

MAJOR

BACHELOR OF SCIENCE IN PUBLIC ADMINISTRATION

DEPARTMENT OF PUBLIC MANAGEMENT

524 West 59th Street, New York, NY 10019 ■ Haaren Hall, Room 533.44

jjay.cc/departments-public-management

MAJOR ADVISOR

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See all major requirements at: jjay.cc/public-administration-major-resources

WHAT WILL YOU LEARN IN THIS MAJOR?

The major in Public Administration prepares students for leadership and management roles in public agencies. The major empowers students to analyze, understand, and solve problems using the tools of public administration. The major is grounded in our commitment to a broad definition of justice, including equity, diversity, inclusion, ethics, effectiveness, and accountability.

IN THIS MAJOR YOU WILL ■■■

Read research articles and case studies that examine application of administrative and policy strategies to real world issues.

Participate in discussions about administrative, managerial and ethical issues.

Write analytical papers about policies, procedures, and managerial approaches.

FIRST COURSES IN THE MAJOR ■■■

PAD 101: Introduction to Public Administration

PAD 121: Information in Public Administration

PAD 260: International Public Administration

“Before I entered the major, I used to complain about the government; now I understand it! The faculty gives a real-life approach. They teach as if you are in a professional setting.”

—Victoria Conover, Public Administration major

"Being in this major allows you to get into a lot of different fields. You also learn how to think critically and develop problem-solving techniques."

— Caroline Arlmante

WHAT CRITICAL THINKING SKILLS WILL YOU DEVELOP IN THIS MAJOR?

- Policy and Information analysis
- Data interpretation
- Information compilation and evaluation, problem-solving
- Strategic thinking and organization
- Quantitative and qualitative analyses

WHAT MINOR MIGHT BE A GOOD COMPLEMENT TO THIS MAJOR?

- Counseling
- Economics
- English
- Fire Science
- Political Science
- Security Management

For more information about minors, go to:

jjay.cuny.edu/academics/undergraduate-programs/minors

WHAT OPPORTUNITIES WILL THIS MAJOR OFFER YOU?

- Seminar and Internship in Public Administration (**PAD 402**): a 6-credit course that meets once per week in seminar and allows students to intern 12-16 hours per week for a government agency or nonprofit organization. Students must complete a minimum of 180 hours for the 6 credits. Placement is arranged by the student in consultation with the Center for Career and Professional Development.
- Possible memberships to a variety of Public Administration Organizations. Memberships to these organizations provide a great networking experience for students as well as access to the latest information in the field.

THIS MAJOR CAN BE A GREAT FOUNDATION FOR A WIDE RANGE OF JOBS, BUT SOME POSSIBILITIES TO CONSIDER ARE:

- Budget Analyst
- Chief Financial Officer
- Community Relations Director
- City Manager
- City Planner
- Fraud Investigator
- Human Resource Specialist
- Inspector
- Parole/ Probation Officer
- Policy Analyst
- Program Analyst
- Public Auditor
- Public Administrator
- Researcher
- School Administrator
- Security Management