

Dominic Stellini

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Student Activities Association

Budget Committee / Board of Directors Meeting

Thursday April 10, 2025 at 1:40PM, L.65.08NB

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

Chairperson

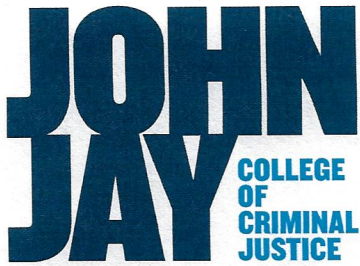
Yarik Munoz, President, Student Council
Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Jamella Richmond, Vice President, Student Council
David Mao, Secretary, Student Council
In-Deria Barrows, Treasurer, Student Council
Jeff Mathew, Senior Representative, Student Council
Vacant, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from February 20, 2025
- c. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
SAA Secretary	Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students Mark Flower, Vice President & Chief Operation Officer, Finance and Administration Yarik Munoz, President, Student Council Jamella Richmond, Vice President, Student Council In-Deria Barrows, Treasurer, Student Council David Mao, Secretary, Student Council Jeff Mathew, Senior Representative, Student Council Najmul Islam, Junior Representative, Student Council Amirah Low, Student Alternate Aneesa Thomas, Student Alternate Chernice Miller, Faculty Member Toy-fung Tung, Faculty Member Sharon Gandarilla-Javier, Alternate Faculty Member Sadie Huang, Alternate Faculty Member Vacant, Alternate Faculty Member Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from February 20, 2025
- c. Acceptance of the Budget Committee Report
- d. New business



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Student Activities Association, Budget Committee/Board of Directors Meeting

SAA Budget Committee Minutes – Thursday, 4/10/2025, 1:40PM

Presiding Chair: Yarik Munoz

Recording Secretary: Rachel Brown

Members Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
David Mao, Secretary, Student Council
In-Deria Barrows, Treasurer, Student Council
Jeff Mathew, Senior Representative, Student Council

Guests/Non-voting Members Present: Lisa-Marie, Dominic Stellini, Chernice Miller, Michael Lee, Najmul Islam, Sadie Huang

Order: SAA Budget Committee Meeting was called to order at 1:41 PM by Yarik Munoz. Quorum was achieved. (yes)

Motion #1: Motion to approve Budget Committee Agenda items by Mark Flower

Second: Jeff Mathew

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve meeting minutes from February 20, 2025 – Daniel Matos

Second: Mark Flower

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Motion 3 from 2/20/2025 minutes references a different Commencement activity that is no longer happening. Since the Commencement activity now being funded is at a different venue, does this affect the motion from last time? The Committee determined that another vote was not necessary and that the minutes will reflect the change of venue from Rosso's to the original Cruise.

Motion #3: Motion to transfer \$50,000 of surplus funds to Emergency Funding, with the stipulation that the funds will not be used to pay students' tuition requests unless the Business Office can establish that past SAA BODs have utilized student activity fee funds for tuition requests – Jeff Mathew

Second: David Mao

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Committee solicited and approved 1 round of surplus proposals.

Approximately \$80,000 is left in the surplus fund and the Committee was unable to solicit a 2nd round of surplus proposals. This \$80,000 was supposed to go to unearmarked funds, but Vice President Ketura Parker has an urgent request for the Committee to consider.

The student Emergency Fund is depleted. It has awarded \$2 million to five thousand students so far this year, to pay for students' housing, utilities, child care, medical care, tuition, and metrocards. The request is to transfer \$50,000 from surplus to Emergency Funding.

The SAA Business Manager discussed this request with CUNY Central (Jane Davis), and the conclusion was that student activity funds can be used for non-tuition emergency fund requests such as metrocards and utility bills, but cannot be used for tuition.

The Committee discussed cases in the past where student activity funds may have been used for tuition, such as the Student Council scholarships and relief awarded to students during the pandemic (2020, 2021). In those cases, the funds were transferred to the Aux Corp or were possibly matched by the Aux Corp.

More research is needed to determine if there is precedent for student activity funds going to tuition, and if so, if it can be done in this case as well. The Committee agreed that surplus funds can go to Emergency Funding for non-tuition requests if it's determined tuition requests are not permitted.

The Committee also discussed the Emergency Funding process itself. One member was denied funds after a house fire and wasn't given a reason for the denial. Student Council has heard from other students that they were denied without reason. Research is needed into the application and approval/denial process for EF to ensure that applicants know why their requests are denied.

Discussion: The Budget Committee chairperson presented a side by side comparison of 2018 scholarships memo and the 2024 revised scholarship memo, as was requested by the Committee at the 2/20/2025 meeting.

In 2018, the scholarships were funded by SAA unrestricted funds and were intended to go to tuition requests. The Committee discussed if surplus funds could be moved to the unrestricted funds for the Emergency Funding tuition requests. The Business Manager will seek clarification on if tuition requests can be funded with student activity funds if the funds are first transferred to the Aux Corp or to the Foundation. This would require a motion and vote at the 5/14/25 SAA BOD meeting.

Meeting adjourned at 2:12pm

Approval:

Yarik Munoz, Chair, Budget Committee



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes – 4/10/2025

Presiding Chair: Daniel Matos

Presiding SAA Secretary: Dominic Stellini

Recording Secretary: Rachel Brown

Members Present:

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Yarik Munoz, President, Student Council
In-Deria Barrows, Treasurer, Student Council
David Mao, Secretary, Student Council
Jeff Mathew, Senior Representative, Student Council
Sharon Gandarilla-Javier, Alternate Faculty Member
Sadie Huang, Alternate Faculty Member

Guests/Non-voting Members Present: Lisa-Marie Williams, Chernice Miller, Michael Lee, Najmul Islam

Order: SAA Board of Directors Meeting was called to order at 2:13pm. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Dominic Stellini

Second: David Mao

Vote: Favor [8] Opposed [#] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve February 20, 2025 meeting minutes– In-Deria Barrows

Second: David Mao

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed/not passed

Motion #3: Motion to accept Budget Committee report – Yarik Munoz

Second: Jeff Mathew

Vote: Favor [8] Opposed [#] Abstained [0]

Action: Motion passed/not passed

Meeting adjourned at 2:21pm.

Approval:

Interim V.P. Daniel Matos, Chair, Board of Directors

Dominic Stellini, Secretary, Board of Directors

