

**Student Activities Association
Budget Committee / Board of Directors Meeting
Wednesday, February 3, 2021 at 1:40PM, Zoom**

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

Chairperson Amber Rivero, President, Student Government
Ellen Hartigan, Interim Vice President of Student Affairs
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Andrew Berezghansky, Vice President, Student Government
Franklyn Bernabe, Treasurer, Student Government
Aileen Luna, Secretary, Student Government
Julio Chavez, Senior Representative, Student Council
Jeanne-Marie Col, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from December 20, 2020
- c. Approval of 15 Club Budgets

JJ Productions	1973.02
MPASA	524.47
Legally Conscious	1,239.10
ISA	2770.14
LWT	342
MSA	7,000.00
Spectra	7550
ASU (Arab Student Union)	500
Environmental	1225.6
ICJ	549.9
La Voz	1800
ASLA (Albanian Student Leadership Association)	197
H4H (Habitat for Humanity)	1350.75
FSA Food Security Advocates)	1378.25
JJAYVA (Veterans Association)	5363
Total	33,763.23

- d. Approval of Community Outreach and Service Learning earmark: \$35,584.30
- e. Approval of LGBTQ+ earmark: \$14,858.51

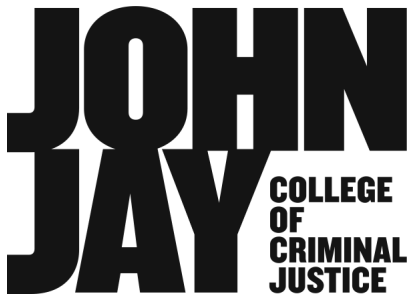
f. COVID- 19 Student Relief Surplus Request FY 2020-2021: \$1.5 Million

g. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Ellen Hartigan, Interim Vice President of Student Affairs
SAA Secretary	Michael Martinez-Sachs, Assistant Vice President and Dean of Students
	Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
	Amber Rivero, President, Student Government
	Andrew Berezehansky, Vice President, Student Government
	Franklyn Bernabe, Treasurer, Student Government
	Aileen Luna, Secretary, Student Government
	Julio Chavez, Senior Representative, Student Council
	Katelynn Seodarsan, Junior Representative, Student Council
	Lia Guzman Genao, Student Alternate
	Tayvhon Pierce, Student Alternate
	Elizabeth Yukins, Faculty Member
	Jeanne-Marie Col, Faculty Member
	Faculty Member
	Independent 1
	Independent 2
	Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from December 20, 2020
- c. Acceptance of the Budget Committee Report
- d. New business



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Budget Committee Minutes – Wednesday, February 3, 2021
1:40PM, Zoom

Presiding Chair: Amber Rivero, President, Student Government

Recording Secretary: Rachel Brown

Members: Ellen Hartigan, Interim Vice President of Student Affairs
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Andrew Berezghansky, Vice President, Student Government
Franklyn Bernabe, Treasurer, Student Government
Aileen Luna, Secretary, Student Government
Julio Chavez, Senior Representative, Student Council
Jeanne-Marie Col, Faculty

Guests/Non-voting Members Present: Catherine Alves, Declan Walsh, Elizabeth Yukins, Ingrid Cabanilla, Iris Martinez, Jasmine Awad, Jeffrey Aikens, Lia Guzman Genao, Lisa-Marie Williams, Makeda Jordan, Mark Francis, Michael Martinez-Sachs, Michelle Garcia, Nadia Griffith-Allen, Tayvhon Pierce

Order: SAA Budget Committee Meeting was called to order at 1:42PM by Amber Rivero. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Franklyn Bernabe

Second: Andrew Berezghansky

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve December 14, 2021 meeting minutes– Aileen Luna

Second: Jeanne-Marie Col

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to vote on 15 Club Budgets as a slate – Andrew Berezghansky

Second: Jeanne-Marie Col

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve slate of 15 Club Budgets totaling \$33,763.23 – Mark Flower

Second: Andrew Berezhansky

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #5: Motion to approve Community Outreach and Service Learning (COSL) FY20-21 budget: \$35,584.30 – Ellen Hartigan

Second: Andrew Berezhansky

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Director of COSL provided clarification on request for independent assessment consultant and programming under the contractual services line.

Motion #6: Motion to approve LGBTQ+ FYI20-21 budget: \$14,858.51 – Andrew Berezhansky

Second: Ellen Hartigan

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #7: Motion to approve COVID- 19 Student Relief Surplus Request FY 2020-2021 of \$1.5 Million – Ellen Hartigan

Second: Aileen Luna

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Committee agreed to two edits to the resolution, confirming that the surplus funds are from FY2019-2020; and that the resolution will apply to “enrolled eligible students.”

The Committee discussed how the funds would go to students. The options are to post the funds to students’ CUNYFirst accounts, or to give students gift cards. The concerns with CUNYFirst are that the funds will go toward unpaid balances, rather than to students to spend on their living expenses; and how the transaction will be coded in CUNYFirst. The concern with gift cards is how unused gift card funds will get back to the Association rather than to the gift card company. Additional research is needed to determine the best method to disburse the funds, but the Committee agreed the resolution was a good use of funds. Discussion continued in the Board meeting.

There will be about \$300,000 left in the surplus fund after this motion is approved.

Meeting adjourned at 2:07PM.

Approval:

Amber Rivero, Chair, Budget Committee_____

Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes – Wednesday, February 3, 2021

Presiding Chair: Ellen Hartigan, Interim Vice President of Student Affairs

Presiding SAA Secretary: Michael Martinez-Sachs, Assistant Vice President and Dean of Students

Recording Secretary: Rachel Brown

Members Present: Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Amber Rivero, President, Student Government
Andrew Berezhansky, Vice President, Student Government
Franklyn Bernabe, Treasurer, Student Government
Aileen Luna, Secretary, Student Government
Julio Chavez, Senior Representative, Student Council
Lia Guzman Genao, Student Alternate
Tayvhon Pierce, Student Alternate
Elizabeth Yukins, Faculty Member
Jeanne-Marie Col, Faculty Member

Guests/Non-voting Members Present: Catherine Alves, Declan Walsh, Ingrid Cabanilla, Iris Martinez, Jasmine Awad, Jeffrey Aikens, Lisa-Marie Williams, Mark Francis, Michelle Garcia, Nadia Griffith-Allen,

Order: SAA Board of Directors Meeting was called to order at 2:07PM. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Michael Martinez-Sachs

Second: Jeanne-Marie Col

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve December 14, 2021 meeting minutes – Michael Martinez-Sachs

Second: Amber Rivero

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report, with amendment – Amber Rivero

Second: Jeanne-Marie Col

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to amend the Budget Committee report, for the COVID-19 Relief resolution: if the distribution of monies is via a gift card, virtual or otherwise, that each gift card have an expiration date of one year from date of issuance, and any monies not used by the expiration date is returned to the SAA. – Michael Martinez-Sachs

Second: Jeanne-Marie Col

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Board continued the discussion on how to best disburse COVID-19 relief funds to students. The Board agreed that if gift cards are used, there need to be measures to ensure unused funds go back to the Association and not to the third-party gift card provider. If gift cards are used, they will be sent electronically to students' John Jay accounts. The Board felt sending cards to physical addresses or allowing third-parties access to students' personal information like addresses was not preferred. Research will be done to see if students can request physical gift cards, in case their local businesses cannot accept electronic gift cards. The SAA Business Office will handle troubleshooting for students who have technical issues with their gift cards.

Meeting adjourned at 2:21PM.

Approval:

I.V.P. Ellen Hartigan, Chair, Board of Directors _____

Michael Martinez-Sachs, Secretary, Board of Directors _____

From: [Michael Sachs](#)
To: [Rachel Brown](#); [Amber Rivero](#); [Ellen Hartigan](#)
Cc: [Lisa-Marie Williams](#); [Michael Lee](#)
Subject: Re: Draft of 2/3 SAA BOD minutes
Date: Thursday, February 4, 2021 3:00:51 PM

Looks good.
Michael

From: Rachel Brown <rabrown@jjay.cuny.edu>
Date: Thursday, February 4, 2021 at 2:51 PM
To: Amber Rivero <amber.rivero@jjay.cuny.edu>, Ellen Hartigan <ehartigan@jjay.cuny.edu>, Michael Sachs <msachs@jjay.cuny.edu>
Cc: Lisa-Marie Williams <lwilliams@jjay.cuny.edu>, Michael Lee <milee@jjay.cuny.edu>
Subject: Draft of 2/3 SAA BOD minutes

Hello,

This is Rachel Brown in the Office of the Dean of Students. Attached to this email are the minutes from the February 3 Student Activities Association Board of Directors meeting. Please let me know if you have any changes to make and email me “approved” if they are correct.

Sincerely,

--

Rachel Brown
Student Relations Manager



Office of the Dean of Students
524 West 59th Street, Suite L.71
New York City, NY 10019
Main: 212.621-4143
Fax: 646-557-4508

From: [Ellen Hartigan](#)
To: [Michael Sachs](#)
Cc: [Rachel Brown](#); [Amber Rivero](#); [Lisa-Marie Williams](#); [Michael Lee](#)
Subject: Re: Draft of 2/3 SAA BOD minutes
Date: Thursday, February 4, 2021 3:10:19 PM

Thank you Rachel. Reads accurate to me.

Ellen Hartigan
Interim Vice President for Enrollment Management and Student Affairs
John Jay College of Criminal Justice

Sent from my iPhone

On Feb 4, 2021, at 3:00 PM, Michael Sachs <msachs@jjay.cuny.edu> wrote:

Looks good.
Michael

From: Rachel Brown <rabrown@jjay.cuny.edu>
Date: Thursday, February 4, 2021 at 2:51 PM
To: Amber Rivero <amber.rivero@jjay.cuny.edu>, Ellen Hartigan <ehartigan@jjay.cuny.edu>, Michael Sachs <msachs@jjay.cuny.edu>
Cc: Lisa-Marie Williams <lwilliams@jjay.cuny.edu>, Michael Lee <milee@jjay.cuny.edu>
Subject: Draft of 2/3 SAA BOD minutes

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Sincerely,

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Rachel Brown
Student Relations Manager
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New York City, NY 10019
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