

## **You are invited! New Faculty Orientation, Fall 2024**

Greetings, New Faculty:

Please join The Office of the Provost and Dean of Faculty for **New Faculty Orientation on Tuesday, August 20, 2024 (New Building, Moot Court Room (NB 6.68))**. Orientation is for both new full-time and part-time faculty!

### ***Orientation Schedule:***

- 8:45 am – Continental Breakfast & Check-in
- 9:15 am – 12:45 pm Morning Session
- 1:00 pm – 2:00 pm Lunch and Discussion
- 2:15 pm – 4:00 pm Afternoon session

The **morning session** will focus on general information and functional areas that apply to all faculty. There will be a lunch & discussion on *Educating for Student Success*.

The **afternoon session** will have two components:

- I. A presentation from the Faculty Senate and the PSC-CUNY (Union) John Jay College Chapter Chairs. (Applicable for all faculty ranks and titles)
- II. Information for full-time faculty related to the personnel process, teaching & service, scholarship and scholarly success.

Full time faculty starting in Fall 2024 are strongly encouraged to attend the full day. Part-time faculty are welcome to attend the full day as well.

**For those unable to attend in person on 8/20/2024, we will host our semesterly new faculty orientation, virtually (via Zoom) on Monday, August 26, 2024 11:00 am – 1:00 pm.** Please use the below orientation RSVP link to express your intent to attend the online orientation. After you record your anticipated attendance, ***Maria Jeremy, Adjunct Faculty Services Specialist*** will follow-up with a registration link on Monday, August 19, 2024. The registration link will be the means in which you receive the zoom details. The virtual orientation is open to all new faculty (full-time and part-time).

If you have any questions, please contact [acrossman@jjay.cuny.edu](mailto:acrossman@jjay.cuny.edu) or [kbailey@jjay.cuny.edu](mailto:kbailey@jjay.cuny.edu).

### **New Faculty Orientation and Resources:**

- Orientation RSVP Link: <https://forms.gle/EsBjMKnw8wjiPAZd7> (RSVP by **Friday, August 16<sup>th</sup>**)
- Faculty Handbook. The updated version will circulate when it becomes available: <https://new.jjay.cuny.edu/academics/faculty-resources> (*Faculty Personnel Processes -> Faculty Resources*)  
<https://new.jjay.cuny.edu/faculty-staff> (*Faculty & Chair Resources*)