

**Student Activities Association  
Budget Committee / Board of Directors Meeting  
Tuesday, March 23, 2021 at 1:40PM, Zoom**

**BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)**

Chairperson      Amber Rivero, President, Student Government  
Brian Kerr, Vice President of Enrollment Management & Student Affairs  
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration  
Andrew Berezghansky, Vice President, Student Government  
Franklyn Bernabe, Treasurer, Student Government  
Aileen Luna, Secretary, Student Government  
Julio Chavez, Senior Representative, Student Council  
Jeanne-Marie Col, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from March 3, 2021
- c. Approval of surplus requests

<b>SAA ENTITY</b>	<b>PROPOSAL</b>	<b>PROPOSED</b>
<b>ACCESSIBILITY</b>	ASSISTIVE TECHNOLOGY COORDINATOR	\$ 46,786.83
	DISABILITY AWARENESS MONTH PROGRAM	\$ 1,000.00
		<b>\$ 47,786.83</b>
<b>ATHLETICS</b>	BRAND MAIN GYMNASIUM WALL	\$ 8,345.55
	T-SHIRTS FOR ESPORTS PARTICIPANTS	\$ 550.00
	ESPORTS CONFERENCE MEMBERSHIP	\$ 1,500.00
	BASEBALL/SOFTBALL TECHNOLOGY (SENSORS)	\$ 3,870.00
		<b>\$ 14,265.55</b>
<b>CAREER SERVICES</b>	POWTOONS PRO + SUBSCRIPTION	\$ 708.00
	STUDENT CONTENT CREATOR STIPEND	\$ 3,000.00
		<b>\$ 3,708.00</b>
<b>CSIL</b>	LUCKY PHOTO BOOTH COMPANY	\$ 10,000.00
		<b>\$ 10,000.00</b>

<b>COMMITTEE ON CLUBS</b>	FORENSIC SCIENCE SOCIETY- Imprinted Tees, Hoodies, Bottles, & Sashes	\$ 1,292.18
	SPECTRA CLUB - Imprinted Varsity Jacket	\$ 3,010.00
		<b>\$ 4,302.18</b>
<b>STUDENT SERVICES</b>	EMSA - Signalvine Annual Contract	\$ 19,788.00
	FINANCIAL AID - Scholarship Manager Annual License Fee	\$ 6,750.00
	GRADUATE STUDIES - Professional Camrecorder, Speaker about research, 2 virtual internship scholarship, LinkedIn workshop & coaching, curricula creators for credly 21st skills	\$ 13,946.98
	ISSC- Sweaters & Graduation Sashes	\$ 3,160.16
	JAY EXPRESS - IVY Chatbot Platform	\$ 28,000.00
		<b>\$ 71,645.14</b>
<b>ORIENTATION - STUDENT TRANSITION PROGRAMS</b>	FLEECE JACKETS FOR PEER AMBASSADORS	
		\$ 429.90
		<b>\$ 429.90</b>
<b>Community Outreach and Service Learning*</b>	Covering shortfall in funding for five CUNY Service Corps students.	\$ 10,500.00
	TOTAL	<b>\$ 148,372.05</b>

\*Due to a technical error, COSL request was not reviewed by subcommittee on 3/19/21.

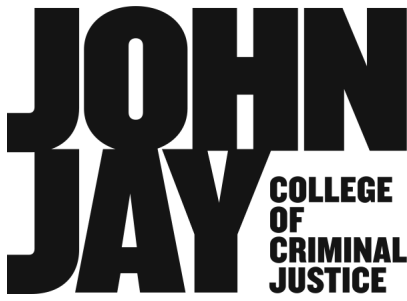
d. Review of Proposed Budgeting Procedures

e. New Business

## **BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)**

Chairperson	Brian Kerr, Vice President of Enrollment Management & Student Affairs
SAA Secretary	Michael Martinez-Sachs, Assistant Vice President and Dean of Students
	Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
	Amber Rivero, President, Student Government
	Andrew Berezhansky, Vice President, Student Government
	Franklyn Bernabe, Treasurer, Student Government
	Aileen Luna, Secretary, Student Government
	Julio Chavez, Senior Representative, Student Council
	Katelynn Seodarsan, Junior Representative, Student Council
	Lia Guzman Genao, Student Alternate
	Tayvhon Pierce, Student Alternate
	Elizabeth Yukins, Faculty Member
	Jeanne-Marie Col, Faculty Member
	Faculty Member
	Independent 1
	Independent 2
	Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from March 3, 2021
- c. Acceptance of the Budget Committee Report
- d. COVID-19 Relief update
- e. New business



Student Activities Association  
Budget Committee/Board of Directors Meeting  
**SAA Budget Committee Minutes**  
**Tuesday, March 23, 2021 at 1:40PM, Zoom**

**Presiding Chair:** Amber Rivero, President, Student Government

**Recording Secretary:** Rachel Brown

**Members:** Brian Kerr, Vice President of Enrollment Management and Student Affairs  
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration  
Andrew Berezhansky, Vice President, Student Government  
Franklyn Bernabe, Treasurer, Student Government  
Aileen Luna, Secretary, Student Government  
Julio Chavez, Senior Representative, Student Council  
Jeanne-Marie Col, Faculty

**Guests/Non-voting Members Present:** Jeffrey Aikens, Catherine Alves, Jasmine Awad, Stephanie Colon, Mark Francis, Anika Fraser, Gerald Garvey, Nadia Griffith-Allen, Lia Guzman Genao, Makeda Jordan, Joseph Laub, Iris Martinez, Michael Martinez-Sachs, Naomi Nwosu-Stewart, Danielle Officer, Tayvhon Pierce, Vincent Pizzuti, Rosalma Pineda, Chelsea Procel, Katelynn Seodarsan, Declan Walsh, Lisa-Marie Williams, Elizabeth Yukins

**Order:** SAA Budget Committee Meeting was called to order at 1:45PM by Amber Rivero. Quorum was achieved.

**Motion #1:** Motion to approve Budget Committee Agenda items – Mark Flower

**Second:** Jeanne-Marie Col

**Vote:** Favor [7] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #2:** Motion to approve March 3, 2021 meeting minutes – Brian Kerr

**Second:** Andrew Berezhansky

**Vote:** Favor [7] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #3:** Motion to approve surplus proposals as a slate – Mark Flower

**Second:** Andrew Berezhansky

**Vote:** Favor [7] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #4:** Motion to approve slate of surplus proposals totaling \$152,137.60 – Mark Flower

**Second:** Andrew Berezhansky

**Vote:** Favor [7] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The proposal from Community Outreach and Service Learning is excluded because it was not reviewed by the subcommittee on surplus proposals, due to a technical error.

**Motion #5:** Motion to approve Community Outreach and Service Learning surplus proposal of

\$10,500.00 – Andrew Berezhansky

**Second:** Andrew Berezhansky

**Vote:** Favor [7] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The Budget Committee discussed the proposed changes to the budgeting procedure. The new process would approve yearly budgets for earmarks and Student Council by May 15 before the start of the new fiscal year. The amounts will be based on a 90% projection of fees collected from anticipated enrollment students for spring and fall terms.

Concerns from the Board members:

- Enrollment projections from Enrollment Management do not include fees for summer and winter terms
- Because the Budget Committee is not reviewing line items from the budgets, the process is not as transparent.
- SAA BOD Meetings will be reduced from 8 to 6 per year
- Will students have the same opportunities to review how their student activity fees are being sent?

The role of Student Council and the allocation of club funds is still in discussion. Student Council meets on April 7 and they will discuss the proposed changes. Another draft of the changes will be reviewed at the April 21 SAA BOD meeting.

**Meeting adjourned at 2:18PM.**

Approval:

Amber Rivero, Chair, Budget Committee\_\_\_\_\_

Student Activities Association  
Budget Committee/Board of Directors Meeting  
**SAA Board of Directors Minutes**  
**Tuesday, March 23, 2021 at 1:40PM, Zoom**

**Presiding Chair:** Brian Kerr, Vice President of Enrollment Management and Student Affairs

**Presiding SAA Secretary:** Michael Martinez-Sachs, Assistant Vice President and Dean of Students

**Recording Secretary:** Rachel Brown

**Members Present:** Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration  
Amber Rivero, President, Student Government  
Andrew Berezhansky, Vice President, Student Government  
Franklyn Bernabe, Treasurer, Student Government  
Aileen Luna, Secretary, Student Government  
Julio Chavez, Senior Representative, Student Council  
Katelynn Seodarsan, Junior Representative, Student Council  
Lia Guzman Genao, Student Alternate  
Tayvhon Pierce, Student Alternate  
Elizabeth Yukins, Faculty Member  
Jeanne-Marie Col, Faculty Member

**Guests/Non-voting Members Present:** Jeffrey Aikens, Jasmine Awad, Makeda Jordan, Iris Martinez, Danielle Officer, Lisa-Marie Williams

**Order:** SAA Board of Directors Meeting was called to order at 2:19PM. Quorum was achieved.

**Motion #1:** Motion to approve Board of Directors Agenda items – Michael Martinez-Sachs

**Second:** Katelynn Seodarsan

**Vote:** Favor [12] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #2:** Motion to approve March 3, 2021 meeting minutes – Michael Martinez-Sachs

**Second:** Amber Rivero

**Vote:** Favor [12] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #3:** Motion to accept Budget Committee report – Amber Rivero

**Second:** Jeanne-Marie Col

**Vote:** Favor [12] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The COVID-19 Relief passed by the BOD at the February meeting has met with concerns from CUNY Central's legal team, regarding distribution methods. Central advised that the funds be distributed to students either as gift cards to the Academos website, which sells textbooks

and College-branded merchandise; or be distributed to students through CUNYFirst after first obtaining affirmative consent from each student that they want the funds and will spend them in accordance with the SAA handbook.

Board members were not in favor of the Academos method, as the relief funds are intended to help students with hardships associated with the pandemic (rent, groceries, bills etc).

CUNYFirst complications include issues with eligibility and with certain types of financial aid (Veterans Affairs money, third-party scholarships, ACE etc).

The student members of the Board have concerns about the delays in getting approved funds to students, as the resolution was passed in February 2021 and the funds have not yet been distributed. They are also concerned that delays and restrictions on how the funds can be spent are not in line with the original intention of the resolution, which was to provide direct relief to students affected by the pandemic. They are also concerned that even with affirmative consent, there is no way to track if the students are spending the funds in accordance with the SAA bylaws.

The Board will look into distributing the funds through CUNYFirst after receiving affirmative consent from students, through some to be determined mechanism. They will look into how to spread awareness about the need for affirmative consent, such as email blasts, the CUNYFirst dashboard, Blackboard, social media, and asking faculty and staff to notify their students.

**Motion #:** Motion to adjourn Board of Directors meeting – Amber Rivero

**Second:** Michael Martinez-Sachs

**Vote:** Favor [12] Opposed [0] Abstained [0]

**Action:** Motion passed

**Meeting adjourned at 3:02PM**

Approval:

V.P. Brian Kerr, Chair, Board of Directors \_\_\_\_\_

Michael Martinez-Sachs, Secretary, Board of Directors \_\_\_\_\_

**From:** [Amber Rivero](#)  
**To:** [Rachel Brown](#)  
**Subject:** Re: Minutes for 3/3 and 3/23 SAA BOD, need approval  
**Date:** Tuesday, April 6, 2021 11:00:13 AM

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Good Morning,

Thank you for the reminder. Approved.

**Best Regards,**

**Amber Rivero (she/her/hers)**  
*President of John Jay College Student Council*  
John Jay College of Criminal Justice

*Vice-Chair of Senior Colleges*  
University Student Senate  
Mobile: (347)-701-6161

“You have to act as if it were possible to radically transform the world. And you have to do it all the time.”

— **Angela Davis**

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**From:** Rachel Brown  
**Sent:** Tuesday, April 6, 2021 10:58:00 AM  
**To:** Amber Rivero  
**Subject:** Minutes for 3/3 and 3/23 SAA BOD, need approval

Hello, Amber,

Please remember to email your approval of the minutes for the last two SAA BOD meetings.

Sincerely,

--

Rachel Brown  
Student Relations Manager



Office of the Dean of Students  
524 West 59th Street, Suite L.71  
New York City, NY 10019



**From:** [Brian A. Kerr](#)  
**To:** [Michael Sachs](#); [Rachel Brown](#)  
**Cc:** [Amber Rivero](#); [Lisa-Marie Williams](#); [Jeffrey Aikens](#); [Michael Lee](#)  
**Subject:** Re: Draft of 3/23 SAA BOD minutes  
**Date:** Friday, March 26, 2021 4:31:53 PM

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That works for me and is approved on my end.

Thanks,  
Brian

Brian A. Kerr, Ed.D. (he,him,his)  
Interim Vice President for Enrollment Management & Student Affairs



524 W59th Street, Room L65NB  
New York, NY 10019  
(212) 237-8100  
[bkerr@jjay.cuny.edu](mailto:bkerr@jjay.cuny.edu)

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**From:** Michael Sachs <[msachs@jjay.cuny.edu](mailto:msachs@jjay.cuny.edu)>  
**Date:** Friday, March 26, 2021 at 4:30 PM  
**To:** Rachel Brown <[rabrown@jjay.cuny.edu](mailto:rabrown@jjay.cuny.edu)>  
**Cc:** "Brian A. Kerr" <[bkerr@jjay.cuny.edu](mailto:bkerr@jjay.cuny.edu)>, Amber Rivero <[amber.rivero@jjay.cuny.edu](mailto:amber.rivero@jjay.cuny.edu)>, Lisa-Marie Williams <[lwilliams@jjay.cuny.edu](mailto:lwilliams@jjay.cuny.edu)>, Jeffrey Aikens <[jaikens@jjay.cuny.edu](mailto:jaikens@jjay.cuny.edu)>, Michael Lee <[milee@jjay.cuny.edu](mailto:milee@jjay.cuny.edu)>  
**Subject:** Re: Draft of 3/23 SAA BOD minutes

Please add to the last paragraph after the word consent...." through some to be determined mechanism"

Michael

On Mar 26, 2021, at 3:17 PM, Rachel Brown <[rabrown@jjay.cuny.edu](mailto:rabrown@jjay.cuny.edu)> wrote:

Hello,

This is Rachel Brown in the Office of the Dean of Students. Attached to this email are the minutes for the March 23 Student Activities Association Board of Directors meeting. Please let me know if you have any changes to make.

In lieu of physical signature, please email "approved."

Sincerely,

--

Rachel Brown  
Student Relations Manager

<image001.jpg>

Office of the Dean of Students  
524 West 59th Street, Suite L.71  
New York City, NY 10019  
Main: 212.621-4143  
Fax: 646-557-4508

<2021.03.23 SAA BOD minutes.doc>

**From:** [Michael Sachs](#)  
**To:** [Rachel Brown](#)  
**Cc:** [Brian A. Kerr](#); [Amber Rivero](#); [Lisa-Marie Williams](#); [Jeffrey Aikens](#); [Michael Lee](#)  
**Subject:** Re: Draft of 3/23 SAA BOD minutes  
**Date:** Friday, March 26, 2021 4:44:34 PM

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Approved


Michael

On Mar 26, 2021, at 4:43 PM, Rachel Brown <[rabrown@jjay.cuny.edu](mailto:rabrown@jjay.cuny.edu)> wrote:

I made the change, see attached.

Sincerely,

--

Rachel Brown  
Student Relations Manager  
<

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524 West 59th Street, Suite L.71  
New York City, NY 10019  
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**Cc:** Brian A. Kerr <[bkerr@jjay.cuny.edu](mailto:bkerr@jjay.cuny.edu)>; Amber Rivero <[amber.rivero@jjay.cuny.edu](mailto:amber.rivero@jjay.cuny.edu)>; Lisa-Marie Williams <[lwilliams@jjay.cuny.edu](mailto:lwilliams@jjay.cuny.edu)>; Jeffrey Aikens <[jaikens@jjay.cuny.edu](mailto:jaikens@jjay.cuny.edu)>; Michael Lee <[milee@jjay.cuny.edu](mailto:milee@jjay.cuny.edu)>  
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In lieu of physical signature, please email “approved.”

Sincerely,

--

Rachel Brown  
Student Relations Manager  
<image001.jpg>  
Office of the Dean of Students  
524 West 59th Street, Suite L.71  
New York City, NY 10019  
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