

Danielle Officer

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Student Activities Association

Budget Committee / Board of Directors Meeting

Monday, October 2, 2023 at 1:40PM, L.65.08NB

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

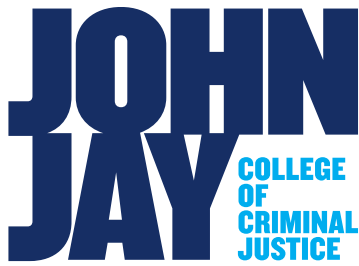
Chairperson Aiisha Qudusi, President, Student Council
Daniel Matos, Interim Vice President of Enrollment Management &
Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and
Administration
Yarik Munoz, Vice President, Student Council
Vacant, Secretary, Student Council
Savannah Smith, Treasurer, Student Council
Tiffany Rodriguez, Senior Representative, Student Council
Vacant, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from August 31, 2023
- c. Approval of Student Council Budget, \$290,181.05
- d. Association Quarterly Report
- e. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
SAA Secretary	Danielle Officer, Interim Assistant Vice President and Dean of Students Mark Flower, Vice President & Chief Operation Officer, Finance and Administration Aiisha Qudusi, President, Student Council Yarik Munoz, Vice President, Student Council Savannah Smith, Treasurer, Student Council Vacant, Secretary, Student Council Tiffany Rodriguez, Senior Representative, Student Council Doha Kharma, Junior Representative, Student Council Vacant, Student Alternate Vacant, Student Alternate Elizabeth Yukins, Faculty Member Toy-fung Tung, Faculty Member Vacant Alternate Faculty Member Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Acceptance of the Budget Committee Report from August 31, 2023
- c. Acceptance of the Budget Committee Report from October 2, 2023
- d. New business



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Student Activities Association

Budget Committee/Board of Directors Meeting

SAA Budget Committee Minutes – October 2, 2023

Presiding Chair: Aiisha Qudusi

Recording Secretary: Michael Lee

Members Present:

Daniel Matos, Interim Vice President of Enrollment Management & Student Affairs
Mark Flower, Vice President & Chief Operation Officer, Finance and Administration
Yarik Munoz, Vice President, Student Council
Daniel Oresanya, Secretary, Student Council
Savannah Smith, Treasurer, Student Council

Guests/Non-voting Members Present: Rachel Brown, Makeda Jordan, Jeffrey Aikens, Lisa-Marie Williams, Toy-fung Tung, Kelvin Pineda

Order: SAA Budget Committee Meeting was called to order at 1:48 PM by Aiisha Qudusi.
Quorum was achieved.

Motion #1: Motion to add creation of a new scholarship to Agenda items – Kelvin Pineda

Second: Yarik Munoz

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve Amended Agenda items – Kelvin Pineda

Second: Daniel Matos

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to approve August 31, 2023 meeting minutes– Mark Flower

Second: Daniel Matos

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve Student Council Budget, \$290,181.05 – Savannah Smith

Second: Daniel Matos

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: Lisa-Marie Williams noted the differences in two areas compared to the previous year. The Executive Specialist's salary now includes health insurance and the Stipends have in turn been reduced.

Agenda Item D. Association Quarterly Report

Discussion: The SAA Business Office has received the majority of submissions for the requested budgets. Lisa-Marie noted there are two new columns in the Quarterly report spreadsheet. One column shows the 1st quarter expenses and the other column indicates how much remains. Their office is also creating a guide for using CUNYBuy as this is a new process for many.

It was noted that the Theatrical Activities is a student group and is not related to the department that was shut down earlier this year.

A graduate representative has been identified and a search for another will continue.

The Radio Budget may be utilized for commencement but will be reserved for students seeking funds in this category. No such groups exist at this time seeking the funds.

Mark Flower noted that the Budget allocations are all approved by the CUNY Board of Trustees and the amounts are based on enrollment projections. The funds cannot be moved to other accounts. The Radio account is an exception because the student group is no longer around.

Unearkmarked funds is set aside by the Board's discretion to distribute as they see fit. The board can vote on proposals for these funds when they arise. The Campus Board's proposal was used as an example from last year.

New Business

Kelvin Pineda proposed a creation of a new scholarship to assist students who do not receive Financial Aid or other types of support programs so they can complete their studies. Vice President Mark Flower wanted to know where the funds would be coming from and if this would be a one time initiative or a continuing one. Interim Vice President Daniel Matos noted that the proposal written by Kelvin was too broad and needed more specific details. He would want to know how this scholarship would distinguish itself from the existing ones. Which demographic would this be targeting? Would DACA students be eligible for this? Sometimes scholarships can hurt students if the cost of attendance is too high.

Motion #5: Motion to table this item until the specifics can be addressed– Kelvin Pineda

Second: Yarik Munoz

Vote: Favor [5] Opposed [0] Abstained [0]

Action: Motion passed

Meeting adjourned at 2:26pm.

Approval:

Aiisha Qudusi, Chair, Budget Committee_____

Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes – Date: October 2, 2023

Presiding Chair: Daniel Matos

Presiding SAA Secretary: Danielle Officer **remote attendance**

Recording Secretary: Michael Lee

Members Present: Mark Flower, Vice President & Chief Operation Officer, Finance and Administration

Aiisha Qudusi, President, Student Council

Yarik Munoz, Vice President, Student Council

Savannah Smith, Treasurer, Student Council

Daniel Oresanya, Secretary, Student Council

Toy-fung Tung, Faculty Member

Guests/Non-voting Members Present: Makeda Jordan, Rachel Brown, Jeffrey Aikens, Kelvin Pineda, Lisa-Marie Williams

Order: SAA Board of Directors Meeting was called to order at 2:27pm. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Aiisha Qudusi

Second: Yarik Munoz

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve August 31, 2023 meeting minutes– Mark Flower

Second: Toy-Fung Tung

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: There were not enough members present in the previous meeting to make quorum.

Motion #3: Motion to accept Budget Committee report from October 2, 2023 – Aiisha Qudusi

Second: Yarik Munoz

Vote: Favor [8] Opposed [0] Abstained [0]

Action: Motion passed

New Business

Lisa-Marie Williams reached out to Jane Davis in regards to Quorum issues. Jane Davis shared the definition of Disability and who is eligible to attend meetings by video conference and still count towards quorum. Having a cold, flu, or covid would not be considered to be a disability. Members must provide notification to the chair with confirmation from a doctor to show they are disabled.

Mark Flower requested aid from the students to assist Helen Ceden0 with coming up with members for the Audit Committee. The four student council members present at this meeting agreed to serve on the committee. These students are Aiisha Qudusi, Yarik Munoz, Daniel Oresanya, and Savannah Smith.

Rachel Brown noted that a faculty member should be appointed to serve on the Budget Committee.

Meeting adjourned at 2:37pm.

Approval:

Interim VP, Daniel Matos, Chair, Board of Directors_____

Danielle Officer, Secretary, Board of Directors_____