

**Student Activities Association  
Budget Committee / Board of Directors Meeting  
May 5, 2021 at 1:40PM, Zoom**

**BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)**

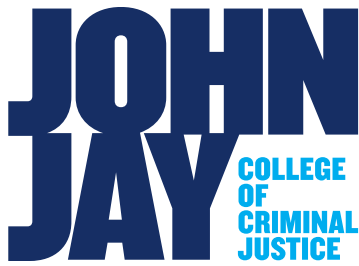
Chairperson      Amber Rivero, President, Student Government  
                         Brian Kerr, Vice President of Enrollment Management & Student Affairs  
                         Mark Flower, Interim Vice President & Chief Operation Officer, Finance and  
                         Administration  
                         Andrew Berezhansky, Vice President, Student Government  
                         Franklyn Bernabe, Treasurer, Student Government  
                         Aileen Luna, Secretary, Student Government  
                         Julio Chavez, Senior Representative, Student Council  
                         Jeanne-Marie Col, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from April 21, 2021
- c. Proposed budget procedures
- d. New Business

## **BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)**

Chairperson	Brian Kerr, Vice President of Enrollment Management & Student Affairs
SAA Secretary	Michael Martinez-Sachs, Assistant Vice President and Dean of Students
	Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
	Amber Rivero, President, Student Government
	Andrew Berezghansky, Vice President, Student Government
	Franklyn Bernabe, Treasurer, Student Government
	Aileen Luna, Secretary, Student Government
	Julio Chavez, Senior Representative, Student Council
	Katelynn Seodarsan, Junior Representative, Student Council
	Lia Guzman Genao, Student Alternate
	Tayvhon Pierce, Student Alternate
	Elizabeth Yukins, Faculty Member
	Jeanne-Marie Col, Faculty Member
	Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from April 21, 2021
- c. Acceptance of the Budget Committee Report
- d. New business



**Michael C. Martinez-Sachs**  
Assistant Vice President & Dean of Students  
Division of Enrollment Management & Student Affairs  
T 212-237-8211  
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Student Activities Association

Budget Committee/Board of Directors Meeting

**SAA Budget Committee Minutes – May 5, 2021 at 1:40PM, Zoom:**

**Presiding Chair:** Amber Rivero, President, Student Government

**Recording Secretary:** Rachel Brown

**Members:** Brian Kerr, Vice President of Enrollment Management and Student Affairs  
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration  
Andrew Berezhansky, Vice President, Student Government  
Franklyn Bernabe, Treasurer, Student Government  
Aileen Luna, Secretary, Student Government  
Julio Chavez, Senior Representative, Student Council  
Jeanne-Marie Col, Faculty

**Guests/Non-voting Members Present:** Jeffrey Aikens, Catherine Alves, Jasmine Awad, Lia Guzman Genao, Makeda Jordan, Iris Martinez, Michael Martinez-Sachs, Tayvhon Pierce, Lisa-Marie Williams, Elizabeth Yukins

**Order:** SAA Budget Committee Meeting was called to order at 1:45PM by Amber Rivero. Quorum was achieved.

**Motion #1:** Motion to approve Budget Committee Agenda items – Brian Kerr

**Second:** Jeanne-Marie Col

**Vote:** Favor [5] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #2:** Motion to approve April 21, 2021 meeting minutes – Andrew Berezhansky

**Second:** Brian Kerr

**Vote:** Favor [5] Opposed [0] Abstained [0]

**Action:** Motion passed

Aileen Luna and Julio Chavez arrive.

**Discussion:** The Business Office, Student Activities Association, and Student Council have agreed on new budget procedures (document attached). The new procedures should allow entities to know how much money they have at the start of each fiscal year; allow entities to begin spending money earlier; and result in a smaller surplus at the end of each fiscal year. The new procedures will not affect the process by which student clubs and organizations are allocated their funds by the Student Council.

**Motion #3:** Motion to increase salaries and provide retroactive pay to SAA employees, commensurate with salary increases and retroactive pay due to College employees under the PSC contract – Brian Kerr

**Second:** Andrew Berezghansky

**Vote:** Favor [7] Opposed [0] Abstained [0]

**Action:** Motion passed/not passed

**Discussion:** Due to the pandemic, CUNY withheld the 2% raise to PSC members salary that was scheduled for November 2020. The Chancellor announced that the 2% raise would soon be implemented, with retroactive pay back to the original November 2020 implementation date. The Budget Committee approves salary increases and retroactive pay for SAA employees, as it is customary for SAA employees' salaries and benefits to match those employees covered by the PSC contract.

**Meeting adjourned at 2:10PM**

Approval:

Amber Rivero, Chair, Budget Committee\_\_\_\_\_

Student Activities Association

Budget Committee/Board of Directors Meeting

**SAA Board of Directors Minutes – May 5, 2021 at 1:40PM, Zoom:**

**Presiding Chair:** Brian Kerr, Vice President of Enrollment Management and Student Affairs

**Presiding SAA Secretary:** Michael Martinez-Sachs, Assistant Vice President and Dean of Students

**Recording Secretary:** Rachel Brown

**Members:** Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration  
Amber Rivero, President, Student Government  
Andrew Berezhansky, Vice President, Student Government  
Franklyn Bernabe, Treasurer, Student Government  
Aileen Luna, Secretary, Student Government  
Julio Chavez, Senior Representative, Student Council  
Katelynn Seodarsan, Junior Representative, Student Council  
Lia Guzman Genao, Student Alternate  
Tayvhon Pierce, Student Alternate  
Elizabeth Yukins, Faculty Member  
Jeanne-Marie Col, Faculty Member

**Guests/Non-voting Members Present:** Jeffrey Aikens, Catherine Alves, Jasmine Awad, Makeda Jordan, Iris Martinez, Lisa-Marie Williams

**Order:** SAA Board of Directors Meeting was called to order at 2:12PM. Quorum was achieved.

**Motion #1:** Motion to approve Board of Directors Agenda items – Michael Martinez-Sachs

**Second:** Amber Rivero

**Vote:** Favor [12] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #2:** Motion to approve April 21, 2021 meeting minutes– Mark Flower

**Second:** Andrew Berezhansky

**Vote:** Favor [12] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #3:** Motion to accept Budget Committee report – Jeanne-Marie Col

**Second:** Amber Rivero

**Vote:** Favor [12] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** Feedback from the student body about the COVID-19 Relief package passed by the Board continues to be overwhelmingly positive. Closing remarks from outgoing Student Council members.

**Motion #4:** Motion to adjourn Board of Directors meeting – Andrew Berezhansky

**Second:** Katelynn Seodarsan

**Vote:** Favor [12] Opposed [0] Abstained [0]

**Action:** Motion passed

**Meeting adjourned at 2:15PM**

Approval:

VP Brian Kerr, Chair, Board of Directors \_\_\_\_\_

Michael Martinez-Sachs, Secretary, Board of Directors\_\_\_\_\_

**From:** [Michael Sachs](#)  
**To:** [Rachel Brown](#)  
**Cc:** [Amber Rivero](#); [Brian A. Kerr](#); [Michael Lee](#); [Lisa-Marie Williams](#); [Jeffrey Aikens](#)  
**Subject:** Re: Draft of 5/5 SAA BOD minutes  
**Date:** Tuesday, May 11, 2021 1:08:11 PM

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Looks good.

Michael

On May 11, 2021, at 12:55 PM, Rachel Brown <[rabrown@jjay.cuny.edu](mailto:rabrown@jjay.cuny.edu)> wrote:

Hello,

This is Rachel Brown in the Office of the Dean of Students. Attached to this email is a draft of the minutes for the May 5, 2021 Student Activities Association Board of Directors meeting. In lieu of signature, please email "approved" to indicate you approve the minutes.

Sincerely,

--

Rachel Brown  
Student Relations Manager  
<[image001.jpg](#)>

Office of the Dean of Students  
524 West 59th Street, Suite L.71  
New York City, NY 10019

<2021.05.05 SAA BOD Minutes.docx>

**From:** [Amber Rivero](#)  
**To:** [Rachel Brown](#)  
**Cc:** [Lisa-Marie Williams](#); [Brian A. Kerr](#); [Michael Sachs](#); [Michael Lee](#); [Jeffrey Aikens](#)  
**Subject:** Re: Draft of 5/5 SAA BOD minutes  
**Date:** Monday, May 17, 2021 12:56:01 PM

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Approved.

**Best Regards,**

**Amber Rivero (she/her/hers)**  
*President of John Jay College Student Council*  
John Jay College of Criminal Justice  
Mobile: [\(347\)-701-6161](#)

*" If a man does not keep pace with his companions, perhaps it is because he hears a different drummer. Let him step to the music which he hears, however measured or far away."*

**Henry David Thoreau**

On May 17, 2021, at 9:26 AM, Rachel Brown <[rabrown@jjay.cuny.edu](mailto:rabrown@jjay.cuny.edu)> wrote:

Thank you, Lisa-Marie.

Sincerely,

--

Rachel Brown  
Student Relations Manager



Office of the Dean of Students  
524 West 59th Street, Suite L.71  
New York City, NY 10019  
Main: 212.621-4143  
Fax: 646-557-4508

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**From:** Lisa-Marie Williams  
**Sent:** Monday, May 17, 2021 9:13 AM  
**To:** Brian A. Kerr <[bkerr@jjay.cuny.edu](mailto:bkerr@jjay.cuny.edu)>  
**Cc:** Rachel Brown <[rabrown@jjay.cuny.edu](mailto:rabrown@jjay.cuny.edu)>; Amber Rivero <[amber.rivero@jjay.cuny.edu](mailto:amber.rivero@jjay.cuny.edu)>; Michael Sachs <[msachs@jjay.cuny.edu](mailto:msachs@jjay.cuny.edu)>; Michael Lee <[milee@jjay.cuny.edu](mailto:milee@jjay.cuny.edu)>; Jeffrey Aikens <[jaikens@jjay.cuny.edu](mailto:jaikens@jjay.cuny.edu)>  
**Subject:** Re: Draft of 5/5 SAA BOD minutes

Rachel-

I'll provide a cleaner more detailed Budget Procedures that will detail the

approval flow of budgets (student clubs vs. SAA entities) for your records later this week.

Best,  
Lisa-Marie

Lisa-Marie Williams  
Chief Financial & Administrative Officer  
Student Activities Association, Inc. &  
Children's Center Business Services



[524 West 59th Street](#)

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Tel: [212.237.8481](tel:212.237.8481)

Fax: [212.237.8491](tel:212.237.8491)

On May 11, 2021, at 1:12 PM, Brian A. Kerr <[bkerr@jjay.cuny.edu](mailto:bkerr@jjay.cuny.edu)> wrote:

Rachel,

The minutes look good to me.

Thanks,  
Brian

Brian A. Kerr, Ed.D. (he,him,his)  
Interim Vice President for Enrollment Management & Student Affairs



524 W59th Street, Room L65NB  
New York, NY 10019  
(212) 237-8100  
[bkerr@jjay.cuny.edu](mailto:bkerr@jjay.cuny.edu)

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**From:** Rachel Brown <[rabrown@jjay.cuny.edu](mailto:rabrown@jjay.cuny.edu)>

**Date:** Tuesday, May 11, 2021 at 12:55 PM

**To:** Amber Rivero <[amber.rivero@jjay.cuny.edu](mailto:amber.rivero@jjay.cuny.edu)>, "Brian A. Kerr" <[bkerr@jjay.cuny.edu](mailto:bkerr@jjay.cuny.edu)>, Michael Sachs <[msachs@jjay.cuny.edu](mailto:msachs@jjay.cuny.edu)>

**Cc:** Michael Lee <[milee@jjay.cuny.edu](mailto:milee@jjay.cuny.edu)>, Lisa-Marie Williams <[lwilliams@jjay.cuny.edu](mailto:lwilliams@jjay.cuny.edu)>, Jeffrey Aikens <[jaikens@jjay.cuny.edu](mailto:jaikens@jjay.cuny.edu)>

**Subject:** Draft of 5/5 SAA BOD minutes

Hello,

This is Rachel Brown in the Office of the Dean of Students. Attached to this email is a draft of the minutes for the May 5, 2021 Student Activities Association Board of Directors meeting. In lieu of signature, please email "approved" to indicate you approve the minutes.

Sincerely,

--

Rachel Brown  
Student Relations Manager



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