

JOHN JAY

**COLLEGE
OF
CRIMINAL
JUSTICE**

COLLEGE COUNCIL

AGENDA & ATTACHMENTS

TUESDAY, OCTOBER 15, 2024

All meetings begin at 1:40 p.m. and are open to the College Community.

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
The City University of New York
The College Council
AGENDA

October 15, 2024 – 1:40-2:55 pm

- I. Adoption of the Agenda
- II. Approval of the Minutes of the September 19, 2024 College Council (Attachment A), **Pg.4**
- III. Members of the College Council Committees [Link](#)
 - **Dominic Stellini** will serve as the new Assistant Vice President and Dean of Students on Committee on Student Interests, Graduate Studies Committee, and Committee on Honors, Prizes, and Awards.
 - **Brandon Fieland** will replace Cat Alves for Fall semester on the Committee on Student Interests.
 - **Jennifer Lorenzo** will replace Cat Alves for Fall semester on the College Council, Executive Committee of the College Council, Budget and Planning Committee, Financial Planning Subcommittee, and Strategic Planning Subcommittee.
 - **Susan Pickman** will serve as the seventh faculty representative on the Executive Committee of the College Council.

- IV. Report from the Undergraduate Curriculum and Academic Standards Committee (Attachments B1-B3) – Interim Dean of Academic Programs, Andrew Sidman

Course Revisions

- B1. DRA 185 Drama in Production, **Pg.7**
- B2. DRA 301 Directing, **Pg.9**

Academic Standards

- B3. Revision of the Policy on Non-Degree/Visiting Students, **Pg.11**

- V. Report from the Committee on Graduate Studies (Attachments C1-C2) –Interim Dean of Academic Programs, Andrew Sidman

Programs

- C1. Revision of the MA in International Crime and Justice, **Pg.13**

Course Revisions

- C2. ICJ 750 Special Topics in International Crime and Justice, **Pg.18**

- VI. Discussion on Institutional Statements and Creating Productive Dialogue, **Pg.20**

- VII. New Business

VIII. Announcements:

- Student Council (President Yarik Munoz)
- Faculty Senate (President Karen Kaplowitz)
- HEO Council (Vice President Jennifer Lorenzo)
- Administrative Announcements (President Karol Mason)

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York

MINUTES OF THE COLLEGE COUNCIL

September 19, 2024

The College Council held its first meeting of the 2024-2025 academic year on September 19, 2024. The meeting was called to order at 1:55 p.m. and the following members were present:

In-Person: Adam McKible, Alejandro Garcia Lozano, Alison Perry, Anru Lee, Artem Domashevskiy, Chevy Alford, Diana Falkenbach, Elton Beckett, Ignacio Sanchez, Jonathan Epstein, Joseph Maldonado, Karen Kaplowitz, Ray Patton, Robert Garot, Robert Till, Veronica Hendrick, Vicente Lecuna, Yarik Munoz, Jamella Richmond, David Mao, In-Deria Barrows, Aneesa Thomas, Jeff Matthew, Tiffany Rodriguez, Najmul Islam, Ruby Aguirre, Valeria Pavia Marin, Catherine Alves, Rulisa Galloway-Perry, Samuel Lopez, Allison Pease, Andrew Sidman, Daniel Matos, Karol Mason, Mark Flower, Jennifer Lorenzo*, Helen Keier*, Angela Crossman*, Anthony Carpi*, Natalie Chan*, Shilpa Viswanath*.

Remotely: Brian Montes, Cortanay Parker, Heath Brown, Ned Benton*, Nicole Elias*, Susan Kang, Todd Stambaugh.

Excused: Catherine Kemp, Francis Sheehan, Nicole Awai, Nina Fisher, Susan Pickman.

Absent: Brian Maule, Heath Grant, Joseph Rebello, Sung-Suk (Violet) Yu, Janice Johnson-Dias, Marie Springer*, Terrell Murphy*, Dor Nave*, Carolina Vasquez*.

Guests: Shavonne McKiever (R), Myrna Forney, Kathy Killoran, Kelly McWilliams, Professor Kimora, Christopher Shults, Sadie Huang, Maat Lewis (R).

* - Alternates
(R)- Remote

- I. Adoption of the Agenda
The motion was made to approve the agenda. The motion was seconded and approved unanimously with the following change:
 - Item D2. ICJ 780 Internship Course to be withdrawn from the agenda.
- II. Approval of Members of the College Council Committees
The motion was made to approve the membership. The motion was seconded and approved unanimously with the following changes:
 - Remove "Interim" in the title of the President of the Student Government on the Interim Executive Committee list;
 - For SEEK on the UCASC membership list, Tracie Meyers will serve for Fall 24 and Virginia Diaz for Spring 25.

- III. Election of the Secretary of the College Council
The motion was made to elect Alena Ryjov as the Secretary of the College Council. The motion was seconded and approved unanimously.
- IV. Election of the 2024-2025 Executive Committee Members
The motion was made to approve the ECCC members for 2024-25 AY. The motion was seconded and approved unanimously.
- V. Approval of the Minutes of the May 1, 2024 College Council
The motion was made to approve the minutes. The motion was seconded and approved unanimously.
- VI. College Council Orientation – Legal Counsel Myrna Forney
The orientation was presented by Legal Counsel Myrna Forney.
- VII. Report from the Undergraduate Curriculum and Academic Standards Committee (Attachments C1-C11) – Interim Dean of Academic Programs, Andrew Sidman

Programs

The motion was made to take as a slate the following items:

- C1. Revision of the BA and Minor in Anthropology
- C3. Revision of the BA in Sociology
- C5. Revision of the English Minor

The motion was seconded and approved unanimously. The motion was made to approve items C1, C3, and C5. The motion was seconded and approved unanimously.

The motion was made to approve item marked C2. Revision of the BA in Forensic Psychology. The motion was seconded and approved unanimously.

The motion was made to approve item marked C4. Revision of the Corrections Minor. The motion was seconded and approved unanimously with the following change:

- Correct the number of credits in “Part Two. Upper-Level Corrections Courses” from 9 (nine) credits to 6 (six).

New Courses

The motion was made to approve item marked C6. PED 2XX Health and Nutrition (FC: Scientific World). The motion was seconded and approved unanimously.

The motion was made to approve item marked C7. ISP 3XX (390) and ISP 3YY (391) John Jay – Vera Institute Fellowship Seminar I & II. The motion was seconded and approved unanimously.

Course Revisions

The motion was made to approve item C8. CHS 150 Foundations of Human Services Counseling. The motion was seconded and approved unanimously.

The motion was made to approve item C9. ENG 212 Introduction to Creative Writing (CO: Communications). The motion was seconded and approved unanimously.

The motion was made to approve item marked C10. PED 120-130 Intercollegiate Athletics Participation. The motion was seconded and approved unanimously.

Academic Standards

The motion was made to approve item marked C11. Revision of the Academic Integrity Policy (approved by UCASC & CGS, 5/17/24). The motion was seconded and approved unanimously with the following caveats:

-The college will examine the membership and the name of the Grade Appeals Committee; develop a process to advise students on academic integrity issues; and continue to educate faculty and students about the use of AI in the classroom, in teaching and in works.

VIII. Report from the Committee on Graduate Studies (Attachment D1) –Interim Dean of Academic Programs, Andrew Sidman

The motion was made to adopt item marked D1. ICJ 770 Capstone Course in International Crime and Justice. The motion was seconded and approved unanimously.

IX. College Council Calendar 2024-2025

The Council reviewed the calendar and had no discussion.

X. New Business

No new business was presented.

The meeting was adjourned at 2:55p.m.

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
The City University of New York
Undergraduate Curriculum and Academic Standards Committee

Course Revision Form

This form should be used for revisions to course titles, prefixes/numbers, course descriptions, and/or prerequisites. For small course content changes please also submit a syllabus. (Please note: for significant content changes you may be asked to complete a New Course Proposal Form). **For inclusion in the CUNY Pathways General Education program at John Jay please include a syllabus and the CUNY Common Core or John Jay College Option Form.**

Date Submitted: August 28, 2024

1. Name of Department or Program: ENGLISH (Theatre Arts)
2. Contact information of proposer(s):

Name(s): Jean Mills
 Email(s): JEMILLS@jjay.cuny.edu
 Phone number(s): 917-589-6199

3. Current number and title of course: **DRA 185 Drama in Production**

4. Current course description:

Participation in JJ production as a performer and backstage as a technician requires substantial contribution of time, talent, and cooperation nights and weekends. Students may repeat this course up to 3 times for a total of 9 credits.

- a. Number of credits: 3
- b. Number of class hours (please specify if the course has lab hours): 3
- c. Current prerequisites: By permission of the instructor only
- d. Other: Course attribute: ELO-COPEd

5. Describe the nature of the revision (what are you changing?): Revise Course Description, remove the prerequisite "By permission of the instructor only", and correct the sub code of the experiential course attribute.

6. Rationale for the proposed change(s):

1. We want to add more details to the course description other than saying it takes time and effort to be involved (current description). We also want to make sure that students reading the description understand that it's an experiential, skills-based class, giving students a better understanding of what to expect, which the current description does not provide.

2. Access. We want to remove the Pre-req by permission of the instructor only, so that it is clear that a student who wants to be involved in the play will be involved at some level whether that

means on stage or backstage or front of house, etc. The “instructor permission” requirement also adds a layer of difficulty to registering that we wish to remove in order to facilitate access.

3. This course is currently coded as ‘Cooperative Education’. This is an error, so we are fixing it. Students in this experiential learning class act in the College productions so this should be coded as Research/Field Study, which aligns with other courses of this type.

7. Text of proposed revisions (use NA, not applicable, where appropriate):

a. Revised course description:

This hands-on course offers a unique opportunity to develop essential theatrical skills, whether stepping into the spotlight as an actor or working behind the scenes on the production team. Through creative exploration, students will cultivate self-awareness, enhance leadership abilities, and refine interpersonal communication in a collaborative setting. Regardless of major, theatre has something to offer! As an experiential course, students will engage in projects that extend beyond the classroom, culminating in a live theatre production open to the John Jay community. Students may repeat this course up to 3 times for a total of 9 credits.

b. Revised course title: NA

c. Revised short title (the original can be found on CUNYFirst, max of 30 characters including spaces!): NA

d. Revised learning outcomes NA

e. Revised assignments and activities related to revised outcomes NA

f. Revised number of credits: NA

g. Revised number of hours: NA

h. Revised prerequisites: **Drop the instructor permission pre-req (no pre-reqs)**

i. Other: Change course attribute to **ELO-RFS**

8. Enrollment in past semesters: 10-17 students

9a. Will this course be offered as part of the new JJ General Education program (CUNY Common Core or College Option)?

No Yes If yes, please indicate the area:

10. Does this change affect any other departments?

No Yes (if so what consultation has taken place)?

11. Date of Department or Program Curriculum Committee approval: September 3, 2024

12. Name of Department Chair(s) or Program Coordinator(s) approving this revision proposal:
Jean Mills

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
The City University of New York
Office of Academic Programs

Course Revision Form

This form should be used for revisions to course titles, prefixes/numbers, course descriptions, and/or prerequisites. For small course content changes please also submit a syllabus. (Please note: for significant content changes you may be asked to complete a New Course Proposal Form). **For inclusion in the CUNY Pathways General Education program at John Jay please include a syllabus and the CUNY Common Core or John Jay College Option Form.**

Date Submitted: August 1, 2024

1. Name of Department or Program: English Department

2. Contact information of proposer(s):

Name(s): Jean Mills

Email(s): jmills@jjay.cuny.edu

Phone number(s):

3. Current number and title of course: DRA 301 Directing

4. Current course description:

Introduction to the directing of plays: script analysis, coordination of production elements, consideration of styles and composition, actor relations, rehearsals, blocking and mounting the play.

a. Number of credits: 3

b. Number of class hours (please specify if the course has lab hours): 3

c. Current prerequisites: ENG 201

5. Describe the nature of the revision (what are you changing?): We are adding the Experiential Learning course attribute with the Research/Field Study subcode to this course.

6. Rationale for the proposed change(s): This course is currently not coded as Experiential Learning but is intended for students to get hands-on experience in working on the College's theatre productions as part of the course. The sub-code of Research/Field study aligns with other courses of this type. This course attribute enables students to have extended registration time in the beginning of the semester like other experiential learning courses such as internships and independent studies.

7. Text of proposed revisions (use N/C, No change, where appropriate):

- a. Revised course description: No change
- b. Revised course title: No change
- c. Revised short title (the original can be found on CUNYFirst, max of 30 characters including spaces!): No change
- d. Revised learning outcomes: No change
- e. Revised assignments and activities related to revised outcomes: No change
- f. Revised number of credits: No change
- g. Revised number of hours: No change
- h. Revised prerequisites: No change
- i. Other: **Add course attribute ELO-RFS**

8. Enrollment in past semesters: Not offered in recent semesters

9a. Will this course be offered as part of the new JJ General Education program (CUNY Common Core or College Option)?

No Yes _____ If yes, please indicate the area:

10. Does this change affect any other departments?

No _____ Yes (if so what consultation has taken place)?

11. Date of Department or Program Curriculum Committee approval: August 2024

12. Name of Department Chair(s), Graduate Program Director or Program Coordinator(s) approving this revision proposal: Jean Mills, Chair, Department of English

Proposed Revision to the Policy on Non-Degree/Visiting Students

K. Killoran, Aug 1, 2024 from the UG Bulletin, 2024-25

<https://jjay.smartcatalogiq.com/2023-2024/undergraduate-bulletin/admissions/non-degree-students/>

Non-Degree Students

Non-degree (visiting) students are accepted on a semester-to-semester basis, based on space availability. All non-degree (visiting) students must apply each semester through the Office of Admissions by the established application deadline. Non-degree (visiting) students must provide verification of high school graduation or a General Equivalency Diploma (GED), as well as transcripts from all colleges previously attended. Non-degree (visiting) students must meet the academic achievement standards established for matriculated students. All non-degree (visiting) students must comply with the New York State Public Health Laws which require that all college students, born on or after January 1, 1957, must provide proof of immunization prior to registering for classes. The Immunization Form must be completed and sent to the Health Services Center prior to being allowed to enroll. If you have questions about this requirement, please contact the Health Services Center at 212.237.8052, or by email at healthoffice@jjay.cuny.edu.

The Non-Degree (Visiting) Student Application and submission deadlines is available online at <https://www.jjay.cun.edu/admissions/non-degree-visiting-students> [Non-Degree \(Visiting\) Students | John Jay College of Criminal Justice \(cuny.edu\)](#). The completed application and all required documentation, must be submitted to the Office of Admissions by the deadline indicated on the form.

Non-Degree (visiting) students are limited to taking a total of **four courses (to a maximum of 14 credits)** ~~twelve (12) credits~~ at John Jay College unless they are part of a registered certificate program or the Addiction Studies Program. Non-degree (visiting) students who wish to continue their studies at John Jay College after completing **12-14** credits, must formally apply for admission to the College.

With the exception of other CUNY students attending John Jay College on e-Permit, all other Non-Degree (visiting) students will be assigned registration appointment dates and times that occur *after* regular student appointment times and dates and will pay a higher rate of tuition than regular John Jay College matriculated students. Financial aid is not available to non-degree (visiting) students. Once a non-degree (visiting) student application has been processed, the student will receive notification about registering for courses. Registration is on a space-available basis and there is no guarantee the student will be able to register for the courses of their choosing as course priority is given to John Jay College matriculated students. Registration for non-degree (visiting) students will begin approximately one (1) month prior to the start of each semester/session.

Rationale: Making this change allows non-degree/ visiting students to take courses that are more than 3 credits. This situation comes up frequently when students want to take a four-credit class such as PSY 311 Research Methods in Psychology, and math, biology, chemistry, and/or physics classes that are usually 4 credits or more. Especially during summers, we encourage visiting students from other colleges to attend to increase our summer revenue. We routinely approve these students to exceed the current 12 credit limit. This change to the policy would make their registration more seamless. Four courses or a maximum of 14 credits aligns with our policy on the number of credits students can earn during the summer session.

John Jay College of Criminal Justice
Office of Academic Programs

Academic Program Revision Form

When completed email the proposal form in a word-processed format for UCASC or CGS consideration and scheduling to kkilloran@jjay.cuny.edu. (Or provide a Dropbox folder link)

1. **Date submitted:** September 3, 2024
2. **Department or program proposing these revisions:** MA in International Crime and Justice
 - a. Name and contact information of proposer(s): Rosemary Barberet, Jana Arsovska
 - b. Email address of proposer: rbarberet@jjay.cuny.edu; jarsovska@jjay.cuny.edu
3. **Name of graduate program, major, minor or certificate program being revised:**

MA in International Crime and Justice
4. **Department curriculum committee** or other governance body (for graduate and interdisciplinary programs) which has approved these changes:
 - a. Please provide the meeting date for approval: August 28, 2024
 - b. Name of department chair, major/minor coordinator or graduate program director approving this proposal: Jana Arsovska
5. **Please describe the curriculum changes you are proposing:**
 (narrative or bullet points are acceptable as long as there is adequate explanation)

 The list of electives is being refreshed so the courses offered are correct in the bulletin and populate correctly in Degree Works.
6. **Please provide a rationale for the changes:**
 (narrative format to go to CUNY and NYSED reports)

 We are aligning the program information between the Program, Graduate Bulletin, and DegreeWorks so the information is consistent across technology platforms. The updates to DegreeWorks will make graduation audits more seamless for students.
7. **How do these proposed changes affect other academic programs or departments?**
 - a. Which program(s) or department(s) will be affected? – N/A
8. **Please summarize the result of your consultation with other department(s) or program(s) being affected by these changes:**

Academic Programs suggests prior consultation with academic department chairs, UCASC

representatives, and major or minor coordinators of affected departments or graduate program directors (coordinators can be found in the Bulletins <http://www.jjay.cuny.edu/college-bulletins>, a list of UCASC members can be found at: <http://www.jjay.cuny.edu/members> and program directors at: <https://new.jjay.cuny.edu/members-list>)

N/A

9. **Please attach the current bulletin information** for the program reflecting the proposed changes. (Kathy Killoran (kkilloran@jjay.cuny.edu) will provide you a copy in Word format upon request).

See below.

International Crime and Justice, Master of Arts

Program Director: Dr. Jana Arsovska

(jarsovska@jjay.cuny.edu)

Deputy Director: Dr. Rosemary Barberet

(rbarberet@jjay.cuny.edu)

The Master of Arts in International Crime and Justice reflects the College's commitment to the internationalization of criminal justice education and builds on the strengths of our undergraduate degree in international criminal justice by opening the possibility of graduate education in this field. Indeed, this is the first program of this nature in the United States. The MA in International Crime and Justice combines advanced substantive knowledge of international crime challenges and domestic and international responses, with analytic and research techniques in an interdisciplinary framework. It aims to produce graduates with a truly global outlook on criminal justice, a moral commitment to international justice, and professional competence in the increasingly multicultural workforce.

This program may also be completed fully online.

Admissions. General admissions information for John Jay's graduate programs can be found under the Admissions section of this bulletin along with the International Crime and Justice MA Program-specific admissions requirements.

DEGREE REQUIREMENTS

The Master of Arts in International Criminal Justice requires 36 credits consisting of eight required core courses (24 credits) and four electives (12 credits; see the list of courses below).

Required Courses

Subtotal: 24 cr.

ICJ 700	International Crime and Justice Theory
ICJ 701	Illegal Markets and Economic Justice
ICJ 702	Comparative Criminal Justice Systems
ICJ 703	International Criminal Law
ICJ 704	Crime, Justice, and Cultural Struggles
ICJ 706	Transnational Crime
ICJ 715	Applied Research Methods in International Crime and Justice
ICJ 770	Capstone Course in International Crime and Justice

Electives

Subtotal: 12 cr.

Electives may be selected from the list below or from any of the graduate courses offered at John Jay and CUNY, subject to the approval of the graduate program director. Students may use their 12

elective credits to complete courses toward the Advanced Certificate in Transnational Organized Crime Studies or Terrorism Studies, or students can take a combination of different electives chosen from the list of approved electives below.

Students who have completed 15 credits in the program and have a GPA of 3.5 or above are eligible to take the following electives: Internship (6 credits) and Thesis I/Thesis II (6 credits). The thesis elective is taken over a two-semester sequence as ICJ 791 and ICJ 792. The internship course (ICJ 780) is an online course that is accompanied by a mandatory 280 hours in an internship site. Placements in internship sites are arranged at the initiative of the student in consultation with the Career Learning Lab and the program director. Students interested in the internship elective should start their search for an internship site at least one semester in advance. Students are encouraged to pursue one or more internships during their graduate studies, even if they are not taking the internship elective course, potentially as an Independent Study (3 credits). If students are interested in these options, they should contact the Program Director early in their programs.

ICJ 705	Human Rights and Counterterrorism
<u>ICJ 720</u>	<u>Crime and Justice in the Balkans</u>
<u>ICJ 721</u>	<u>International Perspectives on women in Criminal Justice</u>
ICJ 725	Environmental Crime
ICJ 726	Drug Trafficking
ICJ 728	History of Genocide
ICJ 729	Organized Crime: An International Perspective
ICJ 730	Human Trafficking
ICJ 735	Gender Justice for Conflict Related Sexual and Gender-Based Violence
ICJ 750	Special Topics in International Crime and Justice
ICJ 755	Terrorism and Transnational Crime
ICJ 760/SEC 760	Information Technology and Cybercrime
ICJ 762	Corruption and the Global Economy
ICJ 765	Intelligence in National Security and Policing
ICJ 780	Internship Course (6 cr.)
ICJ 791	International Crime and Justice Thesis I
ICJ 792	International Crime and Justice Thesis II
ICJ 793	International Crime and Justice Comprehensive Review
<u>ICJ 794</u>	<u>International Crime and Justice Independent Study</u>
<u>ICJ 798</u>	<u>Faculty Mentored Research in International Crime and Justice</u>
CRJ 713	White-Collar Crime
CRJ 727/FCM 727	Cybercriminology
CRJ 739	Crime Mapping
CRJ 744	Terrorism and Politics
CRJ 746	Terrorism and Apocalyptic Violence
CRJ 759	Comparative Police Administration
CRJ 784	Organized Crime
CRJ 789	Violence Across the Globe
CRJ 797	Homeland Security and International Relations
CRJ 798	Homeland Security and Terrorism

HR 701	International Human Rights: Organizations and Institutions
HR 711	Human Rights and Humanitarianism
HR 712	Civil and Political Rights and Civil Liberties
HR 713	Economic, Social and Cultural Rights
PAD 718	International Public Policy and Administration
PAD 746	Comparative Public Administration
PAD 772	International Inspection and Oversight
PSY 705	Victimology
PSY 729	Terrorism
PSY 746	Empirical Profiling Methods

TOTAL CREDIT HOURS: 36

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
The City University of New York
Office of Academic Programs

Course Revision Form

This form should be used for revisions to course titles, prefixes/numbers, course descriptions, and/or prerequisites. For small course content changes please also submit a syllabus. (Please note: for significant content changes you may be asked to complete a New Course Proposal Form). **For inclusion in the CUNY Pathways General Education program at John Jay please include a syllabus and the CUNY Common Core or John Jay College Option Form.**

Please submit to Kathy Killoran (kkilloran@jjay.cuny.edu) via email in the Office of Academic Programs.

Date Submitted: September 3, 2024

1. Name of Department or Program: MA in International Crime and Justice

2. Contact information of proposer(s):

Name(s): Jana Arsovska; Rosemary Barberet

Email(s): jarsovska@jjay.cuny.edu; rbarberet@jjay.cuny.edu

Phone number(s):

3. Current number and title of course: **ICJ 750 Special Topics in International Crime and Justice**

4. Current course description:

This course will allow students an in-depth analysis of 21st century challenges facing the field of international crime and justice. The specific topic of study will be chosen by the instructor each term.

a. Number of credits: 3

b. Number of class hours (please specify if the course has lab hours): 3

c. Current prerequisites: None

5. Describe the nature of the revision (what are you changing?): We would like to make this course repeatable one time for a maximum of 6 credits.

6. Rationale for the proposed change(s): Allowing students to take more than one 'Special Topics' class enriches their academic experience and allows faculty to offer courses occasionally on timely topics or current trends in the field. This course can satisfy one of the program electives.

7. Text of proposed revisions (use N/C, No change, where appropriate):

a. Revised course description:

This course will allow students an in-depth analysis of 21st century challenges facing the field of international crime and justice. The specific topic of study will be chosen by the instructor each term.

Note: This course can be repeated once for a total of six credits.

b. Revised course title: No change

c. Revised short title (the original can be found on CUNYFirst, max of 30 characters including spaces!): No change

d. Revised learning outcomes: No change

e. Revised assignments and activities related to revised outcomes: No change

f. Revised number of credits: No change

g. Revised number of hours: No change

h. Revised prerequisites: No change

i. Other: **Registrar's Office will make this course repeatable once in CUNYFirst.**

8. Enrollment in past semesters:

9a. Will this course be offered as part of the new JJ General Education program (CUNY Common Core or College Option).

No Yes If yes, please indicate the area:

10. Does this change affect any other departments?

No Yes (if so what consultation has taken place)?

11. Date of Department or Program Curriculum Committee approval: August 28, 2024

12. Name of Department Chair(s), Graduate Program Director or Program Coordinator(s) approving this revision proposal: Prof. Jana Arsovska, Program Director

Institutional Statements and Creating Productive Dialogue

In Fall 2024, President Mason will engage the John Jay community on two questions: 1) When do we speak? (When should she make an institutional statement?) and 2) How do we speak? (How do we equip our community for meaningful/productive dialogue on challenging/charged topics?).

To help her respond to these questions, President Mason is planning a Fall 2024 listening tour to solicit feedback on #1 and preview campus-wide work on #2. Stops on the listening tour include regularly scheduled meetings of the Board, PLC, Faculty Senate, College Council, Council of Chairs, Student Council, HEO Council and Town Hall. Additionally, a community open forum will be held on November 14 - an invitation will be sent in early October - and an online feedback form will be shared on this page soon. Please scroll to see the full listening tour schedule.

Background reading includes institutional statement guidelines from [Harvard](#) and the [University of Chicago](#) as well as John Jay's [Seven Principles for a Culturally Responsive, Inclusive and Anti-Racist Curriculum](#).

President Mason plans to share a follow-up on these conversations during the spring 2025 semester.

Fall 2024 Listening Tour Schedule:*

Sept 19, 4-6, John Jay Board
Sept 24, 1:40-2:55, President's Leadership Council
Sept 25, 10-11, HEO Council
Sept 25, 1:40-2:55, Faculty Senate
Oct 9, 4:30-6, Town Hall, L.61 NB
Oct 15, 1:40-3, College Council
Nov 14, 1:40-3, Open Forum, L.61 NB
Dec 3, 1:40-2:55, Council of Chairs
TBD, Student Council

*Schedule is subject to change.

