mark Flower, Maxwell Mak, Michael Brownstein, Ned Benton, Oswald Fraser, Raymond Patton, Ric Anzaldua, Robert Garot, Roger Szajngarten, Rulisa Galloway-Perry, Sajma Jahic, Shu-Yuan Cheng, Susannah Crowder, Shweta Jain, Stephen Russell, Yarik Munoz, and Alena Ryjov (recorder).

1. Approval of minutes for December 18, 2023 meeting: The minutes were approved unanimously as proposed.
2. CUNY's Request for a Stabilization Plan: Karol started the discussion by reminding everyone that JJ remains on the CUNY's list as one of the nine colleges of concern. After the last BPC meeting in December, she met with CUNY and asked them to approve our budget and the hiring lines that we were in the process of hiring; we are still waiting for approval from CUNY to what we submitted. She explained that we submitted a plan that would keep us safe through 2027 but using leftover Federal stimulus money, as it's the only way to get us there. She said that we've been very prudent and conservative with our stimulus money, knowing that we needed it to keep us through until we can get enrollment and other things back in line. However, CUNY wants to see each of these colleges have a plan to stabilize themselves outside of the Federal stimulus money. Karol told them that we would send them a stabilization plan so they could see what our goals were to work towards stabilization. Karol mentioned three factors we can control to try to get to stabilization and balance our budget: enrollment increases, increasing our revenue and collections, and cutting costs. She reminded though that an increase of enrolment will trigger an increase in cost which we'll need to consider. Karol then explained the CUNY's 2 for 1 hiring requirement and the work we need to do collectively to comply with it.

Mark shared his screen to present an overall budget with two proposed changes as part of the stabilization plan. One change concerned enrollment. He said that in the past we had been budgeting between 96% to 98% attainment of the enrollment projections; we increased that to 100%. In addition, we'll be increasing our freshman class size from 2,000 to 2,300, which will also increase our revenue target. He also talked about attrition/separations and how that results in savings under the 2-for-1 plan. He said that these two things allow us to be positive in our structural deficit. We will still have a structural deficit of 6.8M this year, but a CUTRA balance of 10M; a structural deficit of 3.9M in 2025 but a CUTRA balance of 6.2M. And then finally, in 2026, we'll break even and are able to carry

over all of that CUTRA balance again in 2027. Karol and Mark described this as an optimistic scenario, and Karol mentioned that there were some areas that we didn't touch, like adjunct expenses, and stressed the importance of developing a more efficient and predictable multi-year schedule of courses. She said the hope is to get our budget approved and to get JJ off the list of nine colleges. The floor was open for discussion and Karol and Mark answered questions relating to hiring and 2-for-1 requirement, class size, collective bargaining, student loans, part-time vs. full-time students, in-person classes, communication and transparency regarding important matters affecting workflow and campus operations. The discussion will continue at the next meeting in February.