

Dominic Stellini

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Division of Enrollment Management & Student Affairs

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Student Activities Association

Budget Committee / Board of Directors Meeting

Wednesday May 15, 2025 at 1:40PM, L.65.08NB

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

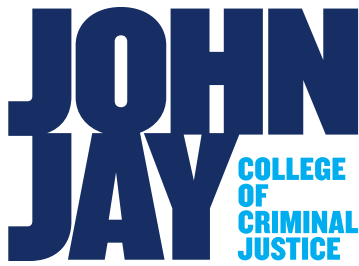
Chairperson Yarik Munoz, President, Student Council
Daniel Matos, Interim Vice President of Enrollment Management
& Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and
Administration
Jamella Richmond, Vice President, Student Council
David Mao, Secretary, Student Council
In-Deria Barrows, Treasurer, Student Council
Jeff Mathew, Senior Representative, Student Council
Vacant, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from April 10, 2025
- c. Approval of FY 26 Budget at 90%
- d. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

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|---------------|---|
| Chairperson | Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs |
| SAA Secretary | Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students Mark Flower, Vice President & Chief Operation Officer, Finance and Administration Yarik Munoz, President, Student Council Jamella Richmond, Vice President, Student Council In-Deria Barrows, Treasurer, Student Council David Mao, Secretary, Student Council Jeff Mathew, Senior Representative, Student Council Najmul Islam, Junior Representative, Student Council Amirah Low, Student Alternate Aneesa Thomas, Student Alternate Chernice Miller, Faculty Member Toy-fung Tung, Faculty Member Sharon Gandarilla-Javier, Alternate Faculty Member Sadie Huang, Alternate Faculty Member Vacant, Alternate Faculty Member Lisa-Marie Williams, Business Manager (non-voting) |

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from April 10, 2025
- c. Acceptance of the Budget Committee Report
- d. Acceptance of Amendments to the Student Charter
- e. SAA & Children's Center Business Manager Contract Renewal [July 1, 2025 -June 30, 2027]
- f. New business



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Budget Committee/Board of Directors Meeting

SAA Budget Committee Minutes – Wednesday, May 15, 2025, 1:40PM L.65NB

Presiding Chair: Yarik Munoz, President, Student Council

Recording Secretary: Rachel Brown

Members

Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration

Jamella Richmond, Vice President, Student Council

David Mao, Secretary, Student Council

In-Deria Barrows, Treasurer, Student Council

Jeff Mathew, Senior Representative, Student Council

Guests/Non-voting Members Present: Lisa-Marie Williams, Ruby Aguire, Michael Lee, Iris Martinez, Dominic Stellini

Order: SAA Budget Committee Meeting was called to order at 1:44PM by Yarik Munoz. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – David Mao

Second: Jeff Mathew

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve April 10, 2025 meeting minutes, with the amendment that Lisa-Marie Williams' full name appear in the Guests/Non-voting Members category – David Mao

Second: In-Deria Barrows

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to approve projected budget allocations of 90% for Fiscal Year 2026, with an amendment that staff positions currently listed as TBD be changed: Athletics and Recreation, “Interim Athletics Director Brandon Fieland”; Yearbook, “Zain Chaudhry/ Student Council”; Women’s Center, Community Outreach, and Career Services, “Dean of Students Dominic Stellini”; and Media Services, “Interim Assistant Vice President Sulema Ibrahim” – Jamella Richmond

Second: In-Deria Barrows

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Business Manager presented the projected budget allocations for all eligible entities, with information about which staff members are responsible for the various entities.

For Fiscal Year ’25, the Budget Committee approved projected budgets at 90%, which was about \$3 million. Student enrollment for FY’26 is expected to be same as FY’25. By the end of FY’25, funds surpassed the 90% and FY’26 90% projection is approximately \$3.196 million. The continued mission is spend the activity fee and have less in surplus at the end of the fiscal year.

Some entities are no longer in existence, like Radio and Community Outreach. These entities and their allocations cannot change without a College-wide referendum and approval from the CUNY Board of Trustees. The Budget Committee has already discussed alternative paths to ensure the funds are spent appropriately.

Community Outreach’s earmark will be managed and fulfilled by programming through staff in CSIL. The Media Services earmark has been going to maintaining the media wall and toward a salary for a staff member who handles marketing and social media. The salary isn’t fully covered by Media Services earmark. The purpose of the earmarks like Radio and Career Services must be maintained, and the discussion is ongoing.

Entities can start spending these funds July 1, 2025. The Committee on Clubs and the Business Office have a new plan that will allow clubs to start spending sooner than start of the Fall 2025 academic semester.

Meeting adjourned at 2:04pm.

Yarik Munoz, Chair, Budget Committee_____

Student Activities Association

Budget Committee/Board of Directors Meeting

SAA Board of Directors Minutes – Date: 5/14/2025

Presiding Chair: Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs

Presiding SAA Secretary: Dominic Stellini, Assistant Vice President of Student Affairs and Dean of Students

Recording Secretary: Rachel Brown

Members Present:

Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Yarik Munoz, President, Student Council
Jamella Richmond, Vice President, Student Council
In-Deria Barrows, Treasurer, Student Council
David Mao, Secretary, Student Council
Jeff Mathew, Senior Representative, Student Council

Guests/Non-voting Members Present: Lisa-Marie Williams, Ruby Aguire, Michael Lee, Iris Martinez

Order: SAA Board of Directors Meeting was called to order at 2:05pm. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Dominic Stellini

Second: David Mao

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve April 10, 2025 meeting minutes– Dominic Stellini

Second: Yarik Munoz

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Yarik Munoz

Second: David Mao

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to acceptance amendments to the Student Council charter as recommended by the Committee on Charter Application and Interpretation (CCAI) – David Mao

Second: In-Deria Barrows

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: A member of the CCAI reported the changes to the Board. Grammar problems in the whole text have been corrected.

The CCAI focused on Article V. CCAI removed references to “impeachment,” as the term was used interchangeably with “removed” and created ambiguity around the process. Under the previous charter rules, the two options suspended Council members had for renumeration were too strict and abrasive. Now there is language about a resolution plan that allows the suspended member to fix the problem / problematic behavior before the Council moves to removal.

Another change is that current students and Student Council members can now all attend steering committee meetings. The amendments provide a method for non-steering committee members to bring forward concerns and receive an invite to the steering committee meetings.

The CCAI will remain in place to review other sections of the Charter. Their goal is to be transparent and provide better due process for Council members so the members can focus on their duties. The CCAI also wants to set up future Council administrations to make their own changes to the parts of the Charter that still need grammar corrections and clarification. Other sections that CCAI is considering for priority amendments is the section that allows the President to make public statements without approval of the Student Council. This has caused confusion in the past, as statements made by Presidents seem to be coming from the Student Council as a whole, even though the other Council members haven’t signed off on the statement.

Motion #5: Motion put forward to renew SAA Business Manager’s employment contract -- In-Deria Barrows

Second: Dominic Stellini

Vote: Favor [7] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The Business Manager left the room for this discussion. The Business Manager’s salary schedule follows the salary schedule of the Higher Education Officers (HEOs) under the employment contract for PSC-CUNY. The HEO schedule has longevity steps and the Board is concerned that the longevity step is not included in the Business Manager’s new contract. The Board will review the Business Manager’s employment timeline to verify years served and determine if she is eligible for the longevity step as well. They will review the section of the contract that covers salary and update it if it isn’t consistent with the HEO schedule.

Meeting adjourned at 2:26pm.

Approval:

Interim V.P. Daniel Matos, Chair, Board of Directors _____

Dominic Stellini, Secretary, Board of Directors _____