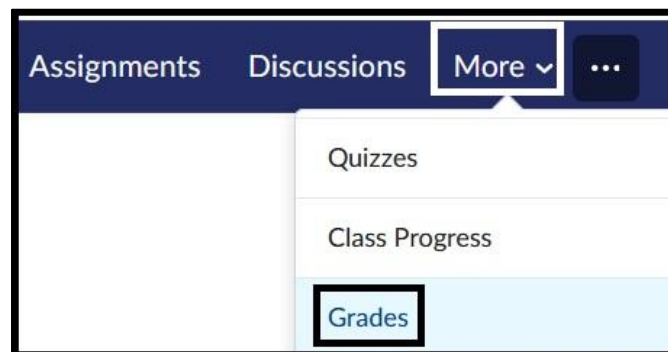


Grade Display Settings in Brightspace

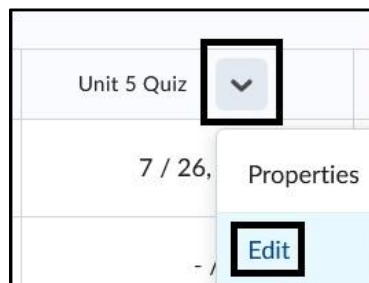
In Brightspace instructors can edit what grade display view shows for students and for themselves for a specific item or for the entire Grade book.

Change the Grade Display for a specific item

1. In the course, select **Grades** on the course navbar. If you do not see **Grades**, select **More** > select **Grades** from the dropdown menu. Instructors can also access **Grades** through the **Course Admin** link on the Course navbar.

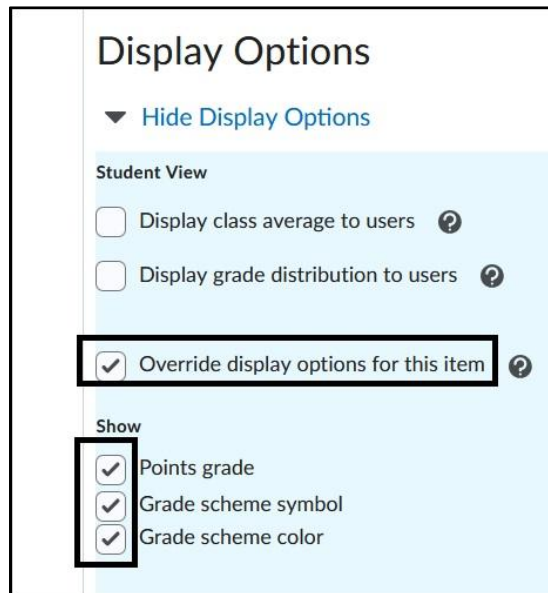


2. On the **Enter Grades** page, find the **title of the graded item** that you want to change the grade display for. Select the **action menu arrow to the right of the item name** and select **Edit**



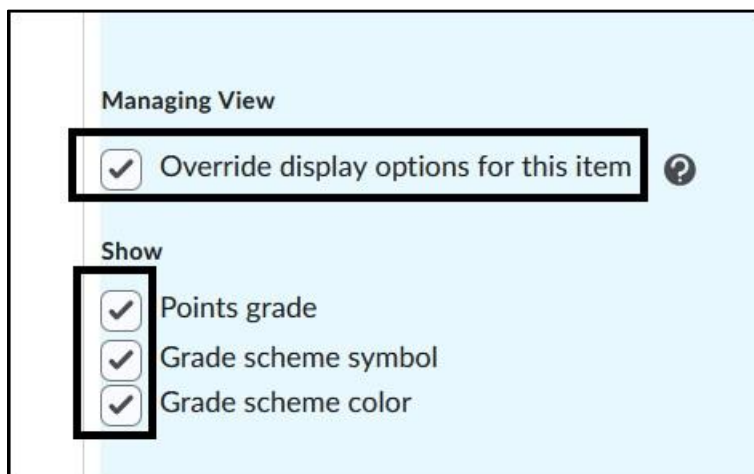
3. On the Properties tab, scroll down to **Display Options** > **Student View** > Select **Override display options for this item**. Under **Show** deselect any grade

options that you no longer want visible to the students. For example, if you only want the points of the assessment to display to students, deselect all boxes **EXCEPT** Points Grade.



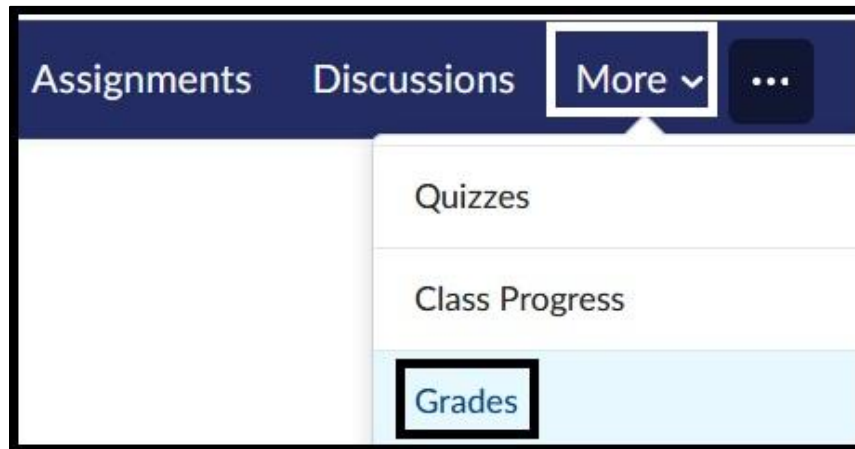
Note: The **Grade scheme symbol** refers to a **Letter Grade** in Brightspace.

- Instructors can also edit this specific Grade Display for a grade item in their Grade Book by selecting **Override Display Options for this item** under **Manage View** on the same page. This allows instructors to have one grade view while the students can have another. Select **Save and Close** at the bottom of the page to hold all changes.



Change the Grade Display for all items in Grades

1. In the course, select **Grades** on the course navbar. If you do not see Grades, select **More** > select **Grades** from the dropdown menu. Instructors can also access Grades through the **Course Admin** link on the Course navbar.



2. On the **Enter Grades** page select the **Settings gear icon** in the upper right corner



3. On the **Personal Display Options** page select the **Personal Display Options** tab > **Grade Details** to set what is displayed for **Instructor View**. These settings are only for how the grades reflect to instructors in Grades. Changing these settings will change the display for **all items** on the Enter Grades page.

Personal Display Options

Personal Display Options
Org Unit Display Options

Managing View Display Options

User Details

Username ?

Org Defined ID ?

Grade Details

Points grade ?

Grade scheme symbol ?

Grade scheme color ?

4. To change Student view for all grades items in a course select the **Org Unit Display Options** tab. Under **Student View Display Options > Grade Details**, deselect any views that you do not want displayed to students. For example, if you only want points to display on the Grades page for all assessments, deselect all boxes EXCEPT Points grade. Select **Save** to hold changes.

Org Unit Display Options

Personal Display Options
Org Unit Display Options

Managing View Display Options

Decimals Displayed *

Number of decimal places to display ?

Student View Display Options

Grade Details

Points grade ?

Grade scheme symbol ?

Grade scheme color ?

For more information access [Grade book setup](#)

For more information and assistance, please email Department of Online Education and Support - Learning Management System Support at LMS.faculty@jjay.cuny.edu