



DOES LMS Support End of the Semester Reminders, Fall 2024

Email forwarding reminder

Brightspace email and notifications for users who have affiliations with CUNY campuses using the Microsoft Office 365 email system will receive their notifications at that email account. Users who do not have affiliations with other CUNY campuses will receive Brightspace notifications at their John Jay email account, provided it is set as the preferred email address in CUNYfirst. If you do not know whether you have an account on the [CUNY Microsoft Office 365 email system](#), you can log into the system to check.

More information about [Brightspace Email and Notifications Delivery](#) can be found on the DOES LMS website.

Winter / Spring 2025 Brightspace Course Creation

Winter / Spring 2025 John Jay courses have been created in Brightspace. If you are missing a course when logging into Brightspace, please log into CUNYfirst and verify that the course has been assigned to you. If the course has not been assigned to you in CUNYfirst, your department must reach out to the Registrar to have the official course record updated. Enrollment updates are processed from CUNYfirst into Brightspace multiple times a day.

All cross-listed Winter / Spring courses have been merged in Brightspace. [Requests to merge multiple sections of the same course](#) can be submitted to DOES LMS Support.

End of Semester Activities

DOES LMS has added three new How-to Guides to our website with the end of the semester in mind:

- [Create a Brightspace Assignment](#)
- [Access and Grade Assignment Submissions in Brightspace](#)
- [Weighted Grade System in Brightspace](#)

End of semester grading in a new LMS can be challenging. DOES LMS Support encourages faculty to [reach out for assistance](#) with grading tasks as early as possible. DOES LMS Support will offer the following webinars and Drop-in Lab sessions for December:

DOES LMS How to Webinar: Brightspace Quizzes

Date: Wednesday, December 4, 2024

Time: 2:00 – 3:00 pm

Link: <https://jjay-cuny.zoom.us/j/87956483336?pwd=3tbOIZRlvpx6qagFSbereWdwq7R3QG.1>

Meeting ID: 879 5648 3336

Passcode: 274411

DOES LMS Drop-in Lab

Date: Monday, December 9, 2024

Time: 1:40 – 2:50 pm

Location: L2.72.04 NB

DOES LMS How to Webinar: Brightspace Computing Final Grades

Date: Wednesday, December 11, 2024

Time: 2:00 – 3:00 pm

Link: <https://jjay-cuny.zoom.us/j/89655238840?pwd=0SnCBh3vDIQHoPnuYHjmRwnTea1MXK.1>

Meeting ID: 896 5523 8840

Passcode: 227014

DOES LMS Drop-in Lab

Date: Monday, December 16, 2024

Time: 1:40 – 2:50 pm

Location: L2.72.04 NB

DOES LMS How to Webinar: Brightspace Open Q & A

Date: Wednesday, December 18, 2024

Time: 2:00 – 3:00 pm

Link: <https://jjay-cuny.zoom.us/j/83898106581?pwd=SLla9jeLkiPYH6Q0Qg44osxOQ2HQV0.1>

Meeting ID: 838 9810 6581

Passcode: 936658

Upcoming Brightspace Course Changes

DOES LMS Support will make two changes to all current and upcoming Brightspace courses.

Academic Integrity link on default course navbar, Monday 12/2/2024. To comply with recent updates to the [CUNY Academic Integrity Policy](#), a link to the policy must be added to the default course navbar in Brightspace. Please note that this change will impact courses using the default course navbar only. If a course navbar has been customized, the link to the Academic Integrity policy must be manually added by the instructor.

To manually add the CUNY Academic Integrity link to your custom course navbar:

1. In the course, select Course Admin on the course navbar.
2. Select Navigation & Themes.
3. Click on the active navBar name in blue.
4. On the Edit Navbar page, select Add Links button.
5. Scroll down to CUNY Academic Integrity Policy
6. Select the box to the left of the link name and select Add.
7. Select Save and Close to retain changes.

Swapping columns in Brightspace, Monday 12/23/2024. On Monday, December 23, 2024, the default layout of the John Jay campus and course home pages in Brightspace will change, with the Announcement and Calendar widgets moved to the left column from their current position on the right. This change is being made to prioritize course announcements and calendar events when the college Brightspace home page and courses are read aloud by screen reader software, often utilized by members of our community with visual challenges.

Brightspace Attendance Tool

The Brightspace course Attendance tool will be removed from Brightspace on December 31, 2024 in compliance with CUNY's status as a non-attendance taking institution. The tool may be used until that date, but it is recommended that faculty do not use it when developing Winter / Spring 2025 Brightspace courses as it will be removed from the platform before those courses occur.

For more information and assistance, please email Department of Online Education and Support - Learning Management System Support at LMS.faculty@jjay.cuny.edu.