

## **Student Activities Association**

**Budget Committee / Board of Directors Meeting Thursday,  
October 13, 2022 at 1:40PM, L.65.08NB**

### **BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)**

Chairperson      Kelvin Pineda, Interim President, Student Government  
                         Brian Kerr, Vice President of Enrollment Management & Student Affairs  
                         Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration  
                         Vacant, Vice President, Student Government  
                         Yusuf Khaled, Secretary, Student Government  
                         Esmeralda Polanco, Treasurer, Student Government  
                         Gavallia Beauvais, Senior Representative  
                         Jeanne Marie Col, Faculty

1. Approval of Budget Committee items
2. Approval of Budget Committee minutes from September 7, 2022
3. Approval of Essential Services budget: Sentinel, \$18,936.25

4. Approval of Earmark: Accessibility Services, \$41,123.36

5. Approval of Surplus Requests: Total \$945,207.16

<b>SAA ENTITY</b>	<b>PROPOSAL</b>	<b>PROPOSED</b>
-		-
<b>MILITARY &amp; VETERANS SERVICES</b>	M&V LCSW SUPPORT FOR STUDENTS (ROA)	\$ 33,912.69
	IMPRINTED LOGO FLEECEES -GIVEAWAYS	\$ 1,030.46
	NY KNICKS BASKETBALL GAME	\$ 2,500.00
	BROADWAY SHOW TICKETS	\$ 2,500.00
		<b>\$ 39,943.15</b>
<b>COUNSELING SERVICES</b>	ADDITIONAL HOURS FOR CONTRACTED PSYCHIATRISTS	\$ 20,000.00
		<b>\$ 20,000.00</b>
<b>HEALTH SERVICES</b>	ADDITIONAL FUNDS TO COVER NURSE PRACTITIONER SALARY & BENEFITS	\$ 30,000.00
	ELECTRONIC HEALTH RECORDS (EHRS) INITIAL IMPLEMENTATION	\$ 2,088.00
	WELLNESS PEER PROGRAM	\$ 20,000.00
		<b>\$ 52,088.00</b>
<b>STUDENT SERVICES (ISSC)</b>	ISSC- COLLEGE ASSISTANT: ADMIN ASSISTANT	\$ 17,680.00
	ISSC- COLLEGE ASSISTANT: EXPERIENTIAL LEARNING FELLOWSHIP COORDINATOR	\$ 17,680.00
	ISSC- IMPRINTED ITEMS FOR GIVEAWAYS (UMBRELLAS, FLEECE, THERMOS, TOTES)	\$ 9,984.32
		<b>\$ 45,344.32</b>
<b>LGBTQ+ UNIT</b>	"OUT SPOKEN": SPOKEN WORD EVENT -NOV 2022	\$ 7,062.50
	LAVENDER EVENT KEYNOTE SPEAKER	\$ 60,000.00
	LGBTQ+ SUPPORT GROUP LUNCHEON (FALL/SPRING)	\$ 3,812.50

	GAYPRIL - APRIL 2023	\$	14,437.10
	VOGUE CLASS & QUEER PROM	\$	4,910.50
	BOOKS FOR JJC LIBRARY & EQUIPMENT	\$	2,609.68
		<b>\$</b>	<b>92,832.28</b>
<b>CENTER FOR STUDENT INVOLVEMENT &amp; LEADERSHIP (CSIL)</b>	IMPRINTED ITEMS FOR GIVEAWAYS (SWEATSHIRTS, FLEECE HOODIES, BEANIES	\$	40,997.50
	PRINTING (POSTERS, FLYERS)	\$	239.00
	CSIL PIZZA SOCIAL HOURS	\$	7,024.00
	DRINKS FOR CSIL PIZZA SOCIAL HOURS	\$	1,498.08
	HEALTH FAIR COLLAB: MASSAGE THERAPISTS, SUGAR SCRUBS DIY KITS, LIP BALM DIY KITS, MOM SIY KITS	\$	6,520.00
	REGISTRATION FOR NSLS SUMMIT CONFERENCE NOV 4 & 5	\$	420.00
	CIVIC ENGAGEMENT CONFERENCE BACKPACKS	\$	2,084.50
		<b>\$</b>	<b>58,783.08</b>
<b>QUALITY OF LIFE</b>	HALLOWEEN FASHION SHOW GIVEAWAYS (DRAGON POPCORN, CANDY APPLES & COTTON CANDY)	\$	2,750.00
		<b>\$</b>	<b>2,750.00</b>
<b>CAMPUS ACTIVITY BOARD</b>	ROLLER SKATING RINK RENTAL	\$	8,298.00
	IMPRINTED CUSTOM BEANIES	\$	3,436.50
		<b>\$</b>	<b>11,734.50</b>
<b>ORIENTATION</b>	SUPPLIES FOR NEW STUDENT ORIENTATION	\$	1,389.46
	IMPRINTED ITEMS FOR GIVEAWAYS TO NEW STUDENTS (BOTTLES, LANYARDS, TSHIRTS, SWEATSHIRTS. STICKERS, TOTE BAGS)	\$	32,225.00
		<b>\$</b>	<b>33,614.46</b>
<b>STUDENT TRAVEL</b>	THREE (3) BROADWAY SHOWS FOR STUDENTS	\$	13,610.00
		<b>\$</b>	<b>13,610.00</b>

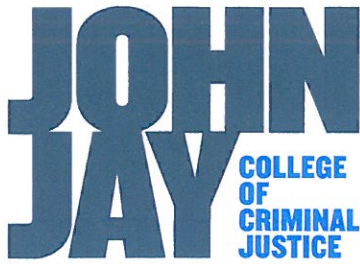
<b>ASSOCIATION EXPENSES</b>	STORAGE CABINETS FOR SAA EQUIPMENT	\$	1,400.00
	OFFICE ASSISTANT (CA) FOR REQUISITION/NEW VENDOR ENTERING	\$	30,000.00
		\$	<b>31,400.00</b>
<b>CAREER SERVICES</b>	VMOCK WEB APPLICATION SUBSCRIPTION (1-YR)	\$	42,000.00
		\$	<b>42,000.00</b>
<b>STUDENT SERVICES (GRADUATE ADMISSIONS)</b>	IMPRINTED ITEMS FOR GIVEAWAYS TO STUDENTS (MOUSE PADS, JOURNALS, BOTTLES)	\$	9,990.00
		\$	<b>9,990.00</b>
<b>STUDENT SERVICES (INT'L STUDENT &amp; SCHOLAR SERVICES)</b>	IMPRINTED ITEMS FOR INTERNATIONAL EDUCATION WEEK (TOTE BAGS)	\$	6,400.00
		\$	<b>6,400.00</b>
<b>STUDENT SERVICES (SEEK DEPT)</b>	UNLIMITED RIDE METRO CARDS FOR 250 STUDENTS	\$	31,750.00
		\$	<b>31,750.00</b>
<b>STUDENT COUNCIL</b>	7,500 FOOD VOUCHERS FOR WELLNESS CENTER	\$	75,000.00
	SCHOLARSHIPS	\$	60,000.00
		\$	<b>135,000.00</b>
<b>STUDENT SERVICES (GERALD W. LYNCH THEATRE)</b>	STAGE LABOR (ROA) FOR CTA DEPARTMENT NOVEMBER SHOW	\$	22,048.52
	STAGE LABOR (ROA) FOR CUNY DANCE INITIATIVE - SPRING 2023	\$	14,000.00
		\$	<b>36,048.52</b>

<b>ATHLETICS &amp; RECREATION</b>	CYNERGY ADPT- ATH TRAINER/PHYS THERAPY SERV.	\$	73,800.00
	TWO (2) PASSENGER VANS TO REPLACE VANS 1/3	\$	100,000.00
	SAFETY PADDING IN AUXILIARY GYM	\$	14,460.00
	 FITNESS CENTER MANAGER/ STRENGTH COACH SALARY	\$	72,550.75
	BRANDING GYMNASIUM WALL	\$	15,743.10
	ADDITIONAL WASHING MACHINE	\$	5,365.00
			<hr/>
		\$	<b>281,918.85</b>
		\$	
TOTAL			<b>945,207.16</b>

## **BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)**

Chairperson	Brian Kerr, Vice President of Enrollment Management & Student Affairs
SAA Secretary	Danielle Officer, Interim Assistant Vice President and Dean of Students
	Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
	Kelvin Pineda, Interim President, Student Government
	Vacant, Vice President, Student Government
	Esmeralda Polanco, Treasurer, Student Government
	Yusuf Khaled, Secretary, Student Government
	Gavallia Beauvais, Senior Representative, Student Council
	Chey Gonzalez, Junior Representative, Student Council
	Vacant, Student Alternate
	Vacant, Student Alternate
	Elizabeth Yukins, Faculty Member
	Jeanne-Marie Col, Faculty Member
	Toy-fung Tung, Alternate Faculty Member
	Stephen Russell, Alternate Faculty Member
	Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from September 7, 2022
- c. Acceptance of the Budget Committee Report
- d. New business



**Danielle Officer**

Interim Assistant Vice President & Dean of Students  
Division of Enrollment Management & Student Affairs  
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**Student Activities Association**

**Budget Committee/Board of Directors Meeting**

**SAA Budget Committee Minutes – Thursday, October 13, 2022,**

**L.65.08NB (guests and non-voting members over Zoom)**

**Presiding Chair:** Kelvin Pineda, Interim President, Student Government

**Recording Secretary:** Rachel Brown

**Members**                Brian Kerr, Vice President of Enrollment Management & Student Affairs  
Mark Flower, Interim Vice President & Chief Operation Officer, Finance  
and Administration  
Yusuf Khaled, Secretary, Student Government  
Gavallia Beauvais, Senior Representative  
Jeanne Marie Col, Faculty

**Guests/Non-voting Members Present:** Jeffrey Aikens, Catherine Alves, Karen Argueta, Kayla Bassknight, Gerard Bryant, Ingrid Cabanilla, Michelle Garcia, Alyssa Hollywood, Makeda Jordan, Iris Martinez, Danielle Officer, Karla Saenz, Tanvia Sultana, Gizele Terry, Lisa-Marie Williams, Elizabeth Yukins

**Order:** SAA Budget Committee Meeting was called to order at 1:49PM by Kelvin Pineda. Quorum was achieved.

**Motion #1:** Motion to approve Budget Committee Agenda items – Mark Flower

**Second:** Brian Kerr

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #2:** Motion to approve September 7, 2022 meeting minutes – Mark Flower

**Second:** Yusuf Khaled

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #3:** Motion to approve Sentinel budget of \$18,936.25 – Brian Kerr

**Second:** Yusuf Khaled

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #4:** Motion to approve Accessibility Services budget of \$41,123.36 – Mark Flower

**Second:** Brian Kerr

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #5:** Motion to approve as a slate surplus proposals from Counseling Services, Immigrant Student Success Center, Center for Student Involvement and Leadership, Orientation, Student Travel, Student Activities Association, Career Services, Graduate Admissions, International Student Services, SEEK, Athletics & Recreation – Brian Kerr

**Second:** Mark Flower

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The subcommittee on surplus proposal reviewed all surplus proposals and scored each proposal. Proposals with scores above 20 are in this slate, as these are proposals that the subcommittee recommends the Budget Committee approve. Proposals with scores below 20 will be considered individual by the Budget Committee, as the subcommittee had questions or concerns about those proposals that warrant further discussion by the Committee.

**Motion #6:** Motion to approve slate of surplus proposals totaling \$574,810.71 – Brian Kerr

**Second:** Gavallia Beauvais

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The SEEK Department must submit a detailed plan for the distribution and tracking of the metrocards approved in their surplus proposal. The proposal did not include guidelines for how the cards giveaway will be implemented, which is required for security and oversight. This does not affect the approval of the proposal and the Association will follow up with SEEK to ensure the plan is submitted.

**Motion #7:** Motion to approve Military and Veterans Services surplus proposal of \$39,943.15 – Mark Flower

**Second:** Gavallia Beauvais

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The subcommittee had concerns about the use of student activity funds for the Knick and Broadway tickets. The Budget Committee has approved requests for similar activities in the past and finds it an appropriate use of funds.

**Motion #8:** Motion to approve Health Services surplus proposal of \$52,088.00 – Brian Kerr

**Second:** Mark Flower

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The subcommittee had questions about the Wellness Peer Program. The Health Services Director addressed this concerns and the Budget Committee approved it.

**Motion #9:** Motion to approve LGBTQ+ Unit surplus proposal, minus the \$60,000 request for a guest speaker – Mark Flower

**Second:** Brian Kerr



**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** The subcommittee felt the \$60,000 fee for a Lavender Celebration speaker was too high for one of the smaller campus events. The Budget Committee agreed and approved the other parts of the proposal.

**Motion #10:** Motion to approve Quality of Life surplus proposal of \$2,750.00 – Mark Flower

**Second:** Yusuf Khaled

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** Some members of the subcommittee abstained from scoring this proposal because they are involved in the organization. The Budget Committee had no questions or concerns and approved the proposal.

**Motion #11:** Motion to approve Campus Activity Board surplus proposal of \$11,734.50 – Mark Flower

**Second:** Brian Kerr

**Vote:** Favor [0] Opposed [2] Abstained [2]

**Action:** Motion not passed

**Discussion:** The subcommittee felt the roller skate rink rental was too expensive for the amount of students it would reach. The activity would involve about 75 students on a first-come, first-served basis, with a price point of \$40 per student. The Budget Committee did not think it was a fiscally responsible use of surplus funds.

**Motion #12:** Motion to approve Student Council surplus proposal of \$135,000.00 for the purpose of scholarships – Mark Flower

**Second:** Brian Kerr

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Discussion:** Health Services indicated that they do not need 75K for food vouchers, as there is greater demand for metrocards and other forms of emergency aid. We request that the original food voucher allocation be reallocated to the scholarship fund as “emergency funds” to purchase metrocards, and other forms of emergency resources that help continuing students overcome barriers that would otherwise prevent them from finishing their degrees.

**Motion #13:** Motion to approve Student Services Gerald W. Lynch Theater surplus proposal of \$36,048.52 – Mark Flower

**Second:** Yusuf Khaled

**Vote:** Favor [0] Opposed [2] Abstained [2]

**Action:** Motion not passed

**Discussion:** The Budget Committee had concerns about student activity fee funds being used for stage labor in the GWL Theater. The main objection is that stage labor is more appropriately paid using tax levy funds. Other concerns include the CUNY Dance Initiative not being a John Jay student activity; and the Communications and Theater Department being an academic entity that should use their own funding sources instead of student activity fees. The Committee discussed the difference between using student activity fees for Broadway tickets, and using student activity fees for funding theater performances on campus that use John Jay students as

actors. Since there is money for this proposal in tax levy and both performances will go on without student activity fees, the Committee did not approve the request.

**Discussion:** There is enough money left in the surplus fund for another round of proposals. The Committee agreed to solicit proposals for review at the December meeting.

**Motion #14:** Motion to adjourn Budget Committee meeting – Gavallia Beauvais

**Second:** Yusuf Khaled

**Vote:** Favor [4] Opposed [0] Abstained [0]

**Action:** Motion passed

**Meeting adjourned at 2:50PM**

Approval:

Kelvin Pineda, Chair, Budget Committee

A handwritten signature in black ink, appearing to be 'K. Pineda', is written over a horizontal line. The signature is enclosed within a large, loopy oval shape.

Student Activities Association

Budget Committee/Board of Directors Meeting

**SAA Board of Directors Minutes – Thursday, October 13, 2022**

**Presiding Chair:** Brian Kerr, Vice President of Enrollment Management & Student Affairs

**Presiding SAA Secretary:** Danielle Officer, Interim Assistant Vice President and Dean of Students

**Recording Secretary:** Rachel Brown

**Members Present:** Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration  
Kelvin Pineda, Interim President, Student Government  
Yusuf Khaled, Secretary, Student Government  
Gavallia Beauvais, Senior Representative, Student Council  
Elizabeth Yukins, Faculty Member

**Guests/Non-voting Members Present:** Jeffrey Aikens, Catherine Alves, Karen Argueta, Kayla Bassknight, Ingrid Cabanilla, Michelle Garcia, Alyssa Hollywood, Makeda Jordan, Iris Martinez, Karla Saenz, Tanvia Sultana, Gizele Terry, Lisa-Marie Williams

**Order:** SAA Board of Directors Meeting was called to order at 2:51PM. Quorum was achieved.

**Motion #1:** Motion to approve Board of Directors Agenda items – Elizabeth Yukins

**Second:** Danielle Officer

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #2:** Motion to approve September 7, 2022 meeting minutes – Kelvin Pineda

**Second:** Gavallia Beauvais

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #3:** Motion to accept Budget Committee report – Kelvin Pineda

**Second:** Elizabeth Yukins

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

**Motion #5:** Motion to adjourn Board of Directors meeting – Elizabeth Yukins

**Second:** Yusuf Khaled

**Vote:** Favor [6] Opposed [0] Abstained [0]

**Action:** Motion passed

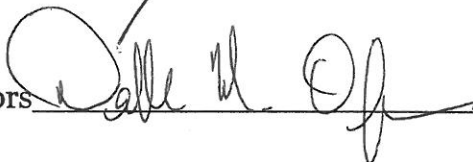
**Meeting adjourned at 2:54PM.**

Approval:

V.P. Brian Kerr, Chair, Board of Directors

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Danielle Officer, Secretary, Board of Directors

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