

**Student Activities Association
Budget Committee / Board of Directors Meeting
Thursday, November 5, 2020 at 1:40PM, Zoom**

BUDGET COMMITTEE AGENDA (9 members, Quorum: 5)

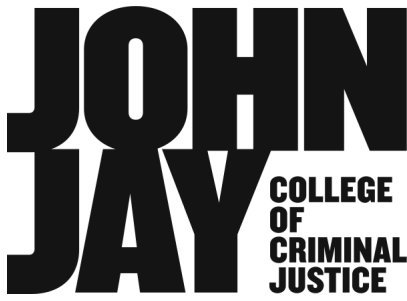
Chairperson Amber Rivero, President, Student Government
Ellen Hartigan, Interim Vice President of Student Affairs
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Andrew Berezansky, Vice President, Student Government
Aileen Luna, Secretary, Student Government
Julio Chavez, Senior Representative, Student Council
Jeanne-Marie Col, Faculty

- a. Approval of Budget Committee items
- b. Approval of Budget Committee minutes from October 1, 2020 (please note re-vote needed on Motion 10)
- c. Approval of UNSA budget update: \$28,732.61
- d. Approval of Accessibility Services budget adjustment: \$41,786.83
- e. Approval of Career Services budget FY2020-2021: \$13,342.57
- f. Approval of Counseling Services budget FY2020-2021: \$40,944.95
- g. Approval of Women's Center for Gender Justice budget FY2020-2021: \$16,150.00
- h. Approval of Reserve request: \$1,160,000.00
- i. Approval of Surplus & Open Announcement
- j. Approval of Covid-19 Student Support:
- k. Approval of Fitness Center proposal: \$295,000.00
- l. New Business

BOARD OF DIRECTORS AGENDA (13 members, Quorum: 7)

Chairperson	Ellen Hartigan, Interim Vice President of Student Affairs
SAA Secretary	Michael Martinez-Sachs, Assistant Vice President and Dean of Students
	Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
	Amber Rivero, President, Student Government
	Andrew Berezhansky, Vice President, Student Government
	Aileen Luna, Secretary, Student Government
	Julio Chavez, Senior Representative, Student Council
	Katelynn Seodarsan, Junior Representative, Student Council
	Lia Guzman Genao, Alternate, Student Council
	Tayvhon Pierce, Alternate, Student Council
	Elizabeth Yukins, Faculty Member
	Jean-Marie Col, Faculty Member
	Lisa-Marie Williams, Business Manager (non-voting)

- a. Approval of Board of Director agenda items
- b. Approval of Board of Director minutes from October 1, 2020
- c. Acceptance of the Budget Committee Report
- d. SAA Budgeting Process (Projection @90%)
- e. New business



Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Budget Committee Minutes:
Thursday, November 5, 2020 at 1:40PM, Zoom

Presiding Chair: Amber Rivero, President, Student Government

Recording Secretary: Rachel Brown

Members: Ellen Hartigan, Interim Vice President of Student Affairs
Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Andrew Berezhansky, Vice President, Student Government
Aileen Luna, Secretary, Student Government
Julio Chavez, Senior Representative, Student Council
Jeanne-Marie Col, faculty

Guests/Non-voting Members Present: Jeffrey Aikens, Jasmine Awad, Franklyn Bernabe, Anthony Bracco, Gerard Bryant, Ingrid Cabanilla, Naomi Davies, Mark Francis, Nadia Griffith-Allen, Lia Guzman Genao, Makeda Jordan, Michael Martinez-Sachs, Iris Martinez, Tayvhon Pierce, Katelynn Seodarsan, Erin Thompson, Lisa-Marie Williams, Chantelle Wright, Elizabeth Yukins

Order: SAA Budget Committee Meeting was called to order at 1:42PM by Amber Rivero. Quorum was achieved.

Motion #1: Motion to approve Budget Committee Agenda items – Andrew Berezhansky

Second: Mark Flower

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to have a re-vote on Motion 10 from the October 1, 2020 Budget Committee Meeting, to approve a 50% increase on all budgets approved at the August 31, 2020 meeting– Andrew Berezhansky

Second: Ellen Hartigan

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: After the October 1, 2020 meeting, there was some confusion among the Board members as to which August 31 budgets were approved for a 50% increase. Some members thought they voted for all August 31 budgets to receive the increase, and other members thought it applied to a

combination of earmarks, essential services, and/or student clubs, but not all three. This vote confirmed that all August 31 budgets received the increase.

Motion #3: Motion to approve October 1, 2020 meeting minutes with the re-vote of motion 10 – Andrew Berezhansky

Second: Ellen Hartigan

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #4: Motion to approve UNSA budget update: \$28,732.61 – Andrew Berezhansky

Second: Ellen Hartigan

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The SAA Business Office confirmed that the funds for the UN conference and hotel are available if the conference is held in person. If the conference is not held in person and is virtual, the hotel money will not be spent.

Motion #5: Motion to approve Accessibility Services budget adjustment: \$41,786.83 – Ellen Hartigan

Second: Jeanne-Marie Col

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #6: Motion to approve Career Services budget FY2020-2021: \$13,342.57 – Ellen Hartigan

Second: Andrew Berezhansky

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #7: Motion to approve Counseling Services budget FY2020-2021: \$40,944.95 – Jeanne-Marie Col

Second: Andrew Berezhansky

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #8: Motion to approve Women's Center for Gender Justice budget FY2020-2021:

\$16,150.00 – Mark Francis

Second: Jeanne-Marie Col

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #9: Motion to approve Reserve request: \$1,160,000.00 – Ellen Hartigan

Second: Andrew Berezhansky

Action: Motion rescinded

Discussion: The SAA Business Manager presented information on the surplus fund. Some Board members expressed concerns that parts of the reserve request, such as funds to pay for music licensing and student accident insurance, should be included as regular SAA operating expenses and

not be paid with reserve funds. In the past, these expenses were paid from the reserves on the recommendation of the 2016 auditors.

Motion #10: Motion to approve Reserve request: \$200,000 – Ellen Hartigan

Second: Andrew Berezhansky

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #11: Motion to approve surplus funds of \$2,068,644.94 and solicit proposals from qualifying entities – Ellen Hartigan

Second: Andrew Berezhansky

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Motion #12: Motion to approve membership for subcommittee on surplus proposals – Aileen Luna

Second: Andrew Berezhansky

Vote: Favor [6] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The subcommittee to review surplus proposals and make recommendations to the Board usually consists of three students, one faculty, and one administrator. The subcommittee will be Franklyn Bernabe, Tayvhon Pierce, Katelynn Seodarsan (students); Jeanne-Marie Col (faculty); and Michael Martinez-Sachs (administrator).

Proposals to the subcommittee will be due on November 25. The subcommittee will meet on either December 3 or 4 to review the proposals. The SAA BOD meeting will be rescheduled to either December 7 or 8, to vote on the subcommittee recommendations.

Item J, Approval of Covid-19 Student Support, is tabled.

Motion #13: Motion to approve Fitness Center surplus proposal: \$295,000.00– Ellen Hartigan

Second: Jeanne-Marie Col

Action: Rescinded

Discussion: Facilities Management and Athletics presented a proposal to use surplus funds to purchase new fitness center equipment. The renovation of the third floor Athletics facilities in Haaren Hall is currently in process, and it includes moving the Fitness Center from the sixth floor to a new space on the third. The renovation will take a year, and this type of equipment takes time to order. Facilities Management and Athletics would like to place the order for new equipment now so the equipment will be here when the renovation is complete.

Some Board members expressed concern about spending money on fitness equipment in a pandemic, when funds could be used to benefit students' more immediate concerns. They also expressed concerns that the proposal was incomplete, as there were no quotes for the sound system and televisions that are included in the total amount of the request. There was also concern that since this is a surplus proposal, it should go through the regular surplus proposal process. The Board recommended that this proposal goes before the subcommittee before it goes before the Board for a vote.

Meeting adjourned at 2:26PM

Approval:

Amber Rivero, Chair, Budget Committee_____

Student Activities Association
Budget Committee/Board of Directors Meeting
SAA Board of Directors Minutes – Date:

Presiding Chair: Ellen Hartigan, Interim Vice President of Student Affairs

Presiding SAA Secretary: Michael Martinez-Sachs, Assistant Vice President and Dean of Students

Recording Secretary: Rachel Brown

Members Present: Mark Flower, Interim Vice President & Chief Operation Officer, Finance and Administration
Amber Rivero, President, Student Government
Andrew Berezhansky, Vice President, Student Government
Aileen Luna, Secretary, Student Government
Julio Chavez, Senior Representative, Student Council
Katelynn Seodarsan, Junior Representative, Student Council
Lia Guzman Genao, Alternate, Student Council
Tayvhon Pierce, Alternate, Student Council
Elizabeth Yukins, Faculty Member
Jeanne-Marie Col, Faculty Member

Guests/Non-voting Members Present: Jeffrey Aikens, Jasmine Awad, Franklyn Bernabe, Anthony Bracco, Gerard Bryant, Ingrid Cabanilla, Naomi Davies, Mark Francis, Nadia Griffith-Allen, Makeda Jordan, Iris Martinez, Erin Thompson, Lisa-Marie Williams, Chantelle Wright

Order: SAA Board of Directors Meeting was called to order at 2:26PM. Quorum was achieved.

Motion #1: Motion to approve Board of Directors Agenda items – Andrew Berezhansky

Second: Michael Martinez-Sachs

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Motion #2: Motion to approve October 1, 2020 meeting minutes – Katelynn Seodarsan

Second: Jeanne-Marie Col

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Motion #3: Motion to accept Budget Committee report – Jeanne-Marie Col

Second: Michael Martinez-Sachs

Vote: Favor [11] Opposed [0] Abstained [0]

Action: Motion passed

Discussion: The SAA Business Manager gave an update to the budgeting process, to be implemented in FY2021-2022.

Meeting adjourned at 2:59PM.

Approval:

I.V.P. Ellen Hartigan, Chair, Board of Directors _____

Michael Martinez-Sachs, Secretary, Board of Directors _____

From: [Amber Rivero](#)
To: [Rachel Brown](#)
Subject: Re: Minutes for 11/5 SAA BOD meeting
Date: Wednesday, November 18, 2020 2:33:20 PM
Attachments: [2020.11.05 SAA BOD minutes.doc](#)

Approved

Best Regards,

Amber Rivero (she/her/hers)
President of John Jay College Student Council
John Jay College of Criminal Justice
Mobile: [\(347\)-701-6161](#)

" If a man does not keep pace with his companions, perhaps it is because he hears a different drummer. Let him step to the music which he hears, however measured or far away."

Henry David Thoreau

On Nov 18, 2020, at 2:01 PM, Rachel Brown <rabrown@jjay.cuny.edu> wrote:

Hello, Amber,

Please remember to review and approve the minutes from the last SAA BOD meeting.

Sincerely,

--

Rachel Brown
Student Relations Manager

Office of the Dean of Students
524 West 59th Street, Suite L.71
New York City, NY 10019
Main: 212.621-4143
Fax: 646-557-4508

From: Ellen Hartigan
Sent: Thursday, November 12, 2020 9:20 AM
To: Michael Sachs <msachs@jjay.cuny.edu>
Cc: Rachel Brown <rabrown@jjay.cuny.edu>; Amber Rivero <amber.rivero@jjay.cuny.edu>; Michael Lee <milee@jjay.cuny.edu>; Lisa-Marie Williams <lwilliams@jjay.cuny.edu>; Jeffrey Aikens <jaikens@jjay.cuny.edu>
Subject: Re: Minutes for 11/5 SAA BOD meeting

Approved.

Ellen Hartigan
Interim Vice President for Enrollment Management and Student Affairs
John Jay College of Criminal Justice

Sent from my iPhone

On Nov 12, 2020, at 9:18 AM, Michael Sachs <msachs@jjay.cuny.edu> wrote:

Approved.

Michael

On Nov 12, 2020, at 9:10 AM, Rachel Brown
<rabrown@jjay.cuny.edu> wrote:

Hello,

This is Rachel Brown in the Office of the Dean of Students. Attached to this email is a draft of the minutes for the November 5, 2020 Student Activities Association Board of Directors meeting. Please let me know if you have any edits to make. You may email “approved” in lieu of a signature.

Sincerely,

--

Rachel Brown
Student Relations Manager

<image001.jpg>

Office of the Dean of Students
524 West 59th Street, Suite L.71
New York City, NY 10019
Main: 212.621-4143
Fax: 646-557-4508

<2020.11.05 SAA BOD minutes.doc>