

Dominic Stellini

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Division of Enrollment Management & Student Affairs

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Student Activities Association

Budget Committee / Board of Directors Meeting

Thursday, February 20, 2025 at 1:40PM, L.65.08NB

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

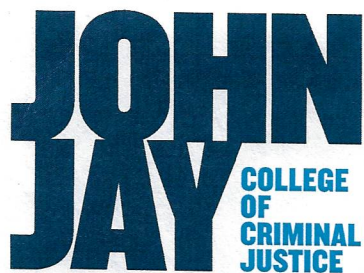
Chairperson Yarik Munoz, President, Student Council
Daniel Matos, Interim Vice President of Enrollment Management
& Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and
Administration
Jamella Richmond, Vice President, Student Council
David Mao, Secretary, Student Council
In-Deria Barrows, Treasurer, Student Council
Jeff Mathew, Senior Representative, Student Council
Vacant, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from December 5, 2024
- c. Approval of budget reallocation for the Committee on Commencement Activity (CCA), total
\$101,097.00
- d. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
SAA Secretary	Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students Mark Flower, Vice President & Chief Operation Officer, Finance and Administration Yarik Munoz, President, Student Council Jamella Richmond, Vice President, Student Council In-Deria Barrows, Treasurer, Student Council David Mao, Secretary, Student Council Jeff Mathew, Senior Representative, Student Council Najmul Islam, Junior Representative, Student Council Amirah Low, Student Alternate Aneesa Thomas, Student Alternate Chernice Miller, Faculty Member Toy-fung Tung, Faculty Member Sharon Gandarilla-Javier, Alternate Faculty Member Sadie Huang, Alternate Faculty Member Vacant, Alternate Faculty Member Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from December 5, 2024
- c. Acceptance of the Budget Committee Report
- d. New business



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Student Activities Association

Budget Committee/Board of Directors Meeting

SAA Budget Committee Minutes – February 20, 2025, 1:40PM, L.65.08NB

Presiding Chair: Yarik Munoz, President, Student Council

Recording Secretary: Rachel Brown

Members:

Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration

David Mao, Secretary, Student Council

Jeff Mathew, Senior Representative, Student Council

Amira Low, Student Alternate for Vice President Jamella Richmond

Vacant, Faculty

Guests/Non-voting Members Present: Sharon Gandarilla-Javier, Sadie Huang, Hridita Islam, Chernice Miller, Dominic Stellini, Lisa-Marie Williams

Order: SAA Board of Directors Meeting was called to order at 1:43pm. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Directors Agenda items with the amendment to change Item C from Committee on Commencement Activity to Yearbook – Jeff Mathew

Second: David Mao

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: There is no entity SAA entity Committee on Commencement Activity (CCA). The funds are coming from the Yearbook budget.

Motion #2: Motion to approve December 5th 2024 meeting minutes– Mark Flower

Second: Jeff Mathew

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to approve reallocation of \$101,097.00 Yearbook funds to Commencement – Daniel Matos

Second: Jeff Mathews

Vote: Favor [3] Opposed [0] Abstained [2]

Action: Motion passed

Discussion: The College had planned to have the Senior Cruise as they've had in the past, but it was too expensive. Instead of the cruise, the new plan is to have a gala at Rosso's on the Beach. The contract for Russo's was received but not signed. Legal Counsel reviewed it and suggested changes.

The benefits of Russo's over the cruise are that the cruise limits the amount of students that can attend; and that students can arrive at any time without being left behind with no ability to get a refund on their tickets when the vessel leaves the dock. The drawbacks are that the venue is in Howard Beach, which is far from public transit and may be hard for some students to get to.

Student Council considered other locations: one in Yonkers, Russo's, and the regular cruise company used in the past. No Manhattan locations for a gala are affordable and Russo's is the least expensive choice. The Council voted for Russo's.

CSIL discussed getting buses to go from John Jay College to Russo's on the day of the event, to mitigate the issues with getting to the venue. It's expected that the event will have lower attendance than the cruise because of location. They determined it was not a feasible plan because the buses would be fighting rush hour traffic.

Motion #3: Motion to put forward approve scholarship memo and update criteria for eligibility and submission – Daniel Matos

Second: Mark Flower

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: This is an update to the Student Council scholarships. This was a one-time initiative of SAA funds going to the scholarships. No scholarships have not been awarded since the BOD agreed to allocate the funds. Very few students applied for the scholarships in the past. Student Council was given 7 years to give the scholarships out and this is the last year to do so. The funds are currently in the Research Foundation, totally about \$160,000. The scholarship awards will total \$120,000. There will be \$40,000 left after the 10 scholarships are awarded.

The memorandum was presented by the President of Student Council and contains the list of 10 scholarships; eligibility requirements for each; proposed submission guidelines; application materials required; and the criteria for receiving scholarship. Various departments on campus are partnered with with specific scholarships so they can provide input from their areas of expertise. For example, the disability-specific scholarship was reviewed by the Office of Accessibility Services. The scholarship for first generation students was reviewed by the Immigrant Student Success Center. The memo sets up a Scholarships Committee with 5 students and 2 faculty members, to review and approve applications.

The Committee would like to see a side by side comparison of the original memorandum and the latest version, to better see the changes approved. The Vice President of Institutional Advancement will also need to approve the new memo.

Motion #4: Motion to put forward to approve the process of dispursing earmark funds that previously went to the Women's Center for Gender Justice (WCGJ) – Daniel Matos

Second: Jeff Mathew

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The WCGJ has been closed and the Committee discussed ways to allocate the earmark funds appropriately. There are about \$28,000 allocated to the earmark. The SAA Business Office has created a procedure for entities who want to submit proposals for initiatives and programming centered around women's issues and gender justice issues. This will ensure the SAABO are utilizing the funds for the earmark's intended purpose.

The Wellness Center and faculty will be among the entities eligible to receive the funds for projects, events, and initivates that fulfill the earmark's original mission. The process for soliticiting and reviewing proposals will be centralized. Proposals will be reviewed by a subcommittee made up of BOD members: one student, one faculty, and one SAABO staff member.

Some students have expressed interest in continuing the work of the WCGJ. One suggestion students have is for a mentorship program, similar to the UMI programs, where students can receive stipends for mentoring other students.

Since the end of the fiscal year is coming up, proposals will be reviewed and approved as soon as possible, but only for this year. Going forward, proposals will be solicited on a schedule at the beginning of the semester.

Meeting adjourned at 2:24pm

Approval:

Yarik Munoz, Chair, Budget Committee



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes – February 20, 2025, L.65.08NB:

Presiding Chair: Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs

Presiding SAA Secretary: Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students

Recording Secretary: Rachel Brown

Members Present: Mark Flower, Vice President & Chief Operation Officer, Finance and Administration

Yarik Munoz, President, Student Council

David Mao, Secretary, Student Council

Jeff Mathew, Senior Representative, Student Council

Amirah Low, Student Alternate

Chernice Miller, Faculty Member

Guests/Non-voting Members Present: Sharon Gandarilla-Javier, Sadie Huang, Hridita Islam, Lisa-Marie Williams

Order: SAA Board of Directors Meeting was called to order at 2:25pm. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – David Mao

Second: Yarik Munoz

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve December 5th 2024 meeting minutes with the corrected date – Mark Flower

Second: Jeff Mathew

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Meeting minutes had the date as December 6. The meeting took place on the 5th.

Motion #3: Motion to accept Budget Committee report – Amirah Low

Second: David Mao

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Meeting adjourned at 2:28PM

Approval:

Interim V.P. Daniel Matos, Chair, Board of Directors

Dominic Stellini, Secretary, Board of Directors

